



Board Policy 0070 Board

Approved: 12/9/2025

## **Immigration Enforcement Response & Notification Policy (SAFE Act – SB 98 Compliance)**

This policy establishes the required Procedures for Notification when Immigration Enforcement is Confirmed on the Schoolsite, as mandated by California SB 98 (the SAFE Act) and Education Code 32282(a)(2)(N). The goal is to ensure a safe, calm, and inclusive environment for students, families, staff, and community members during any confirmed immigration enforcement activity.

“Immigration enforcement” includes any efforts to investigate or enforce federal civil immigration law, as well as federal criminal immigration law related to presence, entry, re-entry, or employment in the United States.

This policy applies to:

- All district/charter school sites and facilities
- School-sponsored activities
- All students, families, staff, contractors, and visitors

If any staff member observes or is informed of the presence of immigration enforcement on or near the schoolsite, they must immediately notify:

- School Administrator (Principal or Head of School)
- Chief Operating Officer

The designee will:

1. Approach the officers only if safe to do so.
2. Request and examine:
  - Valid judicial warrant, OR
  - Court order, OR
  - Subpoena
3. Confirm identity, agency, and purpose of visit.
4. Determine whether the officer is seeking access to non-public areas and whether the provided documentation legally permits such access.
5. Contact legal counsel immediately if documentation appears invalid, the purpose is unclear, or officers refuse to provide documentation.

Immigration enforcement is considered confirmed when:

- Officers physically appear on the schoolsite AND

- Documentation is reviewed OR presence is clear and identifiable.

Upon confirmation, the LEA must notify:

- Parents and guardians
- Teachers
- Administrators
- All school personnel

by end of school day of the confirmed immigration enforcement presence unless the Compliance Officer determines that sending communication earlier would jeopardize immediate safety or well-being.

If safety requires temporarily delaying notification, it must be sent as soon as conditions allow, with documentation of timing and rationale.

Notifications will include the following required content:

- Date and time enforcement was confirmed
- Location on the schoolsite
- General statement of presence (no personal identifiers)
- Links to family resources

Notification must not include any personally identifiable information. All communications must be crafted to reduce panic and support calm and safety. Secure two-way communication systems shall be used, such as:

- Mass notification system (SMS, phone, email)
- School portals
- Multilingual formats as needed

Notifications may include links to:

- Educational rights
- Privacy laws
- Counseling and support services for families impacted by immigration enforcement
- LEA model policies and SAFE Act resources

The school will provide annual training for all staff and enhanced training for the Principal(s) and Head(s) of School.

### **Records & Documentation**

The LEA will document:

- All officer presence incidents
- Verification steps
- Notification timing and method
- Reasons for any delays
- Annual training completion

This policy must be evaluated annually by the School Safety Planning Committee. All safety-related plans and materials, including this policy, must be publicly accessible.