

## Temporary Homeroom Teacher Job Description

Method Schools is dedicated to providing breakthrough educational tools and practices that deliver maximum results for all families. The Method educational program is made up of a combination of data-driven practices, collaborative learning and virtual content all delivered in a virtual environment to challenge and engage students.

Method Schools is currently looking for temporary homeroom teacher in all subject areas to serve independent study students for the 2023-24 school year. Teachers will work closely with students enrolled in online courses that are rigorous and require consistent instructional support along with adherence to independent student regulations.

The Temporary Instructor reports to the Senior Director of Schools and delivers effective implementation and refinement of the educational program.

Key Responsibilities of Homeroom Teacher:

### 1) Provide online instruction and guidance

- Ensure the proper execution of all registration and attendance documents including, but not limited to the signing of Independent Study Master Agreements and Attendance Learning Journals
- Provide first line support for homeroom students including troubleshooting Smartfox
- Collect and manage student work and attendance per independent study policies
- Conduct a weekly virtual synchronous homeroom class
- Finalize homeroom student report cards
- Make learning accessible to all students by implementing effective interventions to ensure student success

### 2) Align to Method Schools Mission and Core Values

- Represent Method Schools brand and culture with professionalism and integrity
- Model a mindset centered on growth for yourself, your students, families, and staff
- Embrace a collaborative and team-oriented approach fostered by communication and trust
- Center data-based practices and decisions on student growth achievement
- Provide the utmost care and support toward all students, families, and staff

### 3) Commit to ongoing professional growth, learning, and development

- Examine and analyze a variety of data to ensure growth for every student and inform ongoing refinements to instructional practices
- Continuously develop new solutions to existing problems within the educational program
- Utilizing data, seek out challenges to address to further the assessment and intervention elements of the program

**\$32/hour**