



BOARD POLICY 4200

Board Approval: 12/9/2025

Training Program Contractor Requirements

Purpose

To uphold the consistency, integrity, and quality of programs at MSA, the Board establishes the following policy governing training program expectations, coach and contractor requirements, and personnel communication protocols. This policy ensures alignment with the organization's mission, values, and vision.

Policy Statements

Training Program Framework

MSA shall implement and maintain a standardized framework for the sports training programs. This framework is intended to ensure clear expectations, consistent practices, and high-quality experiences for all participants.

Coach and Contractor Requirements

- a. All coaches, consultants, and external contractors engaged in MSA programs are required to participate in an interview or vetting process conducted by the MSA Leadership Team.
- b. All coaches and contractors must review and formally agree to the MSA Code of Conduct as a condition of engagement.
- c. Coaches/contractors must complete required training & contractor screening:
 - CPR/First Aid certification (or ability to obtain prior to start date)
 - Negative TB test/risk assessment dated within the last 4 years
 - Clear & maintained clearance of LiveScan through Method Schools/SDCOE
 - Must complete all mandated training provided by Method Schools
- d. These requirements are designed to ensure that all individuals involved in MSA programs demonstrate the professionalism, conduct, and instructional quality expected by the organization.

Personnel Communication Protocol

- a. All personnel-related issues, concerns, or inquiries involving program staff must be communicated directly between MSA and DSA staff.
- b. Bypassing this communication protocol is not permitted.
- c. This requirement ensures clarity, appropriate handling, and confidentiality in all personnel matters.

Implementation and Compliance

The Athletic Director or designee shall ensure that all relevant staff, coaches, and contractors are informed of this policy and that compliance measures are integrated into onboarding, partnership agreements, and

program operations.

Review

This policy shall be reviewed periodically to ensure alignment with organizational needs, regulatory requirements, and best practices.