

CONFIRMED MINUTES

METHOD SCHOOLS- BOARD OF DIRECTORS MEETING



At the **Method Schools Board of Directors Meeting** on **Jun 24, 2025** these minutes were confirmed as presented.

Name:	Method Schools Corporation
Date:	Monday, June 2, 2025
Time:	6:01 PM to 7:28 PM (PDT)
Location:	Method HQ, 27232 Via Industria, Temecula, CA 92590
Board Members:	Carolyn Andrews, Gloria Vargas, Shannon Clark, Steven Dorsey, Tyler Roberts
Attendees:	Jade Fernandez, Jessica Spallino, Mark Holley, Pete Getz, Sarah Avanessian, Sarah Delawder, Stefanie Bryant, Tracy Robertson, Yvette Serratos

1. Opening Meeting

1.1 Roll Call

Start 6:01 PM

Board Members:

Present: Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas, Carolyn Andrews

Absent: None

Staff:

Jessica Spallino

Mark Holley

Jade Fernandez

Stefanie Bryant

Pete Getz

Sarah Delawder

Sarah Avanessian

Tracy Robertson

Yvette Serratos

2. Public Comment

2.1 Instructions for Presentations to the Board by Parents and Citizens

3. Management Reports

3.1 CEO Report

- Jessica Spallino:
 - New staff:
 - Eve Laurelin (Accounting) and Tiffany Ramos (CALPADS).
 - OKRs:
 - 2024-25: We ended the year meeting the majority of OKRs.
 - 2025-26: Our vision is to hit green in some areas. Our goal for NPS score is 50. We have ADA growth goals for P1 and P2. Leadership Development Program: We're developing an Executive program, School-Based program, a program for Method Sports Academy, and a program for the enrollment team.
- Pete Getz:
 - Renewals and Expansion Update:
 - Dehesa renewal (June 2025), Method Sports Academy- new seat based school (land purchase, phase plan), MISA (July 2025), and Acton Renewal (June 2026).

3.2 CBO Report

- Mark Holley:
 - Legislative update:
 - California Assembly Bill 84 would cap funding by 30% per student and there would be an enrollment cap. Senate Bill 414 addresses some issues but in a more balanced way. We're looking at strategic actions we can take in response to AB 84.

3.3 CAO Report

- Jade Fernandez:
 - Dashboard Local Indicators:
 - 1) Basic Conditions
 - 2) Implementation in Academic Standards
 - 3) Parent & Family Engagement
 - 4) School Climate
 - 7) Access to a broad course of study.
 - Annual Board Approvals:
 - This document gives you general guidelines on what to expect each year at each board meeting.

3.4 Governance Updates- Founder Evaluations & Training Requirements

- Amendment to Agenda:
 - The agenda was revised prior to the meeting to reflect updates to the **Proposed 2025–26 Meeting Dates**. Specifically, the October meeting date was changed from *September 30th* to *October 7th*, and the December meeting date was changed from *December 2nd* to *December 9th*.
- Founder Evaluations:
 - Tracy Robertson: The board should have received these on Friday, for them to submit. We'll review them at the next board meeting, once they're all completed.
- Training Requirements:
 - Tracy Robertson: Almost everyone has completed the Brown Act training. In the next school year, we'll need to add in the Ethics requirement.
- Proposed 2025-26 Meeting Dates:
 - Jessica Spallino: These are the proposed board meeting dates for 2025-26. Also, an LCAP needs to be approved for Method Sports Academy, so since the MSA LCAP public hearing is being held at this meeting, the MSA LCAP approval will be held on June 24, 2025.
 - October 7th, 2025
 - December 9th, 2025
 - March 3rd, 2026
 - June 3rd, 2026 (graduation)
- Board Term Renewals:
 - Tracy Robertson: Board terms are expiring on 6/30/2025. This will be voted on in the next meeting on June 24, 2025.

4. Major Decisions

4.1 2025-26 Compensation

- Mark Holley: For 2025-26, we are proposing a 6% COLA, 7% 403(b) match (up from 6%), \$2000 loyalty base increase for 5 and 10 years of service, eligible for up to 6% OKR performance bonus, and no change to employee medical insurance despite inflation. I think our compensation/benefits package is helping us retain employees.



2025-26 Compensation

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Shannon Clark
Second: Steven Dorsey

Outcome: Approved

4.2 Board Policy Package

- BP 5130-Graduation Requirements Policy
 - Sarah Delawder: California now has an alternative pathway to a diploma, for our students with extreme exceptionalities.
- BP 6060-Independent Study Policy (revision)
 - Independent Study Master Agreement
- BP 6150-Work Sample & Attendance Documentation Policy (revision)
 - Jade Fernandez: The revisions to Board Policy 6060 and Board Policy 6150 show that we are going to collect four work samples every learning period, and that we are able to take into account both synchronous and asynchronous instruction when it comes to time value.
- BP 6170 Assessment Policy (new)
 - Sara Avanessian: We are going to require that students participate in our assessments at the beginning and end of the school year, and that they participate in CAASPP or in an alternative assessment.
- BP 6180 SPED Independent Evaluator Policy & Guidelines [Click for Link to Guidelines](#)
 - Jade Fernandez: This is regarding students who have IEPs who want an independent evaluator to come in. This outlines the cost limits, who they can select, and we have the right to disagree with their independent evaluator.
- BP 6190-Academic Integrity Policy (new)
 - Sarah Avanessian: We re-wrote this policy to include AI (artificial intelligence), mentioning AI is permitted when used responsibly.



Board Policy Package

- BP 5130-Graduation Requirements Policy (revision)
- BP 6060-Independent Study Policy (revision)
 - Independent Study Master Agreement
- BP 6150-Work Sample & Attendance Documentation Policy (revision)
- BP 6170 Assessment Policy (new)
- BP 6180 SPED Independent Evaluator Policy (new) & Guidelines [Click for Link to Guidelines](#)
- BP 6190-Academic Integrity Policy (new)

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Shannon Clark
Second: Gloria Vargas
Outcome: Approved

4.3 Comprehensive Safety Plan

- Jade Fernandez: Part of the latest law is that we have to include an Instructional Continuity Plan as part of our School Safety Plan. We already do this. We are letting our students and families know how we're going to reach them and how we're going to continue teaching them if the case presents itself.



Comprehensive Safety Plan

To include Instructional Continuity Plan

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Tyler Roberts
Second: Steven Dorsey
Outcome: Approved

4.4 Instructional Materials List

- Sarah Delawder: This is something that we need in order to align with the Williams Act. This is a curriculum inventory that lists the current curriculum platforms we are using to serve our students.



Instructional Materials List

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Gloria Vargas
Second: Shannon Clark
Outcome: Approved

4.5 Adopted 2025-26 Budgets

- Stefanie Bryant: There are three budgets instead of two, as we've added Method Sports Academy. With bringing our Staff Accountant Eve on, we'll be able to do a deeper dive into budgets. Primary revenue stream is LCFF-based on ADA. Expenditures primarily allocated by percent of total revenues. Internal Loan- \$300K short term loan from San Diego to Method Sports Academy for initial cash flow needs, paid off in the current year (attorney reviewed).



Adopted 2025-26 Budgets

2025-26 Budgets

- Method Schools
- Method Schools, LA

- Method Sports Academy

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Shannon Clark
Second: Steven Dorsey
Outcome: Approved

4.6 24-25 Prop 28 Annual Report and Annual Certification

- Stefanie Bryant: The state implemented this funding. We have used some of it. The annual certification has to go to the state and tells them how we're using the money.



24-25 Prop 28 Annual Report and Annual Certification

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Steven Dorsey
Second: Tyler Roberts
Outcome: Approved

4.7 Board Resolution Authorizing Capital for the Purchase of Vacant Land

- Stefanie Bryant: This is a resolution to say that the board is okay with the purchase of the vacant land for the amount of \$1,350,000.



Board Resolution Authorizing Capital for the Purchase of Vacant Land

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Gloria Vargas
Second: Shannon Clark
Outcome: Approved

4.8 Resolutions for the EPA funds

- Stefanie Bryant: This outlines the intent of how we will use the EPA funds and that we will do it under the law.



Resolutions for the EPA funds

- Final 24-25 for SD and LA
- Preliminary 25-26 for SD, LA and MSA

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Tyler Roberts
Seconder: Steven Dorsey
Outcome: Approved

5. Consent Items

5.1 Confirm Minutes- 3-11-2025

Method Schools Board of Directors Meeting Mar 11, 2025, the minutes were confirmed as presented.



5.1 Confirm Minutes- 3-11-2025

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Shannon Clark
Seconder: Gloria Vargas
Outcome: Approved

5.2 Check Register (March-May)



5.2 Check Register (March-May)

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025
Mover: Shannon Clark
Seconder: Gloria Vargas
Outcome: Approved

5.3 Quarterly Investment Report



5.3 Quarterly Investment Report

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Jun 2, 2025

Mover: Shannon Clark
Seconded: Gloria Vargas
Outcome: Approved

6. Discussion

6.1 2025-26 Method Sports Academy LCAP Hearing

- **Public Hearing Opened: 7:22 P.M.**
- Jade Fernandez: We came up with four goals, in alignment with Method Schools and Method Schools, LA.
 - Goal 1) Within 3 years, Method will meet or exceed academic performance standards outlined by the CA School Dashboard.
 - Goal 2) Method Sports Academy will develop an inclusive and collaborative environment that actively engages and ultimately exceeds the expectations of all its stakeholders.
 - Goal 3) Method Sports Academy will implement a Multi-Tiered System of Supports (MTSS) framework to enhance academic achievement and foster socio-emotional well-being for all students.
 - Goal 4) Method Sports Academy will expand its reach to students through targeted outreach, retention strategies, and program enhancements to ensure sustainable growth and long-term success. We'll be able to vote on the LCAP in June.
- Stefanie Bryant: Part of the LCAP is going over the budgets. This outlines how much we have budgeted towards our goals and where the money is being spent.
- **Public Hearing Closed: 7:27 P.M.**

6.2 Follow-up June Meeting for MSA LCAP Approval

- No notes, as this was a duplicate item this was discussed in agenda item 3.4.

6.3 Founder Evaluations

- No notes, as this was a duplicate item this was discussed in agenda item 3.4.

6.4 Annual Board Approvals

- No notes, as this was a duplicate item this was discussed in agenda item 3.3.

6.5 Dashboard Local Indicators

- No notes, as this was a duplicate item this was discussed in agenda item 3.3.

7. Close Meeting

7.1 Close the meeting

Next meeting: Method Schools Board of Directors Meeting - Jun 24, 2025, 6:00 PM

Signature:_____

Date:_____