

AGENDA

Method Schools Regular Meeting of the Board of Directors

Tuesday, November 8, 2022, 6:00 PM

38750 Sky Canyon Dr, Ste. B, Murrieta, California

<https://methodschools.zoom.us/j/9807801621?pwd=MVl3bjQ5YmJzN08wOHhLTUVTdndGUT09>

Meeting ID: 980 780 1621

Passcode: 24620

Instructions for Presentations to the Board by Parents and Citizens

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

Agendas and "Submit a Public Comment" forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Public Communication on Non-Agenda Issues: This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item

Agenda items: To address the Board on agenda items, please specify the item on which you wish to speak on your "Public Comment". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

3. Public Records: Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at gvargas@methodschools.org by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

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Method Schools Regular Meeting of the Board of Directors

1.0 Call to Order:

2.0 Roll Call

Present:

Absent:

Method Staff:

3.0 Public Communication on Non-Agenda Items

-

4.0 Emergency Findings: Consideration of findings to continue to hold virtual meetings pursuant to AB 361, including without limitation that: (1) the State and local state of emergency due to the COVID-19 pandemic continues to directly impact the ability of members to meet safely in person, (2) state and local officials continue to recommend social distancing measures, and (3) meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised persons.

5.0 Reports

- **CEO:**
 - **Partnership with Dehesa Authorizing Superintendent**
- **CBO:**
- **Senior Director of Schools:**
 - **Student Highlights**

6.0 Action Items: None

7.0 Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

- **Approval of October 11, 2022 Meeting Minutes**
- **October 2022 Check Register**

8.0 Information/ Discussion Items:

- **Acton Unaudited Actuals Analysis**
- **Young Minney and Corr Legislative Updates**
 - o **AB 2449**
 - o **AB 2647**
 - o **SB 1100**
 - o **AB 2158**
- **Brown Act Training**

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Method Schools Regular Meeting of the Board of Directors

9.0 Upcoming Agenda Items

- December Action Item: Final 21-22 Financial Statements
- December Action Item: 1st Interim Report Approval
- December Action Item: Graphic Design Course Series

10.0 Board Member Reports:

11.0 Action: Motion to Adjourn the Meeting

AGENDA

Method Schools Regular Meeting of the Board of Directors

Tuesday, October 11, 2022, 6:00 PM

24620 Jefferson Ave, Murrieta, California

<https://methodschools.zoom.us/j/9807801621?pwd=MVI3bjQ5YmJzN08wOHhLTUVTdndGUT09>

Meeting ID: 980 780 1621

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Method Schools Regular Meeting of the Board of Directors

1.0 Call to Order: Board President Carolyn Andrews called Board Meeting to order at 6:01 P.M.

2.0 Roll Call

Present: Carolyn Andrews, Tyler Roberts, Steven Dorsey, Gloria Vargas

Absent: Shannon Clark

Method Staff: Tracy Robertson, Yvette Rios, Stefanie Bryant, Jessica Spallino, Mark Holley, Jade Fernandez, Sarah Delawder

3.0 Public Communication on Non-Agenda Items

- None

4.0 Emergency Findings: Consideration of findings to continue to hold virtual meetings pursuant to AB 361, including without limitation that: (1) the State and local state of emergency due to the COVID-19 pandemic continues to directly impact the ability of members to meet safely in person, (2) state and local officials continue to recommend social distancing measures, and (3) meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised persons.

Motion: Tyler Roberts

Second: Gloria Vargas

Ayes: Carolyn Andrews, Tyler Roberts, Steven Dorsey, Gloria Vargas

Noes: 0

Action: Passed

5.0 Reports

- **CEO:**
 - Jessica Spallino: We've been meeting with our Dehesa authorizing superintendent, his district has a severely declining enrollment, his school site is pretty rural and is looking for ways to grow enrollment. We've come up with an interesting potential partnership. We're looking at how to utilize the Dehesa site as an athletic training facility for students in the nearby East County area. The goal is to have something more formally outlined for you in November, a report out with more specifics, and possibly an approval.
 - **Conference Info:** Jessica: Following are potential conferences the board members may attend. If there are any that you're interested in, please contact Tracy:
 - **CSDC: 11/13 - 11/15 Sacramento & Virtual**
<https://www.csdconference.org/2022/>
 - **CCSA: 3/13 - 3/16 Sacramento**
<https://www.charterconference.org/2023/>
 - **CASBO: 4/4-4/7 Long Beach**
<https://www.casbo.org/learn-grow/events/annual-conference/>
 - **CSBA: Various Governance/Brown Act Trainings**
<https://www.csba.org/en/TrainingAndEvents/EventCalendar>
- **CBO:**
 - Mark Holley: This is a slower period for enrollment and it always picks up in January. We're on pace for about 970 ADA, which is pretty good. We're working on an updated purchasing approval module and building new master agreements in SmartFox.
 - **Report on Instructional Funds**
 - Mark: We're working on instructional funds modules in SmartFox.

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- **Senior Director of Schools:**
 - **Student Highlights**
 - Jade Fernandez: We just finished our first quarter. iReady Participation: We're seeing a lot of good trends in elementary and getting middle school to catch up to them. iXL (high school): We are more heavily focusing on math. We have really good trends. October events: yesterday was our last football game, we have a Fall festival on the 21st, and a few field trips. We are slated to be in the football championship tournament.

6.0 **Action: WEE Pathway**

Discussion: Sarah Delawder: The Work Experience Education Pathway helps prepare students for life beyond high school, with the goal of either going straight to a 4-year university or directly into the workforce. CTE is a focal point for Method right now. The Graphic Design class is one of our CTE pathways. Another CTE pathway that we brought is the Work Experience Education. CTE Pathways are 3-course series that lead to students being Pathway Completers (3 courses: the Exploratory Work Experience, the General Work Experience, and our Capstone Course in Leadership). Students get high school credit for having a job and applying the skills they learned in those courses, in that job.

Motion: Gloria Vargas

Second: Steven Dorsey

Ayes: Carolyn Andrews, Tyler Roberts, Steven Dorsey, Gloria Vargas

Noes: 0

Action: Passed

7.0 **Action: Ethnic Studies: African American**

Discussion: Sarah Delawder: In this course, the students will look at the African-American experience through the lens of the reconstruction era. It is a 2-semester course, they get area "B" credit in the UC a-g (once it gets approved). It is very inquiry-based where students get to explore topics of their own interest.

Motion: Steven Dorsey

Second: Gloria Vargas

Ayes: Carolyn Andrews, Tyler Roberts, Steven Dorsey, Gloria Vargas

Noes: 0

Action: Passed

8.0 **Action: Ethnic Studies: Chicanx & Latinx**

Discussion: Sarah Delawder: This course looks at the history, culture, philosophy, and political concerns of the Latinx population, both through contemporary and historical perspectives. None of these courses are required, they're all opportunities.

Motion: Gloria Vargas

Second: Tyler Roberts

Ayes: Carolyn Andrews, Tyler Roberts, Steven Dorsey, Gloria Vargas

Noes: 0

Action: Passed

9.0 **Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or**

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removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

- **Approval of September 12, 2022 Meeting Minutes**
- **September 2022 Check Register**
Motion: Steven Dorsey
Second: Tyler Roberts
Ayes: Carolyn Andrews, Tyler Roberts, Steven Dorsey, Gloria Vargas
Noes: 0
Action: Passed

10.0 Information/ Discussion Items:

- Steven Dorsey: I suggest that our curriculum lead join the ethnic studies collaborative that comes out of the San Diego County Office of Ed. As ethnic studies is becoming a requirement by the state soon, it is a great opportunity to share what you're doing and hear what others are doing.

11.0 Upcoming Agenda Items

- November: CEO Report - Partnership with Dehesa Authorizing Superintendent
- December: Final 21-22 Financial Statements
- December: 1st Interim Report Approval

12.0 Board Member Reports: None

13.0 Action: Motion to Adjourn the Meeting

Board Vice President Tyler Roberts motioned to adjourn the meeting at 6:34 P.M

Motion: Tyler Roberts
Second: Gloria Vargas
Action: Passed

Board Meeting Recording Link:

<https://methodschoools.zoom.us/rec/play/2TaM69W2V2wvmFUjAizvfsglJuGq1efcWrcmoOimHwXxPWZNo8Q3EKmR4IR0U6lgeqrFO6yNTCWUlvY5.pjveOvv8ztZbxS3h?continueMode=true>

Method Schools Corporation

Check Detail

October 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
9120-1 Checking						
10/03/2022	Bill Payment (Check)	4380	APA Benefits Inc.		C	-1,000.00
						-1,000.00
10/03/2022	Bill Payment (Check)	4381	Limitless Fitness Training LLC		C	-
						10,080.00
						-
						10,080.00
10/03/2022	Bill Payment (Check)	4382	Louch & Langston Training, LLC (The W Training Facility)		C	-7,200.00
						-7,200.00
10/03/2022	Bill Payment (Check)	4383	Melissa Marshall		C	-2,500.00
						-2,500.00
10/03/2022	Bill Payment (Check)	4384	Zoom		C	-64.70
						-64.70
10/04/2022	Bill Payment (Check)	4385	UMB Bank - FBO PlanMember Services		C	-
						17,225.37
						-
						17,225.37
10/06/2022	Bill Payment (Check)	4386	APA Benefits Inc.		C	-500.00
						-500.00
10/06/2022	Bill Payment (Check)	4387	Austin Cipres		C	-149.91
						-149.91
10/06/2022	Bill Payment (Check)	4388	CliftonLarsonAllen LLP		C	-
						16,800.00
						-
						16,800.00
10/06/2022	Bill Payment (Check)	4389	Creative Back Office		C	-5,000.00
						-5,000.00

Method Schools Corporation

Check Detail

October 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/06/2022	Bill Payment (Check)	4390	Jade Fernandez		C	-134.83
						-134.83
10/06/2022	Bill Payment (Check)	4391	Kamryn Levins			-19.97
						-19.97
10/06/2022	Bill Payment (Check)	4392	Platinum Athletics Prep Academy		C	-450.00
						-450.00
10/06/2022	Bill Payment (Check)	4393	APA Benefits Inc.		C	-333.00
						-333.00
10/06/2022	Bill Payment (Check)	4394	Kyle Quintero		C	-105.00
						-105.00
10/06/2022	Bill Payment (Check)	4395	Natally Rodriguez		C	-545.00
						-545.00
10/10/2022	Bill Payment (Check)	4396	Alpha Therapy Center Inc.		C	-
						13,276.25
						-
						13,276.25
10/10/2022	Bill Payment (Check)	4397	Amy Pinter		C	-960.49
						-960.49
10/10/2022	Bill Payment (Check)	4398	Christine Young		C	-219.65
						-219.65
10/10/2022	Bill Payment (Check)	4399	Dalton Hunkle		C	-411.89
						-411.89
10/10/2022	Bill Payment (Check)	4400	Drivers Ed Direct			-39.00
						-39.00

Method Schools Corporation

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October 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/10/2022	Bill Payment (Check)	4401	Florida Virtual School			-3,800.00
						-3,800.00
10/10/2022	Bill Payment (Check)	4402	Law Offices of Young, Minney & Corr LLP		C	-8,506.00
						-8,506.00
10/10/2022	Bill Payment (Check)	4403	Platinum Athletics Prep Academy		C	-1,800.00
						-1,800.00
10/13/2022	Bill Payment (Check)	4404	Team Elite Sports Academy		C	-1,500.00
						-1,500.00
10/13/2022	Bill Payment (Check)	4405	Temecula Valley Driving School		C	-84.00
						-84.00
10/18/2022	Bill Payment (Check)	4406	Dalton Hunkle		C	-65.25
						-65.25
10/18/2022	Bill Payment (Check)	4408	UMB Bank - FBO PlanMember Services		C	-
						17,092.99
						-
						17,092.99
10/20/2022	Bill Payment (Check)	4409	APA Benefits Inc.		C	-333.00
						-333.00
10/20/2022	Bill Payment (Check)	4410	Marsh & McLennan Agency		C	-3,963.00
						-3,963.00
10/25/2022	Bill Payment (Check)	4411	Amanda Burgos			-82.94
						-82.94
10/25/2022	Bill Payment (Check)	4412	Creative Bar Acquisitions, LLC			-3,501.00

Method Schools Corporation

Check Detail

October 2022

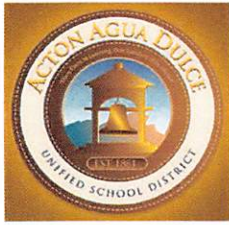
DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-3,501.00
10/25/2022	Bill Payment (Check)	4413	Golden Spring Capital			-8,588.00
						-8,588.00
10/25/2022	Bill Payment (Check)	4414	Roderick Richard*		C	-223.19
						-223.19
10/25/2022	Bill Payment (Check)	4415	Carolyn Andrews			-500.00
						-500.00
10/25/2022	Bill Payment (Check)	4416	Gloria Vargas		C	-500.00
						-500.00
10/25/2022	Bill Payment (Check)	4417	Golden Spring Capital			-
						20,336.37
						-
						20,336.37
10/25/2022	Bill Payment (Check)	4418	Shannon Clark		C	-500.00
						-500.00
10/25/2022	Bill Payment (Check)	4419	Steve Dorsey		C	-500.00
						-500.00
10/25/2022	Bill Payment (Check)	4420	Tyler Roberts		C	-500.00
						-500.00
10/25/2022	Bill Payment (Check)	4421	APA Benefits Inc.		C	-150.00
						-150.00
10/25/2022	Bill Payment (Check)	4422	Cody Kennedy			-133.00
						-133.00
10/25/2022	Bill Payment	4423	University of California Riverside Extension			-1,465.75

Method Schools Corporation

Check Detail

October 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-1,465.75
10/25/2022	Bill Payment (Check)	4424	APA Benefits Inc.		C	-150.00
						-150.00
10/31/2022	Bill Payment (Check)	4425	Charlotte Woosley		C	-522.67
						-522.67
10/31/2022	Bill Payment (Check)	4426	Dalton Hunkle		C	-375.63
						-375.63
10/31/2022	Bill Payment (Check)	4427	Drivers Ed Direct			-39.00
						-39.00
10/31/2022	Bill Payment (Check)	4428	Juanita M. German			-340.00
						-340.00
10/31/2022	Bill Payment (Check)	4429	Limitless Fitness Training LLC		C	-9,840.00
						-9,840.00
10/31/2022	Bill Payment (Check)	4430	Louch & Langston Training, LLC (The W Training Facility)		C	-7,200.00
						-7,200.00
10/31/2022	Bill Payment (Check)	4431	Sarah Avanesian			-136.00
						-136.00



ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT

32248 Crown Valley Rd.

Acton, CA 93510

661-269-0750

September 12, 2022

Board President, Method Schools
24620 Jefferson Avenue
Murrieta, CA 92562-9024

Dear Board President:

In accordance with the provisions of Education Code (EC) Section 47604.32, a review of the Method School LA's 2021-22 Unaudited Actuals has been completed by the Acton-Agua Dulce Unified School District. Please see the enclosed Summary Analysis that provides the details of our review.

We wish to thank the Charter School's staff for their cooperation during the review. Should you have any questions or concerns, please contact the District Office.

Sincerely,

A handwritten signature in blue ink, appearing to be "Agha Mirza", is written over a horizontal line.

Agha Mirza
Assistant Superintendent of Business Services
Acton-Agua Dulce Unified School District

Cc: Dr. Jessica Venezia, Executive Director
Dr. Eric Sahakian, Superintendent, AADUSD
Mrs. Nisha Pattison, Director of Charter Schools, AADUSD

Charter School Summary Analysis

Reporting Period: 2021-22 Unaudited Actuals

Charter Name: Method Schools LA

CDS: 19-75309-0137703

ADA: 198.37 (2021-22 P-2)
1,290.16 (2020-21 P-2)
1,290.33 (2019-20 P-2)
359.25 (2018-19 P-2)
225.88 (2017-18 P-2)
73.54 (2016-17 P-2)

Total Revenues: \$2,302,541

Total Expenditures: \$3,623,438

Excess/(**Deficiency**): **-\$1,320,897**

Beginning Fund Balance: \$16,628,049

Adjustments/Restatements: **-\$11,336**

Ending Fund Balance: \$15,295,815

Reserve Requirement: For ADA between 0 to 300: The greater of 5% or \$76,000 of total expenditures. Method School's 2021-22 P-2 ADA is 198.37.

Reserves: The Charter School's reserve requirement is \$181,172. Its positive ending fund balance of \$15,295,815 demonstrates that the Charter is able to meet its required reserve for economic uncertainty. The Charter did not record its required reserve at 2021-22 Unaudited Actuals.

Analysis/Comments: Local Control Funding Formula revenues are calculated on 2021-22 P-2 ADA of 198.37, a 1,091.79 decrease compared to prior year P-2 ADA. Total LCFF is recorded at \$2,009,566, a \$27K decrease as compared to 2021-22 Estimated Actuals. No Federal revenue is recorded. Other State Revenues total \$275,653, a \$445K decrease over 2021-22 Estimated Actuals. Other Local Revenue was recorded in the amount of \$17K, a \$17K increase over 2021-22 Estimated Actuals. **Total revenue is \$2,302,541, a \$454,605 decrease as compared to 2021-22 Estimated Actuals.**

Personnel expenditures represent 75 percent of total expenditures and include the cost of certificated and non-certificated salaries and benefits. The Charter does not participate in STRS or PERS. Certificated salaries decreased by \$100K and Classified Salaries by \$53K as compared to 2021-22 Estimated Actuals. Employee Benefits decreased by \$69K, Books and Supplies decreased by \$28K and Services and Other Operating expense by \$62K over 2021-22 Estimated

Actuals. **Total expense is \$3,623,438, a decrease of \$312,217 as compared to 2021-22 Estimated Actuals.**

The Charter's June 30, 2022 ending cash is recorded at \$18,168,576. The Charter's 2021-22 Second Interim projected June 30, 2022 ending cash was \$16,921,621. The Charter prior year June 30th ending cash was \$10,024,037.

The Charter is debt free as of June 30, 2022.

Assessment: The Charter School reports a positive ending fund balance for FY 2021-22.

- The Charter's LCFF is based on their 2021-22 P-2 ADA of 198.37, a 1,091.79 decrease compared to prior year P-2 ADA.
- The Charter deficit spent by \$1,320,897 in 2021-22.
- The Charter's ending cash increased by \$8,144,539 over prior year.
- The Charter is debt free.
- The Charter's ending fund balance decreased by \$1,320,897 or -8% over prior year.
- The Charter did not record its required reserve for economic uncertainty at 21-22 Unaudited Actuals.

First Interim Requirements: Provide the District with the following on or before December 2, 2022:

- 2022-23 First Interim Alternative Form or a PDF file of the Charter's officially exported SACS Form 62 and/or MYP. The District will provide the required Alternative Form and MYP file. This file must be completed and returned in Excel format. Charters may not use their own version of this form.
- Original signed Form Certification.
- A Multi-Year Projection (MYP) with the base year 2022-23 and two out years, 2023-24, and 2024-25, using the District-provided Excel file. Charters utilizing SACS software may use either the MYP template included with the software or use the District-provided Excel MYP template. Charters may not use their own version of this form.
- Written narrative of planning assumptions which includes a specific overview of enrollment/ADA, revenue, expense, deficit spending, fund balance, reserves, debt, and cash. This narrative should address and explain any changes between the Charter's Adopted Budget and First Interim projection.
- Excel file copy of the 2022-23 First Interim FCMAT Calculator.
- Cash flow projection with actuals through October 31, 2022 and projected cash from November through June 30, 2023. The District will provide the Cash Flow template. Charters may not use their own version of this form. Charters using the SACS software may use the template within the software or the District's Excel file. Cash flow reports should include applicable balance sheet object codes.
- Bank statement(s) or County Treasury cash report(s) for October 31, 2022 to support your ending cash through October 31, 2022 that is recorded on the cash flow projection.
- FORM Debt for all charters with current or projected debt.



Governance



AB 2449 – New Teleconferencing Option



New Teleconferencing Option

- Signed by the Governor on September 13, 2022; effective on January 1, 2023
- Amends the Brown Act teleconferencing rules to allow relaxed teleconferencing requirements for members' personal **emergencies** and for **just cause**
- Allows teleconferencing without any obligation to
 - Identify the teleconferencing location on the agenda
 - Allow public access to the teleconferencing location
- Member must participate through both audio and visual technology

AB 2449 – New Teleconferencing Option



Teleconferencing is available under these rules where one of the following circumstances applies:

- The member notifies the governing board at the earliest opportunity possible, up to the start of a regular meeting, for **just cause** up to twice per calendar year
- The member requests to participate in the meeting remotely due to **emergency circumstances** and the governing board takes action to approve the request.
 - A general description of an item generally need not exceed 20 words (no need to disclose medical diagnosis or disability, or any personal medical information that is already exempt under existing law)

AB 2449 – New Teleconferencing Option



“Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

“Just cause” means any of the following:

- A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely.
- A contagious illness that prevents a member from attending in person.
- A need related to a physical or mental disability as defined in law and not otherwise accommodated
- Travel while on official business of the governing board or another state or local agency.

AB 2449 – New Teleconferencing Option



Teleconferencing based on an **emergency** requires that:

- The member shall make a request to participate remotely as soon as possible.
- The member must make a separate request for each meeting in which they seek to participate remotely.
- If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting.

AB 2449 – New Teleconferencing Option



- Under no circumstances can a member participate in meetings solely by teleconference from a remote location for a period of more than:
 - three consecutive months;
 - 20 percent of the regular meetings within a calendar year; or
 - more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

AB 2449 – New Teleconferencing Option



Other requirements:

- At least a quorum of members must participate in person from a singular physical location clearly identified on the agenda and which is open to the public and situated within the local agency's jurisdiction.
- Members of the public must be provided a means to “remotely hear and visually observe the meeting, and remotely address” the governing board, ” i.e., a two-way audiovisual platform or a two-way telephonic service and a live webcasting of the meeting.
- Agenda must provide notice of how members of the public can access the meeting and provide public comment. Cannot require public comments to be submitted in advance.

AB 2449 – New Teleconferencing Option



- If the broadcast is disrupted, the board may not take action until remote access to the meeting is restored.
- Board cannot require public comments to be submitted in advance.
- The member shall publicly disclose before any action is taken, if any individuals 18 years of age or older are present in the room at the remote location, and the general nature of the member's relationship with any such individuals.

AB 2647 – Board Meeting Writings



New Option to Provide Agenda-Related Documents to the Public

- Effective January 1, 2023
- Currently, the Brown Act requires writings related to an agenda item that are distributed to a majority of the members of a legislative body less than 72 hours before the meeting be made available for public inspection at the time the writing was distributed.
- Currently, a local agency must make the writing available for public inspection at a public office or location designated for such purpose, and the agenda must list the address of the office or location.
- AB 2647 provides an alternative to making writings available for public inspection at a public office or location within the 72-hour timeframe.

AB 2647 – Board Meeting Writings



- Under AB 2647, an agency may post materials on the agency's website, but the agency must meet all of the following requirements:
 - 1) An initial staff report or similar document containing an executive summary and the staff recommendation, if any, relating to that agenda item is made available for public inspection at the designated office or location at least 72 hours before the meeting;
 - 2) The agency immediately posts the writing on its website in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting;

AB 2647 – Board Meeting Writings



- 3) The agency lists the web address of the agency's internet website on the agendas for all meetings of the legislative body of that agency; and
- 4) The agency makes physical copies available for public inspection, beginning the next regular business hours for the local agency, at the designated office or location.

This requirement is satisfied only if the next regular business hours of the local agency commence at least 24 hours before that meeting.

AB 2647 – Board Meeting Writings



- AB 2647 does not change the Brown Act's requirement that writings distributed during a public meeting must be available for public inspection at the public meeting if prepared by the agency or a member of its legislative body, or after the meeting if prepared by some other person.
- The writings must be made available in appropriate alternative formats upon request by a person with a disability

SB 1100 – Disruptive Members of the Public



Addressing Disruptive Members of the Public

- Signed by the Governor on August 22, 2022; effective on January 1, 2023
- Adds a new section to the Brown Act authorizing the presiding member of the governing board conducting a meeting or their designee to **remove, or cause the removal of, an individual for disrupting the meeting.**

SB 1100 – Disruptive Members of the Public



- “Disrupting” means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:
 - a) A failure to comply with reasonable and lawful regulations or policies adopted by a legislative body related to public comment, or any other law.
 - b) Engaging in behavior that constitutes use of force or a true threat of force.

SB 1100 – Disruptive Members of the Public



- A “**true threat of force**” means “a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.”

SB 1100 – Disruptive Members of the Public



- Before removing an individual, the presiding member or their designee **must warn the individual** that their behavior is
 - 1) disrupting the meeting and
 - 2) that their failure to cease their behavior may result in their removal.
- The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior.
- The warning requirement does not apply to behavior constituting a “**true threat of force.**”

AB 2158 – Ethics Training



- Signed by the Governor on September 13, 2022, effective January 1, 2023; subject to a ramp up period for full compliance by January 1, 2026
- Existing law has required members and certain employees of cities and counties to engage in **two hours** of ethics training “revenue” to their public service” **every two years**
- AB 2158 adds charter schools to the list of **local agencies** subject to the biennial training requirement and extends the training obligation to members of charter school boards

AB 2158 – Ethics Training



“Ethics laws” include, but are not limited to, the following:

- 1) Laws relating to personal financial gain by public servants, including, but not limited to, laws prohibiting bribery and conflict-of-interest laws.
- 2) Laws relating to claiming perquisites of office, including, but not limited to, gift and travel restrictions, prohibitions against the use of public resources for personal or political purposes, prohibitions against gifts of public funds, mass mailing restrictions, and prohibitions against acceptance of free or discounted transportation by transportation companies.

AB 2158 – Ethics Training



- 3) Government transparency laws, including, but not limited to, financial interest disclosure requirements and open government laws.
- 4) Laws relating to fair processes, including, but not limited to, common law bias prohibitions, due process requirements, incompatible offices, competitive bidding requirements for public contracts, and disqualification from participating in decisions affecting family members.

AB 2158 – Ethics Training



Requirements

- The Fair Political Practices Committee and the Attorney General must be “consulted” in connection with the development of course materials
- Charter schools must provide their officials with information on how they can meet the training requirements at least once annually
- Charter schools must maintain records for at least five years after the training was provided indicating
 - The dates that officials satisfied the training requirements
 - The entit(ies) that provided the training

AB 2158 – Ethics Training



Applicability and Timing

- Not applicable to board members whose terms will expire before January 1, 2026
- All other board members seated as of January 1, 2025 must receive the required training by January 1, 2026 and retrain at least once every two years thereafter
- What about charter school employees?
- Does this training count towards the new “ethics training” requirement?
- Would a training on January 1, 2023 count?

AB 2158 – Ethics Training



Applicability

- Not applicable to board members whose terms will expire before January 1, 2026
- All other board members seated as of January 1, 2025, must receive the required training by January 1, 2026, and retrain at least once every two years thereafter

AB 2158 – Ethics Training



Applicability

- What about charter school employees?
- What about training requirements in charters and MOUs?