

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Tuesday, April 12, 2022, 6:00 PM**

24620 Jefferson Ave, Murrieta, California

<https://methodschools.zoom.us/j/96431280715?pwd=OEFiM2crYi9lNmXUrTVJIQTlBZNUlwdz09>

## **Instructions for Presentations to the Board by Parents and Citizens**

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

Agendas and "Submit a Public Comment" forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

**Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item

**Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Public Comment". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

3. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

**Americans with Disabilities Act (ADA):** Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at [gvargas@methodschools.org](mailto:gvargas@methodschools.org) by noon of the business day preceding the board meeting.

**Translation services:** Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

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**1.0 Call to Order:** Board Member Carolyn Andrews called Board Meeting to order at 6:03 P.M.

**2.0 Roll Call**

**Present:** Carolyn Andrews, Shannon Clark, Tyler Roberts

**Absent:** Steven Dorsey, Gloria Vargas

**Method Staff:** Tracy Robertson, Jade Fernandez, Yvette Rios, Stefanie Bryant, Jessica Spallino, Mark Holley

**3.0 Public Communication on Non-Agenda Items**

- None

**4.0 Emergency Findings: Consideration of findings to continue to hold virtual meetings pursuant to AB 361, including without limitation that: (1) the State and local state of emergency due to the COVID-19 pandemic continues to directly impact the ability of members to meet safely in person, (2) state and local officials continue to recommend social distancing measures, and (3) meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised persons.**

Motion: Shannon Clark

Second: Tyler Roberts

Ayes: Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

**5.0 Reports**

- **CEO:**

- **Q3 OKRs**

- Jessica Spallino: First OKR, Ensuring Academic Growth: For the KR of 100% Meet Math & Reading Growth- some percentages went up and a couple went down a little. It's giving us information as to where we want to spend time. KR of getting 95% of our students to participate in iReady- we've hit 97%. KR of Benchmarks/Data Analysis- we're starting to see higher pass rates. We're seeing a connection between students who are completing these lessons and their mastery in these assessments. KR of 1,200 Students Enrolled- we're at 671. KR of 80% of Student Retention- we're at 68%, but it is primarily because we continue graduating students. Support Services- we've added a variety such as community services options and boys basketball. Third OKR, Becoming an Information Hub for K12 Education: KR of AB 130 (67) Practices- at the end of year we will evaluate some of the practices we've had. KR of MPI- we haven't had any new submissions for Q3. KR of 360 Degree Evaluation- we're in the process of self assessments and will be implementing new qualtrics accounts. KR of Content & Tools- We've been pushing reviews from our happy families.

I met with 10 of our staff members randomly selected and this is the feedback received. The top three reasons they like working with Method are 1. Personalization, 2. People, 3. Flexibility. We want to really strengthen our base for next year based on their feedback.

- **CBO:**

- **Marketing and Smartfox Update**

- Mark Holley: Marketing Update: NPS has dipped a little, down to 42. It is

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still a great score. We're continuing to build a product, a school families want to send their students to. SmartFox Update: We decided to rebuild SmartFox and simplify things. The new SmartFox has a much cleaner look for students and it is much easier when they log in on their phones. I think it will be ready by June or July.

- **Senior Director of Schools:**
  - **Student Highlights**
    - Jade Fernandez: I wanted to highlight some students. For K-8: Dante is one of our most active readers in all of elementary school. Dantes has been fantastic. For High School- Megan is concurrently enrolled in a community college, maintains a 4.0+ GPA, and is going to graduate early. Boys Basketball- This is their first year, they are 5-1, and have been amazing. Service to Earn It- we've been able to donate over 50 hours of community service to local food banks. Upcoming Parent Programming- we have two upcoming parent events. 8th Grade Promotion and HS graduation will be on 5/31 and 6/1 in Temecula.
  - **Q3 Data Dive**
    - Jade Fernandez: K-5th Grade: we identified students that have been with us from the beginning of the year and have participated in all of the tests. K-5 Math- 10% of students moved up from below grade level to at or above. In ELA- 26% of our students moved up. 6-8th Grade Math- 11% moved up. ELA- 9% moved up. If students are engaged in iReady, they are doing better. 9-11th Grade: At Diagnostic 1 we used iReady, and at Diagnostic 2 we used iXL. We have grown 3% in ELA and 3% in Math.

### 6.0 Action: PTO Policy - Second Reading

**Discussion:** Question: Shannon Clark: There are no hard numbers in the state with regard to carryover. When we say "maximum carryover", is that the maximum amount that anyone can have at any one time, or just the maximum amount they can carry into the next year?

Mark: That would be the aggregate.

Question: Carolyn Andrews: This includes both PTO and sick time, correct?

Mark: Yes, it is just paid time off.

Question: Shannon: Did we have a lot of people stockpiling PTO, or what was the emphasis for this?

Mark: We've had a few employees over the years who have taken advantage of unlimited PTO, so we wanted to build a PTO schedule that works. As far as education goes, I think it is pretty rich because of the amount of holidays/breaks.

Question: Shannon: What do we do for employees who have to take a significant amount of time off if they are ill. Do we offer long term disability?

Tracy Robertson: We do offer short-term disability, long-term disability, the California compliant sick days, and then they can use PTO.

Mark: This PTO policy was already passed a year ago, all we did was add a couple of asterisks at the bottom. We added PTO not being able to be sold back, to protect the organization. We don't allow 3 consecutive days of PTO during peak periods, as we want to protect our students as well.

Motion: Tyler Roberts

Second: Carolyn Andrews

Ayes: Carolyn Andrews, Tyler Roberts, Shannon Clark

Noes: 0

Action: Passed

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## 7.0 Action: 2022-23 School Calendar

**Discussion:** Jessica: We made sure to maximize the calendar in light of starting in July and testing starting in April. We extended a couple of breaks.

Motion: Shannon Clark

Second: Tyler Roberts

Ayes: Carolyn Andrews, Tyler Roberts, Shannon Clark

Noes: 0

Action: Passed

## 8.0 Action: Graduation Requirements

**Discussion:** Jade Fernandez: We currently have a conventional track. Then, if a student wanted to graduate ready for college, ready for NCAA, or ready with CTE, we've broken out the electives to show what they would need in order to graduate ready for these options. Due to AB104, we've been able to graduate a lot more students. We'd like to keep this in place especially for students who are coming to us as 11th or 12th graders severely credit deficient, so they may still have a path to graduate.

Question: Shannon: Did they extend AB104?

Jade: We aren't sure yet.

Motion: Tyler Roberts

Second: Shannon Clark

Ayes: Carolyn Andrews, Tyler Roberts, Shannon Clark

Noes: 0

Action: Passed

**9.0 Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.**

- **Approval of March 15, 2022 Meeting Minutes**

- **March 2022 Check Register**

Motion: Shannon Clark

Second: Tyler Roberts

Ayes: Carolyn Andrews, Tyler Roberts, Shannon Clark

Noes: 0

Action: Passed

## 10.0 Information/ Discussion Items:

- **LCAP (May 10th to be presented to Board, June 1st approval)**

- Jade Fernandez: We're in the middle of preparing the LCAP. It should be ready to be discussed on May 10th, and on the 1st of June you will be able to approve.

## 11.0 Upcoming Agenda Items

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- LCAP (May 10th to be presented to Board, June 1st approval)

**12.0 Board Member Reports:** No comments.

**13.0 Action: Motion to Adjourn the Meeting**

- Board Member Carolyn Andrews motioned to adjourn the meeting at 7:09 P.M.

**Board Meeting Recording Link:**

<https://methodschools.zoom.us/rec/share/4WSds7IW6QNqs21ZJuu5NloaMOoduW4wSUtKoLSpgJENAOQUG0ZOrAJag9t9MbhR.A5bKbYjGW8h-atNi>