



# Method Schools Corporation

## BOARD PACK

for

## Board of Directors Regular Meeting

Monday, September 8, 2025

6:00 PM (PDT)

Held at:

Method HQ

27232 Via Industria, Temecula, CA 92590

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# AGENDA



## BOARD OF DIRECTORS REGULAR MEETING

<b>Name:</b>	Method Schools Corporation
<b>Date:</b>	Monday, September 8, 2025
<b>Time:</b>	6:00 PM to 8:00 PM (PDT)
<b>Location:</b>	Method HQ, 27232 Via Industria, Temecula, CA 92590
<b>Board Members:</b>	Carolyn Andrews, Gloria Vargas, Shannon Clark, Steven Dorsey, Tyler Roberts
<b>Attendees:</b>	Jade Fernandez, Jessica Spallino, Mark Holley, Pete Getz, Sarah Avannessian, Sarah Delawder, Stefanie Bryant, Tracy Robertson

### 1. Opening Meeting

#### 1.1 Roll Call

### 2. Public Comment

#### 2.1 Instructions for Presentations to the Board by Parents and Citizens

##### Instructions for Presentations to the Board by Parents and Citizens

Method Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and “Submit a Public Comment” forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Public Communication on Non-Agenda Issues: This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed

fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take

action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen- requested item

2. Agenda items: To address the Board on agenda items, please specify the item on which you wish to speak on your “Public Comment”. You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

3. Public Records: Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order participate in Board meetings are invited to contact Method Board Secretary Shannon Clark at [sclark@methodschools.org](mailto:sclark@methodschools.org) by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

### 3. Management Reports

#### 3.1 CEO Report

Jessica Spallino

#### 3.2 CBO Report

Mark Holley

#### 3.3 CAO Report

Jade Fernandez

#### 3.4 Director of Expansion Report

Pete Getz

### 4. Major Decisions

#### 4.1 Board Policy Method Summit Academy Attendance Policy

Jade Fernandez

##### For Decision

Supporting Documents:

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4.1.a	6150 Work Sample & Attendance Documentation Policy_2025-3 (1).pdf	7
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#### 4.2 Board Policy 4140 Revision

##### For Decision

- Revised for clarification on eligibility & intermittent leave

Supporting Documents:

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#### 4.3 Board Policy 3010 Revisions- Fiscal Policies & Procedures

##### For Decision

Policy available via link: [Fiscal Policies & Procedures](#)

#### 4.4 Student Parent Handbook 25-26 Revisions

##### For Decision

- Grade Scale Changes
- Condensing Special Education section

[Document viewable via link: 2025-26 Student/Parent Handbook](#)

#### **4.5 Board Policy 6150 Revisions- Work Sample & Attendance Documentation Policy**

**For Decision**

Supporting Documents:

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#### **4.6 Unaudited Actuals Report- Method Schools & Method Schools, LA**

**For Decision**

Supporting Documents:

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4.6.b	Method SD 2024-25 UAR (1).pdf	35

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#### **4.7 Board Resolution for MSA SD Treasury/Fund 62 Account**

**For Decision**

Supporting Documents:

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#### **4.8 LACOE Board Certificate of Signatures.**

Stefanie Bryant

**For Decision**

Supporting Documents:

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#### **4.9 Dehesa/Method Summit Academy MOU**

**For Decision**

Supporting Documents:

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#### **4.10 SITE ACQUISITION AND COST-SHARING AGREEMENT**

**For Decision**

Between Method Schools & Dehesa School District

Supporting Documents:

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## 5. Consent Items

### 5.1 Confirm Minutes- 6-25-2025

Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

Supporting Documents:

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5.1.a	Minutes : Method Schools Board of Directors Meeting - 24 Jun 2025	98
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### 5.2 Check Register, June-August

#### For Decision

Supporting Documents:

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5.2.a	Method Schools Check Register June - August 2025 (1).pdf	104
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## 6. Discussion

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

## Method Schools Work Sample & Attendance Documentation Policy

Revised: May 2025

Board Approved:

### Enrollment Qualification:

Every student will demonstrate ongoing academic progress as monitored and evaluated by a credentialed teacher to ensure qualification for continuous enrollment.

### Work Sample Policy:


To comply with state law and ensure accurate attendance accounting, Method Schools uses a combination of **verified student work samples, asynchronous instruction engagement, and synchronous instruction participation**. Attendance is determined through teacher verification of time value, engagement logs, and documented interaction.

Method Schools' staff will ensure the following criteria is met in order to claim ADA for each enrolled student:

- 1) Collect a minimum of four (4) work samples and/or Asynch/Synch time log.
  - Work samples must include: correct name, date, and course title, and feedback, per LP, for each student
  - Asynch/Synch time log must include: course, assignment name, work type and time value
- 2) Collect a learning journal signed by parent and/or designated learning coach per month/learning period.
- 3) For students who are enrolled for only a portion of the learning period, fewer than 4 work samples may be collected to count for full ADA for the days attended using the following scale:
  - 25% or fewer of days enrolled = 1 work sample or asynch/synch log
  - 50% of days enrolled = 2 work samples or asynch/synch log combination
  - 75% of days enrolled = 3 work samples or asynch/synch log combination

### Attendance Documentation Policy:

- If a student completes the Work Sample Policy as stated above within the LP, the student will receive full (100%) attendance for that LP.
- If a student completed fewer than 4 Work Samples, the teacher documents a combination of **verified student work samples, asynchronous instruction engagement, and/or synchronous instruction participation on the asynch/synch time log to determine if a student was "present."**
- Synchronous instruction is defined as time spent in a live interaction with a credentialed teacher measured by fractions of an hour per EC 51747.5(b)(1)

\*Per Ed Code, in Independent  Study ADA may be claimed for traditional independent study only to the extent of the time value of pupil work products, as personally judged in each instance by a certificated teacher employed by the LEA **or a combination of time value of the work product and participation in synchronous instruction**, as applicable by grade level. [EC Section 51747.5\(b\)\(1\)](#)

Method Modern Public Schools / [methodschools.org](http://methodschools.org) / [info@methodschools.org](mailto:info@methodschools.org) / 951-461-4620

[methodschools.org](http://methodschools.org)



Method Schools Leave Policy BP 4140

**Board Approval:**  
**12/10/2024**

**Revised 9/2025**

## Medical and Caregivers' Leave

Method Schools may provide up to 3 weeks of leave, paid at 100% of the employee's regular rate of pay, in order to care for a family member or in the case of the employee's own serious medical condition, per the stipulations listed below:

- To care for a family member with a serious health condition who is the employee's: Spouse, parent or child under age 18, or age 18 or older who is incapable of self-care. A domestic partner, child or registered domestic partner's child of any age, sibling, grandparent, or grandchild.
- The employee's own serious health condition that makes the employee unable to perform his or her job, excluding leave for the medical disability related to pregnancy and birth. This leave does not apply to family bonding/birth of a child
- Doctor's note may be required

## Bereavement

Employees may be allowed up to 2 consecutive weeks off, paid at 100% of the employee's regular rate of pay, to arrange and attend the funeral of an immediate family member. For purposes of this policy, an employee's immediate family member includes a current spouse, parent, legal guardian, sibling, child, current parent-, sister-, or brother-in-law, grandparent, grand child, or domestic partner.

## Reproductive Leave Loss

In the event of a reproductive loss, Method will provide the employee with up to 5 days of paid leave

*DEFINITIONS* A reproductive loss event is any of the following:

- Miscarriage
- Stillbirth
- Failed adoption – for example, if a birth mother or legal guardian breaches or dissolves an adoption agreement, or if an adoption is not finalized for another

reason

- Failed surrogacy – for example, if a surrogate breaches or dissolves a surrogacy agreement, or if an embryo transfer fails
- Unsuccessful assisted reproduction – for example, a failed intrauterine insemination or embryo transfer

*ELIGIBILITY*

- Employees who work for public employers of any size – or private employers with five or more employees – and have worked for the employer for at least 30 days before taking leave are eligible.
- An employee can take leave following their own reproductive loss event or that of another person – such as

a spouse or partner – if the employee would have been the parent of the child born or adopted.

- It is against the law for an employer to interfere with or deny an employee's right to take leave after a reproductive loss if they meet the above criteria.

#### *TIMING AND DURATION OF LEAVE*

The law requires employers to provide eligible employees with a minimum of five days of leave for a reproductive loss event. Employees can, but do not have to, take their leave days consecutively. This means they can choose to take all five days at once or break up the days over a longer period, as long as their leave is completed within three months of the reproductive loss event. If an employer has an existing leave policy that applies to reproductive loss events, the employee must take reproductive loss leave according to that policy. An employer's policy may provide for more leave than the legally required minimum. When a single reproductive loss event occurs over several days, the law treats it as one event. If an employee experiences more than one reproductive loss event in a year, they are entitled to no more than 20 days of reproductive loss leave in that one-year period unless an individual employer's leave policy provides for more time.

Reproductive loss leave is separate from, and in addition to, other types of leave to which employees are entitled. Examples include, leave to care for one's own serious health condition or that of certain family members available under the California Family Rights Act (CFRA) and Family and Medical Leave Act (FMLA), or leave for disabilities related to pregnancy or childbirth available under FEHA.

## **Family Bonding Leave**

Method Schools understands and respects the family care and bonding needs of its employees. In concurrence with the 12 weeks unpaid Family and Medical Leave Act and the California Family

Rights Act, Method offers the following paid bonding leave to eligible employees after the birth of a child:

Staff members employed with Method for one year or more (time is calculated from start of regular *employment* with Method Schools- time worked as a contractor, volunteer, or temporary employee does not count toward this requirement)

- Birth mother: 8 weeks paid leave
- Non-birth parent: 4 weeks paid leave
- 12-week job protection

Policy 4140

Board

Staff members employed with Method for a minimum of six months but less than one year qualify for the following (time is calculated from start of regular *employment* with Method Schools- time worked as a contractor, volunteer, or temporary employee does not count toward this requirement):

- Birth mother: 4 weeks paid leave
- Non-birth parent: 2 weeks paid leave
- Job protection for the duration of leave

**Purpose/Objective**

The federal Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA) provide eligible employees the opportunity to take unpaid, job-protected leave for certain medical and nonmedical needs for themselves and family members. Each of these leaves is explained below. The maximum amount of leave available under this policy is twelve (12) weeks of CFRA leave in a 12-month period and twenty-six (26) weeks of FMLA leave (where military caregiver leave applies) in a 12-month period, some or all of which may run concurrently. For more information regarding leave under this policy, employees should contact Human Resources.

### **Eligibility**

To be eligible for leave under this policy, employees must meet all of the following requirements (contractors and temporary staff are not eligible):

1. Have worked as an employee at least twelve (12) months for Method Schools in the preceding seven (7) years (exceptions apply to the seven-year requirement).
2. Have worked at least 1,250 hours as an employee for Method Schools over the twelve (12) months preceding the date the leave would commence.
3. FMLA only: Currently work at a location where there are at least fifty (50) employees within seventy-five (75) miles.

All periods of absence from work due to or necessitated by service in the uniformed services are counted as hours worked in determining eligibility.

### **Conditions Triggering Leave**

The FMLA and CFRA have differing definitions of “family member,” and only the FMLA allows employees to take up to twenty-six (26) weeks of leave to provide care for an injured military family member. Because of this, FMLA and CFRA leaves may not always run concurrently. In general, CFRA/FMLA leave may be taken for any of the following reasons:

Reasons for Leave (See related definitions at the end of the policy.)				
To care for or bond with:	An employee’s newborn child or newly placed foster or adopted child.			
	A domestic partner’s newborn child or newly placed foster or adopted child.			
To care for a family member with a serious health condition who is the employee’s:	Spouse, parent or child under age 18, or age 18 or older who is incapable of self-care.			
	A domestic partner, child or registered domestic partner’s child of any age, sibling, grandparent, or grandchild.			

The employee's own serious health condition that makes the employee unable to perform his or her job, excluding leave for the medical disability related to pregnancy and birth.			
The employee's own medical disability related to pregnancy and birth.			

A qualifying military exigency related to the covered active duty or call to covered active duty of an employee's spouse, parent or child in the United States armed forces.			
Military caregiver leave for a service member with a serious health condition (defined under "Definitions") who is the employee's spouse, domestic partner, child, parent or next of kin.*			

\*CFRA leave will run concurrently when the family member, regardless of military status and with the exception of next of kin, meets the standard criteria for a serious health condition.

### The 12-Month Measurement Period

Method Schools measures the period of twelve (12) months in which leave is taken by **July 1<sup>st</sup>-June 30<sup>th</sup> (school/fiscal year)**

For military caregiver leave, an eligible employee may take up to twenty-six (26) workweeks of leave in a single 12-month period. The single 12-month period begins on the first day leave is taken to care for a covered service member and ends twelve (12) months thereafter, regardless of the method used to determine leave availability for other

CFRA/FMLA-qualifying reasons.

## Intermittent and Reduced-Schedule Leave

Eligible employees may take leave in a single block of time, intermittently (in separate blocks of time) or by reducing the normal work schedule. ~~[Optional: Intermittent leave to bond with a new child must be taken in two-week increments, with a shorter duration allowed on two occasions.]~~ Employees who require intermittent or reduced-schedule leave must try to schedule their leave so that it will not unduly disrupt Method Schools' operations. Intermittent leave is permitted in the same increments as provided in Method School's [vacation, sick or paid time off leave] policy. Intermittent or reduced schedule leave under the Family and Medical Leave Act (FMLA) is not permitted for the birth of a child or for bonding with a newborn or newly placed child through adoption or foster care. However, intermittent leave may be granted when medically necessary due to a serious health condition of the employee or the employee's qualifying family member, and when such condition requires ongoing care or treatment. All requests for intermittent leave must be supported by appropriate medical certification and are subject to approval in accordance with applicable FMLA regulations.

### Interaction with Paid Leave

Depending on the purpose of the leave request, employees may choose (or Method Schools may require employees) to use accrued paid leave (such as sick leave, vacation or paid time off) concurrently with some or all of the leave taken under this policy. To use paid leave for FMLA/CFRA leave, eligible employees must comply with Method Schools normal procedures (e.g., call-in procedures, advance notice) for the applicable paid-leave policy. Employee paid-leave accruals (paid time off, vacation, sick leave) will continue while paid leave is being used

during periods of FMLA/CFRA absence and in accordance with those individual policies.

Employee paid-leave accruals will not continue during unpaid periods of FMLA/CFRA absence or when only disability payments are being received.

### **Maintenance of Health Benefits**

If employees and/or their families participate in Method School's group health plan, Method Schools will maintain coverage during FMLA/CFRA leave on the same terms as if employees had continued to work. If applicable, employees must make arrangements to pay their share of health plan premiums while on leave. In some instances, Method Schools may recover the premiums it paid to maintain health coverage or other benefits for employees and/or their families while employees were absent. Use of FMLA/CFRA leave will not result in the loss of any employment benefit that accrued prior to the start of leave under this policy. Employees should consult the applicable benefit plan document for information regarding eligibility, coverage and benefits.

### **Procedures**

When seeking leave under this policy, employees must provide the following to Human Resources:

1. Thirty (30) days' notice of the need to take FMLA/CFRA leave if the need for leave is foreseeable. In the case of unforeseeable leave, notice must be provided as soon as practicable and in compliance with Method Schools' normal call-in procedures, absent unusual circumstances.
2. Medical certification supporting the need for leave due to a serious health condition affecting the requesting employee or a covered family member or

service member within fifteen (15) calendar days of Method Schools' request for the certification (additional time may be permitted in some circumstances). Second or third medical opinions may also be required when allowed.

3. For qualifying exigency leave: Within fifteen (15) days of the request, an employee requesting qualifying exigency leave may be required to provide appropriate supporting documentation in the form of a copy of the covered military member's active duty orders or other military documentation indicating the appropriate military status and the dates of active duty status, along with a statement setting forth the nature and details of the specific exigency, the amount of leave needed and the employee's relationship to the military member.
4. An employee must provide periodic reports as deemed appropriate during the leave regarding the employee's status and intent to return to work.
5. [*Optional*: A return-to-work release before returning to work if the leave was due to the employee's serious health condition.]

Failure to comply with these requirements may result in delay or denial of leave or disciplinary action, up to and including termination. Leave under this policy will be governed by and handled in accordance with CFRA- and FMLA-applicable regulations, and nothing within this policy should be construed to be inconsistent with those regulations.

### **Employer Responsibilities**

To the extent required by law, Method Schools will inform employees whether they are eligible for leave under the FMLA/CFRA. Should employees be eligible for FMLA/CFRA leave, Method Schools will provide eligible employees with a notice that specifies any additional information required, as well as their rights and responsibilities. Method

Schools will also inform employees if leave will be designated as FMLA/CFRA-protected and, to the extent possible, note the amount of leave counted against employees' leave entitlement. If employees are not eligible for FMLA/CFRA leave, Method Schools will provide a reason for the ineligibility.

### **Job Restoration**

Upon returning from FMLA/CFRA leave, employees will typically be restored to their original position or to an equivalent position with equivalent pay, benefits and other employment terms and conditions.

### **Failure to Return After Leave**

If an employee fails to return to work as scheduled after FMLA/CFRA leave or if an employee exceeds the authorized FMLA/CFRA entitlement, the employee will be subject to Method Schools's other applicable leave of absence, accommodation and attendance policies. This may result in termination if the employee has no other Method Schools -provided leave available to her or him that applies to the continued absence. Likewise, following the conclusion of the FMLA/CFRA leave, Method Schools' obligation to maintain the employee's group health plan benefits ends (subject to any applicable COBRA rights).

### **Military Caregiver Leave**

Military caregiver leave is designed to allow eligible employees to care for certain family members who have sustained serious injuries or illness while on active duty. Within the single 12-month period described above, an eligible employee may take a total of twenty-six (26) weeks of CFRA/FMLA leave, including up to twelve (12) weeks of leave for any other CFRA/FMLA-qualifying reason (i.e., birth or adoption

of a child, serious health condition of the employee or close family member, or a qualifying exigency). For example, during the single 12-month period, an eligible employee may take up to sixteen (16) weeks of CFRA/FMLA leave to care for a covered service member when combined with up to ten (10) weeks of CFRA/FMLA leave to care for a newborn child.

Military caregiver leave applies on a per-injury basis for each service member. Consequently, an eligible employee may take separate periods of caregiver leave for each covered service member and/or for each serious injury or illness of the same covered service member. A total of no more than twenty-six (26) workweeks of military caregiver leave, however, may be taken within any single 12-month period.

### **Qualifying Exigency Leave**

Employees who meet the eligibility standards set forth above are eligible to request qualifying exigency leave. Although qualifying exigency leave may be combined with leave for other FMLA-qualifying reasons, under no circumstances may the total leave exceed

twelve (12) weeks in any 12-month period (with the exception of military caregiver leave as set forth above).

Eligible employees may take unpaid qualifying exigency leave to tend to certain exigencies arising out of the duty under a call or order to active duty of a covered military member (i.e., the employee's spouse, child or parent). Up to twelve (12) weeks of qualifying exigency leave is available in any twelve (12) month period, as measured by the same method that governs measurement of other forms of leave within this policy, with the exception of military caregiver leave, which is subject to a maximum of twenty-six (26) weeks of leave in a single 12-month period. The maximum amount of qualifying exigency leave an employee may use to

bond with a military member on short-term, temporary rest and recuperation during deployment is fifteen

(15) days.

Persons who can be ordered to active duty include active and retired members of the armed forces, certain members of the retired Reserve and various other Reserve members, including in the Ready Reserve, Selected Reserve, Individual Ready Reserve, National Guard, state military, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard, Air Force Reserve and Coast Guard Reserve.

A call to active duty refers to a federal call to active duty, and state calls to active duty are not covered unless under order of the president of the United States pursuant to certain laws.

Qualifying exigency leave is available under the following circumstances:

1. **Short-notice deployment:** To address any issue that arises out of short notice (within seven (7) days or less) of an impending call or order to active duty.
2. **Military events and related activities:** To attend any official military ceremony, program or event related to active duty or a call to active duty status, or to attend certain family-support or assistance programs and informational briefings.
3. **Child care and school activities:** To arrange for alternative child care; to provide child care on an urgent, immediate-need basis; to enroll a child in or transfer a child to a new school or day care facility; or to attend meetings with staff at a school or day care facility.

4. **Financial and legal arrangements:** To make or update various financial or legal

arrangements or to act as the covered military member's representative before a federal, state or local agency in connection with service benefits.

5. **Counseling:** To attend counseling (provided by someone other than a health care provider) for the employee, the covered military member, or a child or dependent when necessary as a result of duty under a call or order to active duty.

6. **Temporary rest and recuperation:** To spend time with a covered military member who is on short-term, temporary rest and recuperation leave during the period of deployment. Eligible employees may take up to fifteen (15) days of leave for each instance of rest and recuperation.

7. **Post-deployment activities:** To attend arrival ceremonies, reintegration briefings and events, and any other official ceremony or program sponsored by the military for a period of up to ninety (90) days following termination of the covered military member's active duty status. This also encompasses leave to address issues that arise from the death of a covered military member while on active duty status.

8. **Mutually agreed leave:** Other events that arise from the close family member's call or order to active duty, provided that Method Schools and the employee agree that such leave shall qualify as an exigency and agree to both the timing and duration of such leave.

## Definitions

*A serious health condition* is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility or continuing treatment by a health care provider, and either prevents the employee from performing the functions of his or her job or prevents the qualified family member from participating in school or other daily activities. Subject to certain conditions, the continuing-treatment requirement includes an incapacity of more than three (3) full calendar days and two (2) visits to a health care provider, or one (1) visit to a health care provider and a continuing regimen of care; an incapacity caused by a chronic condition or permanent or long-term conditions; or absences due to multiple treatments. Other situations may also meet the definition of “continuing treatment.”

*Qualifying exigencies* include activities such as short-notice deployment, military events, arranging alternative child care, making financial and legal arrangements related to deployment, rest and recuperation, counseling, parental care, and post-deployment debriefings.

*A covered service member* is either 1) a current service member of the armed forces, including a member of the National Guard or Reserves, with a serious injury or illness incurred in the line of duty for which the service member is undergoing medical treatment, recuperation or therapy; otherwise in outpatient status; or otherwise on the temporary disability retired list; or 2) a covered veteran who is undergoing medical treatment, recuperation or therapy for a serious injury or illness.

*A covered veteran* is an individual who was discharged under conditions other than dishonorable during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran. The period between October 28, 2009, and March 8, 2013, is excluded in determining this five-year period.

*Next of kin* means the nearest blood relative of the service member, other than the service member's spouse, domestic partner, parent, son or daughter, in the following order of priority: blood relatives who have been granted legal custody of the service member by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the service member has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave.

The definition of "serious injury or illness" for current service members and veterans is distinct from the definition of "serious health condition" for CFRA/FMLA leave. For purposes of this policy, "serious injury or illness" means an injury or illness incurred by the service member in the line of duty while on active duty in the armed forces that may render the service member medically unfit to perform the duties of the service member's office, grade, rank or rating or that existed before the beginning of active duty and was aggravated by service while on active duty.

With regard to covered veterans, the serious injury or illness may manifest itself before or after the individual assumed veteran status and is 1) a continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the armed forces and rendered the service member unable to perform the duties of the service member's office, grade, rank or rating; 2) a physical or mental condition for which the covered veteran has received a VA service-related disability rating of 50 percent or greater, and such rating is based, in whole or in part, on the condition precipitating the need for caregiver leave; 3) a physical or mental condition that substantially impairs the veteran's ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would absent treatment; or 4) an injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the

Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers.

## **Purpose/Objective**

Method Schools provides female employees with job-protected unpaid leave, up to four months, for disabilities relating to pregnancy, childbirth or related medical conditions (meaning a physical or mental condition intrinsic to pregnancy or childbirth). For the purposes of leave under this policy, “four months” mean the number of days the employee would normally work within four calendar months (one-third of a year equaling 17 1/3 weeks), if the leave is taken continuously, following the date the pregnancy leave commences.

The company also provides reasonable accommodations, to the extent required by law, for conditions related to pregnancy, childbirth or related medical conditions. In addition, a transfer to a less strenuous or hazardous position or duties may be available pursuant to an employee’s request, if such a transfer is medically advisable. Employees requesting a leave or reasonable accommodation should promptly notify Human Resources.

For more information regarding leave under this policy employees should contact Human Resources

## **Eligibility**

All employees who experience disabilities relating to pregnancy, childbirth or related medical conditions (meaning a physical or mental condition intrinsic to pregnancy or childbirth) may request leave or a reasonable accommodation under this policy.

## **Use of accrued paid leave**

Accrued paid sick leave must be used concurrently with leave taken under this policy. If SDI benefits have begun, the employee may choose to supplement those benefits with accrued paid sick leave. Paid sick leave and SDI benefits combined may not exceed 100% of regular pay.

Additionally, employees may choose to use accrued paid leave (such as vacation or paid time off), concurrently with some or all of the leave under this policy. To receive paid leave, eligible employees must comply with the company's normal procedures for the applicable paid-leave policy (e.g., call-in procedures, advance notice). If SDI benefits are being paid, accrued paid leave and SDI payments combined may not exceed 100% of pay.

### **Maintenance of health benefits**

If employees and their families participate in the company's group health plan, the company will maintain coverage during leave under this policy on the same terms as if employees had continued to work. If applicable, employees must make arrangements to pay their shares of health plan premiums while on leave. In some instances, the company may recover premiums it paid to maintain health coverage or other benefits for employees and their families. Use of leave under this policy will not result in the loss of any employment benefit that accrued prior to the start of leave under this policy.

Employees should consult the applicable plan document for information regarding eligibility, coverage and benefits.

## **Procedures**

When seeking leave or a reasonable accommodation under this policy, an employee must provide Human Resources with the following:

1. As soon as practicable and if possible prior to commencing leave, a statement from his or her health care provider supporting the request for leave or reasonable accommodation. The statement should confirm that the requested leave or reasonable accommodation is based on a pregnancy-related disability, and if the statement is provided in support of a leave request, the statement should include an anticipated start and end date. An employee must also supply periodic reports as deemed appropriate during the leave regarding the employee's status and intent to return to work.
2. [If the company requires a fitness-for-duty certification for other disability leaves:] Upon return from leave, medical certification of fitness for duty before returning to work. The company will require this certification to address whether employees can perform the essential functions of their positions.

Failure to comply with the foregoing requirements may result in delay or denial of leave, or disciplinary action, up to and including termination.

## **Employer responsibilities**

To the extent required by law, the company will inform employees whether they are eligible for leave under this policy. Should employees be eligible for leave, the company will provide eligible employees with a notice that specifies any additional information required, as well as their rights and responsibilities.

As detailed in the California Family Rights Act (CFRA)-Family and Medical Leave Act (FMLA) Policy, the company will also inform employees if leave will be designated as FMLA-protected and, to the extent possible, note the amount of leave counted against employees' leave entitlements. If employees are not eligible for FMLA leave, the company will provide a reason for the ineligibility.

Additionally, the company will engage in an interactive process with employees who request a reasonable accommodation under this policy.

### **Job restoration**

Upon returning from leave, employees will typically be restored to their original positions or to equivalent positions with equivalent pay, benefits, and other employment terms and conditions.

### **Failure to return after leave**

If an employee fails to return to work as scheduled after leave under this policy, or if an employee exceeds the leave entitlement, the employee will be subject to the company's other applicable leave of absence, accommodation and attendance policies. This may result in termination if the employee has no other

company-provided leave available to her that applies to the continued absence.

## Board Policy 6150

### Method Schools Work Sample & Attendance Documentation Policy

Revised May 2025, September 2025

Board Approved:

#### Enrollment Qualification:

Every student will demonstrate ongoing academic progress as monitored and evaluated by a credentialed teacher to ensure qualification for continuous enrollment.

#### Work Sample Policy:


To comply with state law and ensure accurate attendance accounting, Method Schools uses a combination of **verified student work samples**, **asynchronous instruction engagement**, and **synchronous instruction participation**. Attendance is determined through teacher verification of time value, engagement logs, and documented interaction.

Method Schools' staff will ensure the following criteria is met in order to claim ADA for each enrolled student:

- 1) Collect a minimum of four (4) work samples and/or Asynch/Synch time log.
  - Work samples must include: correct name, date, and course title, and feedback, per LP, for each student
  - Asynch/Synch time log must include: course, assignment name, work type and time value
- 2) Collect a learning journal signed by parent and/or designated learning coach per month/learning period.
- 3) For students who are enrolled for only a portion of the learning period, fewer than 4 work samples may be collected to count for full ADA for the days attended using the following scale:
  - 25% or fewer of days enrolled = 1 work sample or asynch/synch log
  - 50% of days enrolled = 2 work samples or asynch/synch log combination
  - 75% of days enrolled = 3 work samples or asynch/synch log combination

#### Attendance Documentation Policy:

- If a student completes the Work Sample Policy as stated above within the LP, the student will receive full (100%) attendance for that LP.
- If a student completed fewer than 4 Work Samples, the teacher documents a combination of **verified student work samples**, **asynchronous instruction engagement**, and/or **synchronous instruction participation on the asynch/synch time log to determine if a student was "present."**
- Synchronous instruction is defined as time spent in a live interaction with a credentialed teacher measured by fractions of an hour per EC 51747.5(b)(1)

\*Per Ed Code, in Independent  Study ADA may be claimed for traditional independent study only to the extent of the time value of pupil work products, as personally judged in each instance by a certificated teacher employed by the LEA **or a combination of time value of the work product and participation in synchronous instruction**, as applicable by grade level. [EC Section 51747.5\(b\)\(1\)](#)

Method Modern Public Schools / [methodschools.org](http://methodschools.org) / [info@methodschools.org](mailto:info@methodschools.org) / 951-461-4620

[methodschools.org](http://methodschools.org)

Method Schools, LA  
Acton-Agua Dulce Unified  
Los Angeles County

2024-25 Unaudited Actuals  
Charter School Alternative Form  
Certification

19 75309 0137703  
Form ALT  
F8A1YN42PS(2024-25)

CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2024 to June 30, 2025

CHARTER SCHOOL CERTIFICATION

Charter School Name: Method Schools, LA  
CDS #: 19-75309-0137703  
Charter Approving Entity: Acton-Agua Dulce Unified  
County: Los Angeles  
Charter #: 1697

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

Table with 3 columns: For County Fiscal Contact, For Approving Entity, For Charter School. Rows include Name, Title, Telephone, and Email address for each contact.

To the entity that approved the charter school:

X 2024-25 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Signed: Stefanie Bryant  
Charter School Official  
(Original signature required)  
Date: 9-5-2025  
Title: CFO

To the County Superintendent of Schools:

2024-25 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Signed: \_\_\_\_\_  
Authorized Representative of Charter Approving Entity  
(Original signature required)  
Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

To the Superintendent of Public Instruction:

2024-25 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)  
Date: \_\_\_\_\_

**CHARTER SCHOOL UNAUDITED ACTUALS**  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2024 to June 30, 2025

Charter School Name: Method Schools, LA  
CDS #: 19-75309-0137703  
Charter Approving Entity: Acton-Agua Dulce Unified  
County: Los Angeles  
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This charter school uses the following basis of accounting:  
(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900-6920, 7438, 9400-9489, 9660-9669, 9796, and 9797)**
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6700, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
1. LCFF Sources				
State Aid - Current Year	8011	6,412,764.00		6,412,764.00
Education Protection Account State Aid - Current Year	8012	120,588.00		120,588.00
State Aid - Prior Years	8019	(60,947.00)		(60,947.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	245,151.00		245,151.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		6,717,556.00	0.00	6,717,556.00
2. Federal Revenues (see NOTE in Section L)				
Every Student Succeeds Act	8290		0.00	0.00
Special Education - Federal	8181, 8182		33,367.00	33,367.00
Child Nutrition - Federal	8220		0.00	0.00
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	35,052.00	35,052.00
Total, Federal Revenues		0.00	68,419.00	68,419.00
3. Other State Revenues				
Special Education - State	StateRev SE		508,806.00	508,806.00
All Other State Revenues	StateRev AO	127,071.55	113,184.24	240,255.79
Total, Other State Revenues		127,071.55	621,990.24	749,061.79
4. Other Local Revenues				
All Other Local Revenues	LocalRev AO	252,823.55	0.00	252,823.55
Total, Local Revenues		252,823.55	0.00	252,823.55
5. TOTAL REVENUES				
		7,097,451.10	690,409.24	7,787,860.34
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	2,216,533.66	297,371.08	2,513,904.74
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	418,087.87	0.00	418,087.87
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		2,634,621.53	297,371.08	2,931,992.61
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	102,144.29	15,167.02	117,311.31
Noncertificated Support Salaries	2200	35,973.34	0.00	35,973.34
Noncertificated Supervisors' and Administrators' Salaries	2300	354,166.35	0.00	354,166.35
Clerical, Technical and Office Salaries	2400	409,059.23	0.00	409,059.23
Other Noncertificated Salaries	2900	0.00	0.00	0.00
Total, Noncertificated Salaries		901,343.21	15,167.02	916,510.23
3. Employee Benefits				
STRS	3101-3102	0.00	0.00	0.00
PERS	3201-3202	0.00	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	248,947.18	0.00	248,947.18

Method Schools, LA  
Acton-Agua Dulce Unified  
Los Angeles County

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Health and Welfare Benefits	3401-3402	337,965.21	0.00	337,965.21
Unemployment Insurance	3501-3502	11,494.26	0.00	11,494.26
Workers' Compensation Insurance	3601-3602	26,833.68	0.00	26,833.68
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	142,674.15	48,820.79	191,494.94
Total, Employee Benefits		767,914.48	48,820.79	816,735.27
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	158,815.52	0.00	158,815.52
Books and Other Reference Materials	4200	38,824.51	7,159.70	45,984.21
Materials and Supplies	4300	4,642.68	47,389.77	52,032.45
Noncapitalized Equipment	4400	106,063.56	0.00	106,063.56
Food	4700	0.00	0.00	0.00
Total, Books and Supplies		308,346.27	54,549.47	362,895.74
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	0.00	0.00	0.00
Travel and Conferences	5200	118,333.68	0.00	118,333.68
Dues and Memberships	5300	7,878.90	0.00	7,878.90
Insurance	5400	30,469.60	0.00	30,469.60
Operations and Housekeeping Services	5500	11,335.55	0.00	11,335.55
Rentals, Leases, Repairs, and Noncap. Improvements	5600	52,421.75	0.00	52,421.75
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	516,209.78	242,434.88	758,644.66
Communications	5900	110,386.12	0.00	110,386.12
Total, Services and Other Operating Expenditures		847,035.38	242,434.88	1,089,470.26
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6700 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	0.00	0.00	0.00
Amortization Expense - Lease Assets (accrual basis only)	6910	0.00	0.00	0.00
Amortization Expense - Subscription Assets (accrual basis only)	6920	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	(32,066.00)	32,066.00	0.00
Debt Service:				
Interest	7438	0.00	0.00	0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(32,066.00)	32,066.00	0.00
<b>8. TOTAL EXPENDITURES</b>		5,427,194.87	690,409.24	6,117,604.11
<b>Description</b>	<b>Object Code</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		1,670,256.23	0.00	1,670,256.23
<b>D. OTHER FINANCING SOURCES / USES</b>				

1.	Other Sources	8930-8979	0.00	0.00	0.00
	Less:				
2.	Other Uses	7630-7699	0.00	0.00	0.00
3.	Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00
4.	TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>			1,670,256.23	0.00	1,670,256.23
<b>F. FUND BALANCE / NET POSITION</b>					
1.	Beginning Fund Balance/Net Position				
a.	As of July 1	9791	19,117,018.22	81,733.40	19,198,751.62
b.	Adjustments/Restatements	9793, 9795	81,733.40	(81,733.40)	0.00
c.	Adjusted Beginning Fund Balance /Net Position		19,198,751.62	0.00	19,198,751.62
2.	Ending Fund Balance /Net Position, June 30 (E+F1c)		20,869,007.85	0.00	20,869,007.85
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>					
a.	Nonspendable				
1.	Revolving Cash (equals Object 9130)	9711			0.00
2.	Stores (equals Object 9320)	9712			0.00
3.	Prepaid Expenditures (equals Object 9330)	9713			0.00
4.	All Others	9719			0.00
b.	Restricted	9740			0.00
c.	Committed				
1.	Stabilization Arrangements	9750			0.00
2.	Other Commitments	9760			0.00
d.	Assigned	9780			0.00
e.	Unassigned/Unappropriated				
1.	Reserve for Economic Uncertainties	9789			0.00
2.	Unassigned/Unappropriated Amount	9790M			0.00
3.	<b>Components of Ending Net Position (Accrual Basis only)</b>				
a.	Net Investment in Capital Assets	9796	0.00	0.00	0.00
b.	Restricted Net Position	9797		0.00	0.00
c.	Unrestricted Net Position	9790A	20,869,007.85	0.00	20,869,007.85
<b>Description</b>			<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>G. ASSETS</b>					
1.	Cash				
	In County Treasury	9110			0.00
	Fair Value Adjustment to Cash in County Treasury	9111			0.00
	In Banks	9120	24,141,810.07		24,141,810.07
	In Revolving Fund	9130			0.00
	With Fiscal Agent/Trustee	9135			0.00
	Collections Awaiting Deposit	9140			0.00
2.	Investments	9150			0.00
3.	Accounts Receivable	9200	902,953.60		902,953.60
4.	Due from Grantor Governments	9290			0.00
5.	Stores	9320			0.00
6.	Prepaid Expenditures (Expenses)	9330	35,647.29		35,647.29
7.	Other Current Assets	9340			0.00
8.	Lease Receivable	9380			0.00
9.	Capital Assets (accrual basis only)	9400-9489	0.00	0.00	0.00
10.	TOTAL ASSETS		25,080,410.96	0.00	25,080,410.96
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1.	Deferred Outflows of Resources	9490	0.00	0.00	0.00
2.	TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>					
1.	Accounts Payable	9500	283,740.75		283,740.75
2.	Due to Grantor Governments	9590	3,201,297.38		3,201,297.38
3.	Current Loans	9640			0.00

4. Unearned Revenue	9650	726,365.00		726,365.00
5. Long-Term Liabilities (accrual basis only)	9660-9669			0.00
6. TOTAL LIABILITIES		4,211,403.13	0.00	4,211,403.13
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		20,869,007.83	0.00	20,869,007.83

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. _____	\$ _____		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	_____
b. Noncertificated Salaries 2000-2999	_____
c. Employee Benefits 3000-3999	_____
d. Books and Supplies 4000-4999	_____
e. Services and Other Operating Expenditures 5000-5999	_____
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____	_____	_____
b. _____	_____	_____
c. _____	_____	_____
d. _____	_____	_____
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>		<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2023-24 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2026-27.

a. Total Expenditures (B8)	6,117,604.11
b. Less Federal Expenditures (Total A2)	
[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	68,419.00
c. Subtotal of State & Local Expenditures [a minus b]	6,049,185.11
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	0.00
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

Method Schools, LA  
Acton-Agua Dulce Unified  
Los Angeles County

2024-25 Unaudited Actuals  
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19 75309 0137703  
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Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$ 6,049,185.11

CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2024 to June 30, 2025

CHARTER SCHOOL CERTIFICATION

Charter School Name: MethodSchools  
CDS #: 37-68049-0129221  
Charter Approving Entity: Dehesa Elementary  
County: San Diego  
Charter #: 1617

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

Table with 3 columns: For County Fiscal Contact, For Approving Entity, For Charter School. Rows include Name, Title, Telephone, and Email address for Roxanna Travers, Francesca Martinez, and Stefanie Bryant.

To the entity that approved the charter school:

X 2024-25 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Signed: Stefanie Bryant, Date: 9-5-2025, Title: CFO

To the County Superintendent of Schools:

2024-25 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Signed: \_\_\_\_\_, Date: \_\_\_\_\_, Title: \_\_\_\_\_

To the Superintendent of Public Instruction:

2024-25 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: \_\_\_\_\_, Date: \_\_\_\_\_

**CHARTER SCHOOL UNAUDITED ACTUALS**  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2024 to June 30, 2025

Charter School Name: MethodSchools  
CDS #: 37-68049-0129221  
Charter Approving Entity: Dehesa Elementary  
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Education Protection Account State Aid - Current Year	8012	119,191.00		119,191.00
State Aid - Prior Years	8019	(86,242.00)		(86,242.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	107,966.72		107,966.72
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		7,594,761.72	0.00	7,594,761.72
2. Federal Revenues (see NOTE in Section L)				
Every Student Succeeds Act	8290		0.00	0.00
Special Education - Federal	8181, 8182		58,758.00	58,758.00
Child Nutrition - Federal	8220		0.00	0.00
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	58,758.00	58,758.00
3. Other State Revenues				
Special Education - State	StateRev SE		534,525.00	534,525.00
All Other State Revenues	StateRev AO	145,433.40	151,825.98	297,259.38
Total, Other State Revenues		145,433.40	686,350.98	831,784.38
4. Other Local Revenues				
All Other Local Revenues	LocalRev AO	676,540.83	0.00	676,540.83
Total, Local Revenues		676,540.83	0.00	676,540.83
5. TOTAL REVENUES				
		8,416,735.95	745,108.98	9,161,844.93
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	2,794,776.88	335,020.10	3,129,796.98
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	522,099.12	0.00	522,099.12
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		3,316,876.00	335,020.10	3,651,896.10
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	127,464.01	0.00	127,464.01
Noncertificated Support Salaries	2200	45,784.25	0.00	45,784.25
Noncertificated Supervisors' and Administrators' Salaries	2300	441,679.30	0.00	441,679.30
Clerical, Technical and Office Salaries	2400	509,602.81	0.00	509,602.81
Other Noncertificated Salaries	2900	0.00	0.00	0.00
Total, Noncertificated Salaries		1,124,530.37	0.00	1,124,530.37
3. Employee Benefits				
STRS	3101-3102	0.00	0.00	0.00
PERS	3201-3202	0.00	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	312,420.01	0.00	312,420.01

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Health and Welfare Benefits	3401-3402	426,820.56	0.00	426,820.56
Unemployment Insurance	3501-3502	14,520.48	0.00	14,520.48
Workers' Compensation Insurance	3601-3602	34,496.04	0.00	34,496.04
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	178,567.63	53,178.34	231,745.97
Total, Employee Benefits		966,824.72	53,178.34	1,020,003.06
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	196,919.43	0.00	196,919.43
Books and Other Reference Materials	4200	556,734.67	8,910.30	565,644.97
Materials and Supplies	4300	49,107.31	16,626.27	65,733.58
Noncapitalized Equipment	4400	133,130.14	0.00	133,130.14
Food	4700	0.00	0.00	0.00
Total, Books and Supplies		935,891.55	25,536.57	961,428.12
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	0.00	0.00	0.00
Travel and Conferences	5200	147,930.64	0.00	147,930.64
Dues and Memberships	5300	9,909.10	0.00	9,909.10
Insurance	5400	38,691.01	0.00	38,691.01
Operations and Housekeeping Services	5500	14,127.48	0.00	14,127.48
Rentals, Leases, Repairs, and Noncap. Improvements	5600	149,068.98	0.00	149,068.98
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	636,755.74	299,173.97	935,929.71
Communications	5900	138,390.95	0.00	138,390.95
Total, Services and Other Operating Expenditures		1,134,873.90	299,173.97	1,434,047.87
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6700 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	73,509.49	0.00	73,509.49
Amortization Expense - Lease Assets (accrual basis only)	6910	0.00	0.00	0.00
Amortization Expense - Subscription Assets (accrual basis only)	6920	0.00	0.00	0.00
Total, Capital Outlay		73,509.49	0.00	73,509.49
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	(32,200.00)	32,200.00	0.00
Debt Service:				
Interest	7438	0.00	0.00	0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		(32,200.00)	32,200.00	0.00
<b>8. TOTAL EXPENDITURES</b>		7,520,306.03	745,108.98	8,265,415.01
<b>Description</b>	<b>Object Code</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		896,429.92	0.00	896,429.92
<b>D. OTHER FINANCING SOURCES / USES</b>				

1.	Other Sources	8930-8979	0.00	0.00	0.00	
	Less:					
2.	Other Uses	7630-7699	0.00	0.00	0.00	
3.	Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	
4.	TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>			896,429.92	0.00	896,429.92	
<b>F. FUND BALANCE / NET POSITION</b>						
1.	Beginning Fund Balance/Net Position					
a.	As of July 1	9791	11,311,502.11	83,263.32	11,394,765.43	
b.	Adjustments/Restatements	9793, 9795	83,263.32	(83,263.32)	0.00	
c.	Adjusted Beginning Fund Balance /Net Position		11,394,765.43	0.00	11,394,765.43	
2.	Ending Fund Balance /Net Position, June 30 (E+F1c)		12,291,195.35	0.00	12,291,195.35	
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>						
a.	Nonspendable					
1.	Revolving Cash (equals Object 9130)	9711			0.00	
2.	Stores (equals Object 9320)	9712			0.00	
3.	Prepaid Expenditures (equals Object 9330)	9713			0.00	
4.	All Others	9719			0.00	
b.	Restricted	9740			0.00	
c.	Committed					
1.	Stabilization Arrangements	9750			0.00	
2.	Other Commitments	9760			0.00	
d.	Assigned	9780			0.00	
e.	Unassigned/Unappropriated					
1.	Reserve for Economic Uncertainties	9789			0.00	
2.	Unassigned/Unappropriated Amount	9790M			0.00	
3.	<b>Components of Ending Net Position (Accrual Basis only)</b>					
a.	Net Investment in Capital Assets	9796	1,601,898.92		1,601,898.92	
b.	Restricted Net Position	9797		0.00	0.00	
c.	Unrestricted Net Position	9790A	10,689,296.43	0.00	10,689,296.43	
<b>Description</b>			<b>Object Code</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>G. ASSETS</b>						
1.	Cash					
	In County Treasury	9110	12,882,389.59		12,882,389.59	
	Fair Value Adjustment to Cash in County Treasury	9111			0.00	
	In Banks	9120			0.00	
	In Revolving Fund	9130			0.00	
	With Fiscal Agent/Trustee	9135			0.00	
	Collections Awaiting Deposit	9140			0.00	
2.	Investments	9150			0.00	
3.	Accounts Receivable	9200	1,301,732.90		1,301,732.90	
4.	Due from Grantor Governments	9290			0.00	
5.	Stores	9320			0.00	
6.	Prepaid Expenditures (Expenses)	9330	52,069.69		52,069.69	
7.	Other Current Assets	9340	54,178.46		54,178.46	
8.	Lease Receivable	9380			0.00	
9.	Capital Assets (accrual basis only)	9400-9489	1,601,898.92		1,601,898.92	
10.	TOTAL ASSETS		15,892,269.56	0.00	15,892,269.56	
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>						
1.	Deferred Outflows of Resources	9490			0.00	
2.	TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00	
<b>I. LIABILITIES</b>						
1.	Accounts Payable	9500	1,031,412.03		1,031,412.03	
2.	Due to Grantor Governments	9590	2,288,169.00		2,288,169.00	
3.	Current Loans	9640			0.00	

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4. Unearned Revenue	9650	225,658.00		225,658.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	55,835.18		55,835.18
6. TOTAL LIABILITIES		3,601,074.21	0.00	3,601,074.21
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)				
(must agree with Line F2)				
		12,291,195.35	0.00	12,291,195.35

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$ 0.00	0.00	0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____	None	0.00
b. _____		
c. _____		
d. _____		
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>		<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2023-24 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2026-27.

a. Total Expenditures (B8)	8,265,415.01
b. Less Federal Expenditures (Total A2)	
[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	58,758.00
c. Subtotal of State & Local Expenditures	8,206,657.01
[a minus b]	
d. Less Community Services	0.00
[L2 Total]	
e. Less Capital Outlay & Debt Service	73,509.49
[Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

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Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$ 8,133,147.52

**SDCOE Enterprise Fund Resolution**

Method Summit Academy

Resolution Number

Resolution to Establish a Charter School Enterprise Fund (62-00)

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, the Method Summit Academy Charter School operates as an IRC 501(c)(3) nonprofit public benefit corporation, formed and organized pursuant to the Nonprofit Public Benefit Corporation Law (Corporations Code section 5110 et seq.); and

WHEREAS, charter schools are required to prepare financial reports by Education Code sections 42100(b) and 47604.33 in accordance with the *California School Accounting Manual* (CSAM) and generally Accepted Accounting Principles (GAAP); and

WHEREAS, the Method Summit Academy Charter School is financed and operated in a manner that is similar to that employed by private business enterprises; and

WHEREAS, the CSAM authorizes the establishment of *Fund 62, Charter School Enterprise Fund*, to account on a full-accrual basis for all revenues and expenses of a charter school;

THEREFORE, BE IT RESOLVED that the Governing Board hereby authorizes the establishment of a restricted fund to be known as the Charter School Enterprise Fund in accordance with Education Code section 42100 for the Method Summit Academy Charter School.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the Governing Board of the Method Summit Academy Charter School of San Diego County, California, by the following vote:

AYES: Members

NOES: Members

ABSENT: Members

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SAN DIEGO)

I, \_\_\_\_\_, Clerk/Secretary of the Governing Board of the Method Summit Academy Charter School of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a (regular) / (special) meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of the said Board.

---

Treasurer/Secretary of the Governing  
Board

Method LA

DISTRICT

**CERTIFICATION OF SIGNATURES**

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

**K-12 Districts:** 35143, 42632, and 42633

**Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: 7/1/2025 to 06/30/2026

In accordance with governing board approval dated August, 20 25.

Signature \_\_\_\_\_  
Clerk (Secretary) of the Board

Typed Name \_\_\_\_\_  
Clerk (Secretary) of the Board

**NOTE:** Please TYPE name under signature.

**Column 1**

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
Carolyn Anderws	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Tyler Roberts	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Shannon Clark	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Gloria Vargus	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Steven Dorsey	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

**Column 2**

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Jessica Spallino	
TITLE CEO	
SIGNATURE	INITIALS
TYPED NAME	
Mark Holley	
TITLE CBO	
SIGNATURE	INITIALS
TYPED NAME	
Tracy Robertson	
TITLE HR Director	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
1	1
NOTICES OF EMPLOYMENT	CONTRACTS
1	1

## MEMORANDUM OF UNDERSTANDING

### (Dehesa School District / Method Summit Academy)

This Memorandum of Understanding (“MOU”) is entered into by and between the Dehesa School District (“District”) and Method Summit Academy, a public charter school operated by Method Schools, a California nonprofit public benefit corporation. The term “Charter School” as used in this MOU shall refer to both Method Summit Academy and Method Schools. The District and the Charter School are collectively referred to as “the Parties.”

### RECITALS

- a. The District is a school district existing under the laws of the State of California.
- b. Method Schools is a California nonprofit public benefit corporation that operates Method Summit Academy, a public charter school existing under the laws of the State of California and under the authorization and oversight of the District. Method Schools shall be responsible for, and have all rights and benefits attributable to, the Charter School as further described in this MOU. Whenever this MOU obligates Method Summit Academy to a course of action or prohibits or limits Method Summit Academy from a course of action, Method Schools shall also be required to fulfill such obligation and be subject to such prohibition or limitation. No other corporations, organizations, or entities shall operate, administer, or participate in the governance of Method Summit Academy unless a material revision request has been submitted to, and approved by, the District’s Governing Board pursuant to the requirements of Education Code sections 47605 and 47607.
- c. The District’s Governing Board approved a petition to establish the Charter School for an initial term of five (5) years, commencing on July 1, 2025 and ending on June 30, 2030.
- d. This MOU is intended to outline the Parties’ agreements governing their respective fiscal and administrative responsibilities, their legal relationships, the provision of special education and related services, the operation of the Charter School, and other matters of mutual interest.
- e. The Charter School shall be responsible at all times for operating the Charter School in conformity with the provisions of its currently-authorized charter (“Charter”), all laws and regulations applicable to charter schools, and this MOU.
- f. This MOU shall take effect upon the execution by the Parties and upon approval and ratification by the respective governing boards of the Parties. If any provision of this MOU is inconsistent with the Charter, the terms of this MOU shall control.

## AGREEMENT

1. **Term.** The term of this MOU shall be coterminous with the term of the Charter School's Charter and shall be effective upon full execution by the Parties and upon approval or ratification of the Parties' respective governing boards, whichever is later, and shall remain in place until June 30, 2030 ("Term"), unless sooner terminated in accordance with the provisions included herein.
  - a. This MOU shall terminate if the District revokes or does not renew the Charter, or if the Charter School closes for any reason, after closure activities have been completed, except for those provisions surviving termination. "Closure" means that all legally required closure processes are completed, including completion of a final audit as required by law.
  
2. **Amendment/Modification.** This MOU may be modified in writing at any time during the Term of this MOU by mutual agreement. Any modification to this MOU shall be in writing, executed by the duly authorized representatives of the Parties, approved or ratified by the Parties' respective governing boards, and specifically indicate the intent of the Parties to modify this Agreement. No oral or other agreements or understanding shall be effective to modify or alter the written terms of this MOU.
  
3. **Designated Representatives.**
  - a. The District's designated representative shall be the Superintendent or designee who shall have the authority to act on behalf of the District, except to the extent action by the District's Governing Board is legally required.
  - b. The Charter School's designated representative shall be its [title] or designee, who shall have the authority to act on behalf of the Charter School, except to the extent action by the Charter School's Board of Directors is required.
  
4. **Compliance with MOU.** To the extent that any of the provisions in the Charter, bylaws, conflict of interest code, other governance documents, or operating policies/procedures are inconsistent or conflict with this MOU, this MOU shall govern. This includes any prohibitions on members of the Board of Directors having a financial interest in contracts with the Charter School. Failure to comply with the material terms of this MOU may constitute a material violation of the conditions, standards, or procedures set forth in the Charter within the meaning of Education Code section 47607(f)(1) and be subject to the procedures set forth in Education Code sections 47607(g)-(h).
  
5. **Charter Renewal.**
  - a. **Timeline.** The Charter School shall act in a manner consistent with the intent of the law and collaboratively with the District to determine the timing of its renewal petition submission. The Charter School shall not submit its petition for

renewal more than sixty (60) days prior to the first scheduled District Board of Education meeting of the school year in which the Charter School's charter expires. Renewal petitions submitted prior to July 15 of the year in which the charter expires shall also be considered for a thirty (30) day extension by both parties.

- b. Use of Data. Consistent with the intent of Education Code 47607(c)(6) and the designation of renewal performance tiers by the California Department of Education, the Charter School must submit its petition for renewal with the most current data available. Charter schools submitting their petitions before the release of the California School Dashboard for the most recently-completed school year prior to expiration of the Charter School's Charter are expected to present the most current verified data available, following publisher guidelines, with the renewal petition. To the extent verified data is no longer used to evaluate renewal eligibility under the Education Code when the Charter School submits its renewal petition, the Charter School shall comply with the data submission requirements under the Education Code and its implementing regulations under Title 5 of the California Code of Regulations, as applicable, that are in effect at that time.
- c. Submission of Incomplete Petition. The District may, but shall not be obligated to, notify the Charter School of its submission of an incomplete renewal petition or delay the review process so that the Charter School may provide additional information. Should the District deem the renewal petition incomplete and the Charter School wishes to update it, the Charter School will need to rescind its submission in writing and resubmit the renewal petition, thereby restarting the timeline.

## 6. **Material Revisions to Charter.**

- a. Changes to the Charter School's Charter deemed by the District Superintendent or designee to be a material revision may not be made or implemented by the Charter School without prior approval from the District Board. Changes to the Charter that the District considers to be a material revision include, but are not limited to, the following:
  - i. Substantial changes to the educational program (including the addition or deletion of an educational program)
  - ii. Changing to, or adding a, nonclassroom-based program.
  - iii. Changes in student enrollment that represent an increase from the enrollment originally projected in the Charter by more than twenty percent (20%) of the total projected enrollment in any given year.

- iv. Addition of grades or grade levels to be served.
  - v. Changes to the location of existing Charter School facilities, or the addition of a new site or facility. Changes to the location of existing Charter School facilities necessitates a material revision due to the corresponding impacts on student enrollment/demographics, staffing, and finances.
  - vi. Changes in admission preferences that may result in more exclusive selection of students.
  - vii. Changes in governance structure, including, but not limited to, a change in the name of the Charter School, the number of Board members authorized in the Bylaws, the method by which Board members are selected, compliance with conflict of interest laws applicable to charter schools, or other substantive provisions.
7. **Oversight Fees.** Pursuant to Education Code section 47613, the District may charge for the actual costs of supervisory oversight in an amount not to exceed one percent (1%) of the revenue of the Charter School (hereinafter, the "Oversight Fee"). "Revenue" for purposes of this calculation will be determined by total LCFF allocation at P-2. The Charter School shall be invoiced and pay the Oversight Fee annually within sixty (60) days of receipt of the invoice from the District. Should the law concerning the maximum amount a school district may charge for supervisory oversight change following the Effective Date of this MOU, the Parties agree that the applicable law then in effect shall supersede this provision.
8. **Supervisory Oversight.** The District provides supervisory oversight in the areas of education program, fiscal program, and governance. The District will provide direction annually on what steps it will take to conduct oversight and what it will request of the Charter School. The District will provide regular reporting on oversight to the District Board. Supervisory oversight shall include, but is not limited to, the following:
- a. Review and revision of this MOU and any subsequent agreements to clarify or interpret the Charter, material revisions to the Charter, and the nature of the relationship between Charter School and the District.
  - b. All activities related to charter revocation and renewal processes as described in the Education Code.
  - c. All activities related to monitoring the performance and compliance of the Charter School with the terms of the Charter, related agreements, and all applicable laws.

- d. Identification of at least one staff member as a contact person for the Charter School.
  - e. Visits to the Charter School at least annually.
    - i. The District will conduct at least one site visit annually to assess the Charter School's governance and organizational management, educational program and student performance, fiscal practices/internal controls, and fulfillment of the terms of the Charter. To the extent reasonable, the District will provide the Charter School with at least 48 hours of notice. The District may also make unannounced visits to the Charter School within its sole discretion.
    - ii. The site visits may include, but are not limited to, review/audit of records maintained by the Charter School; interviews with Charter School administration, staff, parents/guardians, and members of the Board of Directors; inspection of facilities; and observation of student instruction, including voluntary and non-disruptive teacher and/or student discussion or interaction. The oversight and site visit evaluations each year will be considered in any renewal decision made at the end of the term of the Charter. Any deficiencies will be reviewed with the Charter School's administration and its Board of Directors, as appropriate. The Charter School shall fully address and remedy any identified deficiencies to the District's satisfaction.
  - f. Ensuring that the Charter School submits the required and requested reports and documents.
  - g. Monitoring the fiscal condition of the Charter School.
  - h. Providing timely notification to the California Department of Education ("CDE") in the event the Charter is renewed, revoked, and/or the Charter School ceases operation for any reason.
  - i. Monitoring of teacher credentials and assignments.
9. **Responding to Inquiries and Requests for Information.** The Charter School agrees to promptly respond to all reasonable inquiries of the District, including inquiries regarding its financial records. The District may require the Charter School to provide records/information related to the District's oversight obligations and a detailed explanation of such records/information. The District will be reasonable in the timing, scope, and substance of its requests, and the Charter School agrees to provide all records and information in the form and at the reasonable times specified by the District.

## 10. Legal Relationship.

- a. The Parties recognize that the Charter School is a separate legal entity that operates under the supervisory oversight of the District. The Charter School is operated by a nonprofit public benefit corporation. The Charter School shall maintain its status in good standing and in accordance with its corporate bylaws and Charter.

The Charter School shall be wholly and independently responsible for the Charter School's operations and shall manage its operations efficiently and economically as described in the Charter and in its annual budget. If the District, including its Board, complies with its supervisory oversight duties under Education Code sections 47604.32, it shall not be liable for the debts or obligations of the Charter School, for claims arising from the debts or obligations of the Charter School, or for claims arising from the performance of acts, errors, or omissions by the Charter School pursuant to Education Code section 47604(d). With respect to its operations under the Charter and this MOU, the Charter School agrees, to the fullest extent permitted by law, to indemnify the District, its Board members, officers, employees, agents, and representatives, from and against any such claims, as set forth herein and in the Charter. The Charter School will not in any case attempt to avoid a debt, liability, or obligation, or otherwise shift any debt, liability, or obligation to the District.

- b. The Charter School shall not have authority to enter into a contract that would bind the District or extend the credit of the District to any third person or party. The Charter School shall clearly indicate to vendors and other persons and entities with which or with whom the Charter School enters into a contract or agreement, that the obligations of the Charter School under that contract or agreement are solely the responsibility of the Charter School, and not the responsibility of the District.
- c. Indemnification. The Charter School shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the District, including its Board members, officers, directors, employees, attorneys, agents, representatives, volunteers, successors and assigns (collectively, the "Indemnified Parties") from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorneys' fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Indemnified Parties that may be asserted or claimed by any person, firm, or entity arising out of, or in connection with, the Charter School's performance under this MOU or its Charter, the condition or use of its facilities, or any acts, errors, negligence, omissions or intentional acts by the Charter School, its Board of Directors, administrators, employees, agents, representatives, volunteers, successors, or assigns. This indemnity and hold

harmless provision shall exclude claims, demands, actions, suits, losses, liability expenses, attorneys' fees, and costs caused by any intentional acts of the District, including its officers, directors, or employees. This indemnification clause shall survive termination of this Agreement.

- d. Complaints. Any formal, written complaints or concerns sent by governmental entities, including, without limitation, complaints filed with the Office for Civil Rights, the United States Equal Employment Opportunity Commission, or the California Department of Fair Employment and Housing, received by the Charter School about any aspect of the operation of the Charter School shall be sent to the District in a timely manner and without delay. The District may request that the Charter School inform the District of how such concerns or complaints are being or were addressed. In the event of such a request, the Charter School agrees to provide such information as it is legally able to disclose, and the District shall treat such information with the same level of confidentiality that it would treat comparable information regarding other such concerns or complaints that the District receives regarding non-Charter School students or employees in the District. The Charter School shall handle its own uniform complaints pursuant to a Uniform Complaint Procedure adopted in accordance with Title 5 of the California Code of Regulations, sections 4600 *et seq.*

#### 11. **Compliance with Laws.**

- a. The Charter School will comply with all applicable state and federal laws, including, without limitation, Education Code section 47604.1, the Ralph M. Brown Act (Gov. Code §§ 54950 *et seq.*), the California Public Records Act (Gov Code §§ 7920.000 *et seq.*), and Government Code sections 1090, *et seq.*, as each are made applicable to charter schools in Education Code section 47604.1.
- b. The Charter School shall also comply with all applicable federal and state laws concerning the maintenance and disclosure of student records, including, without limitation, the Family Educational Rights and Privacy Act of 1974 ("FERPA"; 20 U.S.C.A. § 1232g, 34 CFR part 99), all applicable state and federal laws and regulations concerning the improvement of student achievement, including, without limitation, applicable provisions of the Elementary and Secondary Education Act of 1965 (20 U.S.C.A. §§ 6301 *et seq.*), as reauthorized and amended by the Every Student Succeeds Act, and agrees to take appropriate remedial action if notified by the District, San Diego County Office of Education, California Department of Education, or other federal or state administrative agencies charged with enforcement of these laws of a violation of any of the foregoing.
- c. To the extent necessary to discharge its reasonable supervisory oversight activities, the Charter School hereby designates the employees of the District as having a legitimate educational interest such that they are entitled, upon

request, to access the Charter School's education records under FERPA and related state laws regarding student records. At a minimum, such records include emergency contact information, health and immunization data, attendance summaries, and academic performance data from all statewide student assessments pursuant to Education Code sections 60600 *et seq.*

12. **Business and Administrative Services.**

- a. If the Charter School purchases business or administrative services of any kind from a third party other than the District, including, but not limited to, payroll, accounting and budgeting, attendance accounting, fiscal reporting, contracts management, or purchasing, the Charter School shall promptly respond to all reasonable inquiries from the District related to the District's oversight obligations regarding information and/or records that the Charter School maintains or has access to concerning its contractual relationship with the third party, any services rendered by the third party to the Charter School, or any other matter related to the District's oversight of the Charter School.
- b. The Charter School shall provide the District with a copy of any business or administrative services agreements with a vendor that either individually or collectively exceeds \$200,000.

13. **Management Contracts.**

- a. The Charter School shall provide the District with a copy of any and all contracts that the Charter School (including Method Schools) has entered into with any third party to operate or manage the Charter School.
- b. Prior to entering into a new or revised management contract with a third party, the Charter School shall provide the following information to the District:
  - i. A draft of the proposed contract.
  - ii. A description of the third party's roles and responsibilities for the operation and/or management of the Charter School.
  - iii. A list of any other charter schools managed by the third party.
  - iv. A list of, and background on, the third party's leadership team/administration and members serving on the board of directors.
  - v. A letter of assurance from the third party that it has established conflict of interest policies and that none of the leadership team/administration or board of directors of either the third party or the Charter School have conflicts of interest. The letter of assurance shall also confirm that the third party will comply with all requirements under Education Code

section 47604.1, including the Brown Act, the Public Records Act, and conflict of interest rules.

- c. The District shall review and the Superintendent or designee must provide written approval of, any contracts of the type described in this section prior to the Charter School entering into the contract with the third party; provided, however, that if such contract constitutes a material revision to the Charter, as determined by the Superintendent or designee, advance approval by the District's Board shall be required.

14. **State Funding and Accountability Requirements/Financial Reporting.**

- a. The Charter School shall be funded in accordance with the Local Control Funding Formula ("LCFF"). The Charter School will receive base funding and may receive supplemental and concentration grants. The Charter School will be responsible for providing the CDE with all data required for funding and will comply with all laws and regulations as developed by the Legislature and the State Board of Education ("SBE"). All information provided by the Charter School shall be truthful and accurate.
- b. The Charter School shall ensure that all LCFF funds are spent in accordance with the requirements of the law.
- c. The Charter School shall comply with the fiscal reporting requirements set forth in **Exhibit A** to this MOU, which is attached hereto and incorporated herein by reference. To the extent that the Charter School is required to submit records or information to the District, the San Diego County Office of Education, or the State of California in order to confirm funding, those records must be prepared by the Charter School in a format acceptable to the recipient. If there is any disagreement regarding the format of records to be submitted to the District, the Parties shall consult in good faith on an acceptable format.
- d. The Charter School is required to develop, adopt, and annually update a Local Control and Accountability Plan ("LCAP") using a template adopted by the SBE.
- e. The Charter School shall comply with the requirements of Education Code section 47606.5 in developing the LCAP, including, but not limited to, the following:
  - i. Consultation with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP and annual update.

- ii. Present a report on the annual update to the LCAP and the LCFF budget overview for parents on or before February 28 of each year at a regularly-scheduled meeting of the Charter School’s Board of Directors.
  - (1) The report shall include the following:
    - (a) All available mid-year outcome data related to metrics identified in the current year’s LCAP.
    - (b) All available mid-year expenditure and implementation data on all actions identified in the current year’s LCAP.
- iii. Hold at least one (1) public hearing to solicit recommendations and comments from members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or annual update. The agenda for the public hearing shall be posted at least 72 hours before the public hearing, and the LCAP and annual update shall be made available for public inspection at each site operated by the Charter School.
- iv. On or before July 1 of each year, hold a public hearing to adopt the LCAP or annual update.
- v. Follow the procedures for the adoption of the LCAP when adopting any revisions to the LCAP or annual update during the period that it is in effect.
- vi. Submit the LCAP or annual update to the District and San Diego County Superintendent of Schools.
- vii. Prominently post the LCAP and annual update (including any updates, revisions, or addenda) on the home page of the Charter School’s website.
- f. The Charter School shall comply with all accountability measures, including the LCAP evaluation rubrics as may be revised by the SBE from time to time.
- g. The Charter School has elected to receive funding from the State directly pursuant to Education Code section 47651. The Charter School shall receive funding from new or “one-time” funding sources available to schools or school districts provided by the State of California to the extent that the Charter School and its students generate such entitlements. The District will cooperate with the Charter School, as necessary, to procure such additional funds.
- h. The District shall transfer funding in lieu of property taxes to the Charter School in the time frame required by Education Code section 47635 and shall provide supporting documentation, if requested, that is reasonably sufficient for the Charter School to verify the accuracy of the payment amount. The District and

the Charter School shall cooperate in good faith to rectify in a timely manner any dispute over the calculation of payments made by the District. The Charter School agrees that all revenue obtained from the District shall only be used in compliance with the approved Charter, this MOU, any authorized amendments, and applicable law.

- i. The Charter School agrees to comply with all applicable laws and regulations related to the receipt and expenditure of funds. The Charter School agrees that all revenue allocated to the Charter School by any federal, state, or local agency shall only be used to provide educational services and support for school-age children enrolled in and attending the Charter School, consistent with the terms of its Charter, and shall not be used for purposes inconsistent with the approved Charter, this MOU, or any District-authorized amendments to the Charter or this MOU. Educational services and support shall not include fee-based preschool services, after-school programs, or childcare services.
- j. The Charter School shall notify the District in writing before it incurs a debt or sells receivables in an amount greater than one hundred thousand dollars (\$100,000). The written notification shall set forth the amount of the debt, factoring, or sale of receivables, the lender, the general terms of the agreement, the need for the loan, factoring, or sale of receivables, the plan for repayment if a loan, and a cash flow schedule. All loans, factoring, and sales of receivables shall be authorized in advance by the Charter School's Board of Directors and shall be the sole responsibility of the Charter School. Upon request, the Charter School shall provide all information requested by the District regarding any such loan, factoring, or sale of receivables, including, as appropriate, a revised budget reflecting the income and expense of the loan, factoring, or financing. The Charter School agrees that all loans, factoring, or accounts receivable financing shall be the sole responsibility of the Charter School, and the District shall have no obligation for repayment.
- k. All loans issued or distributed by the Charter School to any other person or entity, irrespective of the amount, shall be authorized in advance by the Charter School's Board of Directors and shall remain the sole responsibility of the Charter School. The Charter School shall notify the District, in writing, no more than ten (10) calendar days prior to providing loan funding to any entity or person. The advance written notice to the District shall include the amount of the loan, a description of the terms of the loan and the plan for repayment, and a cash flow schedule. Upon request, the Charter School shall provide information regarding any such loan to a requesting agency pursuant to Education Code section 47604.3.
- l. Fiscal Reporting Timelines. The Charter School shall annually prepare and submit the following reports to the District and the San Diego County Office of

Education in the format dictated by the San Diego County Office of Education for charter schools in the County.

- i. On or before July 1, an adopted budget, including budget assumptions and cash flow projections.
  - ii. On or before July 1, an LCAP or annual update to the LCAP, whichever is applicable.
  - iii. On or before September 15, a final unaudited actuals report for the full prior year.
  - iv. On or before December 15, an interim financial report reflecting changes from July 1 through October 31 (including budget assumptions and cash flow projections)
  - v. On or before December 15, an independent financial audit report.
  - vi. On or before March 15, a second interim financial report reflecting changes from July 1 through January 31 (including budget assumptions and cash flow projections).
- m. **Cash Flow.** Absent any agreement otherwise, the District shall not advance any funds to the Charter School. In addition, the District shall not act or provide a line of credit for the Charter School.
- n. Should Method Summit Academy, separate from Method Schools, cease to exist (by revocation or nonrenewal of its Charter or by voluntary closure), and upon a final audit and the payment of, or provision for payment of, all debts and liabilities of Method Summit Academy, any public funds held by or for Method Summit Academy, and any assets of Method Summit Academy purchased with public funds shall be distributed in accordance with the terms of the Charter.

15. **Governance and Organizational Management.**

- a. **Posting of Information.** At all times it is operational, the Charter School will have the following information posted on its website and will update the posting within thirty (30) days whenever the following information changes:
  - i. Phone numbers and email addresses for the Charter School's principal contacts, including all senior administrative staff.
  - ii. Method Schools' articles of incorporation and bylaws.
  - iii. Roster of current Board of Directors members and a means of contacting the Board.

- iv. The annual calendar of Board of Directors meetings, including a description of how parents/guardians and community members will be notified of the meetings and will have an opportunity to participate.
  - v. Board of Directors meeting agendas and agenda attachments (i.e., backup documentation). The current agenda shall be retrievable, downloadable, indexable, and electronically searchable, and shall comply with the electronic format requirements of Government Code section 54954.2(a)(2).
  - vi. Meeting minutes shall be posted within thirty (30) days after their approval by the Board of Directors.
  - vii. Adopted Board policies and procedures, including the Charter School's conflict of interest code.
  - viii. Parent/student handbook and employee handbook.
- b. Board Member Composition/Student Representation. The composition of the Board of Directors shall be in accordance with the number and membership requirements set out in the Charter and bylaws. The Charter School shall comply with the requirements of Education Code section 47604.2 concerning student representation on the Board, if applicable.
  - c. Board Meetings. The Board of Directors shall conduct public meetings at such intervals as are necessary, and not less than once per quarter, to ensure that the Board is providing sufficient direction to the Charter School through implementation of effective policies and procedures. The Board of Directors meetings will be conducted in accordance with Education Code section 47604.1(c) and the Brown Act.
  - d. Brown Act Training. The Charter School will provide Brown Act training to its members of the Board of Directors, its officers, and other senior administrative staff who regularly attend Board of Directors meetings prior to the execution of any duties and on an annual basis. Upon request, the Charter School will provide the District with written verification or evidence that Brown Act training has been provided to the specified individuals.
  - e. Board Policies. The Board of Directors shall adopt policies and procedures to guide the operation of the Charter School and which are required by applicable law. These policies and procedures shall include the following:
    - i. *Conflict of Interest*. The Charter School and its employees shall comply with a conflict of interest code which shall include provisions indicating the Charter School will adhere to the Political Reform Act and

Government Code sections 1090 *et seq.* The Charter School will train the Board of Directors members and impacted Charter School employees regarding its conflict of interest code. Upon request, the Charter School will provide verification that all Board members and impacted Charter School employees have participated in conflict of interest training.

- ii. *Internal Fiscal Controls.* The Charter School shall develop and maintain internal fiscal control policies and procedures governing all financial activities. As policies are revised from time to time, the Charter School shall transmit a copy of the revised/updated policies and procedures approved by the Charter School's Board of Directors to the District. Such policies and procedures are subject to review to verify that they are being implemented.
- iii. *School Safety Plan.* The Charter School shall develop a school safety plan consistent with the requirements of Education Code section 32282(a)(2)(A)-(K), as well as subsection (L) if the Charter School serves students in any of grades 7-12, inclusive. The school safety plan shall be reviewed and updated by March 1 each year by the Charter School.
- iv. *Campus Supervision and Safety.* Policies must include, but not be limited to, the supervision of students before and after school (including pick-up and drop-off) and while on campus, as well as a procedure for visitors to enter and leave the campus.
- v. *Student Discipline.* Policies must include, but not be limited to, lists of the offenses for which students may (and must) be suspended or expelled, and the procedures for suspension or expulsion for disciplinary reasons or involuntary removal for any reason, including an explanation of how the Charter School will comply with federal and state constitutional procedural and substantive due process requirements that are consistent with the requirements of Education Code section 47605(c)(5)(J), 47606.2, and 48901.1. These policies may be included within the parent/student handbook so long as the parent/student handbook is posted prominently on the Charter School's website.
- vi. *Admissions.* Policies and procedures regarding admission into the Charter School, including the open enrollment period (when known each year), lottery process, non-discrimination mandate, and admission preferences in a manner that complies with Education Code section 47605(e).

16. **Admissions.**

- a. **Enrollment and Admissions Documents.**

- i. At all times it is operational, the Charter School will have the following information posted on the Charter School’s website and will update the posting as quickly as possible whenever the information changes:
  - (1) Procedures for application, the public random drawing, enrollment, and admission into the Charter School.
  - (2) A copy of any application and enrollment forms and information provided to prospective families.
  - (3) The notice developed by the CDE regarding suspected violations of Education Code section 47605(e)(4)(A)-(C) (the “Charter School Complaint Notice and Form”).
  - (4) The Charter School Complaint Notice and Form shall also be provided when a parent/guardian or student inquires about enrollment, before conducting an enrollment lottery, and before disenrolling a student.

17. **Student Enrollment, Data, and Reporting.**

- a. Attendance Accounting and Reporting. The Charter School will be responsible for its daily and monthly attendance accounting. The Charter School shall maintain contemporaneous written records of enrollment and average daily attendance (“ADA”) and make these records available to the District for inspection and audit upon request. The Charter School will submit the attendance reports (i.e., P-1, P-2, and annual state attendance reports) in accordance with state law and regulations to the District’s attendance officer in a timely manner and before each report’s submission deadline. Such attendance will be included in the annual independent audit of the Charter School. Further, copies of any amended state attendance reports shall be provided to the District within three (3) weeks of the discovery of the need to make any such amendment(s).
- b. Annual Enrollment List. Upon request, the Charter School agrees to provide the District with a list of students enrolled in the Charter School, stating the student’s full name, SSID, age, grade level, school district of residence, and date the student first enrolled in the Charter School.
- c. Data on Efforts to Achieve Balance Among Student Groups. The Charter School shall submit to the District, upon request, a report on the Charter School’s efforts to achieve a balance among student groups (include racial and ethnic groups, special education students, and English Learners, including redesignated English Learners) that is reflective of the general population residing within the territorial jurisdiction of the District, as described in the Charter, and to enroll

students who may qualify for free and reduced-price meals. Such report shall include, but will not be limited to, identifying the Charter School staff responsible for ensuring that outreach efforts are being implemented and how the Charter School's progress is monitored.

- d. CALPADS. The Charter School acknowledges its obligations regarding the California Longitudinal Pupil Achievement Data System ("CALPADS"). The Charter School agrees to be considered an "Independent Reporting Charter School," which means that it elects to obtain and maintain Statewide Student Identifiers ("SSIDs") for all enrolling and exiting students and is responsible for meeting CALPADS reporting and certification requirements. The Charter School also agrees and acknowledges that it is solely responsible for maintaining and reporting student, teacher, and course data directly to CALPADS and reporting aggregate data through the California Basic Educational Data System – Online Reporting Application ("CBEDS-ORA"). The Charter School shall ensure that coding of student information conforms to the District's student information system requirements.
- e. The Charter School shall provide written notice to the District and the school district of residence of each student who leaves the Charter School at any time without completing the school year, including when the student has ceased attending the Charter School for disciplinary reasons and any other involuntary removal for any reason. The Charter School may not otherwise involuntarily remove a student except as permitted by law and as described in the Charter School's suspension, expulsion, and involuntary removal policies and procedures. The Charter School agrees to comply with this requirement for all Charter School students, including special education students.

18. **Personnel.**

- a. Teacher credentials, clearances, and permits shall be maintained on file at the Charter School and shall be subject to periodic inspection by the District if needed.
- b. All teachers shall hold the Commission on Teacher Credentialing ("CTC") certificate, permit, or other document required for the teacher's certificated assignment. The Charter School may use local assignment options authorized in statute and regulations for the purpose of legally assigning certificated teachers in the same manner as the governing board of a school district. As of July 1, 2025, teachers employed by the Charter School must hold all required certifications. The Charter School shall have the authority to request an emergency permit or a waiver from the CTC for individuals in the same manner as a school district. The Charter School shall maintain documentation on file of its teachers' credentials for inspection upon request by the District.

- i. Ensuring that teachers hold all required certifications/credentials and are appropriately assigned is a top priority for the District. The District will support the Charter School in this area as part of the ongoing charter oversight process, and expects the Charter School to promptly address and resolve teacher credentialing issues and misassignments.
- c. All teachers shall have a certificate of clearance and satisfy the requirements for professional fitness pursuant to Education Code sections 44339, 44340, and 44341.
- d. All employees of the Charter School, volunteers (including parents) who will be performing services that are not under the direct supervision of a Charter School employee, and on-site vendors having unsupervised contact with students, such as vendors performing school and classroom janitorial services, school site administrative services, school site grounds and landscape maintenance, pupil transportation, and school site food-related services, will submit to background checks and fingerprinting in accordance with Education Code sections 44237, 45125, and 45125.1. The Charter School will maintain on file, and available for inspection, evidence that clear criminal records summaries based on criminal background checks were conducted and received for all employees prior to employment and volunteers prior to assignment, as well as documentation that vendors have conducted required criminal background checks for their employees prior to any unsupervised contact with students. The Charter School shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements. No individual may begin employment or be in contact with students who has not received full clearance.
- e. All employees of the Charter School and volunteers who have frequent or prolonged contact with students (including parents) shall submit to a tuberculosis risk assessment prior to employment or assignment in accordance with Education Code section 49406.
- f. The Charter School shall report employment status changes for credentialed employees based on allegations of misconduct to the CTC within thirty (30) days pursuant to Education Code section 44030.5. The District shall be provided a copy of such report concurrently with its submittal to CTC, provided such notification does not violate employee confidentiality rights.
- g. [Name of nonprofit corporation or name of Charter School, whichever is applicable] is the exclusive public school employer of all Charter School employees for purposes of the Educational Employment Relations Act. All staff working at the Charter School are employees or contractors of the [name of nonprofit corporation or name of Charter School, whichever is applicable]. The [name of nonprofit corporation or name of Charter School, whichever is

**applicable]** shall have sole responsibility for the employment, management, salary, benefits, discipline, and termination of its employees.

- h. The Charter School agrees to comply with applicable federal statutory and regulatory requirements for qualified teachers and paraprofessionals used for instructional support as set forth in federal and state law.
- i. If any Charter School staff are employees of a related corporation, as defined under the IRS Code, such employment relationship shall be disclosed to the Charter School's Board of Directors at a public open session, and the Charter School must provide notice to the District of the employees and their respective positions.
- j. The Charter School shall provide, upon request by the District, a copy of the Charter School's employee handbook. If the Charter School makes any changes to the employee handbook or other personnel policies, it will provide a copy to the District. The employee handbook must detail expectations for employee performance and behavior, due process rights of employees related to disciplinary actions (including termination), compensation and benefit information, and a description of both informal and formal complaint procedures that employees may pursue in the event of a dispute.
- k. If the Charter School decides to offer existing or new employees of the Charter School the opportunity to participate in the State Teachers' Retirement System ("STRS") or the Public Employees' Retirement System ("PERS"), the Charter School shall be responsible for making these arrangements through the San Diego County Office of Education or the District, as applicable.

**19. Educational Program and Reporting.**

- a. A list of core instructional materials by grade and content will be maintained by the Charter School and shall be made available to the District within ten (10) business days of receipt of a written request from the District.
- b. Subject to District oversight and compliance with the Charter School's Charter and applicable state and federal law, including, without limitation, Every Student Succeeds Act ("ESSA"), the Individuals with Disabilities Education Improvement Act of 2004 ("IDEA"), related provisions of the Education Code and their implementing regulations, and Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Charter School is autonomous for the purposes of, among other things, selecting the Charter School's educational program with the understanding that the educational program shall comply with its Charter and this MOU.

- c. The Charter School shall comply with all applicable state and federal law and regulations concerning the improvement of student achievement, including, without limitation, applicable provisions of the Elementary and Secondary Act of 1965, as amended by ESSA, and agrees to take appropriate remedial action if notified by the State of California of a violation of the foregoing.
- d. The Charter School shall comply with all federal and state law concerning the instruction of English learners.
- e. The Charter School agrees to comply with and adhere to the applicable state requirements for participation in, and administration of, all state-mandated tests.
- f. The Charter School shall provide the District with the Charter School's student discipline policies and procedures prior to the start of each school year and following any updates to those policies and procedures, unless the most recently updated policies and procedures are already posted and readily available on the Charter School's website. All student discipline policies shall be included in the Charter School's student/parent handbook and shall mirror the policies and procedures available on the Charter School's website.
- g. The Charter School shall not charge any fee or require any parent/guardian or student contribution that conflicts with requirements of federal or state law, including the California Constitution, Article IX, Section 5, and the California Code of Regulations, Title 5, section 350, to provide free, public education to students. The Charter School shall adopt policies and procedures consistent with this prohibition.
- h. Upon request, the Charter School shall provide the District with a copy of its contract with any vendors that will provide educational or instructional services, enrichment activities, or tutoring to Charter School students during the school day. The contract shall require submission to a tuberculosis risk assessment and examination for any vendor who will come into direct contact with students, include a specific plan for ensuring appropriate supervision of minor students who participate in vendor activities without a Charter School teacher or parent present, and, to the extent vendors are providing direct instruction to students during the school day, ensure that such vendors meet the same credentialing requirements as teachers employed by the Charter School. The contract shall also specify the exact services that will be provided and the associated costs, the term of the contract, and how the Charter School will monitor the vendor to ensure quality of services rendered. Should the Charter School and a vendor revise or enter into a new contract, the Charter School shall provide the revised or new contract to the District upon execution/approval.

20. **Special Education and Related Services.**

- a. Legal Relationship. The following provisions govern the application of special education to students of the Charter School:
- i. The Charter School shall be its own local educational agency (“LEA”), pursuant to Education Code section 47641(a) for purposes of compliance with state and federal special education laws and for eligibility for state and federal special education funds. The Charter School has provided verifiable written assurances that it has been accepted to participate and has secured membership as an independent LEA in the [Name] Special Education Local Plan Area (“SELPA”).
  - ii. The Charter School will serve as its own LEA for purposes of special education and, as such, the Charter School is solely responsible, at its own expense, for ensuring that all children with disabilities enrolled in the Charter School receive special education and designated instruction and services in conformity with their respective individualized education programs (“IEPs”) and in compliance with the IDEA (20 U.S.C. §§ 1400 *et seq.*), related California law, and their corresponding implementing regulations.
  - iii. Should the Charter School seek to change its SELPA affiliation and operate as a school of the District for purposes of special education, the Parties agree to amend this MOU to address the change in membership status and to describe the Parties’ respective rights and responsibilities concerning the provision and funding of special education and related services for Charter School students.
- b. Non-Discrimination and Access. No student shall be denied admission to the Charter School due to a disability or a suspicion of a disability. The Charter School shall not “counsel out” any student with a disability or any student suspected of having a disability, or otherwise dissuade or discourage any such student from applying for admission to the Charter School as part of the enrollment process.
- c. Section 504 and ADA. The Charter School shall comply with Section 504 and the Americans with Disabilities Act (“ADA”). The Charter School understands that it is solely responsible for its compliance with Section 504 and the ADA at its own expense, and that these are not special education services for which special education funds may be used.
- d. IDEA. The Charter School shall ensure that no student is denied enrollment on the basis of special education status or disability. The Charter School shall be solely and independently responsible for compliance with the IDEA and state special education laws, and their corresponding implementing regulations, with respect to the determination, provision, and funding of special education and

related services for all students enrolled in the Charter School. The District solely operates as the chartering authority of the Charter School.

- e. Program, Policies and Procedures. The Charter School must develop, adopt, and comply with policies and procedures regarding the identification, assessment, IEP development, placement, and provision of services to students with disabilities. The Charter School’s program, policies, and procedures must comply with SELPA policies and procedures and all applicable state and federal laws.
- f. FAPE. The Charter School shall ensure that a free, appropriate public education (“FAPE”) is provided to all children with disabilities eligible for special education under the IDEA and enrolled in the Charter School in accordance with state and federal legal mandates. The Charter School will ensure that an IEP is developed and implemented for each student enrolled in the Charter School in accordance with state and federal legal mandates and SELPA policies. The Charter School must make a full continuum of special education programs and related services available, and provide those programs and services to eligible students in the Charter School. The Charter School must make such services and placements available regardless of the type of instructional program or service delivery ordinarily or otherwise offered by the Charter School.
- g. Administration of Special Education Program. The Charter School is responsible for the management of its special education budgets, personnel, programs, and services. The Charter School shall employ appropriately qualified, credentialed employees or contract with qualified third-party providers to provide all necessary and appropriate special education placement and services to its students. Those individuals shall understand, accept responsibility, and provide services to include, but not be limited to:
  - (1) Child Find
  - (2) Interim Programs
  - (3) Referral
  - (4) Assessment
  - (5) Placement
  - (6) Special Education Instruction
  - (7) Related Services
  - (8) Due Process
  - (9) Discipline/Manifestation Determination
  - (10) Transportation
- h. Child Find (“Search and Serve” Notices). The Charter School must include a notice at the beginning of the year and at the semester in a publication to parents/guardians of Charter School students notifying them of the

responsibility to “search and serve” students who need or are believed to need special education services.

- i. Pre-Referral Interventions. The Charter School must implement a process (e.g., a “Student Study Team”) to monitor and guide referrals of general education students for special education evaluation and services, such that general education interventions, where appropriate, are utilized and exhausted before the Charter School refers the student for a special education evaluation. The Charter School understands that this process and any other interventions employed prior to a referral for special education evaluation are not a special education service.
- j. Identification and Referral. The Charter School shall have responsibility to identify and refer students who have an actual or suspected disability to receive an assessment for special education eligibility under the IDEA. The Charter School will maintain and implement policies and procedures to ensure identification and referral of students who have, or may have, such disabilities. These policies and procedures will be in accordance with federal law, California law, and SELPA policy. The Charter School shall be solely responsible for obtaining the cumulative files, prior and/or current IEPs, and other special education information from the student’s prior LEA. The Charter School acknowledges that, under the IDEA, a child shall not be determined to be a child with a disability eligible for special education if the determinant factor is: (a) lack of appropriate instruction in reading, including in the essential components of reading instruction as referenced in the IDEA; (b) lack of instruction in math; or (c) limited English proficiency.
- k. Assessments. The Charter School will conduct any and all necessary assessments to determine eligibility for special education programs and related services of students suspected of having qualifying disabilities. If the Charter School concludes that the student has one or more suspected disabilities that warrant assessment, the Charter School must develop an assessment plan, using SELPA forms, for each student with suspected disabilities within the statutory timeline. The assessment plan will describe the types of assessments that may be used to determine the eligibility of students for special education instruction and services. Assessments will be conducted, within legal timelines, after receiving parental written consent. The Charter School shall conduct an IEP team meeting that includes the required team members within mandated timelines for each student assessed to discuss results, determine eligibility and (if eligible) determine special education instruction and services. All decisions regarding eligibility, goals, program, placement, and exit from special education must be done through the IEP process and in accordance with federal and state requirements.

- l. Individualized Education Program. The Charter School shall be responsible for scheduling IEP meetings and having a designated Charter School administrator, Charter School general education teacher(s), any special education provider(s) who is/are knowledgeable about the student's education program and parent(s) in attendance at all IEP meetings. Decisions regarding identification, determination or change in eligibility, areas of needs, goals/objectives, services, program, placement, and exit from special education shall be made by the IEP team.
- m. Forms, Reports, and Records. The Charter School will maintain copies of assessments, IEP materials, and other special education records and reports for District review upon the District's request pursuant to its general oversight obligations.
- n. Implementation and Progress Reporting. The Charter School shall ensure that each Charter School student's IEP, and all services, accommodations, modifications, supports for instruction, goals and objectives, behavioral supports, data collection and progress reporting called for therein, are fully implemented, including by all Charter School staff who work with the student. The Charter School will ensure that the teachers and other persons who provide services to a student with a disability are knowledgeable of the content of the student's IEP and implementing the IEP in accordance with its provisions. The Charter School is responsible for monitoring and reporting progress towards IEP goals for the student at least in the same interval as progress is reported for students in the general education program.
- o. Interim Placements for Students Transferring Into the Charter School. For students transferring to the Charter School with IEPs, the Charter School shall provide the special education instruction and related services that are required and consistent with their IEPs upon enrollment. The Charter School acknowledges that it is obligated to implement the IEP the student transfers in with regardless of whether the level and types of services called for in that IEP are currently available or otherwise being provided at the Charter School. IEP team meetings for such students to develop an ongoing IEP will be held within thirty (30) days of the student's enrollment in accordance with state and federal law.
- p. Student Withdrawal from Charter School. As soon as practicable, but within five (5) school days of any special education student's expulsion, withdrawal, or involuntary removal from the Charter School for any reason, the Charter School shall notify the district of residence of the student's name, date of expulsion, withdrawal or disenrollment, the reason for such separation, and the student's next school/LEA of attendance. The Charter School shall comply with Education Code section 47605(e)(3) in terms of providing notice of expulsion, withdrawal,

or if a student leaves the Charter School without graduating or completing the school year for any reason. If the Charter School expels a special education student, it is obligated to pay any costs of that student's placement and services during the term of expulsion to the extent required by law.

- q. Independent Study. The Charter School acknowledges, understands, and agrees that no student with special needs may participate in independent study unless that student's IEP specifically provides for such participation. The determination regarding the appropriateness of independent study for a particular student shall be made by the IEP team acting in a legally-constituted IEP team meeting.
- r. Complaints. The Charter School shall address/respond to/investigate all complaints it receives involving special education.
- s. Due Process Hearings. The Charter School shall notify the District of any due process proceedings filed against the Charter School under the IDEA or related state law, and of any complaints to state or federal agencies related to special education and/or students with qualifying disabilities within three (3) business days of receipt by the Charter School. The Charter School shall bear all financial responsibility and procure and provide its own legal representation for such due process proceedings and/or complaints. If the District, its Board, or employees are named as a party to a due process filing involving the Charter School, the District shall have the right to provide its own legal defense and/or representation, but it will be entitled to indemnification by Charter School as provided herein.
- t. Student Discipline. The Charter School acknowledges it is obligated to and will ensure that its student discipline procedures for suspension and expulsion of students with disabilities are in full compliance with state and federal law. The Charter School understands and acknowledges that prior to imposing any discipline on a student with a disability that would constitute a change in placement, or prior to imposing such discipline on a student for whom the Charter School has a basis of knowledge that the student is a student with a disability, a manifestation determination must first be convened to determine whether the conduct was a manifestation of the student's disability or caused by a failure to implement the student's IEP or Section 504 Plan, as applicable.
- u. Special Education Funding.
  - i. The Charter School shall comply with the funding model adopted by the assigned SELPA. The Charter School shall only spend special education funds as allowed by law, and shall document that all state and federal special education funds are used for the sole purpose of providing special education instruction and/or services to identified students with disabilities. The Charter School assures the District that it understands

how to properly expend and account for its use of special education funds.

- ii. The Charter School shall be solely responsible for all costs arising out of or related to any claims, demands, complaints, due process hearings, or charges for special education and related services including, but not limited to, attorneys' fees, compensatory education, and/or damages of any kind in the same manner as other LEAs within the SELPA in accordance with the [Name] SELPA Local Plan.
  - v. **Insurance.** The Charter School shall maintain adequate insurance at its sole cost and expense at appropriate coverage limits and in accordance with the law and SELPA policy.
  - w. **Indemnification.** The District shall not be liable for any action arising out of, connected to, or related in any way to special education for students enrolled in the Charter School including, but not limited to, identification and referral, assessment, or the provision of special education and related services to students while the Charter School is operating as an LEA member of the [Name] SELPA. To the fullest extent permitted by law, the Charter School shall indemnify, defend, and hold harmless the District, its Board members, officers, directors, employees, agents, and representatives from and against any and all claims, demands, actions, suits, losses, penalties, liability, expenses, attorneys' fees, and costs resulting from or arising out of the provision of special education and related services at the Charter School or the performance of the Charter School's obligations under this MOU.
21. **Transportation.** The Charter School will be responsible for providing its own transportation services for students, if any, including transportation for field trips.
22. **Health and Safety.**
- a. **Compliance with Laws.** The Charter School shall ensure compliance with state and federal laws and regulations concerning health and safety requirements applicable to charter schools to the extent they apply based on the grade levels served by the Charter School including, but not limited to, the following:
    - i. *Child Abuse Mandated Reporting.* The Charter School shall ensure that its staff comply with the Child Abuse and Neglect Reporting Act (California Penal Code sections 11164 *et seq.*), including child abuse and neglect identification and reporting and mandated reporter training requirements.
    - ii. *Immunizations.* All enrolled Charter School students who receive classroom-based instruction shall be required to provide records

documenting immunizations as is required at public schools pursuant to Health and Safety Code sections 120325-120375, and Title 17, California Code of Regulations, sections 6000-6075.

- b. Non-Discrimination and Anti-Harassment. The Charter School affirms that all students have the right to participate fully in the educational process, free from discrimination and harassment. The Charter School further commits to providing a workplace free of discrimination and harassment. The Charter School shall maintain policies that address the Charter School's compliance with non-discrimination and anti-harassment laws applicable to public agencies.
23. **Title IX Compliance.** The Charter School shall comply with the requirements of Education Code section 221.61 by posting, in a prominent and conspicuous location on its website, the following information:
- a. The name and contact information of the Charter School's Title IX Coordinator, including the Coordinator's phone number and email address.
  - b. The rights of a student and the public and the responsibilities of the Charter School under Title IX, which include but are not limited to, internet web links to information about those rights and responsibilities located on the websites of the Office for Equal Opportunity and the U.S. Department of Education Office for Civil Rights, and the list of rights specified in Education Code section 221.8.
  - c. A description of how to file a complaint under Title IX that meets the requirements of Education Code section 221.61(a)(3)(A)-(C).
24. **Facilities.**
- a. The Charter School shall comply with Education Code section 47610 by either utilizing facilities that are compliant with the Field Act or facilities that are compliant with the State Building Standards Code as enforced by the local planning jurisdiction. The facilities shall meet ADA requirements and shall be approved by the local fire marshal for the intended use(s). The Charter School agrees to ensure sprinkler systems, fire extinguishers, and fire alarms are tested annually at its facilities and that they are maintained in an operable condition at all times. The Charter School shall conduct fire drills on a monthly basis and shall maintain records of such drills.
  - b. The Charter School recognizes that its facilities must conform to any federal and state requirements that may be applicable to charter schools, including, but not limited to, the geographical restrictions on the location of charter school facilities (e.g., resource centers, meeting spaces, satellite facilities, etc.) set forth in the Education Code, as amended from time to time. The Charter School shall also be responsible for obtaining the appropriate permits from the local public

agency having jurisdiction over the issuance of such permits including building and occupancy permits, fire and life safety inspections, and conditional use permits. Prior to commencing operations in an additional facility, the Charter School shall provide the District with documentation demonstrating compliance with all permits and approvals needed for occupancy, as well as its legal right to use its site and any ancillary facilities (e.g., a lease agreement) and that such facilities will be adequate to house the student population and implement the Charter School's educational program.

- c. The Charter School shall not change facilities without a material revision to the Charter, unless necessitated by emergency circumstances. The Charter School must demonstrate that the new facilities are capable of housing its educational program and will be adequate for the Charter School's needs and must provide a copy of the proposed temporary facilities use or rental/lease agreement, if applicable.
  - i. In the event of emergency circumstances necessitating a temporary change of facilities, the Charter School shall notify the District of the emergency circumstances, in writing, within three (3) days, along with the address of the temporary location and anticipated duration of stay.
- d. The Charter School shall not establish additional sites or facilities without a material revision to the Charter.
- e. Occupancy and Zoning. The Charter School shall maintain documentation on file or be able to readily access all local approvals including applicable fire marshal clearances, certificates of occupancy, signed building permit inspections, and approved zoning variances. The Charter School shall make such documents available to the District, if requested, to the extent the Charter School has access to such documents. The Charter School may not exempt itself from applicable/local zoning or building code ordinances.

## 25. Insurance/Risk Management.

- a. The Charter School will obtain its own insurance coverage to cover the operations of the Charter School and shall supply the District with certificates of insurance, with proof of insurance of at least the types and amounts specified below based upon the standard coverage for a school of similar size and location, which may change annually based on, among other factors, the size and location of the Charter School, all of which shall be subject to approval by the District Superintendent or designee. The Charter School agrees to name the District as an additional insured on all certificates of insurance.
  - i. General Liability. The Charter School is required to maintain general liability and auto liability insurance with coverage including but not

limited to: bodily injury, death, product liability (if applicable), blanket contractual, broad form property damage liability coverage in an amount not less than Five Million Dollars (\$5,000,000) per occurrence. The Charter School's general liability and auto liability policies shall be primary and shall not seek contribution from the District's coverage, and the policies shall be endorsed with a form at least as broad as ISO form CG 20 10 or CG 20 26 to provide that District and its officers, officials, employees, and volunteers shall be additional insureds under such policies.

- ii. Workers' Compensation. Workers' Compensation, at statutory limits, with Employer's Liability limits (including employment practices coverage) not less than One Million Dollars (\$1,000,000) each accident for bodily injury by accident; said coverage's insurers shall waive rights of subrogation with respect to the District, its Governing Board, and their officers and employees.
- iii. Professional Liability. Professional Liability (Errors and Omissions Insurance (including employment practices coverage) with limits not less than Five Million Dollars (\$5,000,000) per claim. Policy form language to include Educator's Legal Liability coverage.
- iv. Sexual Abuse and Molestation. Sexual Abuse and Molestation Insurance is required with limits not less than Five Million Dollars (\$5,000,000) per occurrence. This insurance shall cover alleged and actual claims of sexual abuse or molestation. This coverage can either be included under a General Liability policy or obtained in a separate policy. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and the Charter School agrees to maintain continuous coverage through a period no less than three (3) years after the expiration of this MOU.
- v. Property Insurance. Property insurance protecting against fire, vandalism, malicious mischief and such other perils as are included in "special form" coverage insuring the alterations, additions, and improvements to the facilities occupied by the Charter School and all of the Charter School's trade fixtures, furnishings, equipment, and other personal property. The property policy shall include "extra expense" coverage and shall be in an amount not less than one hundred percent (100%) of the replacement value.
- vi. Cyber Coverage. Cyber coverage for both electronic and non-electronic data breaches at limits not less than One Million Dollars (\$1,000,000) per occurrence with an aggregate limit of not less than Two Million Dollars (\$2,000,000).

- b. The Charter School shall be responsible, at its sole expense, for separately insuring its personal property.
- c. The Charter School shall add the District and its Board members, officers, officials, employees, agents, and volunteers, as named additional insured on all of its insurance policies.
- d. The Charter School must adhere to established claim reporting guidelines, especially as they relate to timeliness and completeness of reporting, and providing assistance requested by the District or its representative in the investigation and defense of a claim.
- e. The Charter School must follow established guidelines in regard to obtaining appropriate certificates of insurance, additional insured endorsements, and hold harmless and indemnification agreements.
- f. The Charter School waives all rights against the District, its Board members, agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by Commercial General Liability, Commercial Umbrella Liability, Business Auto Liability or Workers' Compensation and Employers Liability insurance maintained per requirements stated above.
- g. The Charter School shall establish and institute risk management policies and practices to address reasonably foreseeable occurrences. Copies of all policies of insurance and memoranda of coverage shall be provided by the Charter School to the District upon request. If the Charter School makes changes to its insurance policies, it must notify the District within ten (10) days of doing so.
- h. Should insurance expire or lapse for any reason, the Charter School shall have two (2) business days to reinstate full coverage, as set forth herein. If coverage is not reinstated within this time frame, the Charter School shall cease all operations unless and until full coverage as set forth herein is reinstated.
- i. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this MOU at any time.
- j. The Charter School agrees to indemnify and hold harmless the District and its agents, employees, assigns against any and all claims, losses, damages, monetary awards and expenses, including all costs and attorneys' fees, incurred in connection with any and all claims of negligence, or willful misconduct on the part of the Charter School, its Board members, officers, employees, representatives, agents, and volunteers, brought by any entity or person for any injury, death, illness, disease, or damage to property, arising from or connected

with the operation of Charter School including but not limited to the delivery of special education services.

26. **Dispute Resolution.** Nothing in the dispute resolution process described in the Charter School's Charter shall prevent or delay the District from exercising or discharging any power or duty authorized by law with respect to the oversight of the Charter School including, but not limited to, the right to revoke the Charter as authorized by applicable law. Further, the dispute resolution procedures outlined in the Charter shall not impede or otherwise serve as a prerequisite to the District's ability to initiate revocation procedures.
27. **Closure.** If the Charter School closes, the Charter School shall be responsible for conducting all closure-related procedures consistent with its charter and federal and state law, including Education Code section 47605(c)(5)(O) and California Code of Regulations, Title 5, sections 11962 and 11962.1. The Charter School shall be solely responsible for funding closure procedures.
28. **Additional Provisions.**
- a. **Non-Assignment.** Neither Party shall assign its rights, duties, or privileges under this Agreement, nor shall either Party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the advanced written consent of the other Party. Any assignment in violation of this provision shall be void.
  - b. **Enforceability.** The Charter School understands and acknowledges that violations of any laws could subject its Charter to revocation pursuant to Education Code section 47607(f). The Charter School further understands that the District shall have the authority to compel compliance with this Agreement. Should the District determine that the Charter School has failed to comply with a condition of this MOU, or is violating or has violated applicable law(s) or regulation(s), its Charter, SELPA policies, or any provision of this MOU, the District may impose corrective actions or other reasonable measures it deems appropriate to enforce this MOU and/or bring about proper conduct.
  - c. **Renewal.** The Parties recognize that renewal of the Charter for subsequent terms will require consideration of academic performance and other criteria set forth in Education Code sections 47607, 47607.2 and 47605.
    - i. If the Charter School intends to apply for a renewal of its Charter, it must submit its petition in accordance with Education Code sections 47605, 47607, and 47607.2.
    - ii. The Charter School may not submit a petition for renewal more than twelve (12) months in advance of its current Charter term end date.

- d. Notices. Any notice, documentation, and/or information required or permitted to be given under this MOU shall be deemed to have been given, served, and received if given in writing and personally delivered or either deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service or facsimile transmission, or received by e-mail, addressed as follows:

If to the District: Dehesa School District  
 Attn: Superintendent  
 [Address]  
 Email: [bradley.johnson@dehesasd.org](mailto:bradley.johnson@dehesasd.org)

If to the Charter School: [Name of Charter School]  
 Attn: [Name], [Title]  
 [Address]  
 Email: [insert]

- e. Severability. If any provision or any part of this MOU is for any reason held to be invalid or unenforceable or contrary to public policy, law, and/or ordinance, the remainder of this MOU shall not be affected thereby and shall remain valid and fully enforceable.
- f. Entire Agreement. This MOU contains the entire agreement of the Parties with respect to the matters covered herein and supersedes any oral or written understanding or agreements between the Parties with respect to the subject matter of this MOU. No person or party is authorized to make any representations or warranties except as set forth herein, and no agreement, statement, representation, or promise by any Party which is not contained herein shall be valid or binding. The undersigned acknowledges that she/he/they has/have not relied upon any warranties, representations, statements, or promises by any of the Parties herein or any of their agents or consultants except as may be expressly set forth in this MOU. The Parties further recognize that this MOU shall only be amended or modified in writing and by the mutual agreement of the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be duly executed, such Parties acting by their representatives being thereunto duly authorized.

## METHOD SCHOOLS

Dated \_\_\_\_\_

By: \_\_\_\_\_  
 [Name, Title]

Date of Board of Directors approval/ratification: \_\_\_\_\_

**DEHESA SCHOOL DISTRICT**

Dated \_\_\_\_\_

By: \_\_\_\_\_  
Bradley J. Johnson,  
Superintendent

Date of Governing Board approval/ratification: \_\_\_\_\_

## EXHIBIT A

### Fiscal Reporting Requirements

#### Budget:

1. The Charter School shall submit the following financial reports to the District in accordance with Education Code section 47604.33 using state-approved SACS reporting forms:
  - a. An adopted budget on or before July 1 of each year.
  - b. An LCAP and annual update on or before July 1 of each year.
  - c. A first interim financial report on or before December 15 of each year.
  - d. A second interim financial report on or before March 15 of each year.
  - e. Unaudited Actuals report for the prior fiscal year, on or before September 15 of each year.
  
2. The adopted budget and each of the reports mentioned in Section 12 of the MOU will contain the following financial documents:
  - a. All key budget variables and assumptions, including revenue, expenditure, debt, beginning and ending balance variables shall be defined. Certificated and classified employee salary data, and health benefit plans and policies will be made available upon request.
  - b. Local Control Funding Formula Calculator used for the reporting period.
  - c. Multi-year financial projections, including the current fiscal year and two (2) subsequent fiscal years.
  - d. Cash flow projections for all twelve (12) months of the current or proposed fiscal year.
  - e. Copies of budget revisions shall be provided to the District within two (2) weeks of revision, upon approval by the Charter School's Board of Directors.
  
3. To the extent that it appears the Charter School builds or sustains reserves in excess of twenty percent (20%) of total expenditures, the Charter School shall provide detailed reporting of how it built such reserves while providing the educational program promised in the Charter, and its intended use, if requested by the District.

4. A copy of any revisions to the Charter School's budget guidelines, policies, and internal controls shall be provided to the District within two (2) weeks of adoption of revisions.
5. The Charter School shall provide a copy of the budget guidelines, policies, and internal controls at the request of the District.
6. The Charter School shall provide the above-listed budget data for all related contracting corporations as defined by the IRS Code, if any.

**Financial Data:**

7. Bank account reconciliations for the Charter School will be the responsibility of the Charter School.

**Financial Audit:**

8. The Charter School's Board of Directors will annually appoint an independent fiscal auditor. The independent fiscal auditor must be approved by the State Controller's Office and must be listed on its website as approved to conduct such educational audits. The audit shall include, but not be limited to, the following:
  - a. An audit of the accuracy of the Charter School's financial statements.
  - b. An audit of the Charter School's attendance accounting and revenue claims practices.
  - c. An audit of the Charter School's internal control practices.
9. The Charter School shall provide a copy of the Charter School's audited financial report to the District, the San Diego County Superintendent of Schools, the State Controller, and the CDE by December 15 of each year.
10. The Charter School's [title] will review any audit exceptions or deficiencies and report to the Charter School's Board with recommendations on how to resolve them.
11. The Charter School's Authorized Representative shall submit a report to the District describing how the exceptions and deficiencies, if any, have been or will be resolved to the satisfaction of the District along with an anticipated timeline for the same.
12. Any disputes regarding the resolution of audit exceptions and deficiencies will be resolved through the process described in the Charter School's Charter.

## SITE ACQUISITION AND COST-SHARING AGREEMENT

### (Dehesa School District / Method Public Schools)

This **SITE ACQUISITION AND COST-SHARING AGREEMENT** (“Agreement”) is entered into as of the Effective Date below by and between the Dehesa School District, a California public school district (“District”), and Method Schools Corporation, a California nonprofit public benefit corporation (“Method”) currently operating Method Schools and Method K-12 Sports Academy, both public charter schools (“Charter Schools”). The District and Method may be referred to in this Agreement individually as a “Party” or collectively as the “Parties.”

### RECITALS

**WHEREAS**, the District is a public school district existing under the laws of the State of California;

**WHEREAS**, the District serves as the charter authorizer of the Charter Schools;

**WHEREAS**, Method is a California nonprofit public benefit corporation that governs and operates the Charter Schools;

**WHEREAS**, as the operator of the Charter Schools, Method shall be responsible for, and have all rights and benefits attributable to, the Charter Schools as further outlined herein, and whenever this Agreement obligates the Charter Schools to a particular course of action or prohibits or limits the Charter Schools from a particular course of action, Method shall also be required to fulfill such obligation and be subject to such prohibition or limitation;

**WHEREAS**, the Charter Schools offer a nonclassroom-based independent study program and a classroom-based educational program, respectively, along with an elite athletics training component, for students in grades transitional kindergarten (“TK”) through 12;

**WHEREAS**, the District also provides an independent study program with an elite athletics training component for District students in grades TK through 8;

**WHEREAS**, although the Charter Schools’ and the District’s respective educational programs, inclusive of the athletic training component, are separate and distinct from one another, for ease of reference, they shall be jointly and collectively referred to herein as the “Athletics Programs”;

**WHEREAS**, the Athletic Programs currently operate on the District’s campus, located at 4612 Dehesa Road, El Cajon, California 92019;

**WHEREAS**, due to the limited and insufficient facilities and open field space on the District’s campus to accommodate all students enrolled in the Athletics Programs, the Parties also contract with third-party entities to utilize outside facilities for the athletics training component only;

**WHEREAS**, considering the growing popularity of the Athletics Programs among families who desire to enroll their grade level-eligible students, the Parties desire to acquire additional undeveloped land within the District's boundaries to develop and construct athletic training and related educational facilities thereon for the benefit and use of students enrolled in the Athletics Programs (hereinafter referred to as the "Project") and to share the costs associated with such endeavor;

**WHEREAS**, the real property contemplated for purchase and future development is located at 5139 Dehesa Road, El Cajon, California 92019 (Assessor's Parcel Number 513-110-06) and consists of approximately 12.37 acres of undeveloped land (hereinafter referred to as the "Site"); and

**WHEREAS**, given the costs associated with this joint effort of acquisition and development of the Site, as well as the mutual educational, athletic, and other opportunities and benefits the Project would provide to the students enrolled in the District and Charter Schools alike, the Parties desire to memorialize the terms and conditions for the purchase, funding/financing, and procurement of pre-construction services and related activities to prepare the Site, if acquired, for use as an educational and training campus.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions set forth in this Agreement and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the District and Method agree as follows:

## **AGREEMENT**

1. **Term.** The term of this Agreement ("Term") shall begin on the Effective Date, as defined below, and shall end on upon whichever of the following occurs, except for those provisions surviving termination of this Agreement:
  - a. Except in connection with environmental issues related to the Site, neither Party may terminate or otherwise discontinue the Site acquisition process without first meeting with the other Party to discuss the concerns and reasons for such discontinuation, and in any event, only by providing written notice no later than the day prior to the expiration of the Due Diligence Period, as defined in the Purchase and Sale Agreement between the District and the seller of the Site, dated June 25, 2025 ("PSA"). Both Parties agree to act in good faith to address any such concerns and to continue the transaction. Upon the District's issuance of such notice, or the District's receipt of Method's issuance of such notice, the District shall assemble a full accounting of all expenses the District has incurred related to the Phase 1 Activities (as defined below) to date and calculate Method's fifty percent (50%) share of such costs. The District will then refund Method the amount of all monies then deposited by Method in fulfillment of the Agreement less Method's share of the then-incurred Phase 1 costs, which the District will retain. The District will remit such repayment and include a full accounting and any applicable back up documentation for the amounts retained within thirty (30) days of the District's issuance of the notice provided for in this Section 1.a., or within 30 days of the District's issuance of the notice, or the District's receipt of such notice from

Method, as applicable. Termination of this Agreement shall occur three (3) business days after Method's receipt of such repayment.

- b. Written notice by the District to Method providing that the Site acquisition process will not proceed due to a breach or failure of a closing condition within the PSA that occurs after the expiration of the Due Diligence Period and forfeiture of the Deposit (as defined in the PSA) and that was not caused by the District's negligence or misconduct. Upon the District's issuance of such notice, the District shall assemble a full accounting of all expenses the District has incurred related to the Phase 1 Activities to date and calculate Method's fifty percent (50%) share of such costs, as well as Method's fifty percent (50%) share of the Deposit. The District will then refund Method the amount of all monies then deposited by Method in fulfillment of the Agreement less Method's share of the then-incurred Phase 1 costs, and Method's fifty percent (50%) share of the Deposit, which the District will retain. The District will remit such repayment and include a full accounting and any applicable backup documentation for the amounts retained within thirty (30) days of the District's issuance of the notice provided for in this Section 1.b. Termination of this Agreement shall occur three (3) business days after Method's receipt of such repayment.
  - c. Completion of Phase 3 of the Project, as evidenced by the mutual execution of the Lease and Joint Use Agreement (as defined in Section 2 below).
  - d. Upon mutual written agreement by the Parties that both Parties wish to terminate the terms of this Agreement and that all amounts owed under this Agreement have been accounted for and reconciled in accordance with the terms and conditions specified herein.
2. **Anticipated Phasing of Site Acquisition and Project Development.** The Parties recognize that the Project will occur over multiple phases and will require the development, negotiation, and approval of additional written agreements to memorialize the terms and conditions upon which the Parties will jointly develop and improve the Site, if acquired, and enter into a ninety-nine (99) year lease and joint use arrangement, pursuant to the applicable Education Code authority ("Lease and Joint Use Agreement"), which will allow the Parties to maximize shared use of the Site for the Athletic Programs. For purposes of clarity, the general phases or milestones contemplated by the Parties are as follows:
- a. **Phase 1.** Site acquisition and related activities including, but not limited to, the following:
    - i. Design professional services (e.g., architectural services up to and including schematic design; California Department of Education ("CDE"), California Environmental Quality Act ("CEQA"), and County of San Diego approval processes).
    - ii. Soils engineering (e.g., borings, structural assessment, contaminants, etc.).

- iii. CEQA review (e.g., determination of any application exemptions or exceptions, development of environmental documents such as initial study, negative declaration, mitigated negative declaration, environmental impact report, etc.).
- iv. Application and determination of eligibility for state funding/grants under Proposition 2/School Facility Program, and/or other funding sources.
- v. Securing appraisal of Site (including fair market value assessment).
- vi. Legal services (e.g., general legal advice on Site acquisition and pre-construction processes, development and negotiation of terms and conditions of the PSA, etc.).
- vii. Consulting services (e.g., Site acquisition, grant/funding submissions, facilities development, and management support services).
- viii. Title review and coordination with title company to remove any exceptions to title insurance coverage for the Site and secure a final title insurance policy.
- ix. Preparation of escrow instructions and satisfaction of District obligations, as purchaser, that are required as part of the escrow process associated with Site acquisition.

The above non-exhaustive list of activities shall be collectively referred to herein as “Phase 1” or “Phase 1 Activities.”

- b. **Phase 2.** Joint development and improvement of the Site, including but not limited to, architectural services (post-Phase 1 schematic design), engineering services, inspector of record (“IOR”) services, Division of the State Architect (“DSA”) submissions and coordination, public bidding process for construction of facilities, legal and consulting services, and coordination of other related functions and activities through Project construction completion and closeout and approvals by all state or local enforcement agencies having jurisdiction over the Project. This non-exhaustive list of activities shall be developed more fully in a future written agreement which shall be agreed upon by the Parties and approved by the respective governing boards of the Parties and, for purposes of this Agreement, shall collectively be referred to herein as “Phase 2” or “Phase 2 Activities.”
- c. **Phase 3.** Development and execution/approval of the Lease and Joint Use Agreement, in which the District hereby agrees to enter into a long-term lease agreement with Method for Method’s equitable co-location, co-occupancy and co-use of the Site (inclusive of educational facilities, athletic training facilities, field space, and related appurtenances) to facilitate and implement its Charter Schools’ educational and athletics programs pursuant to the terms and conditions mutually agreed upon by the Parties. Either in the same or in a separate written legal instrument, as determined by the Parties at a future date, the District and Method

shall determine the manner in which they will jointly use the Site for the administration of the Athletic Programs. This joint use arrangement shall describe the equitable allocation of facilities on the Site, use schedules and coordination of calendars for events and activities, insurance and indemnity provisions, and other pertinent details concerning the administration of the Athletic Programs that meets the needs of both the District and Method. This Site lease and joint use agreement shall be developed and negotiated by the Parties and approved by their respective governing boards during Phase 2 or upon Project completion. For purposes of this Agreement, this lease and joint use arrangement shall be collectively referred to herein as “Phase 3” or “Phase 3 Activities.”

3. **Scope of Agreement.** This Agreement is intended to detail the respective rights and obligations of the Parties for the Site acquisition and all Phase 1 Activities. Although other phases, and the Project generally, are referenced in this Agreement for context, the Parties acknowledge, understand, and agree that future written agreements shall be developed, negotiated, executed, and approved by their respective governing boards to fund, construct and otherwise implement the Project beyond Phase I. If a Party fails to negotiate and finalize any of the agreements contemplated in this Agreement or if the governing board of a Party fails to approve a negotiated agreement, the Parties agree to meet and confer in good faith to determine a fair and equitable resolution for any costs expended on the Project to date.
4. **Site Acquisition.**
  - a. **District Obligations.** For purposes of the Site acquisition and all associated processes and procedures related to the Phase 1 Activities, the District agrees to the following:
    - i. **Appraisal.** Procure an appraisal of the Site by an MAI-designated, California-licensed appraiser in good standing, who has the sufficient background and expertise to opine on the fair market valuation of the Site at a reasonable fee.
    - ii. **Principal Contracting Agency and Lead for Site Acquisition.** Serve as the principal contracting agency and lead for the Site acquisition, including all actions to be taken as part of the escrow process and as memorialized in the PSA between the District, as purchaser, and the seller of the Site.
    - iii. **Principal Contracting Agency and Lead for Pre-Construction Activities.** Serve as the principal contracting agency and lead for the selection of contractors performing professional and specialized services including, but not limited to, architectural services (up to and including schematic design), geotechnical services, and environmental services associated with the Site acquisition and planning for pre-construction and construction activities on the Site. The District will collaborate with Method on all such pre-construction activities, including design and engineering services, for the Project.

- iv. Lead Agency Under CEQA. Serve as the lead agency under, and perform all actions necessary to ensure compliance with, CEQA.
- v. Legal Services and Advice. Utilize the legal services and advice of licensed attorney(s) possessing the background and expertise needed to facilitate a land acquisition, including, but not limited to, opening and closing of escrow; guidance on feasibility, due diligence, and tests/inspections; title review; and communications/coordination with professional consultants contracted by the District for design services, state funding eligibility analysis, and all other Phase 1 Activities.
- vi. Contracting with Consultants/Third Parties. Serve as the contracting party with all consultants or third-party contractors necessary to ensure legal compliance and to facilitate the Site acquisition process (through and including close of escrow and transfer of fee title ownership of the Site to the District) and all other Phase 1 Activities.
- vii. Zoning Requirements. Verify that the Site is properly zoned for a school site/education use. Recommend that the District's Board take action, as appropriate, to exempt the Site from applicable zoning ordinances.
- viii. Compliance with Applicable Laws/Regulations. Take all required actions to ensure compliance with federal, state, and local laws and regulations applicable to the acquisition of the Site and all other Phase 1 Activities for which the District is responsible.
- ix. Acceptance of Fee Title Ownership to Site. Accept, upon close of escrow, fee title ownership of the Site and take all required and necessary actions to effectuate the same including, but not limited to, approval, and recording of a grant deed with the San Diego County Recorder's Office.
- x. District Share of Costs. Assume responsibility for the payment of fifty percent (50%) of the total purchase price for the Site and fifty percent (50%) of the total costs associated with all other Phase 1 Activities, which payment shall be deferred until the District's receipt of an award of state funding, as set forth in Section 5.c. below, additional funds are secured, or as otherwise mutually agreed upon by the Parties.
- xi. Receipt of Advancement of Funds from Method for Phase 1 Activities. Receive and timely deposit any funds received by the District from Method into the designated District account at the San Diego County Treasury for the payment of deposit(s), the Purchase Price of the Site (less any deposits), title and escrow fees/closing costs, contractor billing invoices for work performed, and all other fees or costs associated with the Phase 1 Activities.
- xii. Fully-Executed Agreement and Wiring Instructions. Upon full execution and approval of this Agreement by the Parties, send a copy by email and U.S. mail, along with wiring instructions, to Method for deposit of the funds

specified in Section 4.a.xi into the designated account at the San Diego County Treasury.

- xiii. Fiscal Reporting. Comply with all fiscal reporting requirements under any state grant program(s) or as required by any agency or financial institution to the extent the District secures funding through alternative means for the Project.
  - xiv. Phase 2 Agreement. Negotiate, in good faith, the terms of an agreement with the District that details the logistics, funding, and cost sharing for the Phase 2 Activities (“Phase 2 Agreement”). This agreement may also contain terms that address the Phase 3 Activities if so mutually agreed upon by the Parties. The Parties shall have the obligation to negotiate the Phase 2 Agreement upon completion of the Site acquisition, as evidenced by recording of the final grant deed and escrow officer’s confirmation of completion of the wiring of all funds associated with the transaction. Further, the Parties agree that this Agreement will terminate only upon the occurrence of the conditions provided in Section 1 of this Agreement and that execution of the Phase 2 Agreement will not terminate this Agreement, unless explicitly stated therein in fulfillment of Section 1.d. of this Agreement.
- b. **Method Obligations.** For purposes of the Site acquisition and all associated processes and procedures related thereto as part of Phase 1, Method agrees to the following:
- i. Method Share of Costs. Assume responsibility for the payment of fifty percent (50%) of the total purchase price for the Site (including all title, escrow, and closing fees/costs) and (50%) of the total costs associated with all other Phase 1 Activities, as set forth in Section 5.a. below.
  - ii. Advancement of Funds to Pay for District Share of Costs. Agree to advance funds to the District to pay for the District’s share of costs associated with the Site acquisition and other Phase 1 Activities, with repayment to occur in the manner specified in Section 5.c. below.
    - (1) Method agrees and acknowledges that the District will submit a Fund Transfer Request (as defined in Section 6.a. below) to Method for the full amount of the Purchase Price, as defined in the PSA, and other Phase 1 Activity costs associated directly with the Site acquisition, promptly upon mutual execution of the PSA and opening of escrow.
  - iii. Fund Transfers. Promptly issue payment via check or wire transfer to the District in the amount set forth in the Fund Transfer Request, as defined in Section 6.b. below, within ten (10) business days of receipt of said Fund Transfer Request for the specified Phase 1 Activities.

- iv. Compliance with Applicable Laws/Regulations. Take all required actions to ensure compliance with federal, state, and local laws and regulations applicable to the acquisition of the Site and all other Phase 1 Activities for which Method is responsible.
- v. Fiscal Reporting. Comply with all fiscal reporting requirements under any state grant program(s) or as required by any agency or financial institution to the extent Method secures funding through alternative means for the Project.
- vi. Phase 2 Agreement. Negotiate, in good faith, the terms of an agreement with the District that details the logistics, funding and costs sharing for the Phase 2 Activities (“Phase 2 Agreement”). This agreement may also contain terms that address the Phase 3 Activities if so agreed upon mutually by the Parties. The Parties shall have the obligation to negotiate the Phase 2 Agreement upon completion of the Site acquisition, as evidenced by recording of the final grant deed and escrow officer’s confirmation of completion of the wiring of all funds associated with the transaction. Further, the Parties agree that this Agreement will terminate only upon the occurrence of the conditions provided in Section 1 of this Agreement and that execution of the Phase 2 Agreement will not terminate this Agreement, unless explicitly stated therein in fulfillment of Section 1.d. of this Agreement.

## 5. Cost-Sharing Structure.

- a. **Total Estimated Costs for Phase 1.** The budgeted total cost of Phase 1 Activities, including the purchase price for the Site, is estimated to be between approximately \$1,500,000.00 and \$2,048,600.00. The Parties acknowledge and agree that this figure is only an estimate and that the total costs for Phase 1 could be higher or lower depending on a variety of circumstances that, as of the Effective Date, are unknown to the Parties. A copy of the spreadsheet delineating the estimated costs for the Site acquisition and related Phase 1 Activities is included as Exhibit A, attached hereto and incorporated herein by reference. The Parties agree to work together cooperatively to adjust the budget, and equally share the burden of payment for any such budget increases, for Phase 1 Activities to the extent the estimated costs exceed the amounts specified in Exhibit A.
- b. **Itemization of Costs.** As the principal contracting agency and lead dedicated to facilitating the Site acquisition and the Project, the District agrees to provide Method with an itemization of costs reflecting the total costs associated with the Phase 1 Activities, and any corresponding payments, on at least a quarterly basis (i.e., every 3 months), except where an alternative time schedule is mutually agreed upon by the Parties in writing and to make reasonable efforts to keep costs within the anticipated budget without jeopardizing the planned scope of the Project. The District may pay certain costs upfront to ensure timely payment to any contractor(s) for services to the extent that the District has sufficient funds for such purpose. To

ensure that the District maintains appropriate cash flow for its general operations, Method agrees to transfer funds to the District within five (5) business days of receipt of a Fund Transfer Request, as that term is defined below. Should Method disagree with any of the costs listed in any Fund Transfer Request or the backup documentation included with the Fund Transfer Request, the Parties agree to meet and confer as soon as reasonably practicable to review the invoiced costs and any backup documentation provided by either Party. The Parties agree to work together in good faith and use their respective best efforts to resolve any disputes over costs incurred or the payment of such costs to avoid any delays in the Site acquisition and Phase 1 Activities, including the timely payment of contractors.

**c. Deferral of District Payment of Share of Costs.**

- i. The Parties acknowledge that the District does not currently have sufficient funding available to pay for its full share of the costs associated with the Site acquisition and Phase 1 Activities at the time such payments may become due. As described in Section 4.a. above, the District will fund or pay certain costs associated with the Site acquisition and Phase 1 Activities to the extent the District has the financial ability to cover such costs prior to seeking partial reimbursement from Method. However, Method acknowledges and represents that it has the upfront capital to pay, in full, the costs associated with the Site acquisition and Phase 1 Activities if needed.
- ii. As of the Effective Date of this Agreement, the District is actively in the process of determining the scope of its eligibility for Proposition 2 funding for both the Site acquisition and new construction grants under the state's School Facility Program administered by the Office of Public School Construction ("OPSC"). The District intends to submit applications for eligibility and funding to OPSC to secure state matching funds to cover fifty percent (50%) of the costs associated with the Project, with the other fifty percent (50%) representing the local matching shares. However, the District cannot yet confirm the timing of the approval of its applications or the award and release of state apportionment funds. To avoid any delays in the Site acquisition and Phase 1 Activities, Method agrees to pay for any and all costs associated with the Project (including Site acquisition and Phase 1 Activities) with the understanding that the District's reimbursement of its share of the costs to Method is contingent upon its determination of eligibility for one or more state grants under the School Facility Program and corresponding receipt of state apportionment funding, or its access to alternative funding sources. Should the District be unable to secure the funding from the School Facility Program, the District remains committed to obtaining its share of the necessary funding by other means (e.g., through issuance of certificates of participation, proposing a local bond measure, use of available general funds, etc.). The Parties further understand and agree that any amounts awarded as "state match" funds secured by the District

under Proposition 2 shall be credited toward the District's fifty percent (50%) contribution of the Project costs.

- d. **Cost Underruns.** The Parties agree that should circumstances arise which result in a decrease in the costs for the Site Acquisition and/or other Phase 1 Activities, resulting in a surplus of Earmarked Funds (as defined in Section 6.a.) for the Project ("Cost Underruns"), such Cost Underruns shall remain in the Designated Fund (also as defined in Section 6.a.) to be used toward the Phase 2 Activities. Any Earmarked Funds remaining after Project completion and closeout shall be distributed in proportion to the Parties' respective contributions to the Project following a full accounting to be performed by the District and/or its auditor. The Parties may mutually agree in writing to another distribution methodology for any such remaining Earmarked Funds at their discretion.
- e. **Cost Overruns.** The Parties agree that should circumstances arise which result in an excess of costs beyond the maximum range of costs detailed in Exhibit A ("Cost Overruns"), the Parties agree to meet in good faith to determine how such Cost Overruns will be handled, including whether there should be a change or reduction in scope for the Phase 1 Activities. The District will keep Method apprised of any potential Cost Overruns as part of its monthly reports and periodic meetings.

6. **Procedures for Transfer and Deposit of Funds into San Diego County Treasury Account.**

- a. **Establishment of Designated Fund with San Diego County Treasury.**
  - i. The Parties acknowledge that for purposes of depositing, managing, and disbursing funds designated for the Site acquisition and Phase 1 Activities (hereinafter referred to as the "Earmarked Funds"), the District shall establish a designated account within the San Diego County Treasury ("Designated Fund"). The Designated Fund shall be used exclusively for the deposit, management, and disbursement of Earmarked Funds received from Method in accordance with this Agreement.
  - ii. The District and Method shall jointly coordinate to complete all required documentation, signatures, and approvals necessary to establish the Designated Fund with the San Diego County Treasurer's Office. Each Party shall cooperate in good faith and provide all documentation and any certifications requested by the San Diego County Treasurer's Office in a timely manner to ensure that the Designated Fund is activated and available for use in advance of the first anticipated invoice or disbursement.
  - iii. Once established, the Designated Fund shall be used solely to support payment obligations and eligible costs associated with the Site acquisition and all approved Phase 1 Activities.
- b. **Written Request for Funds.** The District will send to Method a written request for a transfer of Earmarked Funds for one or more Phase 1 Activities including the

Purchase Price for the Site, which shall be in the format provided in **Exhibit B**, attached hereto and incorporated herein by reference, and shall include all required content specified therein to substantiate the amount of, and purpose for, the requested fund transfer (“Fund Transfer Request”). The District shall issue a Fund Transfer Request for prior expenditures made by the District for Phase 1 Activities agreed upon by the Parties, as well as prospective expenditures for Phase 1 Activities, including the Purchase Price for the Site.

- c. **Deposit Process.** Within ten (10) calendar days of Method’s receipt of the District’s Fund Transfer Request, Method shall provide the District with the Earmarked Funds representing the total sum included in the Fund Transfer Request in the form of a check or wire transfer. The District will process and issue to Method a cash receipt for the amount of the Earmarked Funds to be deposited. The Earmarked Funds will be included in the District’s next scheduled wire transfer for deposit with the San Diego County Treasurer. Such funds shall be held in the name of the District, and the District will notify Method in writing once the funds have been deposited and registered to the Designated Fund. Any and all interest accrued on the Earmarked Funds shall be credited to the earmarked uses for these monies in the Fund, for use toward the Phase 1 Activities, except as provided in Section 5.d. above concerning cost underruns. The Parties agree that the District shall have no obligation whatsoever to maximize the interest earned on the Earmarked Funds deposited by Method. The District agrees to only withdraw from the Earmarked Funds, in the amount listed, and for the purpose set out in, the Fund Transfer Request, unless otherwise mutually agreed upon by the Parties in writing. Approvals for all withdrawals and payments of any portion of the Earmarked Funds will be assigned to both the District and Method via an established process in the District’s financial management system, as set forth in Section 6.d below, and approval by both the District and Method will be required prior to the expenditure of any such funds, except for those expenditures that have already been made by the District in furtherance of the Site acquisition and Phase 1 Activities that were previously agreed upon by the Parties.
- d. **Invoice and Expense Processing Procedures.**
- i. All invoices or payment requests related to the Site acquisition and Phase 1 Activities shall be reviewed and approved by both the District and Method prior to payment. This dual-approval process shall be conducted through PeopleSoft or any successor platform approved by the Parties.
  - ii. Upon receipt of an invoice, the District shall initiate the routing process within PeopleSoft and submit the invoice to Method for review and electronic approval. Method shall approve or reject the invoice within five (5) business days of receipt. If Method does not respond within the five-day period, the District shall provide a follow-up written notice. Failure to respond within an additional five (5) business days shall be deemed an approval unless otherwise agreed by the Parties in writing.

- iii. The District shall be responsible for processing all approved invoices, issuing payment checks from the Designated Fund, and mailing or delivering checks to the appropriate payees. The District shall maintain detailed payment records, including the invoice number, payee, purpose, and payment date, and make these records available to Method upon request.
    - iv. In the event of any dispute regarding an invoice, the District and Method shall meet and confer in good faith to resolve the matter. No disputed invoice shall be paid until such resolution has been achieved in writing by both Parties.
  - e. **Written Accounting of Activity.** Upon written request, the District will provide Method with a written accounting of all activity related to the Earmarked Funds, including all deposits, withdrawals, and totals, within five (5) business days of Method's written request.
  - f. **Earmarked Funds Remaining Following Completion of Phase 1 Activities.** Any Earmarked Funds remaining in the Fund following completion of Phase 1 shall be available for withdrawal and use during Phase 2; provided, however, that the District shall provide Method with advance written notice and obtain Method's written approval to withdraw and use all or a portion of the remaining Earmarked Funds for Phase 2 Activities. The District shall ensure that any unused Earmarked Funds deposited during Phase 1 and expended for Phase 2 shall be used in accordance with applicable law and regulations and appropriately documented for auditing and other purposes.
- 7. **Compliance with Law.** The Parties shall comply with all federal, state, and local laws, rules and regulations governing the Site acquisition and construction of the Project (including all associated phases), including, but not limited to, compliance with state agency requirements, labor laws, and environmental regulations.
- 8. **Access to Records.** During the Term of this Agreement, Method shall have access, upon reasonable notice, during normal business hours, to any books, documents, accounting records, papers, Project correspondence, Project files, scheduling information, and other relevant records of the District in connection with the Project. Such access shall include the right to examine and audit such records, and to make excerpts, transcriptions, electronic file transfers, and photocopies at Method's cost.
- 9. **Resolution of Disputes.**
  - a. **Meet and Confer.** In the event of a claim, dispute, or other matter in controversy between the District and Method concerning or related to this Agreement ("Dispute"), designated representatives of the Parties shall meet as soon as possible (but not later than ten (10) business days after receipt of written notice of the Dispute) in a good faith effort to negotiate a resolution of the Dispute. Each Party shall be represented in such negotiations by an authorized representative with full

knowledge of the details of the Dispute or defenses being asserted and with authority to resolve such Dispute, subject to approval of the Party's governing board.

- b. **Mediation.** If the Dispute remains unresolved after the meet and confer, it shall be submitted for resolution to a neutral third party mediator. The costs of the mediator shall be split equally between the Parties, and any mediation must be completed with ninety (90) calendar days after either Party initiates mediation. If the mediation does not resolve the Dispute, the Parties may pursue any other remedy available at law or in equity.

10. **Indemnification.**

- a. **District's Indemnification of Method.** The District shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless Method, including its Board of Directors, officers, administrators, employees, attorneys, agents, representatives, successors, and assigns (collectively, the "Indemnified Parties") from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorneys' fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Indemnified Parties that may be asserted or claimed by any person, firm, or entity arising out of, or in connection with, the District's performance of, or failure to perform, its obligations under this Agreement, or any acts, errors, negligence, omissions, or intentional acts by the District, its Board members, administrators, employees, agents, representatives, successors, or assigns. This indemnity and hold harmless provision shall exclude claims, demands, actions, suits, losses, liability expenses, attorneys' fees, and costs caused by any intentional acts of Method, including its Board of Directors officers, administrators, employees, attorneys, agents, representatives, successors, or assigns. This indemnification clause shall survive termination of this Agreement.
- b. **Method's Indemnification of District.** Method shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless the District, including its Board members, officers, directors, employees, attorneys, agents, representatives, successors and assigns (collectively, the "Indemnified Parties") from and against any and all actions, suits, claims, demands, losses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorneys' fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Indemnified Parties that may be asserted or claimed by any person, firm, or entity arising out of, or in connection with, Method's performance of, or failure to perform, its obligations under this Agreement, or any acts, errors, negligence, omissions, or intentional acts by Method, its Board of Directors, administrators, employees, agents, representatives, successors, or assigns. This indemnity and hold harmless provision shall exclude claims, demands, actions, suits, losses, liability expenses, attorneys' fees, and costs caused by any intentional acts of the District, including its Board members, officers, administrators, employees, attorneys,

agents, representatives, successors, or assigns. This indemnification clause shall survive termination of this Agreement.

11. **Amendment.** This Agreement may be amended only by the mutual agreement of the Parties hereto or as necessary to meet the requirements of state or federal law. Any such amendment shall be effective only if in writing, executed by the Parties, and approved by their respective governing boards.

12. **General Provisions**

- a. **Non-Assignment.** Neither Party shall assign its rights, duties, or privileges under this Agreement, nor shall either party attempt to confer any of its rights, duties or privileges under this Agreement on any third party, without the written consent of the other Party.
- b. **Waiver.** The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- c. **Entire Agreement.** This Agreement contains the entire agreement of the Parties with respect to the matters covered herein and supersedes any oral or written understanding or agreements between the Parties with respect to the subject matter of this Agreement. No person or Party is authorized to make any representations or warranties except as set forth herein, and no agreement, statement, representation, or promise by any Party which is not contained herein shall be valid or binding. The undersigned acknowledges that she/he has not relied upon any warranties, representations, statements, or promises by any of the Parties herein or any of their agents or consultants except as may be expressly set forth in this Agreement. The Parties further recognize that this Agreement shall only be modified in writing and by the mutual agreement of the Parties.
- d. **Severability.** If any provision or part of this Agreement is for any reason held to be invalid and/or unenforceable or contrary to public policy, law or statute and/or ordinance, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.
- e. **Recitals.** The Parties agree that the recitals set forth above are true and are incorporated as essential terms of this Agreement.
- f. **Headings.** The headings contained in this Agreement are for convenience only and shall not in any way affect the meaning or interpretation hereof nor serve as evidence of the interpretation hereof, or of the intention of the Parties hereto.
- g. **Time.** Time is of the essence in this Agreement for each and every term, provision, and condition for which time is a factor.


- h. Governing Law. This Agreement shall be interpreted under the laws of the State of California. Any litigation filed by the Parties regarding this Agreement shall be filed and heard in a court of competent jurisdiction for the County of San Diego, State of California.
- i. No Third Party Benefit. This Agreement is by and between the Parties named herein, and unless expressly provided in the foregoing provisions no third party shall be benefited hereby. This Agreement may not be enforced by anyone other than a Party hereto or a successor to such Party who has acquired his/her/its interest in a way permitted by the above provisions.
- j. Counterparts. This Agreement may be signed in counterparts such that the signatures may appear on separate signature pages. Facsimile or photocopy signatures shall have the same force and effect as original signatures.
- k. Notification. All notices, requests, and other communications under this Agreement shall be in writing and sent electronically and by U.S. mail to the proper address as follows:
- To the District at:                   Bradley Johnson, Superintendent  
Dehesa School District  
4612 Dehesa Road  
El Cajon, CA 92019  
Email: [bradley.johnson@dehesasd.net](mailto:bradley.johnson@dehesasd.net)
- To the Method at:                   Jessica Spallino, CEO  
Method Schools  
24620 Jefferson Ave.  
Murrieta, CA 92562  
Email: [jessica@methodschools.org](mailto:jessica@methodschools.org)
- l. Effective Date. The Effective Date of this Agreement shall be the last date on which it is fully executed by the Parties and approved by the respective governing boards of the Parties.
- m. Signatures. The Parties acknowledge that each of the undersigned has the power and authority to enter into a binding contract on behalf of the Party so noted below.

[signatures on the following page]

**IN WITNESS WHEREOF**, this Agreement has been approved and executed by the Parties hereto as follows:

**DEHESA SCHOOL DISTRICT,**

a public school district organized and existing under the laws of the State of California

By:   
 Name: Bradley Johnson  
 Title: Superintendent  
 Date: 06/27/25

Date of Governing Board Approval: June 25, 2025

**METHOD SCHOOLS CORPORATION,**

a California nonprofit public benefit corporation operating Method Schools and Method K-12 Sports Academy, both California public charter schools

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Date of Board of Directors Approval: \_\_\_\_\_



**EXHIBIT B**

**Fund Transfer Request Form**

The Dehesa School District hereby requests the transfer of funds, either by check or wire transfer, from Method Schools in the total amount specified below to pay for the below-designated costs associated with Phase 1 of the Project. Please remit payment to the District within five (5) business days of receipt of this Fund Transfer Request Form.

Phase 1 Activity	Requested Dollar Amount of Funds for Transfer	Purpose of Phase 1 Activity	Backup Documentation Included (e.g., contractor invoice)?  Yes / No
TOTAL DOLLAR AMOUNT OF FUNDS FOR TRANSFER:			

**Date of Fund Transfer Request:** \_\_\_\_\_

**Signed:**

\_\_\_\_\_

\_\_\_\_\_

4934-7413-2813, v. 1

# Blue Agenda Item - Site Acquisition and Cost-Sharing Agreement (1)

Final Audit Report

2025-06-27

Created:	2025-06-26
By:	Deborah Cagney (deborah.schweitzer@dehesasd.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0zqd8miQv_f9LcRvqREJSYPZWTQfMJni

## "Blue Agenda Item - Site Acquisition and Cost-Sharing Agreement (1)" History

-  Document created by Deborah Cagney (deborah.schweitzer@dehesasd.net)  
2025-06-26 - 10:08:35 PM GMT
-  Document emailed to Bradley Johnson (bradley.johnson@dehesasd.net) for signature  
2025-06-26 - 10:08:40 PM GMT
-  Email viewed by Bradley Johnson (bradley.johnson@dehesasd.net)  
2025-06-27 - 1:24:23 PM GMT
-  Document e-signed by Bradley Johnson (bradley.johnson@dehesasd.net)  
Signature Date: 2025-06-27 - 1:24:45 PM GMT - Time Source: server
-  Agreement completed.  
2025-06-27 - 1:24:45 PM GMT

# MINUTES (in Review)



## METHOD SCHOOLS BOARD OF DIRECTORS MEETING

<b>Name:</b>	Method Schools Corporation
<b>Date:</b>	Tuesday, June 24, 2025
<b>Time:</b>	6:00 PM to 6:35 PM (PDT)
<b>Location:</b>	Method HQ, 27232 Via Industria, Temecula, CA 92590
<b>Board Members:</b>	Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts
<b>Attendees:</b>	Jade Fernandez, Sarah Delawder, Jessica Spallino, Sarah Avanesian, Pete Getz, Mark Holley, Tracy Robertson, Yvette Serratos
<b>Apologies:</b>	Steven Dorsey, Stefanie Bryant
<b>Guests/Notes:</b>	Method Employee- Eve Laurelin

### 1. Opening Meeting

#### 1.1 Roll Call

**Start 6:00 PM**

**Board Members:**

**Present:** Tyler Roberts, Shannon Clark, Gloria Vargas, Carolyn Andrews

**Absent:** Steven Dorsey

**Staff:**

Jessica Spallino

Mark Holley

Jade Fernandez

Pete Getz

Sarah Delawder

Sarah Avanesian

Tracy Robertson

Yvette Serratos

Eve Laurelin

### 2. Public Comment

#### 2.1 Instructions for Presentations to the Board by Parents and Citizens

### 3. Management Reports

#### 3.1 CEO Report

- Jessica Spallino:
  - None this time.

#### 3.2 CBO Report

- Mark Holley:
  - None this time.

#### 3.3 CAO Report

- Jade Fernandez:
  - My updates will be in the LCAP.

### 4. Major Decisions

#### 4.1 LCAP Approval-Method Schools, Method Schools LA, & Method Sports Academy

- Jade Fernandez: No changes were made to the Method Sports Academy LCAP from a couple weeks ago. The following changes were made for the LCAP for Method Schools and Method Schools, LA:
  - Change #1) We added 2.5 land acquisition for goal #2
  - Change #2) We added a new goal #4: growth, outreach, and retention
  - Change #3) References to “Director of Instruction” have been changed to new job title “Director of Learning & Experience”



#### LCAP Approval-Method Schools, Method Schools LA, & Method Sports Academy

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

<b>Decision Date:</b>	Jun 24, 2025
<b>Mover:</b>	Shannon Clark
<b>Seconder:</b>	Gloria Vargas
<b>Outcome:</b>	Approved

#### 4.2 Education Reimbursement

- Jade Fernandez: We’d like to be able to offer some reimbursement for bachelor’s degrees, teaching credentials, or administrative credentials. It requires them to stay with Method for 3 years and a prorated payback if they aren’t staying for 3 years.
- Shannon Clark: Something to consider is there is an annual maximum tax-free reimbursement for education, of \$5,250 per year. It would be beneficial to not exceed that maximum.



## Education Reimbursement

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Gloria Vargas  
**Seconder:** Shannon Clark  
**Outcome:** Approved

### 4.3 2025-26 Handbooks

- Jade Fernandez:
  - Student/Parent Handbook:
    - There are just a few changes to align to the Work Sample Policy and Attendance Policy. Adding a support-class requirement. Changes to the Academic Policy/Plagiarism, Assessment Policy, Independent Study Policy, and Work Sample Policy.
- Tracy Robertson:
  - Employee Handbook:
    - We added the NDA from Sarah Delawder, and other changes were minor edits such as address and the staff calendar.



### 2025-26 Handbooks

- Student/Parent Handbook
- Employee Handbook

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Shannon Clark  
**Seconder:** Gloria Vargas  
**Outcome:** Approved

### 4.4 Resolution -Support & Appreciation for Superintendent Johnson and Dehesa SD

- Mark Holley: We want to have the board show some appreciation to Dehesa and Superintendent Johnson. They've been instrumental in helping us launch this. We wanted to make this an official part of the record.



### Resolution -Support & Appreciation for Superintendent Johnson and Dehesa SD

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:****0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Gloria Vargas  
**Seconder:** Shannon Clark  
**Outcome:** Approved

#### 4.5 Board Policy 6050 Revision

- Sarah Avanesian: We included more language to make it more clear for our auditors. Teachers can collect 4 work samples in order to meet the ADA requirements or they can meet it with an asynchronous/synchronous time log.



#### Board Policy 6050 Revision

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts**0 Opposed:****0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Shannon Clark  
**Seconder:** Gloria Vargas  
**Outcome:** Approved

#### 4.6 Adoption of Amira as Dyslexia Screener

- Sarah Avanesian: We need to have a dyslexia screener for the upcoming school year. It is inexpensive.



#### Adoption of Amira as Dyslexia Screener

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts**0 Opposed:****0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Gloria Vargas  
**Seconder:** Shannon Clark  
**Outcome:** Approved

#### 4.7 Method Sports Academy Resolution- 403b Retirement Offering

- Mark Holley: This is not a new action. This is so Method Sports Academy charter can utilize the standard Method 403(b) program.



#### Method Sports Academy Resolution- 403b Retirement Offering

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts**0 Opposed:****0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Shannon Clark

**Seconded:** Gloria Vargas  
**Outcome:** Approved

#### 4.8 Board Member Term Renewals, July 1, 2025- June 30, 2028

- Tracy Robertson: These are the positions the board discussed at last meeting and proposed:
  - Carolyn Andrews: President
  - Shannon Clark: Vice President
  - Tyler Roberts: Treasurer
  - Steven Dorsey: Board Member
  - Gloria Vargas: Board Member
- Jessica Spallino: Some board members may step in for some board members' tasks.



#### Board Member Term Renewals, July 1, 2025- June 30, 2028

- Carolyn Andrews: President
- Shannon Clark: Vice President
- Tyler Roberts: Treasurer
- Steven Dorsey: Board Member
- Gloria Vargas: Board Member

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Shannon Clark  
**Seconded:** Gloria Vargas  
**Outcome:** Approved

#### 4.9 Method Sports Academy MOUs

- Pete Getz: These two MOUs have been reviewed by legal. They outline the relationship in agreement with our two new sports academies: Lake Arrowhead Sports Academy and Frontier Selects Hockey Academy. We will be the educational provider for both of these organizations. There will be no fees on our end.



#### Method Sports Academy MOUs

- Lake Arrowhead Sports Academy
- Frontier Selects Los Angeles LP

**4 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Jun 24, 2025  
**Mover:** Gloria Vargas

**Seconded:** Shannon Clark  
**Outcome:** Approved

## 5. Consent Items

### 5.1 Confirm Minutes- 6-2-2025

**Method Schools- Board of Directors Meeting Jun 2, 2025**, the minutes were confirmed as presented.



#### 5.1 Confirm Minutes- 6-2-2025

**5 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Jun 24, 2025

**Mover:** Shannon Clark

**Seconded:** Gloria Vargas

**Outcome:** Approved

## 6. Discussion

### 6.1 Founder Evaluations

- Tracy Robertson: We've only received 3 out of the 5 submissions. We'll wait until the next meeting to discuss the results.

### 6.2 EdFunds

- Mark Holley: It's looking like if AB84 does pass, instructional funds could be banned. In advance, we're not offering those in the 25-26 school year. If they do not ban them, we'll revisit it. We'll still be supporting our students if needed, for example if they need to be loaned a calculator for math or such.

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
9120-3 Business Investment Account					
07/03/2025	Expenditure			R	-99,000.00
			FID BKG SVC LLC DES:MONEYLINE ID:ZXXXXX3351N5OD3 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX04600 PPD		99,000.00
07/10/2025	Expenditure			R	-99,000.00
			FID BKG SVC LLC DES:MONEYLINE ID:Z23767335 GH4S INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX04600 PPD		99,000.00
07/17/2025	Expenditure			R	-99,000.00
			FID BKG SVC LLC DES:MONEYLINE ID:Z23767335 11XQC INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX04600 PPD		99,000.00
07/24/2025	Expenditure			R	-99,000.00
			FID BKG SVC LLC DES:MONEYLINE ID:Z23767335 2GEE6 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX04600 PPD		99,000.00
07/31/2025	Expenditure			R	-99,000.00
			FID BKG SVC LLC DES:MONEYLINE ID:Z23767335 3CAQ5 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX04600 PPD		99,000.00
9120-4 Checking #2					
06/02/2025	Expenditure	Anthem Blue Cross		R	-47,797.68
			ANTHEM BLUE I01O DES:CORP PYMT ID:FL00880595 INDN:METHOD SCHOOLS CORP CO ID:CP35214571 CCD		47,797.68
06/02/2025	Expenditure	HubSpot, Inc.		R	-133.00
			HUBSPOT PAYMENTS DES:HUBSPOT PA ID:ST- N1N6F4H7P2I5 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX65600 CCD		133.00
06/02/2025	Expenditure	AppFolio, Inc.		R	-2.49
			AppFolio, Inc. F DES:WEB PMTS ID:QKVR55 INDN:Method Schools Corpora CO ID:XXXXX06550 CCD		2.49
06/02/2025	Expenditure	MetLife Small Business Center		R	-6,788.94
			METKC DES:INSPREMIUM ID:KMXXXXX4840001 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX81829 PPD		6,788.94
06/02/2025	Expenditure	Covey Commercial	PAID BY ACH - Association dues June 2025. No invoice number.	R	-1,480.00
			PAID BY ACH - Association dues June 2025. No invoice number.		1,480.00

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/04/2025	Bill Payment (Check)	8027	Ace Relocation Systems Inc		R	-456.75
						-456.75
06/04/2025	Expenditure		ProcureDesk LLC	PAID VIA ACH - Remaining time on AP Automation after 01 Jun 2025 (Jun 1, 2025 – Apr 1, 2026)	R	-2,494.39
				PAID VIA ACH - Remaining time on AP Automation after 01 Jun 2025 (Jun 1, 2025 – Apr 1, 2026)		2,494.39
06/04/2025	Expenditure		Richard Palanca	PAID by ACH - Payment for work done on Method Schools as a Senior Software Engineer for 5/16/25 - 5/31/25	R	-4,840.00
				PAID by ACH - Payment for work done on Method Schools as a Senior Software Engineer for 5/16/25 - 5/31/25		4,840.00
06/04/2025	Expenditure		Southern California Edison		R	-807.16
				SO CAL EDISON CO DES:DIRECTPAY ID:XXXXX8692181 INDN:METHOD SCHOOLS CO ID:XXXXX78600 CCD		807.16
06/04/2025	Expenditure		Adobe		R	-34.99
				PURCHASE 0603 ADOBE INC. 408-536-6000 CA XXXXX2951XXXXXXXXXX6254 RECURRING CKCD 5734 XXXXXXXXXXXX513561		34.99
06/06/2025	Expenditure		Rancho California Water District		R	-269.95
				RANCHO CALIF WAT DES:BILLING ID:UM3123576 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX15751 PPD		269.95
06/06/2025	Expenditure		Bank of America		R	-15.00
				REMOTE DEPOSIT MONTHLY FEE		15.00
06/06/2025	Bill Payment (Check)		Creative Back Office		R	-6,875.00
						-6,875.00
06/06/2025	Bill Payment (Check)		Phenom Sports Stars		R	-1,200.00
						-1,200.00
06/06/2025	Bill Payment (Check)		Caleb Wood		R	-800.00
						-800.00
06/06/2025	Bill Payment (Check)		Phenom Sports Stars		R	-2,400.00
						-2,400.00
06/06/2025	Bill Payment (Check)		Mohamed Noor (Top Ballers Training)		R	-34,800.00
						-34,800.00

## Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/06/2025	Bill Payment (Check)		FAST Development		R	-16,200.00
						-16,200.00
06/06/2025	Bill Payment (Check)		Platinum Athletics Prep Academy		R	-3,900.00
						-3,900.00
06/06/2025	Bill Payment (Check)		Carl Hudson		R	-9,600.00
						-9,600.00
06/10/2025	Bill Payment (Check)	8030	Parsec Education Inc.		R	-17,000.00
						-17,000.00
06/10/2025	Bill Payment (Check)	8029	Brain Builders STEM Education DBA Brainyverse		R	-1,201.00
						-1,201.00
06/10/2025	Bill Payment (Check)	8028	Melissa Marshall		R	-4,105.39
						-4,105.39
06/10/2025	Expenditure		Zenefits	Monthly Payroll Fee	R	-528.00
				Monthly Payroll Fee		528.00
06/10/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-760.00
						-760.00
06/10/2025	Bill Payment (Check)		Alpha Therapy Center Inc.		R	-21,885.00
						-21,885.00
06/10/2025	Bill Payment (Check)		K12 Management		R	-103.00
						-103.00
06/10/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-1,757.50
						-1,757.50
06/10/2025	Bill Payment (Check)		Edmentum		R	-925.00
						-925.00
06/10/2025	Bill Payment (Check)		Edmentum		R	-1,825.00
						-1,825.00

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/10/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-3,800.00
						-3,800.00
06/10/2025	Bill Payment (Check)		Riffs Music		R	-1,570.00
						-1,570.00
06/10/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-3,040.00
						-3,040.00
06/10/2025	Bill Payment (Check)		Care Solace, Inc.		R	-2,898.00
						-2,898.00
06/11/2025	Bill Payment (Check)		UMB Bank - FBO PlanMember Services		R	-46,138.56
						-46,138.56
06/12/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS66545394 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-13,050.14
						-13,050.14
06/12/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS66543786 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-78,760.04
						-78,760.04
06/12/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS66549060 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-66,434.31
						-66,434.31
06/12/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS66546633 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-
						170,558.02
						-
						170,558.02
06/16/2025	Expenditure	1001347957	GuideOne Insurance	Commercial Auto policy for policy period 07/01/2025 - 07/01/2026	R	-10,293.00
						10,293.00
06/16/2025	Expenditure		Trello.com	PURCHASE 0613 TRELLO.COM* ATLISSIAN ATLISSIAN.COMNY XXXXX1651XXXXXXXXXX9955 RECURRING CKCD 5734 XXXXXXXXXXXX513553	R	-237.50
						237.50
06/17/2025	Bill Payment (Check)	8033	Tyler Roberts		R	-608.77

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-608.77
06/17/2025	Bill Payment (Check)	8032	Steve Dorsey		R	-88.48
						-88.48
06/17/2025	Bill Payment (Check)	8031	Wonder Psychological Services, Inc.		R	-17,500.00
						-17,500.00
06/17/2025	Expenditure		Richard Palanca		R	-4,400.00
				RICHARDPALANCA DES:IAT PAYPAL ID:XXXXX17823144 INDN:STEFANIE BRYANT CO ID:XXXXX0487C IAT PMT INFO: WEB XXXXXXXXXXXX00440000		4,400.00
06/17/2025	Bill Payment (Check)		Grattan Holdings, Inc.		R	-5,792.52
						-5,792.52
06/17/2025	Bill Payment (Check)		APA Benefits Inc.		R	-500.00
						-500.00
06/17/2025	Bill Payment (Check)		Gympass US, LLC		R	-4,501.99
						-4,501.99
06/18/2025	Expenditure		Trello.com		R	-10.42
				PURCHASE 0617 TRELLO.COM* ATlassian ATLASSIAN.COMNY XXXXX1651XXXXXXXXXX8631 RECURRING CKCD 5734 XXXXXXXXXXXX513553		10.42
06/20/2025	Expenditure		Microsoft		R	-12.99
				PURCHASE 0619 Microsoft*Microsoft 365 XXX-XX16830 WA XXXXX2951XXXXXXXXXX4024 RECURRING CKCD 5818 XXXXXXXXXXXX513553		12.99
06/20/2025	Expenditure	Pay 6/20/26- AceronTax	Zenefits	Pay 6/20/26-AceronTax	R	-1,352.14
				Pay 6/20/26-AceronTax		-1,352.14
06/20/2025	Bill Payment (Check)		UMB Bank - FBO PlanMember Services		R	-27,699.17
						-27,699.17
06/20/2025	Bill Payment (Check)		Brittney Aceron		R	-2,577.08
						-2,577.08
06/23/2025	Bill Payment	8035	Pitney Bowes Bank		R	-149.00

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Inc Purchase Power			-149.00
06/23/2025	Expenditure		Timely	PURCHASE 0623 TIME.LY NORTH VANCOUVBC XXXXX4251XXXXXXXXXX3017 RECURRING CKCD 7372 XXXXXXXXXXXX513553	R	-2.70 2.70
06/24/2025	Expenditure		Zenefits	Payroll 6.25.25-Ana Marques Reimb Payroll 6.25.25-Ana Marques Reimb	R	-57.00 57.00
06/25/2025	Expenditure		Manual Entries	RETURN ITEM CHARGEBACK	R	-27,037.00 -27,037.00
06/27/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS66937224 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-81,185.17 -81,185.17
06/27/2025	Expenditure	Payroll 6/30/25-HRLY	Zenefits	Payroll 6/30/25-HRLY Payroll 6/30/25-HRLY	R	-77,632.08 -77,632.08
06/27/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS66934533 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-16,617.30 -16,617.30
06/27/2025	Expenditure	Payroll 6/30/25-SLRY	Zenefits	Payroll 6/30/25-SLRY Payroll 6/30/25-SLRY	R	- 170,373.70 - 170,373.70
06/27/2025	Expenditure		Frontier	FRONTIER COMMUNI DES:BILL PAY ID:XXXXX982441 INDN:STEFANIE BRYANT CO ID:XXXXX52911 CCD	R	-532.67 532.67
06/30/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67016667 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-2,255.71 -2,255.71
06/30/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67016784 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-900.81 -900.81
07/01/2025	Bill Payment (Check)	8044	Tyler Roberts		R	-500.00 -500.00
07/01/2025	Bill Payment (Check)	8043	Steve Dorsey		R	-500.00 -500.00

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/01/2025	Bill Payment (Check)	8042	Shannon Clark		R	-500.00
						-500.00
07/01/2025	Bill Payment (Check)	8041	Gloria Vargas		R	-500.00
						-500.00
07/01/2025	Bill Payment (Check)	8040	Carolyn Andrews		R	-500.00
						-500.00
07/01/2025	Bill Payment (Check)	8039	APA Benefits Inc.		R	-500.00
						-500.00
07/01/2025	Bill Payment (Check)	8038	Shannon Clark		R	-45.36
						-45.36
07/01/2025	Bill Payment (Check)	8037	MetLife Small Business Center		R	-6,935.68
						-6,935.68
07/01/2025	Bill Payment (Check)	8036	West Coast Krav Mag Temecula		R	-225.00
						-225.00
07/01/2025	Bill Payment (Check)	070125	Covey Commercial		R	-1,480.00
						-1,480.00
07/01/2025	Expenditure		Anthem Blue Cross	ANTHEM BLUE I01O DES:CORP PYMT ID:FL00080624 INDN:METHOD SCHOOLS CORP CO ID:CP35214571 CCD	R	-54,307.31 54,307.31
07/01/2025	Expenditure		Kaiser	KAISER GROUP DUE DES:INTERNET ID:XXXXXXXXXX03594 INDN:XXXXXX1000XXXXX93923917 CO ID:XXXXX40030 WEB	R	-17,941.22 17,941.22
07/01/2025	Expenditure		AppFolio, Inc.	AppFolio, Inc. F DES:WEB PMTS ID:PGNB85 INDN:Method Schools Corpora CO ID:XXXXX06550 CCD	R	-2.49 2.49
07/01/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67027206 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-1,604.75 -1,604.75
07/01/2025	Expenditure		Zenefits		R	-594.81

## Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67027302 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		-594.81
07/01/2025	Expenditure		MetLife Small Business Center		R	-6,935.68
				METKC DES:INSPREMIUM ID:KMXXXXX4840001 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX81829 PPD		6,935.68
07/01/2025	Bill Payment (Check)		UMB Bank - FBO PlanMember Services		R	-27,984.79
						-27,984.79
07/01/2025	Bill Payment (Check)		Grattan Holdings, Inc.		R	-4,786.78
						-4,786.78
07/01/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-15,960.00
						-15,960.00
07/01/2025	Bill Payment (Check)		UMB Bank - FBO PlanMember Services		R	-463.86
						-463.86
07/01/2025	Bill Payment (Check)		Temecula Valley Driving School (Cavco Enterprises)		R	-469.00
						-469.00
07/01/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-6,887.50
						-6,887.50
07/01/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-9,785.00
						-9,785.00
07/03/2025	Bill Payment (Check)	0802526	Pitney Bowes Bank Inc Purchase Power			-660.25
						-660.25
07/03/2025	Bill Payment (Check)	8045	Diamond Sports Development		R	-400.00
						-400.00
07/03/2025	Bill Payment (Check)		Edmentum		R	-5,650.00

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-5,650.00
07/03/2025	Bill Payment (Check)		NWEA		R	-5,900.50
						-5,900.50
07/03/2025	Bill Payment (Check)		TruSox LLC		R	-11,400.00
						-11,400.00
07/07/2025	Bill Payment (Check)	8048	Area51 Productions, Inc.		R	-200.00
						-200.00
07/07/2025	Bill Payment (Check)	8047	Gloria Vargas		R	-53.06
						-53.06
07/07/2025	Bill Payment (Check)	8046	Carolyn Andrews		R	-67.20
						-67.20
07/07/2025	Expenditure		Adobe		R	-34.99
				PURCHASE 0703 Adobe Inc XXX- XX36687 CA XXXXX3851XXXXXXXXXX7036 RECURRING CKCD 5734 XXXXXXXXXXXX513561		34.99
07/07/2025	Expenditure		Zenefits		R	-5,028.00
				Zenefits DES:PAYROLL ID:ZNFTS67140615 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		-5,028.00
07/07/2025	Bill Payment (Check)		Southern California Edison		R	-1,096.88
						-1,096.88
07/07/2025	Bill Payment (Check)		Rancho California Water District		R	-263.50
						-263.50
07/07/2025	Bill Payment (Check)		RCM Technologies, Inc.		R	-7,885.00
						-7,885.00
07/07/2025	Bill Payment (Check)		Liminex, Inc. DBA GoGuardian		R	-3,674.60
						-3,674.60
07/07/2025	Bill Payment (Check)		Moorhead Enterprise Inc.		R	-479.16
						-479.16
07/07/2025	Bill Payment		Moorhead		R	-90.00

## Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Enterprise Inc.			-90.00
07/08/2025	Expenditure			REMOTE DEPOSIT MONTHLY FEE	R	-15.00 15.00
07/09/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67157541 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-2,048.00 -2,048.00
07/09/2025	Bill Payment (Check)		Sportsplex USA		R	-4,800.00 -4,800.00
07/10/2025	Expenditure		Zenefits	ZENEFITS DES:XXXXX60078 ID:2UPOHW007EFDJOK INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX45293 CCD	R	-540.00 540.00
07/10/2025	Bill Payment (Check)		ExploreLearning, Inc.		R	-2,195.00 -2,195.00
07/10/2025	Bill Payment (Check)		Everway LLC		R	-1,229.99 -1,229.99
07/10/2025	Bill Payment (Check)		APA Benefits Inc.		R	-500.00 -500.00
07/10/2025	Bill Payment (Check)		APA Benefits Inc.		R	-500.00 -500.00
07/11/2025	Bill Payment (Check)	8049	Andrew Bennett		R	-2,468.89 -2,468.89
07/11/2025	Expenditure		BioBox Labs	BIOBOX LABS LLC DES:SALE ID: INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX86202 CCD	R	-243.60 243.60
07/11/2025	Bill Payment (Check)	1XV5987061578391U	Richard Palanca		R	-4,840.00 -4,840.00
07/11/2025	Bill Payment (Check)	071125	BioBox Labs			-243.60 -243.60

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/14/2025	Bill Payment (Check)	8050	Santee Community Services Dept.		R	-434.50
						-434.50
07/14/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67259163 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-72,906.46
						-72,906.46
07/14/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67259958 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-89,809.79
						-89,809.79
07/14/2025	Expenditure		Zenefits		R	-
				Zenefits DES:PAYROLL ID:ZNFTS67260453 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		189,072.14
						-
						189,072.14
07/14/2025	Expenditure		Zenefits		R	-
				Zenefits DES:PAYROLL ID:ZNFTS67258761 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		202,860.24
						-
						202,860.24
07/14/2025	Expenditure		Trello.com		R	-250.00
				PURCHASE 0713 TRELLO.COM* ATLISSIAN ATLISSIAN.COMNY XXXXX1651XXXXXXXXXX0478 RECURRING CKCD 5734 XXXXXXXXXXXX513553		250.00
07/14/2025	Expenditure		Zenefits		R	-1,482.11
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67260483 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		-1,482.11
07/15/2025	Expenditure				R	-18.97
				OLD TOWN NEWS 07/15 #XXXXX3398 PURCHASE OLD TOWN NEWS ST2 SAN DIEGO CA CKCD 5994 XXXXXXXXXXXX513561		18.97
07/15/2025	Bill Payment (Check)		APA Benefits Inc.		R	-500.00
						-500.00
07/15/2025	Bill Payment (Check)		APA Benefits Inc.		R	-500.00
						-500.00
07/16/2025	Expenditure		Uber		R	-25.94
				PURCHASE 0716 UBER *TRIP H San FranciscoCA CKCD 4121 XXXXXXXXXX513561		25.94
07/16/2025	Expenditure				R	-84.98

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				CHECKCARD 0715 TST* SAUCED BBQ & SPIRI SACRAMENTO CA XXXXX4651XXXXXXXXXX3977 CKCD 5812 XXXXXXXXXXXX513561		84.98
07/17/2025	Expenditure		Starbucks	CHECKCARD 0716 STARBUCKS 48346 SACRAMENTO CA XXXXX0051XXXXXXXXXX1421 CKCD 5814 XXXXXXXXXXXX513561	R	-16.45
						16.45
07/17/2025	Expenditure		Uber	PURCHASE 0716 UBER * PENDI San FranciscoCA CKCD 4121 XXXXXXXXXX513561	R	-35.96
						35.96
07/18/2025	Expenditure		Amazon	PURCHASE 0717 AMAZON MKTPL*DN9M03OM3 Amzn.com/billWA XXXXX1651XXXXXXXXXX9096 CKCD 5942 XXXXXXXXXXXX513561	R	-54.00
						54.00
07/18/2025	Expenditure		Cheesecake Factory	CHECKCARD 0716 CHEESECAKE SACRAMENTO SACRAMENTO CA XXXXX0051XXXXXXXXXX9056 CKCD 5812 XXXXXXXXXXXX513561	R	-75.56
						75.56
07/18/2025	Expenditure			CHECKCARD 0716 SDIA AIRPORT PARKING SAN DIEGO CA XXXXX0551XXXXXXXXXX0421 CKCD 7523 XXXXXXXXXXXX513561	R	-76.00
						76.00
07/18/2025	Expenditure		Hyatt	CHECKCARD 0716 HYATT CENTRIC SACRAMENT SACRAMENTO CA XXXXX2351XXXXXXXXXX0735 CKCD 3640 XXXXXXXXXXXX513561	R	-230.01
						230.01
07/18/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67447929 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-3,499.12
						-3,499.12
07/18/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67447383 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-1,732.20
						-1,732.20
07/18/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67447545 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-515.49
						-515.49
07/18/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67447947 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	R	-1,416.60
						-1,416.60

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## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/18/2025	Bill Payment (Check)		Chula Vista Elite Athlete Training Center		R	-1,300.00
						-1,300.00
07/18/2025	Bill Payment (Check)		OverDrive, Inc.		R	-1,000.00
						-1,000.00
07/18/2025	Bill Payment (Check)		Creative Back Office		R	-6,875.00
						-6,875.00
07/18/2025	Bill Payment (Check)		Creative Back Office		R	-3,225.00
						-3,225.00
07/18/2025	Bill Payment (Check)		Everway LLC		R	-1,229.99
						-1,229.99
07/21/2025	Expenditure		Microsoft	PURCHASE 0719 Microsoft*Microsoft 365 XXX-XX16830 WA XXXXX2952XXXXXXXXXX0027 RECURRING CKCD 5818 XXXXXXXXXXXX513553	R	-12.99 12.99
07/21/2025	Bill Payment (Check)		San Diego Hockey Development Center		R	-3,200.00
						-3,200.00
07/23/2025	Expenditure		Pitney Bowes Bank Inc Purchase Power	PITNEY BOWES DES:PAYMENT ID:XXXXXXXXXX81080 INDN:Accounts Payable CO ID:XXXXX86389 CCD	R	-511.25 511.25
07/24/2025	Bill Payment (Check)	071926	Richard Palanca		R	-4,840.00
						-4,840.00
07/24/2025	Bill Payment (Check)	062525	Pitney Bowes Bank Inc Purchase Power			-660.25
						-660.25
07/24/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67506873 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	R	-2,452.39 -2,452.39
07/24/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67507245	R	-971.81 -971.81

## Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
07/24/2025	Bill Payment (Check)		APA Benefits Inc.		R	-37,500.00
						-37,500.00
07/24/2025	Bill Payment (Check)		CliftonLarsonAllen LLP		R	-12,043.50
						-12,043.50
07/24/2025	Bill Payment (Check)		Everway LLC		R	-1,229.99
						-1,229.99
07/24/2025	Bill Payment (Check)		Andrew Bennett		R	-2,468.89
						-2,468.89
07/24/2025	Bill Payment (Check)		Andrew Bennett		R	-124.00
						-124.00
07/24/2025	Bill Payment (Check)		Grattan Holdings, Inc.		R	-4,786.78
						-4,786.78
07/28/2025	Credit Card Payment		American Express		R	-30,223.42
						-30,223.42
07/29/2025	Expenditure		Frontier		R	-532.44
				FRONTIER COMMUNI DES:BILL PAY ID:XXXXX634891 INDN:STEFANIE BRYANT CO ID:XXXXX52911 CCD		532.44
07/30/2025	Bill Payment (Check)	8051	Sandra Bartz		C	-4,184.21
						-4,184.21
07/30/2025	Bill Payment (Check)	8055	Tyler Roberts		C	-500.00
						-500.00
07/30/2025	Bill Payment (Check)	8057	Steve Dorsey		C	-500.00
						-500.00
07/30/2025	Bill Payment (Check)	8063	Educational Testing Service (ETS)		C	-459.00
						-459.00
07/30/2025	Bill Payment	8062	Riverside County		C	-1,295.88

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Office of Education			-1,295.88
07/30/2025	Bill Payment (Check)	8054	Shannon Clark		C	-500.00
						-500.00
07/30/2025	Bill Payment (Check)	8052	Educational Testing Service (ETS)		C	-459.00
						-459.00
07/30/2025	Bill Payment (Check)	8064	Acton Agua Dulce School District			-82,711.00
						-82,711.00
07/30/2025	Expenditure		Zenefits		R	-
						202,004.27
				Zenefits DES:PAYROLL ID:ZNFTS67605438		-
				INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		202,004.27
07/30/2025	Expenditure		Zenefits		R	-
						202,832.99
				Zenefits DES:PAYROLL ID:ZNFTS67606260		-
				INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		202,832.99
07/30/2025	Expenditure		Zenefits		R	-78,982.85
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67605390		-78,982.85
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
07/30/2025	Expenditure		Zenefits		R	-93,588.26
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67605114		-93,588.26
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
07/30/2025	Expenditure		Zenefits		R	-839.65
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67604211		-839.65
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
07/30/2025	Expenditure		Zenefits		R	-6,732.00
				Zenefits DES:PAYROLL ID:ZNFTS67604724		-6,732.00
				INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		
07/30/2025	Expenditure		Zenefits		R	-3,095.31
				Zenefits DES:PAYROLL ID:ZNFTS67604049		-3,095.31
				INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		
07/30/2025	Expenditure		Kaiser		R	-19,491.88
				KAISER GROUP DUE DES:INTERNET		19,491.88
				ID:XXXXXXXXXX34978		
				INDN:XXXXX1000XXXXX60877796 CO ID:XXXXX40030		
				WEB		

# Method Schools Corporation

## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/30/2025	Bill Payment (Check)	8056	Carolyn Andrews		C	-500.00
						-500.00
07/30/2025	Bill Payment (Check)	8053	Gloria Vargas		C	-500.00
						-500.00
07/30/2025	Bill Payment (Check)		High Tech High		R	-1,200.00
						-1,200.00
07/30/2025	Bill Payment (Check)		Marsh & McLennan Agency LLC		R	-6,756.23
						-6,756.23
07/30/2025	Bill Payment (Check)		Marsh & McLennan Agency LLC		R	-14,442.10
						-14,442.10
07/30/2025	Bill Payment (Check)		Marsh & McLennan Agency LLC		R	-4,306.00
						-4,306.00
07/30/2025	Bill Payment (Check)		Marsh & McLennan Agency LLC		R	-12,071.00
						-12,071.00
07/30/2025	Bill Payment (Check)		UMB Bank - FBO PlanMember Services		R	-29,935.69
						-29,935.69
07/31/2025	Bill Payment (Check)	072125	Covey Commercial		R	-1,480.00
						-1,480.00
07/31/2025	Bill Payment (Check)	073125	Covey Commercial		R	-2.49
						-2.49
07/31/2025	Expenditure		Anthem Blue Cross		R	-57,176.35
				ANTHEM BLUE I01O DES:CORP PYMT ID:FL00275544 INDN:METHOD SCHOOLS CORP CO ID:CP35214571 CCD		57,176.35
07/31/2025	Expenditure		Zenefits		R	-1,271.57
				Zenefits DES:PAYROLL ID:ZNFTS67691622 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		-1,271.57
07/31/2025	Expenditure		Zenefits		R	-399.91

# Method Schools Corporation

## Check Detail

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67691853 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		-399.91
07/31/2025	Expenditure		Zenefits		R	-1,150.50
				Zenefits DES:PAYROLL ID:ZNFTS67689609 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		-1,150.50
07/31/2025	Expenditure		Zenefits		R	-245.40
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67689837 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		-245.40
07/31/2025	Expenditure		Zenefits		R	-164.06
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67692558 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		-164.06
07/31/2025	Expenditure		Zenefits		R	-678.83
				Zenefits DES:PAYROLL ID:ZNFTS67692393 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		-678.83
07/31/2025	Bill Payment (Check)		Covey Commercial		C	-1,480.00
						-1,480.00
07/31/2025	Bill Payment (Check)		Parchment		C	-35.56
						-35.56
07/31/2025	Bill Payment (Check)		Area51 Productions, Inc.		C	-250.00
						-250.00
07/31/2025	Bill Payment (Check)		Onix Networking		C	-9,500.00
						-9,500.00
07/31/2025	Bill Payment (Check)		UMB Bank - FBO PlanMember Services		C	-30,938.13
						-30,938.13
08/01/2025	Expenditure		Rancho California Water District		C	-255.07
				RANCHO CALIF WAT DES:BILLING ID:UM3123576 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX15751 PPD		255.07
08/01/2025	Expenditure		MetLife Small Business Center		C	-8,675.38
				METKC DES:INSPREMIUM ID:KMXXXXX4840001 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX81829		8,675.38

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## Check Detail

June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
PPD						
08/01/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67761246 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-149.78 -149.78
08/01/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67761420 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-678.83 -678.83
08/01/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67760130 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-1,168.23 -1,168.23
08/01/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67760391 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-336.46 -336.46
08/04/2025	Expenditure		Adobe	PURCHASE 0803 Adobe Inc San Jose CA XXXXX3852XXXXXXXXXX8030 RECURRING CKCD 4816 XXXXXXXXXXXX513561	C	-34.99 34.99
08/04/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67764606 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-6,463.61 -6,463.61
08/04/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67764783 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-2,167.55 -2,167.55
08/05/2025	Bill Payment (Check)	080225	Richard Palanca		C	-5,280.00 -5,280.00
08/05/2025	Bill Payment (Check)	8066	CSUN		C	-4,734.00 -4,734.00
08/05/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67776285 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-871.98 -871.98
08/05/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67776117 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-2,939.37 -2,939.37
08/05/2025	Bill Payment (Check)		Creative Back Office		C	-6,875.00

## Method Schools Corporation

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June - August, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-6,875.00
08/06/2025	Expenditure		Southern California Edison	SO CAL EDISON CO DES:DIRECTPAY ID:XXXXX8692181 INDN:METHOD SCHOOLS CO ID:XXXXX78600 CCD	C	-984.96 984.96
08/06/2025	Expenditure		Trader Joe's	TRADER JOE S # 08/06 #XXXXXX4934 PURCHASE TRADER JOE S #02 OCEANSIDE CA CKCD 5411 XXXXXXXXXXXX513561	C	-107.56 107.56
08/06/2025	Credit Card Payment		American Express		C	-67,463.32 -67,463.32
08/07/2025	Expenditure		Bank of America	REMOTE DEPOSIT MONTHLY FEE	C	-15.00 15.00
08/07/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67808742 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-1,501.83 -1,501.83
08/07/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67809723 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-403.87 -403.87
08/07/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67813890 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-4,034.99 -4,034.99
08/07/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67808877 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-461.91 -461.91
08/07/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67809630 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-913.13 -913.13
08/07/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67808805 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-1,882.41 -1,882.41
08/11/2025	Bill Payment (Check)	8067	Santee Community Services Dept.		C	-26,064.00 -26,064.00
08/11/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67884057 INDN:METHOD SCHOOLS CORPORA CO	C	-507.54 -507.54

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				ID:RXXXXX5288 CCD		
08/11/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67884048 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-1,068.66 -1,068.66
08/11/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67883826 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-813.78 -813.78
08/11/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67883814 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-2,786.80 -2,786.80
08/11/2025	Bill Payment (Check)		Phenom Sports Stars		C	-800.00 -800.00
08/11/2025	Bill Payment (Check)		CliftonLarsonAllen LLP		C	-787.50 -787.50
08/12/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67890195 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-2,113.32 -2,113.32
08/12/2025	Expenditure		Zenefits	ZENEFITS DES:XXXXX60078 ID:2UVBZMAVKFMBIB1 INDN:METHOD SCHOOLS CORPORA CO ID:XXXXX45293 CCD	C	-444.00 -444.00
08/12/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67889937 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-5,405.92 -5,405.92
08/14/2025	Bill Payment (Check)		GuideOne Insurance		C	-52,546.00 -52,546.00
08/14/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS67916865 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	- 201,653.04 - 201,653.04
08/14/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67912305 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-883.21 -883.21
08/14/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS67911351	C	-84,911.54 -84,911.54

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
08/14/2025	Expenditure		Zenefits		C	-92,762.64
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS67915167 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		-92,762.64
08/14/2025	Expenditure		Zenefits		C	-
				Zenefits DES:PAYROLL ID:ZNFTS67912920 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		206,759.67
						-
						206,759.67
08/14/2025	Expenditure		Zenefits		C	-2,501.51
				Zenefits DES:PAYROLL ID:ZNFTS67912125 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		-2,501.51
08/14/2025	Bill Payment (Check)		Allen Cosio Electric		C	-900.00
						-900.00
08/14/2025	Bill Payment (Check)		RCM Technologies, Inc.		C	-4,085.00
						-4,085.00
08/14/2025	Bill Payment (Check)		Waterford		C	-1,100.00
						-1,100.00
08/14/2025	Bill Payment (Check)		Gympass US, LLC		C	-3,527.38
						-3,527.38
08/14/2025	Bill Payment (Check)		Marsh & McLennan Agency LLC		C	-4,306.00
						-4,306.00
08/15/2025	Bill Payment (Check)	ID:9215986202	Learning A-Z, LLC		C	-1,240.00
						-1,240.00
08/18/2025	Bill Payment (Check)	8070	Carolyn Andrews		C	-64.96
						-64.96
08/18/2025	Bill Payment (Check)	8069	Gloria Vargas		C	-48.65
						-48.65
08/18/2025	Bill Payment (Check)	8068	Shannon Clark		C	-40.39
						-40.39

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08/20/2025	Bill Payment (Check)		Richard Palanca		C	-4,840.00
						-4,840.00
08/21/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS68099415 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-5,529.24
						-5,529.24
08/21/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS68099988 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-1,274.24
						-1,274.24
08/22/2025	Expenditure		Zenefits	ZENEFITS DES:TAXPAYMENT ID:ZNFTS68163108 INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD	C	-6.19
						-6.19
08/22/2025	Expenditure		Zenefits	Zenefits DES:PAYROLL ID:ZNFTS68162979 INDN:Method Schools Corpora CO ID:XXXXX32658 CCD	C	-34.18
						-34.18
08/25/2025	Bill Payment (Check)	8072	City of Riverside - PRCSD			-437.50
						-437.50
08/25/2025	Bill Payment (Check)	8071	SAN DIEGO CAP HITTING LLC			-3,200.00
						-3,200.00
08/25/2025	Bill Payment (Check)	8077	Shannon Clark			-500.00
						-500.00
08/25/2025	Bill Payment (Check)	8076	Gloria Vargas		C	-500.00
						-500.00
08/25/2025	Bill Payment (Check)	8075	Carolyn Andrews			-500.00
						-500.00
08/25/2025	Bill Payment (Check)		Enome, Inc. (Goalbook)		C	-5,000.00
						-5,000.00
08/25/2025	Bill Payment (Check)		Melissa Marshall		C	-3,997.99
						-3,997.99
08/25/2025	Bill Payment (Check)		Gympass US, LLC		C	-3,676.90
						-3,676.90

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/25/2025	Bill Payment (Check)		Area51 Productions, Inc.		C	-900.00
						-900.00
08/25/2025	Bill Payment (Check)		Marsh & McLennan Agency LLC		C	-4,306.00
						-4,306.00
08/26/2025	Bill Payment (Check)		Everway LLC		C	-1,973.88
						-1,973.88
08/27/2025	Bill Payment (Check)	8074	Steve Dorsey			-500.00
						-500.00
08/27/2025	Bill Payment (Check)	8073	Tyler Roberts			-500.00
						-500.00
08/27/2025	Bill Payment (Check)	8078	Riverside County Assessor-County Clerk-Recorder			-735.50
						-735.50
08/27/2025	Bill Payment (Check)		Affordable Lock & Key		C	-192.63
						-192.63
08/28/2025	Expenditure		Zenefits		C	-
				Zenefits DES:PAYROLL ID:ZNFTS68200002		210,366.24
				INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		-
						210,366.24
08/28/2025	Expenditure		Zenefits		C	-39,427.09
				Zenefits DES:PAYROLL ID:ZNFTS68202726		-39,427.09
				INDN:Method Schools Corpora CO ID:XXXXX32658 CCD		
08/28/2025	Expenditure		Zenefits		C	-8,750.51
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS68205345		-8,750.51
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
08/28/2025	Expenditure		Zenefits		C	-97,283.73
				ZENEFITS DES:TAXPAYMENT ID:ZNFTS68203752		-97,283.73
				INDN:METHOD SCHOOLS CORPORA CO ID:RXXXXX5288 CCD		
08/29/2025	Bill Payment (Check)		King's Officiating Group		C	-460.00
						-460.00

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08/29/2025	Bill Payment (Check)		Grattan Holdings, Inc.		C	-4,786.78
						-4,786.78