

# AGENDA



## METHOD SCHOOLS- BOARD OF DIRECTORS MEETING

<b>Name:</b>	Method Schools Corporation
<b>Date:</b>	Tuesday, March 26, 2024
<b>Time:</b>	4:00 PM to 5:30 PM (HDT)
<b>Location:</b>	Default Location, 38750 Sky Canyon Drive, Murrieta, CA, USA
<b>Board Members:</b>	Carolyn Andrews, Gloria Vargas, Shannon Clark, Steven Dorsey, Tyler Roberts
<b>Attendees:</b>	Jade Fernandez, Jessica Spallino, Mark Holley, Sarah Delawder, Tracy Robertson, Yvette Serratos, Sarah Avanesian
<b>Apologies:</b>	Stefanie Bryant

### 1. Public Comment

#### 1.1 Instructions for Presentations to the Board by Parents and Citizens

##### Instructions for Presentations to the Board by Parents and Citizens

Method Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and “Submit a Public Comment” forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.  
Public Communication on Non-Agenda Issues: This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen- requested item
2. Agenda items: To address the Board on agenda items, please specify the item on which you wish to speak on your “Public Comment”. You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
3. Public Records: Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals

who require appropriate assistance in order participate in Board meetings are invited to contact Method Board Secretary Shannon Clark at sclark@methodschools.org by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

## 2. Opening Meeting

### 2.1 Roll Call

## 3. Management Reports

### 3.1 CEO Report

Jessica Spallino

### 3.2 CBO Report

Mark Holley

### 3.3 CAO Report

Jade Fernandez

- Student Highlights

## 4. Major Decisions

### 4.1 Edmentum Course Apporoval

Supporting Documents:

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4.1.a Courseware Courses.pdf

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### 4.2 CCAP Agreement with College of the Canyons

Supporting Documents:

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4.2.a CCAP Agreement Method Schools Corporation 6-30-2029.pdf

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4.2.b CCAP Board Presentation 32624.pdf

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### 4.3 Proposed Board Policy 5130: Graduation Requirements

Supporting Documents:

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4.3.a 5130 Method Graduation Requirements Board Policy\_DRAFT.docx.pdf

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### 4.4 Dehesa Method Sports Academy Student-Parent Handbook

Supporting Documents:

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4.4.a DRAFT 24-25 DMSA Student\_Parent Handbook.docx.pdf

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## **4.5 Dehesa Method Sports Academy 2024-2025 Academic Calendar**

Supporting Documents:

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4.5.a 2024-25 DMSA Academic Calendar.pdf

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## **4.6 Auditor Contract- CLA**

Supporting Documents:

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4.6.a Statement of Work - Audit Services signed (1).pdf

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## **4.7 2nd Interim Budgets**

Supporting Documents:

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4.7.a Method San Diego 2023-24 2nd Interim Budget Narrative (1).pdf

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4.7.b 2023-24 SD Second Interim Budget Alternative Form and MYP (1).xlsx

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4.7.c Method Schools SD 2023-24 2nd Interim LCFF Calculator (1).pdf

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4.7.d 2023-24 Method SD Second Interim Budget SACS Cash Flow (1).xlsx

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4.7.e Method LA 2023-24 2nd Interim Budget Narrative (1).pdf

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4.7.f 2023-24 LA Second Interim Budget Alternative Form and MYP (1).xlsx

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4.7.g Method Schools LA 2023-24 2nd Interim LCFF Calculator (1).pdf

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4.7.h 2023-24 Method LA Second Interim Budget SACS Cash Flow (1).xlsx

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## **4.8 Medical Insurance Invoice Approval**

Board to approve annual medical insurance costs, billed monthly/quarterly, rather than inputting into SmartFox, for remainder of 23-24. 2024-25 annual amount will be provided at June meeting.

Supporting Documents:

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4.8.a Anthem Monthly Invoice 1.pdf

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## **4.9 2024-25 Staff Compensation- Proposed COLA**

## **4.10 Annual Comprehensive Health & Safety Plan Updates**

Supporting Documents:

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4.10.a Method Schools Comprehensive Safety Plan.pdf

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## **5. Consent Items**

### **5.1 Confirm Minutes- 12-12-2023**

Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

Supporting Documents:

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5.1.a Minutes : Board of Directors Meeting - 12 Dec 2023

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## 5.2 Check Register- December 2023-February 2024

Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

Supporting Documents:

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5.2.a Method Schools Check Register December - February 2024.pdf

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## 6. Discussion

### 6.1 2024-25 LCAP Hearing-Method Schools & Method Schools, LA

- LCFF Budget Overview for Parents
- 2023–24 LCAP Annual Update
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables
- Instructions

Supporting Documents:

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6.1.a 24-25 planned parent budget overview SD.pdf

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6.1.b Method SD LCAP 23-24 YE parent budget overview (1).pdf

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6.1.c Annual Update MethodSchools 2023-24.pdf

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6.1.d MethodSchools - LCAP 2024-25.pdf

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6.1.e 2023-24 Method SD annual update lcap action tables (1).pdf

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6.1.f 2024-25 SD LCAP action tables.pdf

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6.1.g 24-25 planned parent budget overview LA.pdf

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6.1.h Method LA LCAP 23-24 YE parent budget overview (1).pdf

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6.1.i Annual Update Method Schools, LA 2023-24.pdf

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6.1.j Method Schools, LA - LCAP 2024-25.pdf

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6.1.k 2023-24 Method LA annual update lcap action tables (1).pdf

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6.1.l 2024-25 LA LCAP action tables.pdf

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## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** Method Schools Board of Directors Meeting - Jun 13, 2024, 6:00 PM