

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Method Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and “Request to Speak” forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your “Request to Speak”. You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at gvargas@methodschools.org by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

1.0 CALL TO ORDER 11:10am

20 ROLL CALL

- A. Board Members present: Carolyn Andrews, Shannon Clark, Steve Dorsey, Gloria Vargas
- B. Board Members absent: Tyler Roberts
- C. Staff: Gary Garrigues, Mark Holley, Jessica Spallino, Tracy Robertson, Becca Ricci, Jade Fernandez

3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

4.0 REPORTS

4.1 Marketing Update- NA

4.2 **Staffing Update**-All in-person items have been turned to virtual. Teach squad suspended. All students will receive links to attend teach squad virtually. Same amount of support is available for students. Hoping to increase parent involvement. Topics to get through school year, first is covid 19.

4.3 Product Update-NA

4.4 Financial Report-NA

4.5 Add head of Schools Update

11:16 adjourn open meeting

5.0 ANNOUNCE CLOSED SESSION ITEMS

5.1 Potential Litigation

6.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS General public comments on any closed session item that will be heard. The Board will limit comments to no more than 3 minutes.

7.0 ADJOURN CLOSED SESSION 11:57am

8.0 OPEN SESSION 11:57am

9.0 DISCLOSURE OF CLOSED SESSION ACTIONS

10.0 ACTION ITEMS

10.1 Property Lease- The Board will be presented with a proposed three-year lease on smaller property for Method HQ.- **place on hold for 30 days, moved for further discussion**

Aye: 3

Nay: 0

10.2 Smartbug Proposal- The Board will be asked to approve a six-month agreement with SmartBug.

Based on working to get SmartFox out and visible. Rather than develop a marketing team, looking at agencies that work closely with Hubspot, which is how we integrate our enrollment, website, etc. SmartBug is preminent partner with HubSpot. Proposing to work with Smartbug for 6 months. High-end marketing to help achieve our goal to grow Method but to also have three paying SmartFox clients by end of 2020. This will help to accelerate SmartFox. \$5500

Motion to approve:Carolyn, Second: Shannon

Aye: 3

No: 0

10.3 EM Speed Budget- The Board will be asked to approve \$160,000 budget for EM Speed.

Advanced student athletes looking at college sports, sponsorship, etc. In lieu of typical PE, highly specific training. About 250 student athletes, 200 of which are at EM.

Motion to approve: Shannon ,Second: Carolyn

Aye: 3

No:

10.4 Computers- The Board will be asked to approve the purchase of Chromebooks for student use, NTE \$261,632.00

Constantly trying to find ways to put money into our program and lower class sizes. We want to make sure that the technology that they have access to aligns with our systems. Reliable ChromeBooks with great connectivity and reliability to happen immediately for the next school year.

Carolyn- What type of assistance can we provide to students without access to internet as needed, low income, etc.

Access to mobile device with data key aspect. We work so closely with every student, we would know immediately and would work with them on a personalized basis. , it's an essential aspect of our programs. Our IT Specialist is looking at options if anything comes up. Steve: Most internet providers are now providing free connectivity if they don't have it already.

Motion to Approve: Carolyn, Second: Shannon Clark

Aye: 3

No: 0

10.5 Work-from-home Stipend - The Board will be asked to approve a \$500 work-from-home stipend for the 3/31/20 pay date for all staff. Various supplies have been needed to transition staff to work from home to help set them up for success at home.

Motion to Approve: Shannon , Second: Carolyn

Aye: 3

No:

10.6 Gary Garigues, Esquire to negotiate lease agreement on behalf of Method School Board:

Motion to Approve: Shannon, Second Carolyn

Aye: 0

No: 0

11.0 DISCUSSION ITEMS

11.01 COVID-19 Response Update

12.0 CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

13.0 UPCOMING AGENDA ITEMS

14.0 BOARD MEMBER REPORTS

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

Shannon- our teachers that have worked with are uniquely situated

Looking at 2nd at 3rd weeks of June for meetings. Potential May 19th with follow up in early June.

15.0 ADJOURNMENT
12:30pm

Board Meeting Recording Link: <https://www.methodschoools.org/hubfs/March%202020-1.mp4>