

AGENDA

Method Schools Regular Meeting of the Board of Directors

Tuesday, June 11th 2019 6:00 PM

24620 Jefferson Ave, Murrieta, California

Call In Number: 515-604-9094 Meeting ID: 883-383-017 Host:3975

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and "Request to Speak" forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at gvargas@methodschools.org by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

1.0 CALL TO ORDER 6:04pm

2.0 ROLL CALL

- A. Board Members present: Carolyn, Shannon, Tyler, Steve
- B. Board Members absent: Gloria
- C. Staff: Mark, Jessica, Tracy, Cory

3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS -NA

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No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

4.0 REPORTS

- 4.1 Marketing Update-SmartFox: current enrollment is at 7662, 1200 enrolled over last five days, Track B, our more traditional track, is up 245% from last year at this time, traction from other charters closing but need to grow moderately, most leads come from website traffic.
- 4.2 Staffing Update- Summer enhancements on summer, about double amount needed, enhance instructional support for virtual students in track B, a lot of hiring and training to prep for each track. Performance mgmt. system has been implemented so staff development is in alignment to Method goals
- 4.3 Product Update- Product covered in marketing and staffing updates.
- 4.4 Financial Report- To be covered as action items

5.0 ANNOUNCE CLOSED SESSION ITEMS

6.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS General public comments on any closed session item that will be heard. The Board will limit comments to no more than 3 minutes.

6.1 Public Employment – 2019-20 Employee Compensation & Comparisons- COLA for all returning employees

6.2 Public Employment – 2019-20 Employee Bonus Structure- in place for all staff, one time \$1000 bonus for all returning staff members for July. \$400,000 contingency for growth in salaries due to expected growth, bonus structure based on accomplishments

6.3 Public Employment – 2018-19 CEO & CBO Evaluations

Evaluations to be distributed to board and returned by September meeting

7.0 ADJOURN TO CLOSED SESSION 6:22

8.0 OPEN SESSION

9.0 DISCLOSURE OF CLOSED SESSION ACTIONS

No actions take place

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10.0 ACTION ITEMS

10.1 2019-20 Method School Calendars (A) The Board will be asked to review an updated versions of the proposed 2019-20 Method School year calendar (s). The proposed calendar (s) will include each track Method will operate during the 2019-20 year.- pretty standard and aligned closely to MV but customized to Method Schools- Transition to color tracks. Track A is Orange, Track B is Blue

Motion: Caroyln

Second- Shannon

Ayes: 4 Noes: 0

10.2 2019-20 Employee Compensation & Bonus Structure (A) The Board will be asked to approve the 2019-20 Compensation Schedule & Bonus Structure.

Motion: Shannon

Second: Steve

Ayes: 4 Noes: 0

10.3 2019-20 Employee Medical Benefit Offering (A) The board will be presented with and asked to approve the 2019-20 Employee Benefits package for Method employees.- Double digit premium increases expected. No changes other than inflation

Motion: Carolyn

Second: Steve

Ayes: 4 Noes: 0

10.4 2017 Form 990 and Form 199 (A) The Board will be asked to approve Method's 2017 Form 990 and Form 199

Motion-Shannon

Second-Carolyn

Ayes: 4 Noes: 0

10.5 Modified Attendance Policy (A) The Board will be asked to approve an updated version of Method's Attendance Policy.

Motion-Steve

Second-Shannon

Ayes: 4 Noes: 0

10.6 Communication Policy (A) The Board will be asked to approve a staff/student communication policy— Clarify acceptable means of communication between staff and student. Addition of “personal” communication, update to read via “personal text message...” motion to approve based on additional verbiage.

Motion-Steve

Second- Carolyn

Ayes: 4 Noes: 0

Motion by Steve to amend order of agenda: LCAP to be approved before approving budgets

Second: Shannon

Ayes: 4 Noes: 0

10.7 2019-20 Local Control Accountability Plan (LCAP) (A) The Board will be asked to approve the final 2019-20 LCAP for Method Schools and Method Schools LA. Each LCAP contains goals that have been individually designed for each school by taking into account stakeholder input from students, teachers, and parents.

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-The LCAP is a three year plan and we are in our final year so next year we will see a new template and new goals. For this year, we kept the ongoing goals of increasing student performance in Language Arts and Math Assessments, improving student engagement, attendance, and achievement, and we have revised our third goal which now is focused on refining all of our virtual practices including curriculum, instructional support and mobile learning

Motion: Carolyn

Second- Shannon

Ayes: 4 Noes: 0

10.8 2019-20 Adopted Budgets (A) The Board will be asked to approve the 2019-20 Adopted Budgets

Method Schools and Method Schools LA. Each Adopted Budget has been specifically developed to each school's forecasted operating year and contains the appropriate budget considerations as outlined in each school's respective LCAP. The Board will be presented with the CDE approved Adopted Budget Form.- Method has no debt and achieved that through conservative practices, building our own curriculum and systems, no pension fund which is savings of about \$300k. R&D and instructional investment

-ADA: Method SD projected 375 and LA 359 for next year

-\$7million projected expenditures to go to staff, lower student to teacher ratios, curriculum development

-range of fund balance allows us expenditures that may occur

Motion:Shannon

Second:Carolyn

Ayes: 4 Noes: 0

10.9 Course Approval The Board will be asked to approve the addition of Middle School Athletic Performance, High School Athletic Performance, and Student Leadership courses.

-Method's changing demographic led to development of new courses

Motion: Steve

Second: Shannon

Ayes: 4 Noes: 0

11.0 INFORMATION/DISCUSSION/ACTION

11.1 2019-20 Board Meeting Calendar (I/D/A) The Board will be presented with prospective dates for the 2019-20 Method Schools board meetings.

-Quarterly and two in June to mimic this year's schedule

Tuesdays at 6pm

11.2 STEM Van The Board will be presented with plans for the implementation of a mobile STEM lab

Purchase stem van for engineering and robotics, beneath approval threshold, using reserves for about \$40,000 for homeschool teachers to bring to students everywhere in our service area. Each staff member to travel 1-2 days per week for math, STEM, instructional sessions, field trips.- Steve suggested digital component in SF tied to van and drone

12.0 CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

12.1 Approval of Regular Meeting Minutes

12.1.1 March 12th, 2019

12.1.2 June 5th, 2019

12.1.3 Check Register for March 2019 – May 2019

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Motion: Steve
Second- Carolyn
Ayes: 4 Noes: 0

13.0 UPCOMING AGENDA ITEMS

This is a list of known items that will appear on future agendas:

- September 6th for next meeting

14.0 BOARD MEMBER REPORTS

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

-Board summer retreat- August

Steve to send dates

16.0 ADJOURNMENT

7:10pm