

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Wednesday September 13 2017 6:00 PM**

24620 Jefferson Ave, Murrieta, California

Call In Number: 712-432-1212 Meeting ID: 883-383-017 Host:3975

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and "Request to Speak" forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

**Americans with Disabilities Act (ADA):** Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at [gvargas@methodschools.org](mailto:gvargas@methodschools.org) by noon of the business day preceding the board meeting.

**Translation services:** Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

### 1.0 CALL TO ORDER

### 2.0 ROLL CALL

- A. Board Members present:
- B. Board Members absent:
- C. Staff:

### 3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

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No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

## 4.0 REPORTS

- 4.1 Marketing Update
- 4.2 Staffing Update
- 4.3 Product Update
- 4.4 Financial Report

## 5.0 ACTION ITEMS

- 5.1 **2016-17 Unaudited Actual Reports (A)** The Board will be asked to approve the 2016-17 Unaudited Actual Reports for Method School (#1617), Method Schools K-8 (#1697) and Method Schools High School (#1698).
- 5.2 **Method Governing Board Fiscal Procedures Policy (A)** The Board will be asked to approve an updated Board Policy pertaining to Fiscal Procedures and Policies.

## 6.0 CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 12.1 Approval of Regular Meeting Minutes
  - 12.1.1 June 14, 2017
  - 12.1.2 June 20, 2017
- 12.2 Warrants for June 2017 – August 2017

## 7.0 UPCOMING AGENDA ITEMS

This is a list of known items that will appear on future agendas:

- 2016-17 Audit Report
- 2017-18 1<sup>st</sup> Interim Reports
- 2017-18 P-1 Attendance Reports

## 8.0 BOARD MEMBER REPORTS

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

## 9.0 ADJOURNMENT

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2016 to June 30, 2017**

**CHARTER SCHOOL CERTIFICATION**

Charter School Name: Method Schools  
CDS #: 37680490129221  
Charter Approving Entity: Dehesa Elementary  
County: San Diego  
Charter #: 1608

**NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:**

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
<u>Patricia Fogliano</u> Name	<u>Anna Buxbaum</u> Name	<u>Jessica Venezia</u> Name
<u>Financial Reporting Analyst</u> Title	<u>Business Manager</u> Title	<u>Director</u> Title
<u>858-292-3663</u> Telephone	<u>619-444-2161</u> Telephone	<u>760-224-0758</u> Telephone
<u>pfogliano@sdcoe.net</u> E-mail address	<u>anna.buxbaum@dehesasd.net</u> E-mail address	<u>jessica@methodschoools.org</u> E-mail address

To the entity that approved the charter school:

(  X  ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Charter School Official  
(Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the County Superintendent of Schools:

(  X  ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative of  
Charter Approving Entity  
(Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the Superintendent of Public Instruction:

(  X  ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

**Charter School Name:** Method Schools  
**CDS #:** 37680490129221  
**Charter Approving Entity:** Dehesa Elementary  
**County:** San Diego  
**Charter #:** 1608

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)

☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
1. LCFF Sources				
State Aid - Current Year	8011	1,627,960.00		1,627,960.00
Education Protection Account State Aid - Current Year	8012	39,797.00		39,797.00
State Aid - Prior Years	8019	-1,264.00		-1,264.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	26,176.00		26,176.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		1,692,669.00	0.00	1,692,669.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182		25,132.90	25,132.90
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		67,500.00	67,500.00
Total, Federal Revenues		0.00	92,632.90	92,632.90
3. Other State Revenues				
Special Education - State	StateRevSE		99,658.07	99,658.07
All Other State Revenues	StateRevAO	53,006.74	83,786.76	136,793.50
Total, Other State Revenues		53,006.74	183,444.83	236,451.57
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	1,236.48		1,236.48
Total, Local Revenues		1,236.48	0.00	1,236.48
5. TOTAL REVENUES		1,746,912.22	276,077.73	2,022,989.95
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	688,715.14		688,715.14
Certificated Pupil Support Salaries	1200			0.00
Certificated Supervisors' and Administrators' Salaries	1300	99,122.42		99,122.42
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		787,837.56	0.00	787,837.56
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	21,182.46		21,182.46
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	77,320.09	14,900.00	92,220.09
Clerical and Office Salaries	2400	21,316.95		21,316.95
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		119,819.50	14,900.00	134,719.50

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

Charter School Name: Method Schools

CDS #: 37680490129221

Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102			0.00
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	38,538.60		38,538.60
Health and Welfare Benefits	3401-3402	21,849.16		21,849.16
Unemployment Insurance	3501-3502	4,797.11		4,797.11
Workers' Compensation Insurance	3601-3602	3,379.97		3,379.97
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	6,111.16		6,111.16
Total, Employee Benefits		74,676.00	0.00	74,676.00
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	11,314.71	67,500.00	78,814.71
Books and Other Reference Materials	4200			0.00
Materials and Supplies	4300	299.34	8,786.76	9,086.10
Noncapitalized Equipment	4400	2,395.18		2,395.18
Food	4700			0.00
Total, Books and Supplies		14,009.23	76,286.76	90,295.99
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	10,238.32		10,238.32
Dues and Memberships	5300	1,340.00		1,340.00
Insurance	5400	4,741.59		4,741.59
Operations and Housekeeping Services	5500	15,736.79		15,736.79
Rentals, Leases, Repairs, and Noncap. Improvements	5600	125,805.61		125,805.61
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	200,885.83	109,890.97	310,776.80
Communications	5900	9,824.77		9,824.77
Total, Services and Other Operating Expenditures		368,572.91	109,890.97	478,463.88
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900	7,400.00		7,400.00
Total, Capital Outlay		7,400.00	0.00	7,400.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438	18,659.06		18,659.06
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		18,659.06	0.00	18,659.06
Total, Other Outgo		18,659.06	0.00	18,659.06
<b>8. TOTAL EXPENDITURES</b>		1,390,974.26	201,077.73	1,592,051.99

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

Charter School Name: Method Schools

CDS #: 37680490129221

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		<b>355,937.96</b>	<b>75,000.00</b>	<b>430,937.96</b>
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		<b>355,937.96</b>	<b>75,000.00</b>	<b>430,937.96</b>
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	-7,377.00	0.00	-7,377.00
b. Adjustments/Restatements	9793, 9795	-75,733.00	24,064.00	-51,669.00
c. Adjusted Beginning Fund Balance /Net Position		-83,110.00	24,064.00	-59,046.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		272,827.96	99,064.00	371,891.96
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				0.00
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	0.00		0.00
b. Restricted Net Position	9797		99,064.00	99,064.00
c. Unrestricted Net Position	9790A	272,827.96	0.00	272,827.96

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

Charter School Name: Method Schools

CDS #: 37680490129221

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110	37,761.29		37,761.29
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	600,195.54	83,799.00	683,994.54
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	55,664.91	15,265.00	70,929.91
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330			0.00
7. Other Current Assets	9340	15,232.00		15,232.00
8. Capital Assets (accrual basis only)	9400-9489	7,400.04		7,400.04
9. TOTAL ASSETS		716,253.78	99,064.00	815,317.78
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	109,747.04		109,747.04
2. Due to Grantor Governments	9590	233,673.00		233,673.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	100,006.00		100,006.00
6. TOTAL LIABILITIES		443,426.04	0.00	443,426.04
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2) (must agree with Line F2)		272,827.74	99,064.00	371,891.74

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Method Schools

CDS #: 37680490129221

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures		Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999	0.00
b. Noncertificated Salaries	2000-2999	0.00
c. Employee Benefits	except 3801-38002	0.00
d. Books and Supplies	4000-4999	0.00
e. Services and Other Operating Expenditures	5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES		0.00



**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Method Schools

CDS #: 37680490129221

**3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2015-16 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis will result in reduction to allocations for covered programs in 2018-19.

a. Total Expenditures (B8)	1,592,051.99
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	92,632.90
c. Subtotal of State & Local Expenditures [a minus b]	1,499,419.09
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	26,059.06
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 1,473,360.03

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2016 to June 30, 2017**

**CHARTER SCHOOL CERTIFICATION**

Charter School Name: Method Schools K-8  
CDS #: 19753090131540  
Charter Approving Entity: Acton Agua Dulce Unified  
County: Los Angeles  
Charter #: 1698

**NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:**

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
<u>Hoyt Lee</u> Name	<u>Steve Budhraj</u> Name	<u>Jessica Venezia</u> Name
<u>Business Services Consultant</u> Title	<u>CFO</u> Title	<u>Director</u> Title
<u>562-940-1705</u> Telephone	<u>661-269-0750</u> Telephone	<u>760-224-0758</u> Telephone
<u>Yee_Hoyt@laoe.edu</u> E-mail address	<u>sbudhraj@aadusd.k12.ca.us</u> E-mail address	<u>jessica@methodschoools.org</u> E-mail address

To the entity that approved the charter school:

(  X ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Charter School Official  
(Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the County Superintendent of Schools:

(  X ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative of  
Charter Approving Entity  
(Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the Superintendent of Public Instruction:

(  X ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

**Charter School Name:** Method Schools K-8  
**CDS #:** 19753090131540  
**Charter Approving Entity:** Acton Agua Dulce Unified  
**County:** Los Angeles  
**Charter #:** 1698

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

- ☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)  
☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
1. LCFF Sources				
State Aid - Current Year	8011	163,056.00		163,056.00
Education Protection Account State Aid - Current Year	8012	4,500.00		4,500.00
State Aid - Prior Years	8019	-336.00		-336.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	9,543.00		9,543.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		176,763.00	0.00	176,763.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182			0.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		213,437.00	213,437.00
Total, Federal Revenues		0.00	213,437.00	213,437.00
3. Other State Revenues				
Special Education - State	StateRevSE		6,946.00	6,946.00
All Other State Revenues	StateRevAO	7,473.63	1,006.42	8,480.05
Total, Other State Revenues		7,473.63	7,952.42	15,426.05
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	187.21		187.21
Total, Local Revenues		187.21	0.00	187.21
5. TOTAL REVENUES		184,423.84	221,389.42	405,813.26
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	59,291.06		59,291.06
Certificated Pupil Support Salaries	1200			0.00
Certificated Supervisors' and Administrators' Salaries	1300	11,835.51		11,835.51
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		71,126.57	0.00	71,126.57
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	2,529.25		2,529.25
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	9,236.35	1,775.00	11,011.35
Clerical and Office Salaries	2400	2,545.31		2,545.31
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		14,310.91	1,775.00	16,085.91

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

**Charter School Name: Method Schools K-8**

**CDS #: 19753090131540**

Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102			0.00
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	4,601.62		4,601.62
Health and Welfare Benefits	3401-3402	2,608.85		2,608.85
Unemployment Insurance	3501-3502	572.78		572.78
Workers' Compensation Insurance	3601-3602	403.58		403.58
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	729.69		729.69
Total, Employee Benefits		8,916.52	0.00	8,916.52
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	6,352.09	124,037.42	130,389.51
Books and Other Reference Materials	4200			0.00
Materials and Supplies	4300	0.00	11,577.00	11,577.00
Noncapitalized Equipment	4400	0.00	78,829.00	78,829.00
Food	4700			0.00
Total, Books and Supplies		6,352.09	214,443.42	220,795.51
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	1,222.49		1,222.49
Dues and Memberships	5300	160.00		160.00
Insurance	5400	566.16		566.16
Operations and Housekeeping Services	5500	1,909.33		1,909.33
Rentals, Leases, Repairs, and Noncap. Improvements	5600	32,456.67		32,456.67
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	44,431.59	5,171.00	49,602.59
Communications	5900	1,173.11		1,173.11
Total, Services and Other Operating Expenditures		81,919.35	5,171.00	87,090.35
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900			0.00
Total, Capital Outlay		0.00	0.00	0.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438	548.00		548.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		548.00	0.00	548.00
Total, Other Outgo		548.00	0.00	548.00
<b>8. TOTAL EXPENDITURES</b>		183,173.44	221,389.42	404,562.86

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Method Schools K-8

CDS #: 19753090131540

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		<b>1,250.40</b>	<b>0.00</b>	<b>1,250.40</b>
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		<b>1,250.40</b>	<b>0.00</b>	<b>1,250.40</b>
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	-205,067.90		-205,067.90
b. Adjustments/Restatements	9793, 9795	-5,251.00		-5,251.00
c. Adjusted Beginning Fund Balance /Net Position		-210,318.90	0.00	-210,318.90
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		-209,068.50	0.00	-209,068.50
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				0.00
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796			0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	-209,068.50	0.00	-209,068.50

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

**Charter School Name:** Method Schools K-8

**CDS #:** 19753090131540

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110	17,761.03		17,761.03
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	-157,353.71		-157,353.71
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	166,159.47		166,159.47
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330			0.00
7. Other Current Assets	9340			0.00
8. Capital Assets (accrual basis only)	9400-9489			0.00
9. TOTAL ASSETS		26,566.79	0.00	26,566.79
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	85,632.29		85,632.29
2. Due to Grantor Governments	9590			0.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	150,004.00		150,004.00
6. TOTAL LIABILITIES		235,636.29	0.00	235,636.29
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2)				
(must agree with Line F2)		-209,069.50	0.00	-209,069.50

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Method Schools K-8

CDS #: 19753090131540

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits except 3801-38002	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

**Charter School Name:** Method Schools K-8

**CDS #:** 19753090131540

**3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2015-16 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis will result in reduction to allocations for covered programs in 2018-19.

a. Total Expenditures (B8)	404,562.86
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	213,437.00
c. Subtotal of State & Local Expenditures [a minus b]	191,125.86
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	548.00
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 190,577.86



**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2016 to June 30, 2017**

**CHARTER SCHOOL CERTIFICATION**

Charter School Name: Method Schools High  
CDS #: 19753090131557  
Charter Approving Entity: Acton Agua Dulce Unified  
County: Los Angeles  
Charter #: 1597

**NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:**

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
<u>Hoyt Lee</u> Name	<u>Steve Budhraj</u> Name	<u>Jessica Venezia</u> Name
<u>Business Services Consultant</u> Title	<u>CFO</u> Title	<u>Director</u> Title
<u>562-940-1705</u> Telephone	<u>661-269-0750</u> Telephone	<u>760-224-0758</u> Telephone
<u>Yee_Hoyt@laoe.edu</u> E-mail address	<u>sbudhraj@aadusd.k12.ca.us</u> E-mail address	<u>jessica@methodschoools.org</u> E-mail address

To the entity that approved the charter school:

(  X  ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Charter School Official  
(Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the County Superintendent of Schools:

(  X  ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Representative of  
Charter Approving Entity  
(Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the Superintendent of Public Instruction:

(  X  ) 2016-17 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

**Charter School Name:** Method Schools High  
**CDS #:** 19753090131557  
**Charter Approving Entity:** Acton Agua Dulce Unified  
**County:** Los Angeles  
**Charter #:** 1597

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

- ☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)  
☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
1. LCFF Sources				
State Aid - Current Year	8011	616,620.00		616,620.00
Education Protection Account State Aid - Current Year	8012	17,933.00		17,933.00
State Aid - Prior Years	8019	-171.00		-171.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	31,191.00		31,191.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		665,573.00	0.00	665,573.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182			0.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		52,923.00	52,923.00
Total, Federal Revenues		0.00	52,923.00	52,923.00
3. Other State Revenues				
Special Education - State	StateRevSE		20,096.00	20,096.00
All Other State Revenues	StateRevAO	12,938.90	78,289.44	91,228.34
Total, Other State Revenues		12,938.90	98,385.44	111,324.34
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	167.67		167.67
Total, Local Revenues		167.67	0.00	167.67
5. TOTAL REVENUES		678,679.57	151,308.44	829,988.01
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	187,317.13		187,317.13
Certificated Pupil Support Salaries	1200			0.00
Certificated Supervisors' and Administrators' Salaries	1300	31,435.98	5,550.00	36,985.98
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		218,753.11	5,550.00	224,303.11
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	7,903.91		7,903.91
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	34,410.48		34,410.48
Clerical and Office Salaries	2400	7,954.09		7,954.09
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		50,268.48	0.00	50,268.48

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

**Charter School Name: Method Schools High**

**CDS #: 19753090131557**

Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102			0.00
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	14,380.07		14,380.07
Health and Welfare Benefits	3401-3402	8,152.67		8,152.67
Unemployment Insurance	3501-3502	1,789.95		1,789.95
Workers' Compensation Insurance	3601-3602	1,261.18		1,261.18
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	2,280.29		2,280.29
Total, Employee Benefits		27,864.16	0.00	27,864.16
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	25,200.33	52,923.00	78,123.33
Books and Other Reference Materials	4200			0.00
Materials and Supplies	4300	71.17	3,289.44	3,360.61
Noncapitalized Equipment	4400	885.89		885.89
Food	4700			0.00
Total, Books and Supplies		26,157.39	56,212.44	82,369.83
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	3,820.26		3,820.26
Dues and Memberships	5300	500.00		500.00
Insurance	5400	1,769.25		1,769.25
Operations and Housekeeping Services	5500	6,392.12		6,392.12
Rentals, Leases, Repairs, and Noncap. Improvements	5600	108,661.03		108,661.03
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	97,312.86	14,546.00	111,858.86
Communications	5900	3,665.96		3,665.96
Total, Services and Other Operating Expenditures		222,121.48	14,546.00	236,667.48
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900			0.00
Total, Capital Outlay		0.00	0.00	0.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438	548.00		548.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		548.00	0.00	548.00
Total, Other Outgo		548.00	0.00	548.00
<b>8. TOTAL EXPENDITURES</b>		545,712.62	76,308.44	622,021.06

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2016 to June 30, 2017**

Charter School Name: Method Schools High

CDS #: 19753090131557

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		<b>132,966.95</b>	<b>75,000.00</b>	<b>207,966.95</b>
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		<b>132,966.95</b>	<b>75,000.00</b>	<b>207,966.95</b>
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	-209,945.87		-209,945.87
b. Adjustments/Restatements	9793, 9795	-17,578.00		-17,578.00
c. Adjusted Beginning Fund Balance /Net Position		-227,523.87	0.00	-227,523.87
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		-94,556.92	75,000.00	-19,556.92
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				0.00
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796			0.00
b. Restricted Net Position	9797		75,000.00	75,000.00
c. Unrestricted Net Position	9790A	-94,556.92	0.00	-94,556.92

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Method Schools High

CDS #: 19753090131557

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110	502.12		502.12
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	264,119.03	75,000.00	339,119.03
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	72,123.93		72,123.93
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330			0.00
7. Other Current Assets	9340			0.00
8. Capital Assets (accrual basis only)	9400-9489			0.00
9. TOTAL ASSETS		336,745.08	75,000.00	411,745.08
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	52,250.00		52,250.00
2. Due to Grantor Governments	9590	229,048.00		229,048.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	150,004.00		150,004.00
6. TOTAL LIABILITIES		431,302.00	0.00	431,302.00
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2) (must agree with Line F2)		-94,556.92	75,000.00	-19,556.92

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Method Schools High

CDS #: 19753090131557

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits except 3801-38002	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

**Charter School Name:** Method Schools High

**CDS #:** 19753090131557

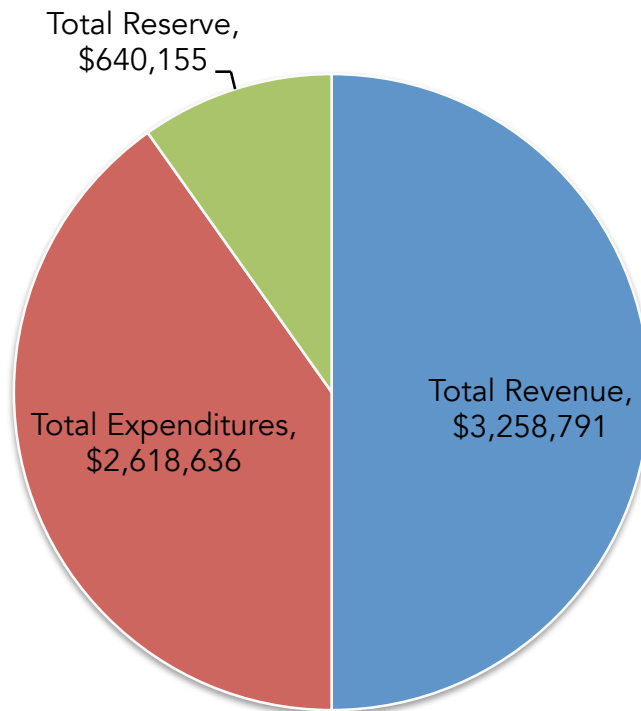
**3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2015-16 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis will result in reduction to allocations for covered programs in 2018-19.

a. Total Expenditures (B8)	622,021.06
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	52,923.00
c. Subtotal of State & Local Expenditures [a minus b]	569,098.06
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	548.00
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 568,550.06

## Method Schools – 2016/17 Fiscal Analysis

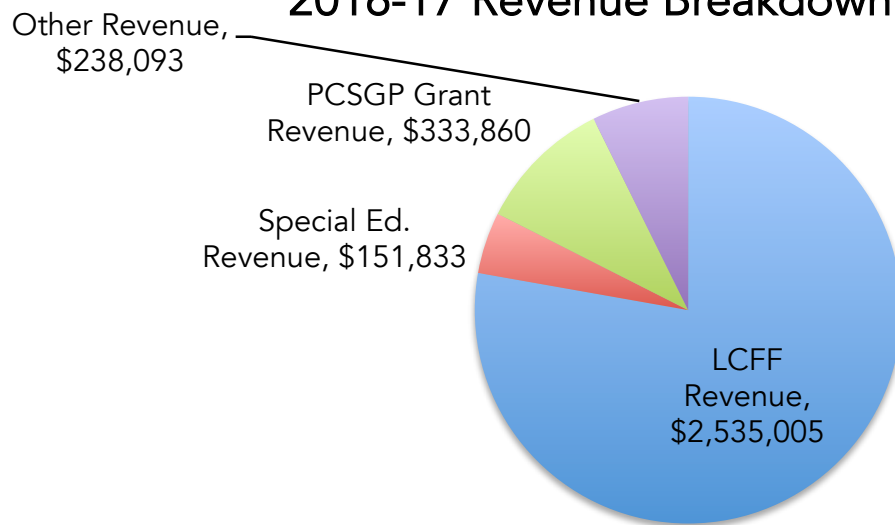
### 2016-17 Key Figure Totals



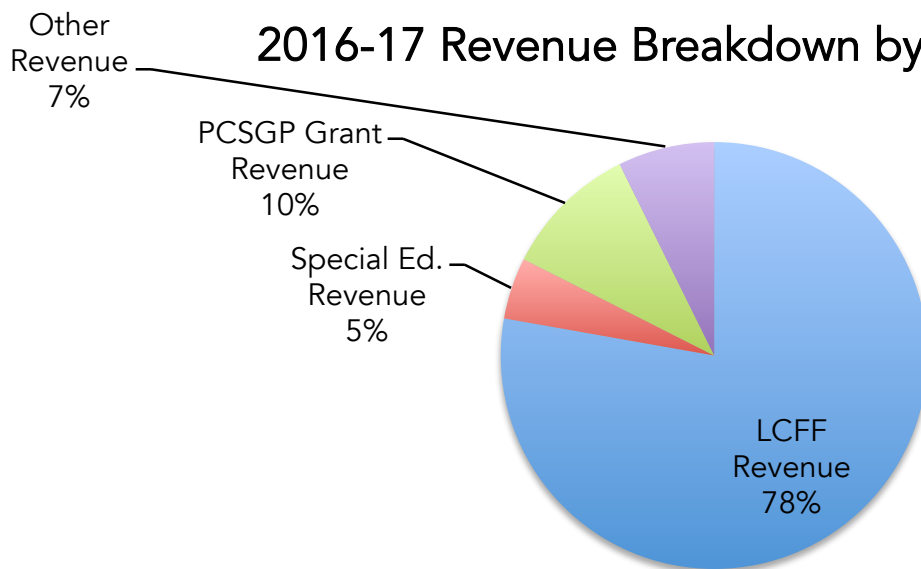


## Method Schools – 2016/17 Revenue Analysis

### 2016-17 Revenue Breakdown by Totals

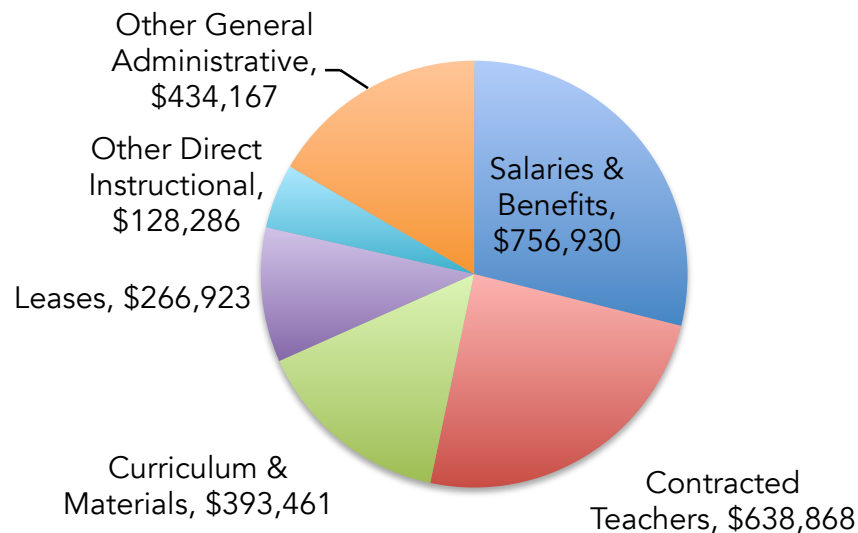


### 2016-17 Revenue Breakdown by Percentage

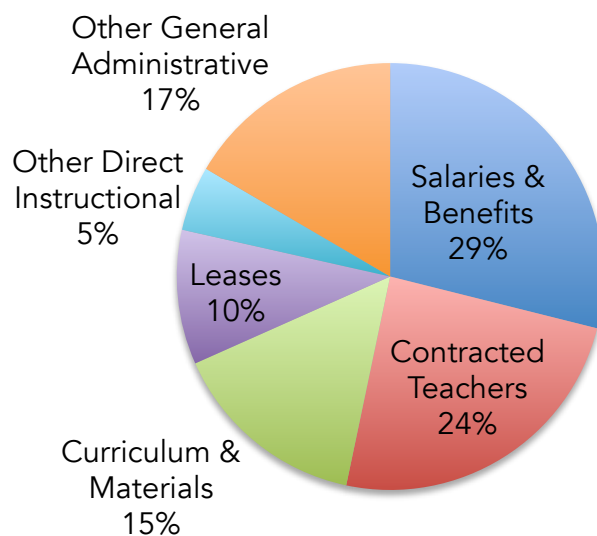


## Method Schools – 2016/17 Expenditure Analysis

### 2016-17 Expense Breakdown by Total



### 2016-17 Expense Breakdown by Percentage



# **Method Schools Board of Directors Policy**

## **Fiscal Policies & Procedures – BP 2017-1**

### **Overview**

The Board of Directors of Method Schools has reviewed and adopted the following fiscal policies and procedures to ensure the most effective use of the funds of Method Schools. The purpose of the adopted policies is to support the mission of Method Schools and to ensure funds are budgeted, accounted for, expended, and maintained appropriately.

1. The Board of Directors formulates financial policies and procedures, delegate's administration of the policies and procedures to the Directors and reviews operations and activities on a regular basis.
2. The Directors have responsibility for all operations and activities related to financial management.
3. Financial duties and responsibilities must be separated so that no one employee has sole control over cash receipts, disbursements, payrolls, and reconciliation of bank accounts.
4. The Board of Directors will commission an annual financial audit by an independent third party auditor who will report to the Directors. The Board of Directors will approve the final audit report and a copy will be provided to the charter-granting agency. Any audit exceptions and/or deficiencies will be resolved to the satisfaction of the Board of Directors and the charter-granting agency.
5. The Governance Board can appoint another individual within the organization to perform the Director's responsibilities in the case of absence.

## **Purchasing**

### Overview

The Governing Board recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard school resources. To facilitate warrant processing, the Director(s) or designee (Business Office) shall ensure that purchasing, receiving, and payment functions are kept separate. He/she shall also ensure that invoices are paid expeditiously so that the school may, to the extent possible, take advantage of available discounts and avoid finance charges.

### Specific Policies & Procedures Related to Purchasing

1. The Director(s) may authorize expenditures and may sign related contracts within the approved budget. The Directors must approve all purchases. Purchase requisitions, authorizing the purchase of all items (format to be provided by Business Office), must be approved by the Directors and submitted to Business Office with the related invoice.
2. When approving purchases, the Directors must:
  - A. Determine if the expenditure is budgeted
  - B. Determine if funds are currently available for expenditures (i.e. cash flow)
  - C. Determine if the expenditure is allowable under the appropriate revenue source
  - D. Determine if the price is competitive and prudent and expenditure is appropriate and consistent with the vision, approved charter, school policies and procedures, and any related laws or applicable regulations. All purchases over \$25,000 must include documentation of 'Good Faith' effort to obtain the possible cost for comparable goods and services.
3. The Board of Directors will review all expenditures via approval of a check register presented at each meeting of the Board. The check register will list all checks written during a set period of time and includes check #, payee, date, and amount. Individuals other those listed above are not authorized to make purchased without pre-approval.
4. The Board of Directors must approve contracts over \$50,000.

### Credit Cards

The Directors may authorize an individual to use a school credit card to make an authorized purchase on behalf of the school, consistent with guidelines provided by the Directors and/or Board of Directors.

- A. Related documentation of all purchases will be reconciled on a monthly basis and authorized by the Directors.
- B. If receipts are not available or are “missing”, the individual responsible for the charge will be responsible for the payment.
- C. Credit cards will bear the names of Method School and the corresponding Director.

## **CONTRATCS**

### Overview

The Governing Board recognizes its responsibility to enter into contracts on behalf of the school for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of school goals. In exercising this authority to enter into a contract, the Board shall ensure that the school's interest is protected and that the terms of the contract conform to applicable legal standards.

The Board may, by a majority vote, delegate to the Director(s) or designee (Business Office) the authority to enter into contracts on behalf of the school.

### Specific Policies & Procedures Related to Contracts

1. Consideration will be made of in-house capabilities to accomplish services before contracting for them.
2. Office staff will maintain a contract file evidencing the competitive bids obtained (if any) and the justification of need for any contracts over \$50,000.
  - a. Competitive bids will be obtained where required by law or otherwise deemed appropriate and in the best interests of the school.
3. Written contracts clearly defining work to be performed will be maintained for all contract service providers (i.e. consultants, independent contractors, subcontractors).
4. Contract service providers must show proof of being licensed and bonded, if applicable, and of having adequate liability insurance and worker's compensation insurance currently in effect. The Directors may also require that contract service providers list the school as an additional insured.
6. If the contract service provider is a sole proprietor or a partnership (including LP, and LLP), the School will obtain a W-9 from the contract service provider prior to submitting any requests for payments to Business Office.
7. The Directors will approve proposed contracts and modifications in writing.
8. Contract service providers will be paid in accordance with approved contracts as work is performed.

9. The Director(s) are responsible for ensuring the terms of the contracts are fulfilled.
10. Potential conflicts of interest will be disclosed upfront, and the Directors and/or Member(s) of the Board of Directors with the conflict will excuse themselves from discussions and from voting on the contract in accordance with the Board approved Conflict of Interest Policy on file.

## **Employee Reimbursement & Travel**

(Further Policies & Procedures for Employee Reimbursements and Travel are outlined in the Employee Handbook)

### Expense Reimbursements

1. Any individual making an authorized purchase on behalf of the school must provide Business Office with appropriate documentation of the purchase.
2. Employees will be reimbursed for expenditures within thirty (30) days of presentation of appropriate documentation.
3. Authorized purchases will be promptly reimbursed thru payroll or by bank check upon receipt of appropriate documentation of the purchase.
4. The employee and the Director(s) must the expense report.
5. Expenses greater than two months old may not be reimbursed.
6. Employees will complete expense reports monthly, as necessary, to be submitted to Business Office.
7. Individuals who use personal funds to make unauthorized purchases will not be reimbursed.

### Travel

1. Employees will be reimbursed for mileage when pre-approved by the Directors.
2. Mileage will be reimbursed at the government-mandated rate for the distance traveled, less the distance from the employee's residence to the school site for each direction traveled.
3. The Directors must pre-approve all out of town travel.
4. Employees will be reimbursed for overnight stays at hotels/motels when pre-approved by the Directors and the event is more than 50 miles from either the employee's residence or the school site. Hotel rates should be negotiated at the lowest level possible, including the corporate, nonprofit or government rate if offered, and the lowest rate available. Employees will be reimbursed at the established per diem rate for any breakfast, lunch or dinner as outlined in the Employee Handbook.



5. After the trip, the employee must enter all of the appropriate information on an expense report and submit it to the Director(s) for approval. Once approved, the expense report will be sent to the Business Office for processing.

#### Board of Director Expenses

1. Similar to employees, if a Board member incurs authorized expenses while carrying out the duties of the school, the Board member will be required to complete and sign an expense report providing all corresponding expense receipts.
2. The Director(s) will approve the expense report and submit it to the Business Office for processing.

## **ACCOUNTS PAYABLE**

### Bank Check Authorization

1. All original invoices will immediately be forwarded to the Directors for approval. The Directors will carefully review each invoice, attach all supporting documentation, and verify that the specified services and/or goods were received. When receiving tangible goods from a vendor, the person designated to receive deliveries should trace the merchandise to the packing list and note any items that were not in the shipment. The packing list should be submitted to the school's Business Office with the invoice.
2. Once invoices are approved by the Director(s) a check authorization will be provided and an allocation to the specific budget line will be noted when applicable. All approved invoices will be sent to the Business Office on a weekly basis. (It is the responsibility of the Directors to be aware of invoice due dates to avoid late payments and fees.) The Business Office will only process invoices with sufficient supporting documentation and will communicate with the Directors if documentation is missing, before paying all expenditures.
3. The Director(s) may authorize the Business Office to pay reoccurring expenditures (i.e. Utilities, Rent) without the Director's formal approval on the invoice when dollar amounts fall within a predetermined range. A list of the applicable vendors and invoice dollar range for each vendor must be provided to the Business Office on an annual basis.

### Bank Checks

1. The Board of Directors will approve in advance the list of authorized signers on the school account. The Director(s), Board Treasurer and any other employee (designated by the Board) may sign bank checks within the established limitations.
2. The Board of Directors authorized the school's Directors to open and close bank accounts.
3. The Directors in conjunction with the Business Office will be responsible for all blank checks and will keep them under lock and key.
4. When there is a need to generate a bank check, the Directors will send appropriate and approved documentation to the Business Office.

5. Once approved by the Directors, the Business Office will process checks based on authorized approval. The Business Office will be provided a facsimile signature stamp of the school's Director(s) for check processing.
6. Checks may not be written to cash or bearer and under no circumstance will any individual sign a blank check.
7. Business Office will record the check transaction(s) into the school's General Ledger.
8. Business Office will distribute the checks as followed:
  - a. Original: Mailed or delivered to payee
  - b. Duplicate or Voucher: Attached to the invoice and filed by vendor name by Business Office with a duplicate copy attached in the school's General Ledger
  - c. Cancelled Checks: Will be filed numerically with bank statements
9. Voided Checks: Will have VOID written in ink. Original checks will be attached to the duplicate and forwarded to the Business Office provide who will attach any other related documentation.

#### Bank Reconciliation

1. Bank Statements will be reviewed jointly by the Director(s) and Business Office.
2. Business Office will conduct thorough analysis of bank statement examining all paid checks and deposits for date, name, amount and endorsement. Any discrepancies regarding paid checks or deposits will be further researched and brought to the attention of the Director(s).
3. The Business Office will prepare the bank reconciliation thru bank account statement verifications and will facilitate any necessary adjustments.
4. The Business Office will compare the reconciled bank balance to the cash in the bank account and General Ledger. Any material discrepancies will be reported immediately to the Director(s).

## **Accounts Receivable**

### Wire & Warrants Processing

1. The school will coordinate with District Office(s) to set up procedures for wire processing as the preferred process for the delivery of revenues.
2. If wire processing is available, the Director(s) or designee will monitor the County Treasury Account and process a wire on a monthly basis at a minimum
3. If wire processing is unavailable, the school will require warrants be delivered to the school site. Any warrants and corresponding documentation sent directly to the school site will be delivered immediately to the Director(s) for review.
4. Director(s) will share the warrant and corresponding information with the Business Office within a timely manner.
5. Warrant will be deposited into school's checking account within (7) business days by either the Director(s) or designee.

### Donations & Cash Receipt Policies

The school will use the guidelines as set forth by Auditors for Donation and Cash Receipts and will develop specific policy to account for guidelines and practices.

### Returned Check Policy

1. A returned-check processing fee will be charged for checks returned as non-sufficient funds (NSF). Unless otherwise pre-approved by Business Office or Directors, payment of the NSF check and processing fee must be made by money order or certified check.
2. In the event that a second NSF check is received for any individual, in addition to the processing fee, the individual will lose check-writing privileges. Payment of the NSF check, the processing fee and any subsequent payment(s) by that individual must be made by money order or certified check.
3. In the case of NSF checks written by parents of students, failure to pay may result in the withholding of report cards/transcripts at the end of the semester and/or school year until payment is received, unless other mutually agreeable arrangements are approved by the Director(s) and/or Governing Board.

4. If unsuccessful in collecting funds owed, the school may initiate appropriate collection and/or legal action at the discretion of the Directors and/or Governing Board.

(\*As of the Policy Adoption Method did not maintain a Petty Cash account)

#### Petty Cash

1. The Directors will manage the petty cash fund.
2. The petty cash fund will be capped at \$600.00.
3. All petty cash will be kept in a locked petty cash box in the safe.
4. All disbursements will require a completed and signed petty cash slip. A register receipt for all purchases must be attached to the petty cash slip.
5. At all times the petty cash box will contain receipts and cash totaling \$600.00. A register receipt must support the petty cash slip. The individual using the petty cash to make a purchase is responsible for submitting the receipt for the petty cash slip to the Directors within 48 hours of withdrawing the petty cash.
6. When expenditures total \$450.00 (when cash balance is reduced to \$150.00), the Director will total the disbursement and complete a petty cash reimbursement form. This should be done on at least a quarterly basis. The petty cash slips and supporting receipts will be attached to the reimbursement request form and forwarded to the Business Office.
7. Petty cash fund reimbursement checks will be made payable to the Directors.
8. Any irregularities in the petty cash fund will be immediately reported in writing to the Directors.
9. Loans will not be made from the petty cash fund.

## **Financial Reporting**

The Director(s) or designee shall ensure that all financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). The Director(s) in accordance with the Business Office shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or the Board, the Director(s) or designee shall submit to the Board reports of the school's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When any such report must be approved by the Board prior to its submission to a local, state, and/or federal agency, the Director(s) or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report and meet any applicable submission deadline.

The Board shall regularly communicate the school's financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the school's financial stability.

### Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Director(s) a statement of the school's unaudited actual receipts and expenditures for the preceding fiscal year. The Director(s) or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100).

### Interim Reports

The Director(s) or designee shall submit two interim fiscal reports to the Board, the first report covering the school's financial and budgetary status for the period ending October 31 and the second report covering the period ending January 31.

The reports and supporting data shall be made available by the school for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and certify, on the basis of the interim report and any additional financial information known by the Board.

### Annual Audit

The Board of Directors will annually select an audit by March 15th to conduct the annual audit.

The audit shall include, but not be limited to:

- A. An audit of the accuracy of the financial statements
- B. An audit of the attendance accounting and revenue accuracy practices
- C. An audit of the internal control practice

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller.

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent.

### Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified school needs and goals and on realistic projections of available funds.

The Director(s) or designee shall oversee the preparation of a proposed school budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall adopt the school budget on or before July 1 of each year. (Education Code 42127)

At a public meeting held on a date after the public hearing on the budget, the Board shall adopt the budget following its adoption of the LCAP or an annual update to the LCAP at the same meeting. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127)

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127).



## **Liabilities / Insurance/ Records Retention**

### Loans

1. The Directors and the Board of Directors will approve all loans from third parties. In the case of a long-term loan, approval may also be required from the charter-granting agency in accordance with the terms of the charter petition and/or other lenders in accordance with the loan document.
2. Once approved, a promissory note will be prepared and signed by the Directors before funds are borrowed.
3. Employee loans are not allowed.

### Financial Institutions

1. All funds will be maintained at a high quality financial institution.
2. All funds will be maintained or invested in high quality, short maturity, and liquid funds.
3. Physical evidence will be maintained on-site for all financial institution transactions.

### Retention of Records

1. Financial records, such as transaction ledgers, canceled/duplicate checks, attendance and entitlement records, payroll records, and any other necessary fiscal documentation will be retained for a minimum of seven (7) years. At the discretion of the Board of Directors or Directors, certain documentation may be maintained for a longer period of time.
2. Business Office will retain records at their site for a minimum of two (2) years; after which, the remaining five years will be the responsibility of the School.
3. Financial records will be shredded at the end of their retention period.
4. Appropriate back-up copies of electronic and paper documentation, including financial and attendance accounting data, will be regularly prepared and stored in a secure off-site location, separate from the school.

### Insurance

1. Business Office will work with the Directors to ensure that appropriate insurance is maintained at all times with a high quality insurance agency.
2. The Directors and Business Office will maintain the files of insurance policies, including an up-to-date copy of all certificates of insurance, insurance policies and procedures, and related claim forms.
3. The Directors and Business Office will carefully review insurance policies on an annual basis, prior to renewal.
4. Insurance will include general liability, worker's compensation, student accident, professional liability, and directors' and officers' coverage. Supplementary coverage will cover the after-hours and weekend activities. Coverage will be in line with the limits listed in the school's approved charter petition.

## **Fund Balance**

### Overview

The Fund Balance Policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls. It also is intended to preserve flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget. The Fund Balance Policy should be established based upon a long-term perspective recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the school to be in a strong fiscal position that will allow for better position to weather negative economic trends.

### Unassigned Fund Balance

Unassigned Fund Balance is the residual amount of Fund Balance in the General Fund. It represents the resources available for future spending. An appropriate level of Unassigned Fund Balance should be maintained in the General Fund in order to cover unexpected expenditures and revenue shortfalls.

Unassigned Fund Balance may be accessed in the event of unexpected expenditures up to the minimum established level upon approval of a budget revision by the School's governing board. In the event of projected revenue shortfalls, it is the responsibility of the Chief Business Official to report the projections to the school's governing board on a quarterly basis and shall be recorded in the minutes.

Any budget revision that will result in the Unassigned Fund Balance dropping below the minimum level will require the approval of 2/3 vote of the school's governing board.

The Fund Balance Policy establishes a minimum Unassigned Fund Balance equal to 3% of total General Fund expenditures. In the event that the balance drops below the established minimum level, the School's governing board will develop a plan to replenish the fund balance to the established minimum level within five years.

### Minimum Fund Balance

The school is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. The school's Minimum Fund Balance Policy requires a Reserve for Economic Uncertainties, consisting of unassigned amounts, equal to no less than 3 percent of General Fund expenditures and other financing uses.

If the reserves are drawn down below the minimum required level of 3 percent, then a budgetary plan shall be implemented to return the reserve to a minimum 10 percent level in no more than a 5- year period. The progress of replenishment shall be reported in the annual budget.

## **Management of School Assets / Accounts**

### Overview

The Governing Board recognizes its fiduciary responsibility to effectively manage and safeguard the school's assets and resources in order to help achieve the school's goals for student learning. The Director(s) or designee (Business Office) shall establish and maintain an accurate, efficient financial management system that enhances the school's ability to meet its fiscal obligations, produces reliable financial reports, and complies with laws, regulations, policies, and procedures. He/she shall ensure that the school's accounting system provides ongoing internal controls and meets generally accepted accounting standards.

### Internal Controls/Fraud Prevention

The Board expects Board members, employees, consultants, vendors, contractors, and other parties maintaining a business relationship with the school to act with integrity and due diligence in dealings involving the school's assets and fiscal resources.

The Director(s) or designee (Business Office) shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the school. These internal controls may include, but are not limited to, segregating employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; conducting background checks on business office employees; and requiring continuous in-service training for business office staff on the importance of fraud prevention.

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to his/her immediate supervisor and/or the Director(s) or designee (Business Office). In addition, the Director(s) or designee (Business Office) shall establish a method for employees and outside persons to anonymously report any suspected instances of fraud, impropriety, or irregularity.

The Director(s) or designee (Business Office) shall have primary responsibility for

any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the school's auditors, law enforcement agencies, or other governmental entities, as appropriate.

The Director(s) or designee (Business Office) shall provide regular reports to the Board on the status of the school's internal control procedures and recommend any necessary revisions to related Board policies or administrative regulations.

### Asset Inventory

1. An asset is defined as any individual item, purchased or donated, with a value of \$5000 or more and with a useful life of more than one year.
2. Business Office will file all receipts for purchased asset.
3. Business Office will maintain an inventory or log of all assets. The log will include the original purchase price and date, a brief description, serial numbers, and other information appropriate for documenting assets.
4. Business Office will take a physical inventory of all assets at least 90 days before the end of each fiscal year, indicating the condition and location of the asset.
5. The Directors will immediately be notified of all cases of theft, loss, damage or destruction of assets.
6. The Directors will submit to Business Office written notification of plans for disposing of assets with a clear and complete description of the asset and the date of disposal.

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Wednesday June 14 2017 6:00 PM**

24620 Jefferson Ave, Murrieta, California

Call In Number: 712-432-1212 Meeting ID: 883-383-017 Host:3975

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and "Request to Speak" forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

**Americans with Disabilities Act (ADA):** Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at [gvargas@methodschools.org](mailto:gvargas@methodschools.org) by noon of the business day preceding the board meeting.

**Translation services:** Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

### 1.0 CALL TO ORDER 6:00 pm

### 2.0 ROLL CALL

- A. Board Members present: Steve Dorsey, Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts
- B. Board Members absent: None
- C. Staff: Jessica Spallino, Mark Holley, and Cory Cavanaugh

### 3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Wednesday June 14 2017 6:00 PM**

24620 Jefferson Ave, Murrieta, California

Call In Number: 712-432-1212 Meeting ID: 883-383-017 Host:3975

No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

## **4.0 REPO RTS:**

- 4.1** Marketing Update
- 4.2** Staffing Update
- 4.3** Product Update
- 4.4** Financial Repor

Mark and Jessica delivered an overall presentation of the organization's current status, projections, and strategic plans moving forward.

## **5.0 ANNOUNCE CLOSED SESSION ITEMS**

Closed session announced at 6:19 pm

**6.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS** General public comments on any closed session item that will be heard. The Board will limit comments to no more than 3 minutes.

**6.1 Public Employment – 2017-18 Employee Compensation**

**6.2 Public Employment – 2017-18 Employee Bonus Structure**

## **7.0 ADJOURN TO CLOSED SESSION**

## **8.0 OPEN SESSION**

## **9.0 DISCLOSURE OF CLOSED SESSION ACTIONS**

The Board discussed 2017-18 Salaries for employees and administrators. The Board voted for increases to certificated and administrator salaries.

## **10.0 ACTION ITEMS**

- 10.1 2017-18 Method School Calendars (A)** The Board will be asked to review an updated versions of the proposed 2017-18 Method School year calendar (s). The proposed calendar (s) will include each program track Method will operate during the 2017-18 year.

Motion: Shannon

Second: Tyler

Ayes: 5

Oppose: 0

## **11.0 INFORMATION/DISCUSSION/ACTION**

- 11.1 2017-18 LCAP Stakeholder Survey Results (I/D)** The Board will be presented with the survey results from the 2017-18 LCAP Stakeholder Input Surveys. As part of the LCAP input process, Method developed individual stakeholder surveys for teacher, student and parent responses.
- 11.2 Public Hearing for 2017-18 Local Control Accountability Plan (LCAP) (I/D)** The Board will be presented with the first draft of the 2017-18 LCAP for Method School (#1617), Method Schools K-8 (#1697) and Method Schools High School (#1698). The Board will review the draft version of each LCAP that contains goals that have been individually designed for each school by



# **AGENDA**

Method Schools Regular Meeting of the Board of Directors

**Wednesday June 14 2017 6:00 PM**

24620 Jefferson Ave, Murrieta, California

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taking into account stakeholder input from students, teachers, and parents.

- 11.4 2017-18 Board Meeting Calendar (I/D/A)** The Board will be presented with a draft of the 2017-18 Board Meeting Calendar of the Governing Board.

## **12.0 CONSENT ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

### **12.1 Approval of Regular Meeting Minutes**

Motion: Steve

Second: Shannon

Ayes: 5

Oppose: 0

# **AGENDA**

Method Schools Regular Meeting of the Board of Directors

**Wednesday June 14 2017 6:00 PM**

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12.1.1 March 9, 2017

**12.2** Warrants for March 2017 – May 2017

Motion: Shannon

Second: Tyler

Ayes: 5

Oppose: 0

## **13.0 UPCOMING AGENDA ITEMS**

This is a list of known items that will appear on future agendas:

- 2017-18 Final LCAP Approval
- 2017-18 Adopted Budget Approval
- 2016-17 EPA Expenditure Report
- 2017-18 EPA Expenditure Projection

## **14.0 BOARD MEMBER REPORTS**

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

## **15.0 ADJOURNMENT 6:56 pm**

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Tuesday June 20 2017 6:00 PM**

24620 Jefferson Ave, Murrieta, California

Call In Number: 712-432-1212 Meeting ID: 883-383-017 Host:3975

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and "Request to Speak" forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

**Americans with Disabilities Act (ADA):** Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at [gvargas@methodschools.org](mailto:gvargas@methodschools.org) by noon of the business day preceding the board meeting.

**Translation services:** Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

### 1.0 CALL TO ORDER 6:03 pm

### 2.0 ROLL CALL

- A. Board Members present: Steve Dorsey, Carolyn Andrews, Shannon Clark, Gloria Vargas, Tyler Roberts
- B. Board Members absent: None
- C. Staff: Mark Holley, Jessica Spallino, Cory Cavanaugh

### 3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Tuesday June 20 2017 6:00 PM**

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Call In Number: 712-432-1212 Meeting ID: 883-383-017 Host:3975

No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

## 4.0 REPORTS

- 4.1 Marketing Update: N/A
- 4.2 Staffing Update: N/A
- 4.3 Product Update: N/A
- 4.4 Financial Report: N/A

## 5.0 ANNOUNCE CLOSED SESSION ITEMS

**6.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS** General public comments on any closed session item that will be heard. The Board will limit comments to no more than 3 minutes.

### 6.1 Public Employment – 2017-18 Bonus Structure

## 7.0 ADJOURN TO CLOSED SESSION 6:05 pm

## 8.0 OPEN SESSION 6:12 pm

## 9.0 DISCLOSURE OF CLOSED SESSION ACTIONS

The Board discussed the 2017-18 bonus structure. The Board voted to pass the 2017-18 bonus structure as presented.

## 10.0 ACTION ITEMS

- 10.1 2017-18 Local Control Accountability Plan (LCAP) (A)** The Board will be asked to approve the final 2017-18 LCAP for Method School (#1617), Method Schools K-8 (#1697) and Method Schools High School (#1698). Each LCAP contains goals that have been individually designed for each school by taking into account stakeholder input from students, teachers, and parents.

The 2017-2018 LCAP Plan was discussed, including the guiding goals for the upcoming school year.

Motion: Shannon  
Second: Gloira  
Ayes: 5  
Oppose: 0

- 10.2 2017-18 Adopted Budgets (A)** The Board will be asked to approve the 2017-18 Adopted Budgets for Method School (#1617), Method Schools K-8 (#1697) and Method Schools High School (#1698). Each Adopted Budget has been specifically developed to each school's forecasted operating year and contains the appropriate 2017-18 LCAP budget considerations as outlined in each school's respective LCAP. The Board will be presented with the CDE approved Adopted Budget Form.

The 2017-2018 Adopted Budgets were discussed and the Board will be provided updates on a regular basis.

Motion: Shannon  
Second: Carolyn

# AGENDA

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Ayes: 5

Oppose: 0

- 10.3 2016-17 Education Protection Act (EPA) Spending Allocations (A)** The Board will be asked to approve the EPA Spending Allocation for Method School (#1617), Method Schools K-8 (#1697) and Method Schools High School (#1698) based on the final P-2 EPA revenue figures.

Motion: Shannon

Second: Tyler

Ayes: 5

Oppose: 0

- 10.4 2017-18 Graduation Requirements (A)** The Board will be asked to approve the 2017-18 Graduation Requirements for Method Schools.

Changes were made to the 2017-2018 graduation requirements, including the requirement of Engineering as a science, along with Service Learning, and Careers Pathways requirements each year.

Motion: Carolyn

Second: Shannon

Ayes: 5

Oppose: 0

- 10.6 2017-18 Course Outlines (A)** The Board will be asked to approve Method School created courses for the 2017-18 school year.

The following new course have been created for high school students and will be implemented during the 2017-2018 school year: Algebra I, Algebra II, Geometry, Calculus, Engineering, and Service Learning.

Motion: Shannon

Second: Carolyn

Ayes: 5

Oppose: 0

## **11.0 INFORMATION/DISCUSSION/ACTION**

- 11.1 2017-18 Board Meeting Calendar (I/D/A)** The Board will discuss 2017-18 Board Calendar

Board meeting dates for the 2017-2018 school year are identified below. The Board will meet quarterly on the second Tuesday of the month at 5:30 pm.

9-12-17

12-12-17

3-13-18

6-12-18

6-19-18

- 11.2 Board Governance Discussion & Training (I/D)** The Board will receive a training session on Brown Act Compliance and Governance Training.

# **AGENDA**

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Each Board member completed Board Governance training and will regroup to discuss the training at the next Board meeting.

## **12.0 CONSENT ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

No Consent Agenda Items for June 20<sup>th</sup>, 2017 Meeting

## **13.0 UPCOMING AGENDA ITEMS**

None noted.

## **14.0 BOARD MEMBER REPORTS**

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

None

## **15.0 ADJOURNMENT 7:41 pm**

# Method Schools Corporation

## CHECK DETAIL

June - August, 2017

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
9120-1 Checking						
06/01/2017	Expenditure		Payroll Service Fee	Payroll Service DES:Fee ID:35169	R	-48.00
				Payroll Service DES:Fee ID:35169		48.00
06/05/2017	Bill Payment (Check)	1492	Christy White & Associates		R	-633.20
						-633.20
06/05/2017	Bill Payment (Check)	1493	LACOE - Los Angeles County Office of Education			-10.00
						-10.00
06/05/2017	Bill Payment (Check)	1494	Sammy's Janitorial Cleaning		R	-580.00
						-580.00
06/05/2017	Bill Payment (Check)	1495	Law Offices of Young, Minney & Corr LLP		R	-621.77
						-621.77
06/05/2017	Bill Payment (Check)	1496	SBR Technologies		R	-7,970.60
						-7,970.60
06/05/2017	Expenditure		Anthem Blue Cross	ANTHEM BLUE I01O DES:CORP PYMT I	R	-3,278.79
				ANTHEM BLUE I01O DES:CORP PYMT I		3,278.79
06/05/2017	Expenditure		Adobe	CHECKCARD 0603 ADOBE *CREATIVE C	R	-29.99
				CHECKCARD 0603 ADOBE *CREATIVE C		29.99
06/05/2017	Expenditure		Microsoft	CHECKCARD 0603 MICROSOFT *BING A	R	-5.13
				CHECKCARD 0603 MICROSOFT *BING A		5.13
06/05/2017	Expenditure		Google	CHECKCARD 0602 GOOGLE *SVCSAPPS_	R	-169.67
				CHECKCARD 0602 GOOGLE *SVCSAPPS_		169.67
06/06/2017	Bill Payment (Check)	1497	Creative Back Office		R	-4,500.00
						-4,500.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/14/2017	Expenditure		Elizabeth Bissett	PAYROLL DES:PAYROLL ID:3516973 I	R	-2,273.12
				Payroll Check 6/15/2017		2,166.67
				Payroll Check 6/15/2017		-217.51
				Payroll Check 6/15/2017		-177.73
				Payroll Check 6/15/2017		-41.57
				Payroll Check 6/15/2017		-120.94
				Payroll Check 6/15/2017		-25.80
				Payroll Check 6/15/2017		-10.00
				Payroll Check 6/15/2017- In- Lieu of Medical Benefits		75.00
				Payroll Check 6/15/2017 - Board Approved Bonus for Attendance Metric		625.00
06/14/2017	Expenditure		Veronica Eissa	PAYROLL DES:PAYROLL ID:3516973 I	R	-578.43
				Payroll Check 6/15/2017		675.00
				Payroll Check 6/15/2017		-31.46
				Payroll Check 6/15/2017		-41.85
				Payroll Check 6/15/2017		-9.79
				Payroll Check 6/15/2017		-7.39
				Payroll Check 6/15/2017		-6.08
06/14/2017	Expenditure		Sally Feng	PAYROLL DES:PAYROLL ID:3516973 I	R	-1,128.56
				Payroll Check 6/15/2017		2,020.00
				Payroll Check 6/15/2017		-213.02
				Payroll Check 6/15/2017		-121.78
				Payroll Check 6/15/2017		-28.48
				Payroll Check 6/15/2017		-54.72
				Payroll Check 6/15/2017		-17.68
				Payroll Check 6/15/2017		-250.00
				Payroll Check 6/15/2017		-55.76
				Payroll Check 6/15/2017		-150.00
06/14/2017	Expenditure		Pam Sanders	PAYROLL DES:PAYROLL ID:3516973 I	R	-1,222.19
				Payroll Check 6/15/2017		1,445.94
				Payroll Check 6/15/2017		-74.80
				Payroll Check 6/15/2017		-89.65
				Payroll Check 6/15/2017		-20.97
				Payroll Check 6/15/2017		-25.32
				Payroll Check 6/15/2017		-13.01
06/14/2017	Expenditure		Steven Bentley	PAYROLL DES:PAYROLL ID:3516973 I	R	-2,583.48
				Payroll Check 6/15/2017		3,208.33
				Payroll Check 6/15/2017		-509.95
				Payroll Check 6/15/2017		-218.29
				Payroll Check 6/15/2017		-51.05
				Payroll Check 6/15/2017		-204.14



DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 6/15/2017		-31.68
				Payroll Check 5/31/2017 - Expense Reimbursement		77.76
				Payroll Check 6/15/2017 - Board Approved Bonus for Attendance Metric		312.50
06/14/2017	Expenditure		Sally Feng	PAYROLL DES:PAYROLL ID:3516973 I	R	-250.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		250.00
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		0.00
06/14/2017	Expenditure		Jade Fernandez	PAYROLL DES:PAYROLL ID:3516973 I	R	-2,880.40
				Payroll Check 6/15/2017		3,348.17
				Payroll Check 6/15/2017		-681.29
				Payroll Check 6/15/2017		-246.06
				Payroll Check 6/15/2017		-57.54
				Payroll Check 6/15/2017		-254.99
				Payroll Check 6/15/2017		-35.72
				Payroll Check 6/15/2017		-66.98
				Payroll Check 6/15/2017		-100.00
				Payroll Check 6/15/2017		62.50
				Payroll Check 6/15/2017 - Expense Reimbursement		287.31
				Payroll Check 6/15/2017 - Board Approved Bonus for Attendance Metric		625.00
06/14/2017	Expenditure		Robert Palmer	PAYROLL DES:PAYROLL ID:3516973 I	R	-399.67
				Payroll Check 6/15/2017		437.50
				Payroll Check 6/15/2017		-0.42
				Payroll Check 6/15/2017		-27.13
				Payroll Check 6/15/2017		-6.34
				Payroll Check 6/15/2017		0.00
				Payroll Check 6/15/2017		-3.94
06/14/2017	Expenditure		Michael Clark	PAYROLL DES:PAYROLL ID:3516973 I	R	-1,810.32
				Payroll Check 6/15/2017		1,865.00
				Payroll Check 6/15/2017		-157.77
				Payroll Check 6/15/2017		-135.01
				Payroll Check 6/15/2017		-31.57
				Payroll Check 6/15/2017		-23.23

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 6/15/2017		-19.60
				Payroll Check 6/15/2017 - Board Approved Bonus for Attendance Metric		312.50
06/14/2017	Expenditure		Jessica Venezia	PAYROLL DES:PAYROLL ID:3516973 I	R	-5,827.84
				Payroll Check 6/15/2017		5,445.58
				Payroll Check 6/15/2017		-1,792.52
				Payroll Check 6/15/2017		-584.88
				Payroll Check 6/15/2017		-136.78
				Payroll Check 6/15/2017		-780.10
				Payroll Check 6/15/2017		-84.90
				Payroll Check 6/15/2017		-116.26
				Payroll Check 6/15/2017		104.17
				Payroll Check 6/15/2017 - Mileage Reimbursement		155.52
				Payroll Check 6/15/2017		-381.99
				Payroll Check 6/15/2017 - Board Approved Bonus for Attendance Metric		4,000.00
06/14/2017	Expenditure		Mark Holley	PAYROLL DES:PAYROLL ID:3516973 I	R	-5,676.91
				Payroll Check 6/15/2017		5,016.33
				Payroll Check 6/15/2017		-1,643.71
				Payroll Check 6/15/2017		-550.46
				Payroll Check 6/15/2017		-128.73
				Payroll Check 6/15/2017		-618.40
				Payroll Check 6/15/2017		-79.91
				Payroll Check 6/15/2017		-137.88
				Payroll Check 6/15/2017		-180.33
				Payroll Check 6/15/2017 - Board Approved Bonus for Attendance Metric		4,000.00
06/14/2017	Expenditure		Nicole McClain	PAYROLL DES:PAYROLL ID:3516973 I	R	-844.88
				Payroll Check 6/15/2017		1,080.00
				Payroll Check 6/15/2017		-98.03
				Payroll Check 6/15/2017		-66.96
				Payroll Check 6/15/2017		-15.66
				Payroll Check 6/15/2017		-12.35
				Payroll Check 6/15/2017		-9.72
				Payroll Check 6/15/2017		-32.40
06/14/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	R	-723.02
				Payroll DES:Tax ID:3516973 INDN:		723.02
06/14/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973	R	-2,429.62

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				INDN:		
				Payroll DES:Tax ID:3516973		2,101.58
				INDN:		328.04
06/15/2017	Expenditure		Payroll	IRS DES:USATAXPYMT ID:2277566661	R	-10,997.04
				IRS DES:USATAXPYMT ID:2277566661		10,997.04
06/16/2017	Check	1498	Pam Sanders	Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017	R	-670.89
				Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017		738.00
				Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017		-4.01
				Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017		-45.76
				Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017		-10.70
				Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017		0.00
				Payroll Check for Pam Sanders - 6/9/2017 thru 6/16/2017		-6.64
06/20/2017	Bill Payment (Check)	1499	K12 Management		R	-109,712.50
						-109,712.50
06/20/2017	Bill Payment (Check)	1500	APA Benefits Inc		R	-63.00
						-63.00
06/20/2017	Bill Payment (Check)	1501	Todd Williams Janitorial		R	-542.00
						-542.00
06/20/2017	Bill Payment (Check)	1502	Special Education Assistance and Technical Support		R	-8,024.49
						-8,024.49
06/21/2017	Check	1291	Shanon Schaffer	Check 1291 - for Payroll 6/9 thru 6/23	R	-434.29
				Check 1291 - for Payroll 6/9 thru 6/23		480.00
				Check 1291 - for Payroll 6/9 thru 6/23		-4.67
				Check 1291 - for Payroll 6/9 thru 6/23		-29.76
				Check 1291 - for Payroll 6/9 thru 6/23		-6.96
				Check 1291 - for Payroll 6/9 thru 6/23		0.00
				Check 1291 - for Payroll 6/9 thru 6/23		-4.32

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/22/2017	Expenditure		Microsoft	CHECKCARD 0621 MICROSOFT *OFFICE	R	-9.99
				CHECKCARD 0621 MICROSOFT *OFFICE		9.99
06/23/2017	Check	1503	FDR Janitorial		R	-200.00
				Extra Janitorial Services		200.00
06/28/2017	Bill Payment (Check)	1506	Creative Back Office		R	-10,050.00
						-10,050.00
06/28/2017	Bill Payment (Check)	1507	Creative Back Office		R	-12,000.00
						-12,000.00
06/29/2017	Expenditure		Catherine Pollock	Payroll Check 6/30/2017	R	-457.38
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		-30.42
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
				Payroll Check 6/30/2017 - Employee Reimbursement for Mileage		122.00
06/29/2017	Expenditure		Scott Wiessner	PAYROLL DES:PAYROLL ID:3516973 I	R	-377.23
				Payroll Check 6/30/2017		412.50
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-25.58
				Payroll Check 6/30/2017		-5.98
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.71
06/29/2017	Expenditure		Veronica Eissa	Payroll Check 6/30/2017	R	-827.50
				Payroll Check 6/30/2017		990.00
				Payroll Check 6/30/2017		-62.96
				Payroll Check 6/30/2017		-61.38
				Payroll Check 6/30/2017		-14.35
				Payroll Check 6/30/2017		-14.90
				Payroll Check 6/30/2017		-8.91
06/29/2017	Expenditure		Colleen Lindsay	Payroll Check 6/30/2017	R	-352.26
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		-13.54
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
06/29/2017	Expenditure		Vanessa Hernandez	Payroll Check 6/30/2017	R	-570.37
				Payroll Check 6/30/2017		400.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 6/30/2017		-13.54
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
				Payroll Check 6/30/2017 - Employee Reimbursement for Livescan		52.00
				Payroll Check 6/30/2017 - Employee Reimbursement for Mileage		166.11
06/29/2017	Expenditure		Monique Estrella		R	-1,199.27
				Payroll Check 6/30/2017		1,409.03
				Payroll Check 6/30/2017		-76.30
				Payroll Check 6/30/2017		-87.36
				Payroll Check 6/30/2017		-20.43
				Payroll Check 6/30/2017		-12.99
				Payroll Check 6/30/2017		-12.68
06/29/2017	Expenditure		Michael Clark		R	-1,583.79
				Payroll Check 6/30/2017		1,865.00
				Payroll Check 6/30/2017		-110.90
				Payroll Check 6/30/2017		-115.63
				Payroll Check 6/30/2017		-27.04
				Payroll Check 6/30/2017		-10.85
				Payroll Check 6/30/2017		-16.79
06/29/2017	Expenditure		Patrick Clark		R	-365.80
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
06/29/2017	Expenditure		Alejandra Bernal	PAYROLL DES:PAYROLL ID:3516973 I	R	-255.53
				Payroll Check 6/30/2017		281.25
				Payroll Check 6/30/2017		-1.67
				Payroll Check 6/30/2017		-17.44
				Payroll Check 6/30/2017		-4.08
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-2.53
06/29/2017	Expenditure		Ashley Davis		R	-422.80
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 6/30/2017 - Employee Reimbursement for LiveScan / TB Test		57.00
06/29/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	R	-2,295.88
				Payroll DES:Tax ID:3516973 INDN:		1,936.96
						358.92
06/29/2017	Expenditure		Nicole McClain	Payroll Check 6/30/2017	R	-1,567.32
				Payroll Check 6/30/2017		1,185.71
				Payroll Check 6/30/2017		-286.34
				Payroll Check 6/30/2017		-135.52
				Payroll Check 6/30/2017		-31.69
				Payroll Check 6/30/2017		-79.60
				Payroll Check 6/30/2017		-19.67
				Payroll Check 6/30/2017		-65.57
				Payroll Check 6/30/2017 - Board Approved Bonus for Metric		1,000.00
06/29/2017	Expenditure		Robert Palmer	Payroll Check 6/30/2017	R	-867.16
				Payroll Check 6/30/2017		987.50
				Payroll Check 6/30/2017		-63.70
				Payroll Check 6/30/2017		-61.22
				Payroll Check 6/30/2017		-14.32
				Payroll Check 6/30/2017		-4.61
				Payroll Check 6/30/2017		-8.89
				Payroll Check 6/30/2017 - Employee Reimbursement for Mileage		32.40
06/29/2017	Expenditure		Elizabeth Bissett	Payroll Check 6/30/2017	R	-1,806.62
				Payroll Check 6/30/2017		2,166.67
				Payroll Check 6/30/2017		-112.51
				Payroll Check 6/30/2017		-134.33
				Payroll Check 6/30/2017		-31.42
				Payroll Check 6/30/2017		-52.29
				Payroll Check 6/30/2017		-19.50
				Payroll Check 6/30/2017		-10.00
06/29/2017	Expenditure		Shireen Malek	Payroll Check 6/30/2017	R	-621.44
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
				Payroll Check 6/30/2017 - Employee Reimbursement for Mileage		170.64
				Payroll Check 6/30/2017 -		85.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Employee Reimbursement for Livescan		
06/29/2017	Expenditure		Jade Fernandez	Payroll Check 6/30/2017	R	-2,241.71
				Payroll Check 6/30/2017		3,348.17
				Payroll Check 6/30/2017		-525.04
				Payroll Check 6/30/2017		-207.31
				Payroll Check 6/30/2017		-48.49
				Payroll Check 6/30/2017		-191.05
				Payroll Check 6/30/2017		-30.09
				Payroll Check 6/30/2017		-66.98
				Payroll Check 6/30/2017		-100.00
				Payroll Check 6/30/2017		62.50
06/29/2017	Expenditure		Dennis Holley	Payroll Check 6/30/2017	R	-365.80
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
06/29/2017	Expenditure		Mark Holley	Payroll Check 6/30/2017	R	-5,844.07
				Payroll Check 6/30/2017		5,016.33
				Payroll Check 6/30/2017		-1,643.71
				Payroll Check 6/30/2017		-550.47
				Payroll Check 6/30/2017		-128.74
				Payroll Check 6/30/2017		-618.40
				Payroll Check 6/30/2017		-79.91
				Payroll Check 6/30/2017		-137.88
				Payroll Check 6/30/2017		-180.33
				Payroll Check 6/30/2017 - Board Approved Bonus for Attendance Metric		4,000.00
				Payroll Check 6/30/2017 - Mileage Expense for Reimbursement		167.18
06/29/2017	Expenditure		Dalton Hunkle	Payroll Check 6/30/2017	R	-324.35
				Payroll Check 6/30/2017		300.00
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-18.60
				Payroll Check 6/30/2017		-4.35
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-2.70
				Payroll Check 6/30/2017 - Employee Reimbursement for Livescan		50.00
06/29/2017	Expenditure		Jessica Venezia	Payroll Check 6/30/2017	R	-5,827.83
				Payroll Check 6/30/2017		5,445.58
				Payroll Check 6/30/2017		-1,792.52

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 6/30/2017		-584.88
				Payroll Check 6/30/2017		-136.79
				Payroll Check 6/30/2017		-780.10
				Payroll Check 6/30/2017		-84.90
				Payroll Check 6/30/2017		-116.26
				Payroll Check 6/30/2017		104.17
				Payroll Check 6/30/2017 - Mileage Reimbursement		155.52
				Payroll Check 6/30/2017		-381.99
				Payroll Check 6/30/2017 - Board Approved Bonus for Attendance Metric		4,000.00
06/29/2017	Expenditure		Elim Carpenter	Payroll Check 6/30/2017	R	-494.80
				Payroll Check 6/30/2017		400.00
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-24.80
				Payroll Check 6/30/2017		-5.80
				Payroll Check 6/30/2017		0.00
				Payroll Check 6/30/2017		-3.60
				Payroll Check 6/30/2017 - Employee Reimbursement for Mileage		81.00
				Payroll Check 6/30/2017 - Employee Reimbursement for LiveScan		48.00
06/29/2017	Expenditure		Steven Bentley	PAYROLL DES:PAYROLL ID:3516973 I	R	-2,330.01
				Payroll Check 6/30/2017		3,208.33
				Payroll Check 6/30/2017		-431.82
				Payroll Check 6/30/2017		-198.92
				Payroll Check 6/30/2017		-46.53
				Payroll Check 6/30/2017		-172.17
				Payroll Check 6/30/2017		-28.88
06/30/2017	Expenditure		Southern California Edison	SO CALIF EDISON DES:PAYMENTS ID:	R	-426.14
				SO CALIF EDISON DES:PAYMENTS ID:		426.14
06/30/2017	Expenditure		Payroll	IRS DES:USATAXPYMT ID:2277581660	R	-11,275.31
				IRS DES:USATAXPYMT ID:2277581660		11,275.31
07/01/2017	Bill Payment (Check)	1505	Wen Ren LLC		R	-12,549.28
						-12,549.28
07/03/2017	Expenditure		Payroll	Payroll Service DES:Fee ID:35169	R	-90.00
				Payroll Service DES:Fee		90.00



DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				ID:35169		
07/03/2017	Expenditure		Google	CHECKCARD 0701 GOOGLE *SVCSAPPS_	R	-217.63
				CHECKCARD 0701 GOOGLE *SVCSAPPS_		217.63
07/03/2017	Expenditure		PDFCrowd	CHECKCARD 0702 PAYPAL *PDFCROWD	R	-29.00
				CHECKCARD 0702 PAYPAL *PDFCROWD		29.00
07/03/2017	Expenditure		PDFCrowd	CHECKCARD 0702 PAYPAL *PDFCROWD	R	-0.87
				CHECKCARD 0702 PAYPAL *PDFCROWD		0.87
07/05/2017	Expenditure		Adobe	CHECKCARD 0703 ADOBE *CREATIVE C	R	-29.99
				CHECKCARD 0703 ADOBE *CREATIVE C		29.99
07/05/2017	Expenditure		Microsoft	CHECKCARD 0703 MICROSOFT *BING A	R	-9.92
				CHECKCARD 0703 MICROSOFT *BING A		9.92
07/05/2017	Expenditure			CHECKCARD 0704 PAYPAL *ENVATO US	R	-65.00
				CHECKCARD 0704 PAYPAL *ENVATO US		65.00
07/06/2017	Bill Payment (Check)	1508	Sammy's Janitorial Cleaning		R	-580.00
						-580.00
07/06/2017	Bill Payment (Check)	1509	Los Angeles County Tax Collector		R	-120.67
						-120.67
07/07/2017	Bill Payment (Check)	1510	Redevelopment Opportunities I, LP		R	-13,014.40
						-13,014.40
07/07/2017	Bill Payment (Check)	1511	School Pathways, LLC		R	-690.67
						-690.67
07/07/2017	Bill Payment (Check)	1512	Law Offices of Young, Minney & Corr LLP		R	-1,514.77
						-1,514.77
07/07/2017	Bill Payment (Check)	1513	School Pathways, LLC		R	-743.17
						-743.17

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/07/2017	Bill Payment (Check)	1514	UMB Bank fbo Plan Member		R	-2,690.56
						-2,690.56
07/10/2017	Expenditure		Anthem Blue Cross	ANTHEM BLUE I01O DES:CORP PYMT I	R	-3,542.80
				ANTHEM BLUE I01O DES:CORP PYMT I		3,542.80
07/12/2017	Check	1515	Colleen Lindsay	Employee Reimbursement for Live Scan / TB	R	-217.98
				Employee Reimbursement for Mileage		
				Employee Reimbursement for Live Scan / TB		117.00
				Employee Reimbursement for Mileage		100.98
07/12/2017	Bill Payment (Check)	1517	Charter Safe		R	-6,208.00
						-6,208.00
07/12/2017	Bill Payment (Check)	1518	Sammy's Janitorial Cleaning		R	-580.00
						-580.00
07/12/2017	Bill Payment (Check)	1519	Riverside County Treasurer		R	-246.51
						-246.51
07/12/2017	Bill Payment (Check)	1520	Riverside County Treasurer		R	-252.92
						-252.92
07/13/2017	Expenditure		Shireen Malek	Payroll Check 7/15/2017	R	-1,440.55
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-151.77
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-53.78
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Monique Estrella	Payroll Check 7/15/2017	R	-950.64
				Payroll Check 7/15/2017		1,072.50
				Payroll Check 7/15/2017		-30.17
				Payroll Check 7/15/2017		-66.49
				Payroll Check 7/15/2017		-15.55
				Payroll Check 7/15/2017		0.00
				Payroll Check 7/15/2017		-9.65
07/13/2017	Expenditure		Elim Carpenter	Payroll Check 7/15/2017	R	-1,411.84
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-185.57
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-48.69
				Payroll Check 7/15/2017		-16.20

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/13/2017	Expenditure		Dalton Hunkle	Payroll Check 7/15/2017	R	-1,440.55
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-151.77
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-53.78
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Taylor Sanchez	PAYROLL DES:PAYROLL ID:3516973 I	R	-163.59
				Payroll Check 7/15/2017		178.88
				Payroll Check 7/15/2017		0.00
				Payroll Check 7/15/2017		-11.09
				Payroll Check 7/15/2017		-2.59
				Payroll Check 7/15/2017		0.00
				Payroll Check 7/15/2017		-1.61
07/13/2017	Expenditure		Patrick Clark	Payroll Check 7/15/2017	R	-1,470.95
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-126.46
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-48.69
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Veronica Eissa	Payroll Check 7/15/2017	R	-942.95
				Payroll Check 7/15/2017		1,140.00
				Payroll Check 7/15/2017		-78.08
				Payroll Check 7/15/2017		-70.68
				Payroll Check 7/15/2017		-16.53
				Payroll Check 7/15/2017		-21.50
				Payroll Check 7/15/2017		-10.26
07/13/2017	Expenditure		Colleen Lindsay	Payroll Check 7/15/2017	R	-1,381.43
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-210.89
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-53.78
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Michael Clark	Payroll Check 7/15/2017	R	-2,162.77
				Payroll Check 7/15/2017		2,666.67
				Payroll Check 7/15/2017		-231.15
				Payroll Check 7/15/2017		-165.33
				Payroll Check 7/15/2017		-38.67
				Payroll Check 7/15/2017		-44.75
				Payroll Check 7/15/2017		-24.00
07/13/2017	Expenditure		Mark Holley	Payroll Check 7/15/2017	R	-3,795.58

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 7/15/2017		5,933.00
				Payroll Check 7/15/2017		-1,090.58
				Payroll Check 7/15/2017		-361.95
				Payroll Check 7/15/2017		-84.65
				Payroll Check 7/15/2017		-331.08
				Payroll Check 7/15/2017		-52.54
				Payroll Check 7/15/2017		-94.97
				Payroll Check 7/15/2017		-296.65
				Payroll Check 7/15/2017 - Employee Mileage Stipend		175.00
07/13/2017	Expenditure		Steven Bentley	PAYROLL DES:PAYROLL ID:3516973 I	R	-2,226.12
				Payroll Check 7/15/2017		3,208.33
				Payroll Check 7/15/2017		-391.72
				Payroll Check 7/15/2017		-198.92
				Payroll Check 7/15/2017		-46.52
				Payroll Check 7/15/2017		-155.76
				Payroll Check 7/15/2017		-28.87
				Payroll Check 7/15/2017		-160.42
07/13/2017	Expenditure		Jessica Venezia	Payroll Check 6/30/2017	R	-4,258.27
				Payroll Check 7/15/2017		6,362.25
				Payroll Check 7/15/2017		-1,027.96
				Payroll Check 7/15/2017		-395.85
				Payroll Check 7/15/2017		-92.58
				Payroll Check 7/15/2017		-479.31
				Payroll Check 7/15/2017		-57.46
				Payroll Check 7/15/2017		-81.67
				Payroll Check 7/15/2017		104.17
				Payroll Check 7/15/2017 - Employee Mileage Stipend		250.00
				Payroll Check 7/15/2017		-323.32
07/13/2017	Expenditure		Catherine Pollock	Payroll Check 7/15/2017	R	-1,338.75
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-248.49
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-58.86
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Ashley Davis	Payroll Check 7/15/2017	R	-1,470.95
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-126.46
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-48.69
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Dennis Holley	Payroll Check 7/15/2017	R	-1,505.13

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-126.46
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-14.51
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Vanessa Hernandez	Payroll Check 7/15/2017	R	-1,381.43
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-210.89
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-53.78
				Payroll Check 7/15/2017		-16.20
07/13/2017	Expenditure		Elizabeth Bissett	Payroll Check 7/15/2017	R	-2,067.40
				Payroll Check 7/15/2017		2,544.71
				Payroll Check 7/15/2017		-170.72
				Payroll Check 7/15/2017		-157.77
				Payroll Check 7/15/2017		-36.90
				Payroll Check 7/15/2017		-89.02
				Payroll Check 7/15/2017		-22.90
07/13/2017	Expenditure		Scott Wiessner	Payroll Check 7/15/2017	R	-1,285.23
				Payroll Check 7/15/2017		1,618.75
				Payroll Check 7/15/2017		-158.39
				Payroll Check 7/15/2017		-100.36
				Payroll Check 7/15/2017		-23.47
				Payroll Check 7/15/2017		-36.73
				Payroll Check 7/15/2017		-14.57
07/13/2017	Expenditure		Nicole McClain	Payroll Check 7/15/2017	R	-967.26
				Payroll Check 7/15/2017		1,296.00
				Payroll Check 7/15/2017		-123.61
				Payroll Check 7/15/2017		-77.93
				Payroll Check 7/15/2017		-18.23
				Payroll Check 7/15/2017		-19.85
				Payroll Check 7/15/2017		-11.31
				Payroll Check 7/15/2017		-38.88
				Payroll Check 7/15/2017		-38.93
07/13/2017	Expenditure		Jade Fernandez	Payroll Check 7/15/2017	R	-2,300.58
				Payroll Check 7/15/2017		3,431.88
				Payroll Check 7/15/2017		-551.21
				Payroll Check 7/15/2017		-213.80
				Payroll Check 7/15/2017		-50.00
				Payroll Check 7/15/2017		-201.76
				Payroll Check 7/15/2017		-31.04
				Payroll Check 7/15/2017		-45.99
				Payroll Check 7/15/2017		-100.00
				Payroll Check 7/15/2017		62.50

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/13/2017	Expenditure		Alejandra Bernal	PAYROLL DES:PAYROLL ID:3516973 I	R	-1,504.43
				Payroll Check 7/15/2017		1,800.00
				Payroll Check 7/15/2017		-210.89
				Payroll Check 7/15/2017		-111.60
				Payroll Check 7/15/2017		-26.10
				Payroll Check 7/15/2017		-53.78
				Payroll Check 7/15/2017		-16.20
				Payroll Check 7/15/2017 - Employee Reimbursement for TB Test & Livescan		123.00
07/13/2017	Expenditure		Robert Palmer	Payroll Check 7/15/2017	R	-1,438.02
				Payroll Check 7/15/2017		1,837.50
				Payroll Check 7/15/2017		-191.20
				Payroll Check 7/15/2017		-113.93
				Payroll Check 7/15/2017		-26.65
				Payroll Check 7/15/2017		-51.16
				Payroll Check 7/15/2017		-16.54
07/13/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	R	-459.44
				Payroll DES:Tax ID:3516973 INDN:		459.44
07/13/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	R	-2,362.01
				Payroll DES:Tax ID:3516973 INDN:		1,919.26
				Payroll DES:Tax ID:3516973 INDN:		442.75
07/14/2017	Bill Payment (Check)	1521	City of Murrieta		R	-248.50
						-248.50
07/14/2017	Bill Payment (Check)	1522	Creative Back Office		R	-5,625.00
						-5,625.00
07/14/2017	Bill Payment (Check)	1523	APA Benefits Inc		R	-4,000.00
						-4,000.00
07/14/2017	Expenditure		Payroll	IRS DES:USATAXPYMT ID:2277595660	R	-13,321.32
				IRS DES:USATAXPYMT ID:2277595660		13,321.32
07/21/2017	Expenditure		Microsoft	CHECKCARD 0720 MICROSOFT *OFFICE	R	-9.99
				CHECKCARD 0720 MICROSOFT *OFFICE		9.99

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/24/2017	Bill Payment (Check)	1524	Renaissance Learning		R	-5,114.00
						-5,114.00
07/24/2017	Bill Payment (Check)	1525	APA Benefits Inc			-63.00
						-63.00
07/24/2017	Bill Payment (Check)	1526	Special Education Assistance and Technical Support		R	-4,861.93
						-4,861.93
07/24/2017	Bill Payment (Check)	1527	Todd Williams Janitorial			-542.00
						-542.00
07/24/2017	Bill Payment (Check)	1528	Charter Safe		R	-2,069.00
						-2,069.00
07/24/2017	Bill Payment (Check)	1529	Sammy's Janitorial Cleaning		R	-580.00
						-580.00
07/24/2017	Bill Payment (Check)	1530	Accrediting Commission For Schools			-970.00
						-970.00
07/26/2017	Check	1531	Kyle Fitzsimmons	Temporary Employee Hours for Administrative Project	R	-137.50
				Temporary Employee Hours for Administrative Project		137.50
07/26/2017	Check	1532	Chelsea Fuller	Temporary Employee Hours for Administrative Project	R	-240.00
				Temporary Employee Hours for Administrative Project		240.00
07/26/2017	Check	1533	Randi Lynn Shaver	Temporary Employee Hours for Administrative Project		-143.75
				Temporary Employee Hours for Administrative Project		143.75
07/26/2017	Check	1534	Elizabeth Mandujano	Temporary Employee Hours for Administrative Project	R	-337.50
				Temporary Employee Hours for Administrative Project		337.50
07/26/2017	Check	1535	Mary Meyer	Temporary Employee Hours for Administrative Project		-243.75
				Temporary Employee Hours for Administrative Project		243.75
07/26/2017	Check	1536	Cameron Meyer	Temporary Employee Hours for Administrative Project	C	-235.00
				Temporary Employee Hours for Administrative Project		235.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/26/2017	Check	1537	Hayden Meyer	Temporary Employee Hours for Administrative Project		-285.00
				Temporary Employee Hours for Administrative Project		285.00
07/26/2017	Bill Payment (Check)	1538	Edgenuity		R	-13,495.00
						-13,495.00
07/26/2017	Bill Payment (Check)	1539	Redevelopment Opportunities I, LP			-13,321.44
						-13,321.44
07/26/2017	Bill Payment (Check)	1540	Wen Ren LLC		C	-12,549.28
						-12,549.28
07/28/2017	Check	1541	Richard Krejcir	Manual Payroll Check 7/31/2017 - for period 7/9 - 7/23/2017	C	-914.50
				Manual Payroll Check 7/31/2017 - for period 7/9 - 7/23/2017		1,000.00
						0.00
						-62.00
						-14.50
						0.00
						-9.00
07/28/2017	Expenditure		Veronica Eissa	Payroll Check 7/31/2017	R	-649.76
				Payroll Check 7/31/2017		765.00
				Payroll Check 7/31/2017		-40.46
				Payroll Check 7/31/2017		-47.43
				Payroll Check 7/31/2017		-11.09
				Payroll Check 7/31/2017		-9.37
				Payroll Check 7/31/2017		-6.89
07/28/2017	Expenditure		Elim Carpenter	Payroll Check 7/31/2017	R	-1,549.49
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-215.57
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-63.94
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Dalton Hunkle	Payroll Check 7/31/2017	R	-1,578.20
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-181.77
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-69.03
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Dennis Holley	Payroll Check 7/31/2017	R	-1,652.04
				Payroll Check 7/31/2017		2,000.00



DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 7/31/2017		-156.46
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-20.50
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Nicole McClain	Payroll Check 7/31/2017	R	-1,044.30
				Payroll Check 7/31/2017		1,440.00
				Payroll Check 7/31/2017		-140.25
				Payroll Check 7/31/2017		-86.87
				Payroll Check 7/31/2017		-20.31
				Payroll Check 7/31/2017		-24.73
				Payroll Check 7/31/2017		-12.61
				Payroll Check 7/31/2017		-72.00
				Payroll Check 7/31/2017		-38.93
07/28/2017	Expenditure		Scott Wiessner	Payroll Check 7/31/2017	R	-1,280.88
				Payroll Check 7/31/2017		1,612.50
				Payroll Check 7/31/2017		-157.45
				Payroll Check 7/31/2017		-99.97
				Payroll Check 7/31/2017		-23.38
				Payroll Check 7/31/2017		-36.31
				Payroll Check 7/31/2017		-14.51
07/28/2017	Expenditure		Colleen Lindsay	Payroll Check 7/31/2017	R	-1,503.67
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-256.30
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-69.03
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Suzanne Fernandez	Payroll Check 7/31/2017	R	-2,300.59
				Payroll Check 7/31/2017		3,431.88
				Payroll Check 7/31/2017		-551.21
				Payroll Check 7/31/2017		-213.80
				Payroll Check 7/31/2017		-50.00
				Payroll Check 7/31/2017		-201.76
				Payroll Check 7/31/2017		-31.03
				Payroll Check 7/31/2017		-45.99
				Payroll Check 7/31/2017		62.50
				Payroll Check 7/31/2017		-100.00
07/28/2017	Expenditure		Alejandra Bernal	Payroll Check 7/31/2017	R	-1,503.67
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-256.30
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-69.03
				Payroll Check 7/31/2017		-18.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/28/2017	Expenditure		Michael Clark	Payroll Check 7/31/2017	R	-2,162.77
				Payroll Check 7/31/2017		2,666.67
				Payroll Check 7/31/2017		-231.15
				Payroll Check 7/31/2017		-165.33
				Payroll Check 7/31/2017		-38.67
				Payroll Check 7/31/2017		-44.75
				Payroll Check 7/31/2017		-24.00
07/28/2017	Expenditure		Steven Bentley	Payroll Check 7/31/2017	R	-2,226.12
				Payroll Check 7/31/2017		3,208.33
				Payroll Check 7/31/2017		-391.72
				Payroll Check 7/31/2017		-198.91
				Payroll Check 7/31/2017		-46.52
				Payroll Check 7/31/2017		-155.76
				Payroll Check 7/31/2017		-28.88
				Payroll Check 7/31/2017		-160.42
07/28/2017	Expenditure		Robert Palmer	Payroll Check 7/31/2017	R	-1,608.60
				Payroll Check 7/31/2017		2,100.00
				Payroll Check 7/31/2017		-239.11
				Payroll Check 7/31/2017		-130.20
				Payroll Check 7/31/2017		-30.45
				Payroll Check 7/31/2017		-72.74
				Payroll Check 7/31/2017		-18.90
07/28/2017	Expenditure		Ashley Davis	Payroll Check 7/31/2017	R	-1,608.60
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-156.46
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-63.94
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Patrick Clark	Payroll Check 7/31/2017	R	-1,608.60
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-156.46
				Payroll Check 7/31/2017		-124.00
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-63.94
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	R	-2,578.68
				Payroll DES:Tax ID:3516973 INDN:		2,105.74
						472.94
07/28/2017	Expenditure		Vanessa Hernandez	Payroll Check 7/31/2017	R	-1,503.67
				Payroll Check 7/31/2017		2,000.00
				Payroll Check 7/31/2017		-256.30
				Payroll Check 7/31/2017		-124.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 7/31/2017		-29.00
				Payroll Check 7/31/2017		-69.03
				Payroll Check 7/31/2017		-18.00
07/28/2017	Expenditure		Shireen Malek	Payroll Check 7/31/2017	R	-1,743.78
				Payroll Check 7/31/2017		2,244.75
				Payroll Check 7/31/2017		-218.48
				Payroll Check 7/31/2017		-139.17
				Payroll Check 7/31/2017		-32.55
				Payroll Check 7/31/2017		-90.57
				Payroll Check 7/31/2017		-20.20
07/28/2017	Expenditure		Monique Estrella	Payroll Check 7/31/2017	R	-911.90
				Payroll Check 7/31/2017		1,024.95
				Payroll Check 7/31/2017		-25.41
				Payroll Check 7/31/2017		-63.55
				Payroll Check 7/31/2017		-14.86
				Payroll Check 7/31/2017		0.00
				Payroll Check 7/31/2017		-9.23
07/28/2017	Expenditure		Elizabeth Bissett	Payroll Check 7/31/2017	R	-2,059.92
				Payroll Check 7/31/2017		2,544.71
				Payroll Check 7/31/2017		-169.22
				Payroll Check 7/31/2017		-157.78
				Payroll Check 7/31/2017		-36.89
				Payroll Check 7/31/2017		-88.00
				Payroll Check 7/31/2017		-22.90
				Payroll Check 7/31/2017		-10.00
07/28/2017	Expenditure		Taylor Sanchez	Payroll Check 7/31/2017	R	-191.36
				Payroll Check 7/31/2017		209.25
				Payroll Check 7/31/2017		0.00
				Payroll Check 7/31/2017		-12.97
				Payroll Check 7/31/2017		-3.04
				Payroll Check 7/31/2017		0.00
				Payroll Check 7/31/2017		-1.88
07/28/2017	Expenditure		Mark Holley	Payroll Check 7/31/2017	R	-3,795.57
				Payroll Check 7/31/2017		5,933.00
				Payroll Check 7/31/2017		-1,090.58
				Payroll Check 7/31/2017		-361.96
				Payroll Check 7/31/2017		-84.65
				Payroll Check 7/31/2017		-331.08
				Payroll Check 7/31/2017		-52.54
				Payroll Check 7/31/2017		-94.97
				Payroll Check 7/31/2017		-296.65
				Payroll Check 7/31/2017 - Employee Mileage Stipend		175.00
07/28/2017	Expenditure		Catherine Pollock	Payroll Check 7/31/2017	R	-1,514.04
				Payroll Check 7/31/2017		2,100.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 7/31/2017		-323.49
				Payroll Check 7/31/2017		-130.20
				Payroll Check 7/31/2017		-30.45
				Payroll Check 7/31/2017		-82.92
				Payroll Check 7/31/2017		-18.90
07/28/2017	Expenditure		Jessica Venezia	Payroll Check 6/30/2017	R	-4,258.25
				Payroll Check 7/31/2017		6,362.25
				Payroll Check 7/31/2017		-1,027.96
				Payroll Check 7/31/2017		-395.86
				Payroll Check 7/31/2017		-92.58
				Payroll Check 7/31/2017		-479.31
				Payroll Check 7/31/2017		-57.47
				Payroll Check 7/31/2017		-81.67
				Payroll Check 7/31/2017		104.17
				Payroll Check 7/31/2017 - Employee Mileage Stipend		250.00
				Payroll Check 7/31/2017		-323.32
07/31/2017	Expenditure		Southern California Edison	SO CALIF EDISON DES:PAYMENTS ID:	R	-621.06
				SO CALIF EDISON DES:PAYMENTS ID:		621.06
07/31/2017	Expenditure		Payroll	IRS DES:USATAXPYMT ID:2277612660	R	-14,281.99
				IRS DES:USATAXPYMT ID:2277612660		14,281.99
08/01/2017	Expenditure		Payroll	Payroll Service DES:Fee ID:35169	C	-87.00
				Payroll Service DES:Fee ID:35169		87.00
08/02/2017	Bill Payment (Check)	1542	Acton Agua Dulce School District		C	-6,032.00
						-6,032.00
08/02/2017	Bill Payment (Check)	1543	Christy White & Associates		C	-1,000.00
						-1,000.00
08/02/2017	Bill Payment (Check)	1544	Pitney Bowes		C	-316.53
						-316.53
08/02/2017	Bill Payment (Check)	1545	Accrediting Commission For Schools		C	-1,680.00
						-1,680.00
08/02/2017	Bill Payment (Check)	1546	UMB Bank fbo Plan Member		C	-3,470.41
						-3,470.41
08/02/2017	Bill Payment (Check)	1547	Dehesa Elementary School		C	-23,856.73

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			District			-23,856.73
08/02/2017	Expenditure		Google	CHECKCARD 0802 GOOGLE *SVCSAPPS_	C	-237.07
				CHECKCARD 0802 GOOGLE *SVCSAPPS_		237.07
08/03/2017	Expenditure		Anthem Blue Cross	ANTHEM BLUE I01O DES:CORP PYMT I	C	-1,807.56
				ANTHEM BLUE I01O DES:CORP PYMT I		1,807.56
08/03/2017	Expenditure		PDFCrowd	CHECKCARD 0802 PAYPAL *PDFCROWD	C	-0.87
				CHECKCARD 0802 PAYPAL *PDFCROWD		0.87
08/03/2017	Expenditure		PDFCrowd	CHECKCARD 0802 PAYPAL *PDFCROWD	C	-29.00
				CHECKCARD 0802 PAYPAL *PDFCROWD		29.00
08/03/2017	Expenditure		Vivint	CHECK ORDER00318 DES:FEE ID:1AVN	C	-99.00
				CHECK ORDER00318 DES:FEE ID:1AVN		99.00
08/07/2017	Expenditure		Adobe	CHECKCARD 0803 ADOBE *CREATIVE C	C	-29.99
				CHECKCARD 0803 ADOBE *CREATIVE C		29.99
08/09/2017	Bill Payment (Check)	1548	Redevelopment Opportunities I, LP		C	-6,930.00
						-6,930.00
08/09/2017	Bill Payment (Check)	1549	Creative Back Office		C	-5,625.00
						-5,625.00
08/09/2017	Bill Payment (Check)	1550	Sammy's Janitorial Cleaning		C	-580.00
						-580.00
08/09/2017	Expenditure		Pitney Bowes	PITNEY BOWES DES:PITNEY1 ID:0018	C	-133.09
				PITNEY BOWES DES:PITNEY1 ID:0018		133.09
08/09/2017	Expenditure		Pitney Bowes	PITNEY BOWES DES:PITNEY1 ID:0018	C	-10.39
				PITNEY BOWES DES:PITNEY1 ID:0018		10.39

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/09/2017	Expenditure		Pitney Bowes	PITNEY BOWES DES:PITNEY3 ID:8000	C	-267.95
				PITNEY BOWES DES:PITNEY3 ID:8000		267.95
08/09/2017	Expenditure		Pitney Bowes	PITNEY BOWES DES:PITNEY1 ID:0018	C	-173.05
				PITNEY BOWES DES:PITNEY1 ID:0018		173.05
08/14/2017	Expenditure		Robert Palmer	Payroll Check 8/15/2017	C	-704.88
				Payroll Check 8/15/2017		812.50
				Payroll Check 8/15/2017		-37.92
				Payroll Check 8/15/2017		-50.37
				Payroll Check 8/15/2017		-11.78
				Payroll Check 8/15/2017		-0.24
				Payroll Check 8/15/2017		-7.31
08/14/2017	Expenditure		Elizabeth Bissett	Payroll Check 8/15/2017	C	-2,300.64
				Payroll Check 8/15/2017		3,144.71
				Payroll Check 8/15/2017		-235.11
				Payroll Check 8/15/2017		-191.27
				Payroll Check 8/15/2017		-44.74
				Payroll Check 8/15/2017		-128.21
				Payroll Check 8/15/2017		-27.77
				Payroll Check 8/15/2017		-157.24
				Payroll Check 8/15/2017		-59.73
08/14/2017	Expenditure		Taylor Sanchez	Payroll Check 8/15/2017	C	-719.02
				Payroll Check 8/15/2017		830.93
				Payroll Check 8/15/2017		-40.21
				Payroll Check 8/15/2017		-51.52
				Payroll Check 8/15/2017		-12.05
				Payroll Check 8/15/2017		-0.65
				Payroll Check 8/15/2017		-7.48
08/14/2017	Expenditure		Ashley Davis	Payroll Check 8/15/2017	C	-2,077.34
				Payroll Check 8/15/2017		2,700.00
				Payroll Check 8/15/2017		-261.46
				Payroll Check 8/15/2017		-167.40
				Payroll Check 8/15/2017		-39.15
				Payroll Check 8/15/2017		-130.35
				Payroll Check 8/15/2017		-24.30
08/14/2017	Expenditure		Dennis Holley	Payroll Check 8/15/2017	C	-1,940.24
				Payroll Check 8/15/2017		2,400.00
				Payroll Check 8/15/2017		-216.46
				Payroll Check 8/15/2017		-148.80
				Payroll Check 8/15/2017		-34.80
				Payroll Check 8/15/2017		-38.10
				Payroll Check 8/15/2017		-21.60

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/14/2017	Expenditure		Catherine Pollock	Payroll Check 8/15/2017	C	-927.06
				Payroll Check 8/15/2017		1,200.00
				Payroll Check 8/15/2017		-146.20
				Payroll Check 8/15/2017		-74.40
				Payroll Check 8/15/2017		-17.40
				Payroll Check 8/15/2017		-24.14
				Payroll Check 8/15/2017		-10.80
08/14/2017	Expenditure		Payroll	Payroll Check 8/15/2017	C	-4,424.42
				Payroll Check 8/15/2017		4,424.42
08/14/2017	Expenditure		Vanessa Hernandez	Payroll Check 8/15/2017	C	-1,846.20
				Payroll Check 8/15/2017		2,600.00
				Payroll Check 8/15/2017		-406.30
				Payroll Check 8/15/2017		-161.20
				Payroll Check 8/15/2017		-37.70
				Payroll Check 8/15/2017		-125.20
				Payroll Check 8/15/2017		-23.40
08/14/2017	Expenditure		Veronica Eissa	Payroll Check 8/15/2017	C	-329.22
				Payroll Check 8/15/2017		360.00
				Payroll Check 8/15/2017		0.00
				Payroll Check 8/15/2017		-22.32
				Payroll Check 8/15/2017		-5.22
				Payroll Check 8/15/2017		0.00
				Payroll Check 8/15/2017		-3.24
08/14/2017	Expenditure		Dalton Hunkle	Payroll Check 8/15/2017	C	-2,179.39
				Payroll Check 8/15/2017		2,900.00
				Payroll Check 8/15/2017		-316.77
				Payroll Check 8/15/2017		-179.80
				Payroll Check 8/15/2017		-42.05
				Payroll Check 8/15/2017		-155.89
				Payroll Check 8/15/2017		-26.10
08/14/2017	Expenditure		Steven Bentley	Payroll Check 8/15/2017	C	-2,427.20
				Payroll Check 8/15/2017		3,708.33
				Payroll Check 8/15/2017		-482.08
				Payroll Check 8/15/2017		-222.88
				Payroll Check 8/15/2017		-52.12
				Payroll Check 8/15/2017		-192.74
				Payroll Check 8/15/2017		-32.35
				Payroll Check 8/15/2017		-185.42
				Payroll Check 8/15/2017		-113.54
08/14/2017	Expenditure		Colleen Lindsay	Payroll Check 8/15/2017	C	-1,503.67
				Payroll Check 8/15/2017		2,000.00
				Payroll Check 8/15/2017		-256.30
				Payroll Check 8/15/2017		-124.00
				Payroll Check 8/15/2017		-29.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 8/15/2017		-69.03
				Payroll Check 8/15/2017		-18.00
08/14/2017	Expenditure		Payroll	Payroll Check 8/15/2017	C	-3,006.87
				Payroll Check 8/15/2017		2,505.11
				Payroll Check 8/15/2017		501.76
08/14/2017	Expenditure		Mark Holley	Payroll Check 8/15/2017	C	-3,795.72
				Payroll Check 8/15/2017		5,933.00
				Payroll Check 8/15/2017		-1,090.66
				Payroll Check 8/15/2017		-361.98
				Payroll Check 8/15/2017		-84.66
				Payroll Check 8/15/2017		-331.11
				Payroll Check 8/15/2017		-52.55
				Payroll Check 8/15/2017		-94.67
				Payroll Check 8/15/2017		-296.65
				Payroll Check 8/15/2017 - Employee Mileage Stipend		175.00
08/14/2017	Expenditure		Michael Clark	Payroll Check 8/15/2017	C	-2,329.09
				Payroll Check 8/15/2017		3,166.67
				Payroll Check 8/15/2017		-268.93
				Payroll Check 8/15/2017		-190.77
				Payroll Check 8/15/2017		-44.61
				Payroll Check 8/15/2017		-57.49
				Payroll Check 8/15/2017		-27.69
				Payroll Check 8/15/2017		-158.33
				Payroll Check 8/15/2017		-89.76
08/14/2017	Expenditure		Alejandra Bernal	Payroll Check 8/15/2017	C	-1,733.76
				Payroll Check 8/15/2017		2,400.00
				Payroll Check 8/15/2017		-356.30
				Payroll Check 8/15/2017		-148.80
				Payroll Check 8/15/2017		-34.80
				Payroll Check 8/15/2017		-104.74
				Payroll Check 8/15/2017		-21.60
08/14/2017	Expenditure		Richard Krejcir	Payroll Check 8/15/2017	C	-502.97
				Payroll Check 8/15/2017		550.00
				Payroll Check 8/15/2017		0.00
				Payroll Check 8/15/2017		-34.10
				Payroll Check 8/15/2017		-7.98
				Payroll Check 8/15/2017		0.00
				Payroll Check 8/15/2017		-4.95
08/14/2017	Expenditure		Jade Fernandez	Payroll Check 8/15/2017	C	-2,581.67
				Payroll Check 8/15/2017		3,931.88
				Payroll Check 8/15/2017		-676.21
				Payroll Check 8/15/2017		-244.80
				Payroll Check 8/15/2017		-57.25
				Payroll Check 8/15/2017		-252.91



DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 8/15/2017		-35.54
				Payroll Check 8/15/2017		-46.00
				Payroll Check 8/15/2017		-100.00
				Payroll Check 8/15/2017		62.50
08/14/2017	Expenditure		Nicole McClain	Payroll Check 8/15/2017	C	-1,538.90
				Payroll Check 8/15/2017		2,228.00
				Payroll Check 8/15/2017		-275.72
				Payroll Check 8/15/2017		-135.72
				Payroll Check 8/15/2017		-31.75
				Payroll Check 8/15/2017		-75.87
				Payroll Check 8/15/2017		-19.70
				Payroll Check 8/15/2017		-111.40
				Payroll Check 8/15/2017		-38.94
08/14/2017	Expenditure		Shireen Malek	Payroll Check 8/15/2017	C	-1,730.41
				Payroll Check 8/15/2017		2,225.00
				Payroll Check 8/15/2017		-215.52
				Payroll Check 8/15/2017		-137.95
				Payroll Check 8/15/2017		-32.26
				Payroll Check 8/15/2017		-88.83
				Payroll Check 8/15/2017		-20.03
08/14/2017	Expenditure		Jessica Venezia	Payroll Check 8/15/2017	C	-4,528.27
				Payroll Check 8/15/2017		6,362.25
				Payroll Check 8/15/2017		-1,027.96
				Payroll Check 8/15/2017		-395.85
				Payroll Check 8/15/2017		-92.57
				Payroll Check 8/15/2017		-479.31
				Payroll Check 8/15/2017		-57.46
				Payroll Check 8/15/2017		-81.67
				Payroll Check 8/15/2017		104.17
				Payroll Check 8/15/2017 - Employee Mileage Stipend		250.00
				Payroll Check 8/15/2017		-323.32
				Payroll Check 8/15/2017 - Employee Reimbursement for Table Purchase		269.99
08/14/2017	Expenditure		Monique Estrella	Payroll Check 8/15/2017	C	-1,441.24
				Payroll Check 8/15/2017		1,755.05
				Payroll Check 8/15/2017		-128.21
				Payroll Check 8/15/2017		-108.81
				Payroll Check 8/15/2017		-25.45
				Payroll Check 8/15/2017		-35.55
				Payroll Check 8/15/2017		-15.79
08/14/2017	Expenditure		Patrick Clark	Payroll Check 8/15/2017	C	-2,209.78
				Payroll Check 8/15/2017		2,900.00
				Payroll Check 8/15/2017		-291.46
				Payroll Check 8/15/2017		-179.80

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 8/15/2017		-42.05
				Payroll Check 8/15/2017		-150.81
				Payroll Check 8/15/2017		-26.10
08/14/2017	Expenditure		Elim Carpenter	Payroll Check 8/15/2017	C	-1,549.49
				Payroll Check 8/15/2017		2,000.00
				Payroll Check 8/15/2017		-215.57
				Payroll Check 8/15/2017		-124.00
				Payroll Check 8/15/2017		-29.00
				Payroll Check 8/15/2017		-63.94
				Payroll Check 8/15/2017		-18.00
08/14/2017	Check	1295	Ez Jumpers	Check 1295	C	-155.00
				Check 1295		155.00
08/15/2017	Expenditure		Redevelopment Opportunities I, LP	July 2016 Rent - Statement Balance of \$974.38 was allocated on 2015-16 books as it was for accrued CAM expenditures during 2015-16 fiscal year.		0.00
				July 2016 Rent		0.00
08/15/2017	Expenditure		Payroll	IRS DES:USATAXPYMT ID:2277627661	C	-15,475.21
				IRS DES:USATAXPYMT ID:2277627661		15,475.21
08/21/2017	Expenditure		Microsoft	CHECKCARD 0820 MICROSOFT *OFFICE	C	-9.99
				CHECKCARD 0820 MICROSOFT *OFFICE		9.99
08/22/2017	Bill Payment (Check)	1551	CSM Consulting Inc.		C	-2,000.00
						-2,000.00
08/22/2017	Bill Payment (Check)	1552	Momni Cafe			-600.00
						-600.00
08/22/2017	Bill Payment (Check)	1553	City of Murrieta			-5,214.00
						-5,214.00
08/22/2017	Bill Payment (Check)	1554	Edgenuity		C	-5,000.00
						-5,000.00
08/22/2017	Bill Payment (Check)	1555	GLENARCH PC		C	-600.00
						-600.00
08/22/2017	Bill Payment (Check)	1556	Special Education Assistance and Technical Support		C	-1,723.90
						-1,723.90

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/22/2017	Bill Payment (Check)	1557	APA Benefits Inc		C	-63.00
						-63.00
08/22/2017	Bill Payment (Check)	1558	Todd Williams Janitorial		C	-722.00
						-722.00
08/28/2017	Expenditure		Southern California Edison	SO CALIF EDISON DES:PAYMENTS ID:	C	-771.81
				SO CALIF EDISON DES:PAYMENTS ID:		771.81
08/28/2017	Expenditure		Dropbox	CHECKCARD 0827 Dropbox*SM8KXL5YD	C	-99.00
				CHECKCARD 0827 Dropbox*SM8KXL5YD		99.00
08/28/2017	Check	1298	Monique Estrella	Check 1298 - Final Paycheck for Monique Ayala	C	-1,241.28
				Check 1298 - Final Paycheck for Monique Ayala		1,468.80
				Check 1298 - Final Paycheck for Monique Ayala		-85.27
				Check 1298 - Final Paycheck for Monique Ayala		-91.07
				Check 1298 - Final Paycheck for Monique Ayala		-21.30
				Check 1298 - Final Paycheck for Monique Ayala		-16.66
				Check 1298 - Final Paycheck for Monique Ayala		-13.22
08/30/2017	Bill Payment (Check)	1559	Redevelopment Opportunities I, LP		C	-10,326.00
						-10,326.00
08/30/2017	Bill Payment (Check)	1560	Christy White & Associates		C	-100.10
						-100.10
08/30/2017	Bill Payment (Check)	1561	Sammy's Janitorial Cleaning		C	-580.00
						-580.00
08/30/2017	Bill Payment (Check)	1562	City of Arcadia		C	-122.90
						-122.90
08/30/2017	Bill Payment (Check)	1563	Redevelopment Opportunities I, LP		C	-13,321.44
						-13,321.44
08/30/2017	Bill Payment (Check)	1564	Wen Ren LLC			-12,549.28
						-12,549.28
08/30/2017	Bill Payment (Check)	1565	Redevelopment Opportunities I,		C	-6,930.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			LP			-6,930.00
08/30/2017	Expenditure		Dennis Holley	Payroll Check 8/31/2017	C	-2,084.34
				Payroll Check 8/31/2017		2,600.00
				Payroll Check 8/31/2017		-246.46
				Payroll Check 8/31/2017		-161.20
				Payroll Check 8/31/2017		-37.70
				Payroll Check 8/31/2017		-46.90
				Payroll Check 8/31/2017		-23.40
08/30/2017	Expenditure		Jessica Venezia	Payroll Check 8/15/2017	C	-4,258.27
				Payroll Check 8/31/2017		6,362.25
				Payroll Check 8/31/2017		-1,027.96
				Payroll Check 8/31/2017		-395.85
				Payroll Check 8/31/2017		-92.58
				Payroll Check 8/31/2017		-479.31
				Payroll Check 8/31/2017		-57.46
				Payroll Check 8/31/2017		-81.67
				Payroll Check 8/31/2017		104.17
				Payroll Check 8/31/2017 - Employee Mileage Stipend		250.00
				Payroll Check 8/31/2017		-323.32
08/30/2017	Expenditure		Mark Holley	Payroll Check 8/31/2017	C	-3,795.74
				Payroll Check 8/31/2017		5,933.00
				Payroll Check 8/31/2017		-1,090.66
				Payroll Check 8/31/2017		-361.98
				Payroll Check 8/31/2017		-84.65
				Payroll Check 8/31/2017		-331.11
				Payroll Check 8/31/2017		-52.54
				Payroll Check 8/31/2017		-94.67
				Payroll Check 8/31/2017		-296.65
				Payroll Check 8/31/2017 - Employee Mileage Stipend		175.00
08/30/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	C	-1,932.75
				Payroll DES:Tax ID:3516973 INDN:		1,594.91
				Payroll DES:Tax ID:3516973 INDN:		337.84
08/30/2017	Expenditure		Richard Krejcir	Payroll Check 8/31/2017	C	-640.15
				Payroll Check 8/31/2017		700.00
				Payroll Check 8/31/2017		0.00
				Payroll Check 8/31/2017		-43.40
				Payroll Check 8/31/2017		-10.15
				Payroll Check 8/31/2017		0.00
				Payroll Check 8/31/2017		-6.30
08/30/2017	Expenditure		Suzanne Fernandez	Payroll Check 8/31/2017	C	-2,300.59

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 8/31/2017		3,431.88
				Payroll Check 8/31/2017		-551.21
				Payroll Check 8/31/2017		-213.79
				Payroll Check 8/31/2017		-50.00
				Payroll Check 8/31/2017		-201.76
				Payroll Check 8/31/2017		-31.03
				Payroll Check 8/31/2017		-46.00
				Payroll Check 8/31/2017		62.50
				Payroll Check 8/31/2017		-100.00
08/30/2017	Expenditure		Veronica Eissa	Payroll Check 8/31/2017 - Expense Reimbursement	C	-48.94
				Payroll Check 8/31/2017 - Expense Reimbursement		48.94
08/30/2017	Expenditure		Payroll	Payroll DES:Tax ID:3516973 INDN:	C	-237.79
				Payroll DES:Tax ID:3516973 INDN:		237.79
08/30/2017	Expenditure		Nicole McClain	Payroll Check 8/31/2017	C	-1,141.27
				Payroll Check 8/31/2017		1,584.00
				Payroll Check 8/31/2017		-160.76
				Payroll Check 8/31/2017		-95.80
				Payroll Check 8/31/2017		-22.40
				Payroll Check 8/31/2017		-31.72
				Payroll Check 8/31/2017		-13.91
				Payroll Check 8/31/2017		-79.20
				Payroll Check 8/31/2017		-38.94
08/30/2017	Expenditure		Steven Bentley	Payroll Check 8/31/2017	C	-2,162.27
				Payroll Check 8/31/2017		3,208.33
				Payroll Check 8/31/2017		-363.33
				Payroll Check 8/31/2017		-191.88
				Payroll Check 8/31/2017		-44.88
				Payroll Check 8/31/2017		-144.15
				Payroll Check 8/31/2017		-27.86
				Payroll Check 8/31/2017		-160.42
				Payroll Check 8/31/2017		-113.54
08/30/2017	Expenditure		Dalton Hunkle	Payroll Check 8/31/2017	C	-1,713.50
				Payroll Check 8/31/2017		2,200.00
				Payroll Check 8/31/2017		-211.77
				Payroll Check 8/31/2017		-136.40
				Payroll Check 8/31/2017		-31.90
				Payroll Check 8/31/2017		-86.63
				Payroll Check 8/31/2017		-19.80
08/30/2017	Expenditure		Patrick Clark	Payroll Check 8/31/2017	C	-1,684.71
				Payroll Check 8/31/2017		2,112.50
				Payroll Check 8/31/2017		-173.33

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll Check 8/31/2017		-130.98
				Payroll Check 8/31/2017		-30.63
				Payroll Check 8/31/2017		-73.84
				Payroll Check 8/31/2017		-19.01
08/30/2017	Expenditure		Elizabeth Bissett	Payroll Check 8/31/2017	C	-1,932.63
				Payroll Check 8/31/2017		2,544.71
				Payroll Check 8/31/2017		-142.67
				Payroll Check 8/31/2017		-154.06
				Payroll Check 8/31/2017		-36.03
				Payroll Check 8/31/2017		-69.99
				Payroll Check 8/31/2017		-22.36
				Payroll Check 8/31/2017		-127.24
				Payroll Check 8/31/2017		-59.73
08/30/2017	Expenditure		Alejandra Bernal	Payroll Check 8/31/2017	C	-1,503.67
				Payroll Check 8/31/2017		2,000.00
				Payroll Check 8/31/2017		-256.30
				Payroll Check 8/31/2017		-124.00
				Payroll Check 8/31/2017		-29.00
				Payroll Check 8/31/2017		-69.03
				Payroll Check 8/31/2017		-18.00
08/30/2017	Expenditure		Michael Clark	Payroll Check 8/31/2017	C	-1,990.64
				Payroll Check 8/31/2017		2,666.67
				Payroll Check 8/31/2017		-197.68
				Payroll Check 8/31/2017		-159.77
				Payroll Check 8/31/2017		-37.37
				Payroll Check 8/31/2017		-34.93
				Payroll Check 8/31/2017		-23.19
				Payroll Check 8/31/2017		-133.33
				Payroll Check 8/31/2017		-89.76
08/30/2017	Expenditure		Taylor Sanchez	Payroll Check 8/31/2017	C	-904.57
				Payroll Check 8/31/2017		1,084.39
				Payroll Check 8/31/2017		-78.23
				Payroll Check 8/31/2017		-67.23
				Payroll Check 8/31/2017		-15.72
				Payroll Check 8/31/2017		-8.88
				Payroll Check 8/31/2017		-9.76
08/31/2017	Expenditure		Payroll	IRS DES:USATAXPYMT ID:2277643660	C	-10,329.07
				IRS DES:USATAXPYMT ID:2277643660		10,329.07