

AGENDA

Method Schools Regular Meeting of the Board of Directors

Tuesday March 12th 2019 6:00 PM

24620 Jefferson Ave, Murrieta, California

Call In Number: 515-739-1015 Meeting ID: 883-383-017 Host:3975

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Method Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and “Request to Speak” forms are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

2. **Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. **Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your “Request to Speak”. You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. **Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at gvargas@methodschools.org by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

1.0 CALL TO ORDER

6:02pm

2.0 ROLL CALL

- A. Board Members present: Shannon Clark, Carolyn Andrews, Gloria Vargas, Steve Dorsey
- B. Board Members absent: Tyler Roberts
- C. Staff: Jessica Spallino, Mark Holley, Tracy Robertson, Cory Cavanagh

3.0 PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

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No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

4.0 REPORTS

4.1 Marketing Update

4.1.1 – Enrollment Update

4.2 Staffing Update

Recruiting two new teachers in LA area as well as PE instructional aide to support growing athletics program.

4.3 Product Update

4.3.1 – SmartFox Update- SmartFox demonstration to be presented at June meeting

5.0 ACTION ITEMS

5.1 **2018-19 2nd Interim Reports (A)** The Board will be asked to approve the 2018-19 1st Interims Reports for Method School (#1617) and Method LA (#1698)

Cory shared that reports show growth in track B for Method Schools and Method LA

Motion: Shannon

Second: Gloria

Ayes: 4

Opposed:0

5.2 **2018-19 Auditor Agreement (A)** The Board will be asked to approve the 2018-19 Auditor Agreement for the 2018-19 Year.

Cory explained that this is the same auditing firm as in prior year, and as a standard audit common practice is a once-annual audit.

Motion: Carolyn

Second: Shannon

Ayes: 4

Opposed: 0

5.3 **AdvancedEd Accreditation (A)** The Board will be asked to approve an agreement with AdvancedEd Accreditation and associated costs.

Jessica shared AdvancedEd's elite accreditation intended to help schools continually improve and refine the way we support our students.

Motion: Shannon

Second: Gloria

Ayes: 4

Opposed: 0

5.4 **Modified Attendance Policy (A)** The Board will be asked to approve an updated version of Method's Attendance Policy. Will be voted upon in June meeting.

5.6 **Method Schools External High School Credit & Independent Study Review Policy (A)** The Board will be asked to approve Method's External High School Credit Policy for incoming students and an Independent Study Review Policy.

Motion: Shannon

Second: Gloria

Ayes: 4

Opposed: 0

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5.7 Early Repayment of Method Schools High School (Los Angeles) Revolving Loan Balance (A)

The Board will be asked to approve an early repayment of Method Schools High School (Los Angeles) Charter #1698 revolving loan balance.

Motion: Carolyn

Second: Shannon

Ayes: 4

Opposed: 0

5.8 Updated Safety Plan – Method Los Angeles (A) The Board will be asked to approve an updated Safety Plan for Method Los Angeles.

Motion: Shannon

Second: Gloria

Ayes: 4

Opposed: 0

5.9 Method Schools – Problem Solver Course Outline (A) The Board will be asked to approve an Method Schools Problem Solver Course Outline. Jessica presented course outline which encourages students to think outside the box and provide a more worldly outlook.

Motion: Shannon

Second: Carolyn

Ayes: 4

Opposed: 0

6.0 INFORMATION/DISCUSSION

6.1 Update on AADUSD Petition Renewal for Method Los Angeles (I/ D) - The Board will be presented an update on the Petition Renewal for Method Los Angeles with Acton Agua Dulce Unified School District.

March 14th official submission date with April 11th presentation in Acton

6.2 Board Member Form 700s (I/D) The Board will be presented the annual Form 700s to be filled out and filed with the appropriate county offices.

Due April 2nd

6.3 SmartFox Product Update & Demonstration (I/D) – The Board will be presented with further discussions on SmartFox product updates and shown a demonstration on SmartFox interface and features.

7.0 CONSENT ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

7.1 Approval of Regular Meeting Minutes

7.1.1 December 12th, 2018

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7.2 Warrants for December 2018 – February 2019

Motion: Shannon

Second: Gloria

Ayes: 4

Opposed: 0

8.0 UPCOMING AGENDA ITEMS & METHOD BUSINESS

This is a list of known items that will appear on future agendas:

- April 11th 2019 – Method Presentation at AADUSD
- 2019-20 LCAP Discussion and Survey Results
- 2019-20 LCAP Draft and Approval
- 2019-20 Adopted Budget Draft and Approval

9.0 BOARD MEMBER REPORTS

Individual Board members will report on participation in school events and/or committees, District events, or attendance at special meetings or training/workshops.

10.0 ADJOURNMENT

7:00pm

Next meeting June 5th