

Investment Policy

Business and Noninstructional Operations

Any surplus cash flows held in fund balance and not required for the immediate or short-term operations of the corporation, may be invested as allowed by law for public funds. (Education Code 41015; Government Code 16430, 53601-53609, 53635)

The Governing Board authorizes the corporation's Chief Business Officer (CBO) and Chief Financial Officer (CFO) to invest and reinvest such funds on behalf of the corporation. The Board retains the right to revoke this authority at any time. The CFO shall make regular reports of investment transactions to the Board, CEO, and CBO.

The Board recognizes that the corporation's CBO and CFO have fiduciary responsibility for any funds invested outside the county treasury and are subject to prudent investor standards for investment decisions. As such, they shall coordinate and act with care, skill, prudence, and diligence under the prevailing circumstances, including but not limited to the general economic conditions and the anticipated needs of the corporation. The investment objectives shall be to first safeguard the principal of the funds, then to meet the corporation's liquidity needs and, third, to achieve a return on the funds. (Government Code 53600.3, 53600.5)

The Board recognizes the importance of overseeing investments made with corporation funds, including investments by the county treasurer. The CBO shall work in coordination with the CFO to ensure proper oversight. The CBO/CFO shall keep the Board informed of county policies that guide the investment of these funds.

Annual Statement of Investment Policy:

The corporation's CBO/CFO shall coordinate to annually provide to the Board a statement of the corporation's investment policy and, for corporation surplus funds which are invested with a county treasurer, the county's investment policy.

The annual investment report shall be submitted no later than the end of the first quarter of the year to which it applies.

At a public meeting, the Board shall review this policy and discuss any changes to be made. (Government Code 53646)

Quarterly Investment Reports

The CFO of the corporation shall provide the Board, CEO and CBO with quarterly reports of corporation investments in individual accounts that are \$25,000 or more.

Legal Reference:

EDUCATION CODE

- 41001 Deposit of money in county treasury
- 41002 General fund deposits and exceptions
- 41002.5 Deposit of certain funds in insured institutions
- 41003 Funds received from rental of real property
- 41015 Authorization of and limitation investment of corporation funds
- 41017 Deposit of miscellaneous receipts
- 41018 Disposition of money received
- 42840-42843 Special reserve fund

GOVERNMENT CODE

- 16430 Eligible securities for investment of surplus money
- 17581.5 Mandates contingent upon state funding
- 27000.3 Fiduciary for deposits in county treasury
- 27130-27137 County treasury oversight committees
- 53600-53609 Investment of surplus
- 53630-53686 Deposit of funds, especially:
 - 53635 Local agency funds; deposit or investment
 - 53646 Treasurer reports and statements of investment policy
- 53852.5 Investment term for funds designated for repayment of notes
- 53859.02 Borrowing by local agency

Management Resources:

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS

Local Agency Investment Guidelines, 2002, rev. 2004

WEB SITES

California State Treasurer's Office, California Debt and Investment Advisory Commission:

<http://www.treasurer.ca.gov/cdiac>

Policy:

Adopted:

Board Approval Date: 11/16/2021

