

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Tuesday, November 16, 2021, 6:00 PM**

24620 Jefferson Ave, Murrieta, California

[https://methodschoools.zoom.us/webinar/register/WN\\_zW5VySZXTqu9XneseVTI2A](https://methodschoools.zoom.us/webinar/register/WN_zW5VySZXTqu9XneseVTI2A)

## **Instructions for Presentations to the Board by Parents and Citizens**

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

Agendas and "Submit a Public Comment" forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

**Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item

**Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Public Comment". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

**3. Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

**Americans with Disabilities Act (ADA):** Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at [gvargas@methodschoools.org](mailto:gvargas@methodschoools.org) by noon of the business day preceding the board meeting.

**Translation services:** Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

# **AGENDA**

Method Schools Regular Meeting of the Board of Directors

**1.0 Call to Order:**

**2.0 Roll Call**

**Present:**

**Absent:**

**Method Staff:**

**3.0 Public Communication on Non-Agenda Items**

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**4.0 Reports**

- **CEO:**
  - **Dehesa Oversight 2020-21**
- **CBO:**
  - **Marketing Update**
- **CAO/Director of Student Services**
  - **Student Highlights**

**5.0 Action: Company-wide Performance Bonus**

**Discussion:**

**6.0 Action: Revised BOA Account Signer List- Add Stefanie Bryant**

**Discussion:**

**7.0 Action: BP 3040- Investment Policy**

**Discussion:**

**8.0 Action: El Dorado Charter SELPA Agreement for Participation**

**Discussion:**

**9.0 Action: Revised Complaint Policy**

**Discussion:**

**10.0 Action: Revised Suspension Expulsion Policy**

**Discussion**

**11.0 Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.**

- **Approval of September 21, 2021 Meeting Minutes**
- **Check Register**

**12.0 Information/ Discussion Items:**

- **Acton-Agua Dulce Unaudited Actuals Analysis**
- **Education Effectiveness Funds Block Grant 2021**

# **AGENDA**

Method Schools Regular Meeting of the Board of Directors

**13.0 Upcoming Agenda Items**

- **Action Item: Education Effectiveness Block Grant 2021**

**14.0 Board Member Reports:**

**15.0 Action: Motion to Adjourn the Meeting**



# DEHESA SCHOOL

## COMPUTER SCIENCE IMMERSION ACADEMY

**Board of Trustees**

Karl Becker, 2022  
Cindy K. White, 2022  
Christina Becker, 2022  
Richard White, 2024  
Karen Kirkpatrick, 2024

***“Excellence in Education Since 1876”***

**4612 Dehesa Road  
El Cajon, CA 92019**

**Telephone (619) 444-2161 / Fax (619) 444-2105**

**Superintendent/CBO**

Bradley Johnson

**Principal**

Lali Barhoumi

November 8, 2021

*Via E-mail Only*

[jessica@methodschools.org](mailto:jessica@methodschools.org)

Jessica Spallino, CEO and Co-Founder  
Board of Directors  
Method Schools  
24620 Jefferson Avenue  
Murrieta, CA 92562

**Re: Additional Follow-Up on 2020-2021 Charter Oversight Process**

Dear Ms. Spallino and Members of the Board of Directors:

The Dehesa School District (“District”) has reviewed the responses and supporting documentation provided by Method Schools (“Method”) in response to the District’s August 28, 2021 Follow-Up on the 2020-2021 Charter Oversight Process letter (“August Letter”). There are several findings for which the District requires some additional information or supporting documentation.

As with last year, the District has summarized the additional information and/or documentation that it is requesting from Method in the chart below. Please note that the item numbers below correspond with the item numbers listed in the August Letter.

Item No.	District’s Finding	District’s Request	Method’s Submission	Information Still Required	Deadline
3.	The school continues to have difficulty engaging parents in governance and school decision-making. The Parent	Provide a written summary of the means in which Method’s leadership team will encourage	Method provided the following statement: “Beyond what we have already provided, we have	Submit a written plan to establish a Parent Advisory Committee as set forth in Method’s charter. By	11/30/2021

<b>Item No.</b>	<b>District's Finding</b>	<b>District's Request</b>	<b>Method's Submission</b>	<b>Information Still Required</b>	<b>Deadline</b>
	Advisory Committee described in charter is not currently in place. Although Method is trying to use online parent workshops to develop engagement, these workshops do not currently appear to be oriented toward governance or decision-making.	active, meaningful participation and engagement by parents/guardians.	nothing further to provide regarding this item. We will continue to work on improving parental involvement in the Board/decision making processes moving forward.”  The District acknowledges that Method has taken some steps to increase parental involvement. However, Method still lacks a Parent Advisory Committee, leading Method to be non-compliant with its charter.	establishing a Parent Advisory Committee, Method will become compliant with that aspect of its charter and will increase parental involvement in governance decisions.	
<b>4.</b>	Current Board composition is inconsistent with the bylaws and approved charter. The charter states that parents and community members will participate in governance through Board and School Advisory Board Committee participation, with one seat reserved for a current student's parent. No Board members are parents of Method students.	Develop and implement a plan to ensure Board composition is consistent with Method's bylaws and approved charter and reflects the community's composition.	Method provided the following statement: “Beyond what we have already provided, although we do feel that our Board is reflective of the community we serve, we have nothing further to provide regarding this item.”  Given Method's lack of action in response to this compliance item,	Submit a written plan to ensure Board composition is consistent with approved charter and corporate bylaws. To achieve this, Method may consider filling its next Board vacancy with a parent, establishing a policy requiring all Board members to reside in-state, and/or developing a plan to solicit a wide pool of Board candidates for	<b>12/15/2021</b>

<b>Item No.</b>	<b>District's Finding</b>	<b>District's Request</b>	<b>Method's Submission</b>	<b>Information Still Required</b>	<b>Deadline</b>
	One Board member resides out of state. The Board does not reflect the community.		Method's Board remains inconsistent with its approved charter and corporate bylaws.	the next election to ensure that the Board reflects the community.	
<b>6.</b>	It is unclear whether all Board members attended annual Brown Act training.	Provide appropriate documentation (e.g., sign-in sheets) showing that all Board members received Brown Act training for 2020.	Method provided the following statement: "All Board members did not attend Brown Act training in the 2020-21 school year, but are planning to attend throughout the 2021-22 school year."	The District intends to follow up on this during the 2021-2022 school year to ensure all Board members undergo Brown Act training.	<b>N/A</b>
<b>8.</b>	There is no evidence of efforts to solicit input on Method's governance and operations from the community served.	Provide a written summary of the means in which Method's leadership team will encourage active, meaningful participation and engagement by members of the community.	Method provided the following statement: "Beyond focus groups for our LCAPs, frequent parent/student surveys requesting feedback on operations, academics, etc. that are already in place, we will continue to look for methods for more community involvement and input in governance and operations."  The District finds this response	Provide a written summary of the means in which Method's leadership team will encourage active, meaningful participation and engagement by members of the community.	<b>11/30/2021</b>

<b>Item No.</b>	<b>District's Finding</b>	<b>District's Request</b>	<b>Method's Submission</b>	<b>Information Still Required</b>	<b>Deadline</b>
			insufficient and is concerned that Method is not taking the issues surrounding parental involvement in the charter school's governance seriously.		
<b>10.</b>	Suspension/Expulsion Policy has not been updated since 2015 to address new legal requirements. Discipline procedures in handbook describe neither the process nor infractions and includes removal from program for "non-compliance" without due process.	Update student disciplinary policies and procedures to address legal requirements set forth in Education Code section 47605(c)(5)(J), including due process requirements prior to involuntary removal of students.	<p>Method provided that its suspension and expulsion policy was updated on June 8, 2021.</p> <p>The policy provides that Method adheres to the suspension and expulsion guidelines established by Education Code section 48900 and provides detailed due process procedures for an expulsion hearing; however, Education Code section 47605(c)(5)(J) provides that there must be procedures for suspensions of fewer than 10 days and for suspensions for</p>	Update the suspension/expulsion policy to separately address suspensions of less than and more than 10 days. The policy must also include a statement affirming that no student shall be involuntarily removed from the charter school unless and until Method satisfies the applicable procedures in Education Code section 47605(c)(5)(J)(iii).	<b>12/15/2021</b>

Item No.	District's Finding	District's Request	Method's Submission	Information Still Required	Deadline
			<p>more than 10 days. That distinction is not clear in the policy. The policy also does not include the procedures required under section 47605(c)(5)(J)(iii) concerning involuntary removal.</p> <p>Note: Method's Annual Notice includes a statement regarding involuntary removal. However, this should be mirrored in Method's discipline policy.</p>		
12.	Board has not updated its safety plan to include all legal requirements applicable to charter schools, which should be completed by March 1st each year.	Update the school safety plan and provide documentation reflecting Board approval of the update.	<p>Method stated: "Our revised safety plan was Board approved on June 8th, 2021."</p> <p>Method submitted its School Safety Plan. It includes most of the requirements set forth in the Education Code. However, the plan does not include</p>	Review and revise the school safety plan and affirm compliance with all requirements of the Education Code applicable to charter schools. To the extent that certain requirements do not apply to Method as a nonclassroom-based program, please indicate as such.	12/15/2021



Item No.	District's Finding	District's Request	Method's Submission	Information Still Required	Deadline
			<p>disaster procedures with adaptations for pupils with disabilities, that drills/drop procedure practices are held each quarter, or that staff are trained in the procedures (section 32282(a)(2)(B)); a procedure to allow a public agency to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or emergencies (section 32282(a)(2)(B)(ii); or a comprehensive discrimination and harassment policy that includes hate crime reporting; (section 32282(a)(2)(E)). Method should re-evaluate its school safety plan to ensure all applicable Education Code requirements are met.</p>		

<b>Item No.</b>	<b>District's Finding</b>	<b>District's Request</b>	<b>Method's Submission</b>	<b>Information Still Required</b>	<b>Deadline</b>
<b>15.</b>	Method is compliant with the MOU in all governance-related areas except for posting some Board policies.	Submit evidence reflecting the posting of Board policies.	Method stated that its Board policies were located on its website and included a link to its Document Center. However, the policies could not be located.	Provide a link to Method's Board policies and ensure that they are easily accessible to the public.	<b>11/30/2021</b>
<b>16.</b>	Complaint policy that allows for students, parents, and staff to submit complaints does not include a role for the Board.	Update complaint policy to specify that complaints may be appealed to the Board.	Method stated that its complaint policy was updated during the 2020-21 school year and approved by the Board on June 8. However, upon review, the complaint policy still does not appear to identify the role of the Board, except to serve as the compliance officer in circumstances where the complaint is against the CEO; it speaks generally about "Method Schools" but does not address whether that role includes the Board.	Update complaint policy to clearly identify the role of the Board in this process.	<b>11/30/2021</b>
<b>17.</b>	At least one employee has not completed required TB testing.	Submit written affirmation that all employees have completed required TB testing.	Method provided that "Method still has one employee missing the TB test and will ensure all are	Identify specifically when this compliance item will be satisfied and certify that this employee has met	<b>11/30/2021</b>

<b>Item No.</b>	<b>District's Finding</b>	<b>District's Request</b>	<b>Method's Submission</b>	<b>Information Still Required</b>	<b>Deadline</b>
			completed and up to date for the 2021-22 school year.”	the requirement.	
<b>20.</b>	SBAC and Dashboard Data indicate that testing percentages are below the state-required percentage levels.	Provide and implement a written plan to support all student subgroups in meeting the renewal requirements set forth in Education Code section 47607. Also address the means by which Method will improve CTE percentages and graduation rates.	<p>Method addressed each concern in a narrative response.</p> <p>Method has implemented an “enhanced focus on measurements of academic performance” for the 2021-2022 school year, is continuing to develop a focused-curriculum that is relevant to the larger ethnic subgroups in the school, and has increased the number of special education teachers. Method is using eDynamic to increase CTE pathways; has developed training for students, staff, and parents on the value of CTE; and has adopted SCOIR to assist students in identifying career interests.</p> <p>Method has</p>	Submit a more comprehensive plan that clearly outlines measurable outcomes to address low testing participation, low CTE percentages, and low graduation rates.	<b>12/15/2021</b>

Item No.	District's Finding	District's Request	Method's Submission	Information Still Required	Deadline
			<p>implemented a graduation tracking system, received UC approval on recovery courses, and required summer recovery for students.</p> <p>The District acknowledges that Method appears to be employing different means to improve these indicators, but there is not much by way of setting goals for increasing those percentages or for tracking progress.</p>		

Should Method require an extension to any of the deadlines listed above, please submit a written request for an extension at least five (5) business days prior to the stated deadline. The District will endeavor to approve or deny the extension within two (2) business days of receipt.

The District appreciates Method's participation in the District's charter oversight process in an effort to continue fostering a successful and legally-compliant educational program for students.

Should Method have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Bradley J. Johnson  
Superintendent/CBO

## Company-wide Performance Bonus Proposal

- To be paid on December 8<sup>th</sup>, 2021
- 5% for salaried employees with a start date before 8/1/2021
- 3% if on probation, with a chance to earn the additional 2% back by getting off probation before EOY.
- Hourly: \$1,000 flat, regardless of hours and rate
- No bonus for independent contractors who are developers, but instructional-related contractors \$1,000
- Total budget for performance bonus, including related benefits, is **\$300,000**





### **Authorized Signers for School Account**

The following employees are approved by the Board as signers on the Method Schools bank account:

1-Jessica Spallino, CEO

2-Mark Holley, CBO

3-Tracy Robertson, Director of HR

4-Jade Fernandez, Director of Student Services

*Board Approval Date: 3-10-2020*

4-Jana Sosnowski, CAO

*Board Approval Date: 12-8-2020*

5-Stefanie Bryant, CFO

Board Approval Date:

## **Board Policy: 3040**

# **Investment Policy**

### **Business and Noninstructional Operations**

Any surplus cash flows held in fund balance and not required for the immediate or short-term operations of the corporation, may be invested as allowed by law for public funds. (Education Code 41015; Government Code 16430, 53601-53609, 53635)

The Governing Board authorizes the corporation's Chief Business Officer (CBO) and Chief Financial Officer (CFO) to invest and reinvest such funds on behalf of the corporation. The Board retains the right to revoke this authority at any time. The CFO shall make regular reports of investment transactions to the Board, CEO, and CBO.

The Board recognizes that the corporation's CBO and CFO have fiduciary responsibility for any funds invested outside the county treasury and are subject to prudent investor standards for investment decisions. As such, they shall coordinate and act with care, skill, prudence, and diligence under the prevailing circumstances, including but not limited to the general economic conditions and the anticipated needs of the corporation. The investment objectives shall be to first safeguard the principal of the funds, then to meet the corporation's liquidity needs and, third, to achieve a return on the funds. (Government Code 53600.3, 53600.5)

The Board recognizes the importance of overseeing investments made with corporation funds, including investments by the county treasurer. The CBO shall work in coordination with the CFO to ensure proper oversight. The CBO/CFO shall keep the Board informed of county policies that guide the investment of these funds.

### **Annual Statement of Investment Policy:**

The corporation's CBO/CFO shall coordinate to annually provide to the Board a statement of the corporation's investment policy and, for corporation surplus funds which are invested with a county treasurer, the county's investment policy.

The annual investment report shall be submitted no later than the end of the first quarter of the year to which it applies.

At a public meeting, the Board shall review this policy and discuss any changes to be made. (Government Code 53646)

### **Quarterly Investment Reports**

The CFO of the corporation shall provide the Board, CEO and CBO with quarterly reports of corporation investments in individual accounts that are \$25,000 or more.



Legal Reference:

EDUCATION CODE

- 41001 Deposit of money in county treasury
- 41002 General fund deposits and exceptions
- 41002.5 Deposit of certain funds in insured institutions
- 41003 Funds received from rental of real property
- 41015 Authorization of and limitation investment of corporation funds
- 41017 Deposit of miscellaneous receipts
- 41018 Disposition of money received
- 42840-42843 Special reserve fund

GOVERNMENT CODE

- 16430 Eligible securities for investment of surplus money
- 17581.5 Mandates contingent upon state funding
- 27000.3 Fiduciary for deposits in county treasury
- 27130-27137 County treasury oversight committees
- 53600-53609 Investment of surplus
- 53630-53686 Deposit of funds, especially:
  - 53635 Local agency funds; deposit or investment
  - 53646 Treasurer reports and statements of investment policy
- 53852.5 Investment term for funds designated for repayment of notes
- 53859.02 Borrowing by local agency

Management Resources:

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS

Local Agency Investment Guidelines, 2002, rev. 2004

WEB SITES

California State Treasurer's Office, California Debt and Investment Advisory Commission:

<http://www.treasurer.ca.gov/cdiac>

Policy:

Adopted:







## AGREEMENT FOR PARTICIPATION

### EL DORADO CHARTER SELPA

This Agreement for Participation ("Agreement") is entered into by and between the El Dorado Charter SELPA ("SELPA"), the El Dorado County Office of Education ("EDCOE"), and \_\_\_\_\_ ("LEA"), a California public charter school, collectively referred to as the "Parties."

### **RECITALS**

WHEREAS, each special educational local plan area is required to administer local plans submitted pursuant to Education Code section 56205 et seq., administer the allocation of funds pursuant to Education Code section 56836 et seq., and ensure that it has in effect policies, procedures, and programs that are consistent with state laws, regulations, and policies governing certain aspects of special education;

WHEREAS, a charter school that is deemed a local educational agency for purposes of special education is required to participate in an approved local plan pursuant to Education Code section 56195.1(f);

WHEREAS, LEA is a charter school that is deemed a local educational agency for purposes of special education pursuant to Education Code section 47641 and is responsible for complying with all provisions of the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) and implementing regulations as they relate to local educational agencies;

WHEREAS, the SELPA as authorized by the California State Board of Education serves as the special educational local plan area for California charter schools deemed local educational agencies pursuant to Education Code section 47641 that have successfully completed the SELPA membership process and have signed this Agreement for Participation ("Agreement");

WHEREAS, EDCOE is designated in the local plan as the "responsible local agency" for the SELPA, which means the administrative entity, the duties of which shall include, but are not limited to, receiving and distributing state and federal special education funds pursuant to the allocation plan, providing administrative support, and coordinating implementation of the plan;

WHEREAS, the actions and decisions of the parties are guided by the values of:

1. Commitment – maintaining high standards for performance in student achievement, operations, governance and finance;
2. Integrity – adherence to moral and ethical principles in all aspects of the work;
3. Fairness – impartial and just treatment of all stakeholders;
4. Partnership – collaborative decision making and accountability;
5. Knowledge – understanding of charter school law and practice; and
6. Transparency- access to the information, decisions, and actions of the organization;

WHEREAS, the purpose of this agreement is to set forth the various responsibilities of LEA, EDCOE, and SELPA to ensure that all charter pupils with exceptional needs within the SELPA receive appropriate special education programs.



NOW, THEREFORE, IT IS HEREBY AGREED between the parties hereto as follows:

## **1. SHARED COMMITMENTS**

- 1.1. Resource Allocation. Parties shall demonstrate commitment to the promises set forth in this Agreement by allocating appropriate resources.
- 1.2. Standard of Conduct. Parties, at all times, shall conduct themselves in such a manner as to act in the best interests of all other SELPA members. The LEA shall not engage in any activity or enterprise which would tend to injure or expose the SELPA or any of its members to any significant risk of harm or injury of any kind.
- 1.3. Compliance. All parties to this agreement shall identify and comply with applicable laws, regulations, policies, procedures and generally accepted standards. Each party will address any identified compliance gaps in a responsible and timely fashion.
- 1.4. Continual Improvement. Parties are expected to continually improve by setting performance objectives, executing plans and taking necessary corrective actions for deficiencies identified by any and all internal and/or external assessments.
- 1.5. Accuracy of Business Records. Parties shall ensure that any and all financial books and records conform to generally accepted accounting principles and state reporting requirements. Records must be accurate in all material respects. Records must be legible, transparent, and reflect actual transactions and payments and be open to inspection by the other party upon a reasonable request.
- 1.6. Accuracy of Student Records. Parties shall ensure that any and all student records conform to prescribed formats. Records must be legible, transparent, reflect actual transactions and payments, and be accurate in all material respects. Records must be open to inspection and review by other parties with legitimate educational interest upon a request.
- 1.7. Documentation. Parties shall maintain documentation necessary to demonstrate compliance with this Agreement and compliance with applicable state and federal statutes and regulations.
- 1.8. Local and Allocation Plans. Parties agree to the provisions of the Local and Allocation Plans as updated and approved by the CEO Council.
- 1.9. Provision of Free and Appropriate Public Education. The LEA is solely responsible for the provision of special education programs and services to eligible students enrolled in the LEA. The Parties understand and agree that the SELPA or EDCOE shall have no responsibility for the operation of any direct educational program or service of any kind, that the SELPA has no duty or authority to provide FAPE to individual students, and that the SELPA has no duty or authority to make decisions regarding the educational programming of students enrolled in the LEA.



## 2. **LEA/ORGANIZATIONAL PARTNER RESPONSIBILITIES**

- 2.1 **Programs and Services.** The LEA is solely and exclusively responsible for the following mandated activities in order to operate its special education programs and services for students enrolled in the LEA. As such, the LEA shall:
- 2.1.1. Select, employ, compensate, and determine the duties of, or establish appropriate contracts for the provision of, special education teachers, instructional aides, and other personnel as required to conduct the program specified in the Local Plan, and in compliance with state and federal mandates.
  - 2.1.2. Conduct and/or contract those programs operated by the LEA in conformance with the Local Plan and the state and federal mandates.
  - 2.1.3. Organize and administer the activities of the IEP teams, including the selection of the LEA staff and who will serve as members of the IEP team in conformance with Education Code Section 56341 and in compliance with the Local Plan.
  - 2.1.4. Develop and implement program objectives and the evaluation of the program's effectiveness.
  - 2.1.5. Communicate with the parents and/or legal guardians of students in conformance with laws, regulations, and the provisions of the Local Plan.
  - 2.1.6. Provide for the documentation and reporting of assessment procedures used for the placement of individuals and the security thereof.
  - 2.1.7. Provide for the continuous review of placements and the assessment procedures employed to ensure their effectiveness and applicability, and ensure the continued implementation and compliance with eligibility criteria.
  - 2.1.8. Provide for the integration of students with disabilities into the general education school programs and provide for evaluating the results of such integration according to specifications of the Local Plan.
  - 2.1.9. Conduct the review of individual placements requested by the parents and/or legal guardians of the student in accordance with the Local Plan.
  - 2.1.10. Prepare and submit all required reports, including reports on student enrollment, program expenditures, and program evaluation.
- 2.2. **Fiscal Responsibilities.** Receive and expend special education funding in accordance with the Charter SELPA Allocation Plan. Organizational Partners affirm that any financial claim made by the SELPA against an LEA that is part of the Organizational Partner's network of LEAs will be honored by the Organization Partner.
- 2.3. **Restricted Funds.** As a condition of membership and participation in the SELPA, LEA warrants and represents that at no time during the term of this Agreement



and LEA's membership and participation in the SELPA shall the LEA, directly or indirectly, provide special education funding for the benefit of a for-profit entity. Unless altered by law, all funding provided through the Charter SELPA shall be treated as a restricted funding source to be expended only for special education or special education services. Nothing contained herein shall be interpreted as prohibiting any LEA from expending funds to contract with a state-certified nonpublic agency/school for the benefit of children served, in accordance with the approved master contract and individual services agreements as provided for in federal and state law.

- 2.4. Audit Report. Annually provide the SELPA with the LEA's annual, independent financial audit report, on or before December 20th each year, unless an extension has been granted by the State Controller's Office, in which case an extension will be granted to the charter as well. LEA further agrees to provide SELPA copies of any and all State Controller's Office communications regarding audit report corrective actions and a corrected audit report, if applicable. Should an LEA be the subject of an investigation by any federal, state, or local agency, including but not limited to the Fiscal Crisis Management and Assistance Team ("FCMAT") arising out of or related to allegations of fiscal mismanagement, failure to meet generally accepted accounting principles, or any violation of a provision of law, the LEA shall immediately notify SELPA and provide the SELPA with a copy of any written correspondence related thereto.
- 2.5. Membership Responsibilities. Adhere to governance structure within SELPA Local Plan and Policies, including designating appropriate representatives to serve on required councils and committees; ensure appropriate LEA representatives attend and participate in SELPA governance meetings as set forth in the Local Plan, Policies and Procedures.
- 2.6. Management Decisions. Consistent with this Agreement, LEA shall have full and exclusive authority and responsibility for classifying employment positions within their LEA. The managerial prerogatives of any participating LEA member shall not be infringed upon by any other participating LEA member except upon mutual consent of an affected LEA member(s), or unless as otherwise set forth. LEA shall not undertake to independently act on behalf of the SELPA or any of its members without express written authorization of the SELPA.
- 2.7. Participation. Ensure appropriate LEA representatives attend and participate in SELPA governance meetings and committees as set forth in the Local Plan, Policies and Procedures.
- 2.8. Reporting Requirements. Submit all required federal, state and SELPA reports and data requests in the prescribed format and at the specified due date. Upon written request by the SELPA, LEA shall provide any requested information, documents, writings, or information of any sort without delay, except as otherwise prohibited by law.
- 2.9. Indemnification and Hold Harmless. To the fullest extent allowed by law, LEA agrees to defend, indemnify, and hold harmless the SELPA and its individual other



members, EDCOE, the El Dorado County Superintendent of Schools, and each of their respective directors, officers, agents, employees, and volunteers (the Indemnified Parties), from any claim or demand, damages, losses or expenses (including, without limitation, reasonable attorney fees) that arise in any manner from an actual or alleged failure by LEA to fulfill one or more of the LEA member's obligations except to the extent that such suit arises from the SELPA, EDCOE, or the El Dorado County Superintendent of Schools' negligence.

### 3. **SELPA DUTIES AND RESPONSIBILITIES**

3.1 Services. In order to accomplish the goals set forth in the Local Plan, SELPA shall provide the following services and activities for the LEA:

- 3.1.1. Receive, compile, and submit required enrollment reports and compute all special education apportionments; receive data from LEA to compile and submit budgets for the programs and monitor the fiscal aspects of the program conducted, and receive the special education apportionments as authorized by applicable law.
- 3.1.2. Maintain SELPA policies and procedures for referring and placing individuals with exceptional needs who are enrolled in the LEA, including the methods and procedures for communication with the parents and/or guardians of the students according to SELPA Local Plan, Policies and Procedures.
- 3.1.3. Coordinate the organization and maintenance of the Special Education Community Advisory Committee ("CAC") to coordinate the implementation of the Local Plan and provide for the attendance of designated members of the SELPA's staff at all regularly scheduled CAC meetings as required by law.
- 3.1.4. Coordinate community resources with those provided by LEA and SELPA, including providing such contractual agreements as may be required.
- 3.1.5. Coordinate state Special Education Accountability Processes.
- 3.1.6. Provide alternative dispute resolution supports and services.
- 3.1.7. Develop interagency referral and placement procedures.
- 3.1.8. Provide regular personnel development training sessions for LEA staff responsible for administering or delivering special education programs and services.
- 3.1.9. Provide the method and forms to enable the LEA to report to the SELPA on student enrollment and program expenditures. Establish and maintain a pupil information system.
- 3.1.10. Provide reasonable and appropriate technical assistance and information to the LEA upon request from LEA administration, including but not limited to:
  1. Evidenced Based Practices;
  2. Program Development and Improvement;



3. Individual cases;
4. State complaints;
5. Requests for due process mediation and hearing; and
6. Appropriate programs and services for specific pupils.

3.1.11. Perform other services reasonable and necessary to the administration and coordination of the Local Plan.

- 3.2. Governance. Organize and maintain the governance structure of the Local Plan, including various committees and councils to monitor the operations of the SELPA and make recommendations for necessary revisions, including, but not limited to, the Local Plan, Allocation Plan and Policies.
- 3.3. Data Reporting. Establish and maintain methods, timelines and forms to submit required federal, state and SELPA reports.
- 3.4. Public Meetings. Schedule public meetings for purposes of governance activities and adopting the Annual Service Plan and Budget Plan.
- 3.5. Fiscal Responsibilities. Receive, distribute, and oversee the expenditure of special education funds in accordance with federal and state regulations and the SELPA Allocation Plan.
- 3.6. Indemnification and Hold Harmless. The SELPA shall be held harmless and indemnify EDCOE and the El Dorado County Superintendent of Schools for any costs of any kind or nature arising out of or related to this agreement other than as specifically contemplated herein, except to the extent that such cost arises from EDCOE and the El Dorado County Superintendent of Schools' negligence.

#### **4. EDCOE DUTIES AND RESPONSIBILITIES**

- 4.1. The Parties understand that EDCOE is designated in the Local Plan as the "responsible local agency" for the SELPA. EDCOE shall receive and distribute state and federal special education funds pursuant to the Allocation Plan, provide administrative support, and coordinate implementation of the Local Plan in accordance with state and federal law.
- 4.2. EDCOE shall not be responsible for any LEA or SELPA obligations or duties of any kind or nature except as explicitly set forth in this agreement.

#### **5. TERMINATION OF THIS AGREEMENT AND PARTICIPATION IN SELPA**

- 5.1. LEA may terminate this Agreement and participation in the SELPA in its sole discretion at the end of the fiscal year next occurring after having provided prior written notice to the SELPA, as follows:
  - 5.1.1. Prior initial written notice of intended termination to the SELPA at least twelve (12) months and one (1) day in advance of date of termination; and
  - 5.1.2. Final written notice of termination to the SELPA no more than six (6) months after the LEA's initial notice of intended termination.
- 5.2. The SELPA may initiate and complete termination of this Agreement and LEA's participation in the SELPA in its sole discretion in accordance with the process and





standards in SELPA Policies. The SELPA will provide prior written notice to the LEA at least twelve (12) months as follows:

- 5.2.1. Prior initial written notice of intended termination to the LEA at least twelve (12) months and one (1) day in advance of date of termination, and
  - 5.2.2. Final written notice of termination to the LEA no more than six (6) months after the SELPA's initial notice of intended termination.
- 5.3. Specifically the timeline and process above does not preclude the SELPA from initiating and completing the termination process in less than 12 months or by June 30 of the year immediately preceding the summary termination, if the member demonstrates:
- 5.3.1. Egregious disregard of state and federal requirements to provide services to students; and/or
  - 5.3.2. Demonstrated systemic and material issues that would cause the SELPA to make a finding of "going concern" based on leadership, programmatic and/or fiscal solvency that would cause SELPA to reasonably believe the SELPA may be harmed by the continued membership of the LEA.

The standards and timeline as determined by the SELPA shall, at a minimum, provide the LEA a reasonable opportunity for prior written notice and an opportunity to be heard by the Membership Appeals Committee.

## **6. DISPUTE RESOLUTION**

Should a dispute arise relating to the responsibility for service provision, governance activities, the distribution of funding, if a party believes that an action taken by the CEO Council will create an undue hardship, or that the action taken exceeds the authority granted to the CEO Council within the Local Plan and/or state or federal statute, the aggrieved party may request a review of the action with the appropriate governing body or CDE as appropriate.

## **7. MUTUAL REPRESENTATIONS**

- 7.1. Authority and Capacity. The Parties have the authority and capacity to enter into this agreement.
- 7.2. Full Disclosure. All information heretofore furnished by the Parties for purposes of or in connection with this Agreement or any transaction contemplated hereby or thereby is true and accurate in all material respects on the date as of which such information is stated.
- 7.3. No Conflicts. Neither party is under any restriction or obligation that may affect the performance of its obligations under this agreement.
- 7.4. Enforceability. This Agreement constitutes a legal, valid, and binding obligation, enforceable against the Parties according to its terms.



## 8. **RESERVATION OF RIGHTS**

The Parties hereto agree that nothing contained in this Agreement or otherwise shall be deemed to have waived or modified any of their rights or remedies under the law.

**This agreement is entered into for the 2022-23 year and, absent a new agreement or termination, continues each year thereafter.**

Executed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

In accordance with SELPA policy, \_\_\_\_\_,

[INSERT Charter LEA Name]

**certifies that this agreement has been approved by the appropriate local board(s).**

### **LEA**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Signature of CEO of Charter LEA**

\_\_\_\_\_  
[PRINT CEO Name, Title]

### **EL DORADO COUNTY OFFICE OF EDUCATION**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ed Manansala, Ed.D., Superintendent  
El Dorado County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ginese Quann, Executive Director  
Charter SELPA  
El Dorado County Office of Education





## **Method Schools Board Policy 1030**

Revised November 2021

### **Universal Complaint Procedure Policy**

The Board of Directors of Method Schools recognizes that it is responsible for complying with applicable laws and regulations governing educational programs.

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by a local educational agency of state laws or regulations governing educational programs, including allegations of unlawful discrimination, harassment, intimidation, and bullying.

This policy outlines Method Schools' UCP and provides a comprehensive approach to resolution on any complaint. A complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation, bullying and charging pupil fees for participation in an educational activity. A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation, bullying and noncompliance with laws relating to pupil fees. If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, Method Schools shall assist the complainant in the filing of the complaint.

A pupil fee is a fee, deposit, or other charge imposed on pupils, or a pupil's parents or guardians, in violation of state codes and constitutional provisions which require educational activities to be provided free of charge to all pupils without regard to their families' ability or willingness to pay fees or request special waivers. Educational activities are those offered by a school, school district, charter school, or county office of education that constitute a fundamental part of education, including, but not limited to, curricular and extracurricular activities.

A pupil fee includes, but is not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
- A security deposit, or other payment, that a pupil is required to make to obtain any school equipment or supplies.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

This document also applies to the filing of complaints which allege unlawful discrimination, harassment, intimidation, and bullying against any protected group as identified under Education Code section 200 and 220 and Government Code section 11135, including those with actual or perceived characteristics such as age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, disability, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance.

The following complaints shall be referred to other agencies for appropriate resolution and are not subject to our UCP process set forth in this document unless these procedures are made applicable by separate interagency agreements:

1. Allegations of child abuse shall be referred to County Dept. of Social Services (DSS), Protective Services Division or appropriate law enforcement
2. Health and safety complaints regarding a Child Development Program shall be referred to Dept. of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities
3. Employment discrimination complaints shall be sent to the State Dept. of Fair Employment and Housing
4. Allegations of fraud shall be referred to the Legal, Audits and Compliance Branch in the California Department of Education.

### **The responsibilities of Method Schools**

Method Schools has the primary responsibility to ensure compliance with applicable state laws and regulations. We shall investigate complaints alleging failure to comply with applicable state laws and regulations and/or alleging discrimination, harassment, intimidation, bullying and charging pupil fees for participation in an educational activity and seek to resolve those complaints in accordance with our UCP procedures.

In regards to complaints of noncompliance with laws relating to pupil fees, if Method Schools finds merit in a complaint a remedy will be provided to all affected pupils, parents and guardians, that, where applicable, will include reasonable efforts by Method Schools to ensure full reimbursement to all affected pupils, parents and guardians. Our UCP policies shall ensure that complainants are protected from retaliation and that the identity of a complainant alleging discrimination, harassment, intimidation, and bullying remain confidential as appropriate.

The person responsible for receiving and investigating complaints and ensuring our compliance with state laws and regulations is:

Method Schools  
ATTN: Jessica Spallino, CEO ([jessica@methodschools.org](mailto:jessica@methodschools.org))  
24620 Jefferson Ave  
Murrieta, CA  
92562

We ensure that the person above, who is responsible for compliance and/or investigations, is knowledgeable about the laws/programs that he/she is assigned to investigate. Complaints of noncompliance with laws relating to pupil fees are filed with a principal of a school.

We shall annually notify in writing our pupils, employees, parents or guardians of our pupils, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties of our UCP process regarding an alleged violation by a local agency or state law or regulations governing educational programs, including allegations of unlawful discrimination, harassment, intimidation, bullying and noncompliance with laws relating to pupil fees. The UCP Annual Notice will be disseminated to all of the six required groups each year and will include information on how to appeal to the CDE. An appeal is a request made in writing to a level higher than the original reviewing level by an aggrieved party requesting reconsideration or a reinvestigation of the lower adjudicating body's decision. Our UCP Annual Notice shall also advise the recipient of any civil law remedies that may be available under state discrimination, harassment, intimidation, and bullying laws, if applicable, and of the appeal pursuant to Education Code section 262.3. Our UCP Annual Notice shall be in English and in the primary language, pursuant to section 48985 of the Education Code, or mode of communication of the recipient of the notice.

A copy of this UCP complaint policies and procedures document shall be available free of charge.

### **Filing a complaint with Method Schools**

Emergency or urgent facilities conditions that pose a threat to the health or safety of pupils or staff, and teacher vacancies or misassignments, and complaints that allege discrimination, harassment, intimidation, and bullying, any individual, public agency or organization may file a written complaint with our district superintendent or his or her designee alleging a matter which, if true, would constitute a violation by our LEA of - or state law or regulation governing a program. A complaint of noncompliance with laws relating to pupil fees may be filed with the principal of a school under the Uniform Complaint Procedures and may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with laws relating to pupil fees.

An investigation of alleged unlawful discrimination, harassment, intimidation, and bullying shall be initiated by filing a complaint no later than six months from the date the alleged discrimination, harassment, intimidation, or bullying occurred, or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, and bullying. The time for filing may be extended in writing by our district superintendent or his or her designee, upon written request by the complainant setting forth the reasons for the extension. The period for filing may be extended by our superintendent or his or her designee for good cause for a period not to exceed 90 calendar days following the expiration of the six-month time period. Our superintendent shall respond immediately upon a receipt of a request for extension.

The complaint shall be filed by one who alleges that he or she has personally suffered unlawful discrimination, harassment, intimidation, and bullying or by one who believes an individual or any specific class of individuals has been subjected to discrimination, harassment, intimidation, and bullying prohibited by this part.

An investigation of a discrimination, harassment, intimidation, and bullying complaint shall be conducted in a manner that protects confidentiality of the parties and maintains the integrity of the process.

In the case that a complaint is filed against the CEO, the compliance officer for that case shall be the President of the Board of Directors

Within 60 calendar days from the date of the receipt of the complaint, we shall conduct and complete an investigation of the complaint in accordance with our UCP policies and procedures and prepare a written Decision; also known as a final report. This time period may be extended by written agreement of the complainant.

The investigation shall include an opportunity for the complainant, or the complainant's representative, or both, to present the complaint(s) and evidence or information leading to evidence to support the allegations of non-compliance with state laws and/or regulations. Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by Method Schools to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We shall issue a Decision based on the evidence. The Decision shall be in writing and sent to the complainant within 60 calendar days from receipt of the complaint by the local educational agency. The Decision should contain:

- (i) the findings of fact based on the evidence gathered,
- (ii) conclusion of law,
- (iii) disposition of the complaint,
- (iv) the rationale for such disposition,
- (v) corrective actions, if any are warranted,
- (vi) notice of the complainant's right to appeal our LEA Decision to the CDE, and (vii) procedures to be followed for initiating an appeal to the CDE.
- (vii) For unlawful discrimination, harassment, intimidation or bullying complaints arising under federal law such complaint may be made at any time to the U.S. Department of Education, Office for Civil Rights

### **Appealing to the Board of Directors**

If a complainant is dissatisfied with the administrative designee's decision he/she may, within five days, file his/her complaint in writing with the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the decision of the compliance officer shall be the Charter's final written decision. If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the Charter's initially receiving the complaint or within an extended time period that has been specified in a written agreement with the complainant.

Nothing in this document shall prohibit anyone involved in the complaint from utilizing alternative methods to resolve the allegations, such as mediation. Nor are we prohibited from resolving complaints prior to the formal filing of a written complaint. Mediation is a problem solving activity whereby a third party assists the parties to the dispute in resolving the complaint.

Method Schools reserves the right to modify locations for receipt of forms as necessary.

## Uniform Complaint Procedure Form

**Last Name:**

**First Name:**

**Student Name (if applicable):**

**Address:**

**Phone:**

**Name of Charter of Alleged Violation:**

**For allegation(s) of noncompliance, please mark list area of concern below:**

---

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please mark the basis of the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

- Age
- Ancestry
- Color
- Disability (Mental or Physical)
- Ethnic Group Identification
- Gender / Gender Expression / Gender Identity
- National Origin
- Race
- Religion
- Sex (Actual or Perceived)
- Sexual Orientation (Actual or Perceived)
- Based on association with a person or group with one or more of these actual or perceived characteristics

**Description of Complaint (attach additional pages if needed):**

Please include all important information such as location, names, dates, who was present, and to whom it was reported that may be helpful to the complaint investigator. Have you discussed your complaint or brought your complaint to any Method Schools personnel? If you have, who have you discussed this with, and what was the result? Please provide copies of any documentation that may be relevant or supportive of your complaint.

**Signature:**

**Date:**





## **Suspension & Expulsion Policy**

### **Method Schools BP 5030**

**Revised November 2021**

In order to promote learning and protect the safety and well-being of all students, Method Schools adheres to the Suspension and Expulsion guidelines established by California Education Code Section 48900. When a student interferes with the learning, safety, and well-being of students, it may be necessary to suspend or expel a student from regular classroom instruction or activity. Method Schools staff shall enforce disciplinary rules and procedures fairly and consistently amongst all students.

No student shall be involuntarily removed from Method Schools unless, and until, Method satisfies all applicable procedures within Ed. Code 47605(c)(5)(J)(iii).

If a Method Schools administrator does recommend expulsion for a specified offense, a student is entitled to a hearing within 30 school days after that determination, unless the student or parents or guardians request in writing that the hearing be postponed. It is important to note that suspension for students in grades kindergarten to grade eight, inclusive, for disruption or defiance (*EC* Section 48900[k]) is prohibited, and expulsion for students in kindergarten to grade twelve, inclusive, is also prohibited.

Upon enrollment of the school, Method Schools' teachers ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension and expulsion.

Pursuant to *EC* Section 48900 paragraphs (v) and (w) Method Schools will encourage other means of correction, rather than suspension or expulsion, be used to bring about proper conduct as part of a Multi- Tiered System of Supports. This Multi-Tiered System of Supports includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, which may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community. This also includes referral to a School Attendance Review Board for students who are habitually insubordinate or disorderly during attendance at school (*EC* Section 48263).

However, in the case that suspension is recommended, at the discretion of school administration the student's suspension may be extended pending expulsion. Pursuant to *EC* 47605(c)(5)(j) If such extended suspension exceeds 10 days, and for any suspension exceeding 10 days, the following procedures must be followed: 1) The Executive Director shall provide timely, written

notice of the charges against the student and an explanation of the student's basic rights; 2) Method Schools will provide a hearing adjudicated by a neutral officer within a reasonable number of days at which the student has a fair opportunity to present testimony, evidence and witnesses and confront and cross-examine adverse witnesses, and at which the pupil has the right to bring legal counsel. At this hearing, it will be determined whether the presence of the student at the School would cause a danger to persons or property or a threat of disrupting the instructional process pending the results of an expulsion hearing.

If the proposed extended suspension is under 10 days, a meeting is held within 5 school days of the student's suspension to extend the suspension. The student and his/her parent/guardian are invited to attend this meeting with the Director of Student Services or his/her designee. The Chief Academic Officer or Chief Executive Officer may also be present.

At this meeting, the offense and the repercussions are discussed. An extension of the suspension may be granted only if the Method's administration has determined, after the meeting, that the presence of the student at the School would cause a danger to persons or property or a threat of disrupting the instructional process. If the student has committed an offense that requires a mandatory expulsion recommendation, this is discussed so that it is understood by all parties. The purpose of the meeting is to decide upon the extension of the suspension order and may be held in conjunction with the initial meeting with the parents after the suspension.

Pursuant to *EC* 48915(c), Method Schools will recommend **mandatory** expulsion in the event that the following acts are committed at school or during a school activity:

1. Firearm
  - a. Possessing firearm when a district employee verified firearm possession and when student did not have prior written permission from a certificated employee which is concurred with by the principal or designee.
  - b. Selling or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance listed in *Health and Safety Code* Section 11053 et. seq.
4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of *EC* 48900 or committing sexual battery as defined in subdivision (n) of 48900.
5. Possession of an explosive.

Pursuant to *EC* Section 48915 (a) an administrator shall **recommend** expulsion for the following violations [except for subsections (c) and (e)] unless the administrator finds that expulsion is inappropriate due to a particular circumstance:

1. Causing serious physical injury to another person, except in self-defense. *EC* Section 48915(a)(1).
2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil. *EC* Section 48915 (a)(2).
3. Possession and/or use of any substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the *Health and Safety Code*, except for the first offense for possession of not more than one avoirdupois ounce of marijuana other than concentrated

cannabis.

4. Robbery or extortion. *EC* Section 48915 (a)(4).
5. Assault or battery, or threat of, on a school employee.

The recommendation for expulsion shall be based on one or both of the following:

1. Other means of correction are not feasible or have repeatedly failed to bring about properconduct.
2. Due to the nature of the act, the presence of the pupil causes a continuing danger to the physicalsafety of the pupil or others [see Section 48915 (b)].

Method Schools will abide by **discretionary** expulsion guidelines pursuant *EC* 48900 in circumstanceswhere acts committed at school or school activity or on the way to and from school or school activity, including:

- a. Inflicted physical injury†
- b. Possessed dangerous objects
- c. Possessed drugs or alcohol (policy determines which offense)
- d. Sold look alike substance representing drugs or alcohol
- e. Committed robbery/extortion
- f. Caused damage to property‡
- g. Committed theft
- h. Used tobacco (policy determines which offense)
- i. Committed obscenity/profanity/vulgarity
- j. Possessed or sold drug paraphernalia
- k. Disrupted or defied school staff
- l. Received stolen property
- m. Possessed imitation firearm
- n. Committed sexual harassment
- o. Harassed, threatened or intimidated a student witness
- p. Sold prescription drug Soma
- q. Committed hazing
- r. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically towarda pupil or school personnel.

The recommendation for expulsion shall be based on one or both of the following:

1. Other means of correction are not feasible or have repeatedly failed to bring about properconduct.
2. Due to the nature of the act, the presence of the pupil causes a continuing danger to the physicalsafety of the pupil or others [see Section 48915 (b)].

† Section 48900 (s) (Statutes of 2001) states a pupil who aids or abets in infliction of physical injury to another, as defined in *Penal Code* 31, may suffer suspension, but not expulsion. However, if a student is adjudged by a court to have caused, attempted to cause, or threatened personal injury, the student may beexpelled.

‡ Section 48900 (t) "school property" includes, but is not limited to, electronic files and databases.

## Hearing & Due Process

Pursuant to *EC* 48918, Method Schools will hold hearings that will include, but are not necessarily limited to, all of the following:



(a) (1) The pupil shall be entitled to a hearing to determine whether the pupil should be expelled. An expulsion hearing shall be held within 30 schooldays after the date the principal or the superintendent of schools determines that the pupil has committed any of the acts enumerated in Section 48900, unless the pupil requests, in writing, that the hearing be postponed. The adopted rules and regulations shall specify that the pupil is entitled to at least one postponement of an expulsion hearing, for a period of not more than 30 calendar days. Any additional postponement may be granted at the discretion of the governing board of the school district.

(2) Within 10 schooldays after the conclusion of the hearing, the governing board of Method Schools shall decide whether to expel the pupil, unless the pupil requests in writing that the decision be postponed.

(3) If the hearing is held by a hearing officer or an administrative panel, or if the governing board of the school district does not meet on a weekly basis, the governing board of the school district shall decide whether to expel the pupil within 40 schooldays after the date of the pupil's removal from his or her school of attendance for the incident for which the recommendation for expulsion is made by the principal or the superintendent of schools, unless the pupil requests in writing that the decision be postponed.

(4) If compliance by the governing board of Method Schools with the time requirements for the conducting of an expulsion hearing under this subdivision is impracticable during the regular school year, the superintendent of schools or the superintendent's designee may, for good cause, extend the time

period for the holding of the expulsion hearing for an additional five schooldays. If compliance by the governing board of the school district with the time requirements for the conducting of an expulsion hearing under this subdivision is impractical due to a summer recess of governing board meetings of more than two weeks, the days during the recess period shall not be counted as schooldays in meeting the time requirements. The days not counted as school days in meeting the time requirements for an expulsion hearing because of a summer recess of governing board meetings shall not exceed 20 schooldays, as defined in subdivision (c) of Section 48925, and unless the pupil requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days before the first day of school for the school year. Reasons for the extension of the time for the hearing shall be included as a part of the record at the time the expulsion hearing is conducted. Upon the commencement of the hearing, all matters shall be pursued and conducted with reasonable diligence and shall be concluded without any unnecessary delay.

(b) Written notice of the hearing shall be forwarded to the pupil at least 10 calendar days before the date of the hearing. The notice shall include all of the following:

(1) The date and place of the hearing.

(2) A statement of the specific facts and charges upon which the proposed expulsion is based.

(3) A copy of the disciplinary rules of Method Schools that relate to the alleged violation.

(4) A notice of the parent, guardian, or pupil's obligation pursuant to subdivision (b) of Section

48915.1.

(5) Notice of the opportunity for the pupil or the pupil's parent or guardian to appear in person or to be represented by legal counsel or by a nonattorney adviser, to inspect and obtain copies of all documents to be used at the hearing, to confront and question all witnesses who testify at the hearing, to question all other evidence presented, and to present oral and documentary evidence on the pupil's behalf, including witnesses. In a hearing in which a pupil is alleged to have committed or attempted to commit a sexual assault as specified in subdivision (n) of Section 48900 or to have committed a sexual battery as defined in subdivision (n) of Section 48900, a complaining witness shall be given five days' notice before being called to testify, and shall be entitled to have up to two adult support persons, including, but not limited to, a parent, guardian, or legal counsel, present during his or her testimony. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential. This subdivision shall not preclude the person presiding over an expulsion hearing from removing a support person whom the presiding person finds is disrupting the hearing. If one or both of the support persons is also a witness, the provisions of Section 868.5 of the Penal Code shall be followed for the hearing. This section does not require a pupil or the pupil's parent or guardian to be represented by legal counsel or by a nonattorney adviser at the hearing.

(A) For purposes of this section, "legal counsel" means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

(B) For purposes of this section, “nonattorney adviser” means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case, and has been selected by the pupil or pupil’s parent or guardian to provide assistance at the hearing.

(c) (1) Notwithstanding Section 35145, the governing board of Method Schools shall conduct a hearing to consider the expulsion of a pupil in a session closed to the public, unless the pupil requests, in writing, at least five days before the date of the hearing, that the hearing be conducted at a public meeting. Regardless of whether the expulsion hearing is conducted in a closed or public session, the governing board of Method Schools may meet in closed session for the purpose of deliberating and determining whether the pupil should be expelled.

(2) If the governing board of the Method Schools or the hearing officer or administrative panel appointed under subdivision (d) to conduct the hearing admits any other person to a closed deliberation session, the parent or guardian of the pupil, the pupil, and the counsel of the pupil also shall be allowed to attend the closed deliberations.

(3) If the hearing is to be conducted at a public meeting, and there is a charge of committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or to commit a sexual battery as defined in subdivision (n) of Section 48900, a complaining witness shall have the right to have his or her testimony heard in a session closed to the public when testifying at a public meeting would threaten serious psychological harm to the complaining witness and there are no alternative procedures to avoid the threatened harm, including, but not limited to, videotaped deposition or contemporaneous examination in another place communicated to the hearing room by means of closed-circuit television.

(d) Instead of conducting an expulsion hearing itself, the governing board of Method Schools may contract with the county hearing officer, or with the Office of Administrative Hearings pursuant to Chapter 14 (commencing with Section 27720) of Part 3 of Division 2 of Title 3 of the Government Code and Section 35207 of this code, for a hearing officer to conduct the hearing. The governing board of Method Schools may also appoint an impartial administrative panel of three or more certificated persons, none of whom is a member of the governing board of Method Schools or employed on the staff of the school in which the pupil is enrolled. The hearing shall be conducted in accordance with all of the procedures established under this section.

(e) Within three school days after the hearing, the hearing officer or administrative panel shall determine whether to recommend the expulsion of the pupil to the governing board of Method Schools. If the hearing officer or administrative panel decides not to recommend expulsion, the expulsion proceedings shall be terminated and the pupil immediately shall be reinstated and permitted to return to the classroom instructional program from which the expulsion referral was made, unless the parent, guardian, or responsible adult of the pupil requests another school placement in writing. Before the placement decision is made by the parent, guardian, or responsible adult, the superintendent of schools or the superintendent’s designee shall consult with Method Schools personnel, including the pupil’s teachers, and the parent, guardian, or responsible adult regarding any other school placement options for the pupil in addition to the option to return to his or her classroom instructional program from which the expulsion referral was made. If the hearing officer or administrative panel finds that the pupil committed any of the acts specified in subdivision (c) of Section 48915, but does not recommend expulsion, the pupil shall be immediately reinstated and may be referred to his or her prior school or another comprehensive school,

or, pursuant to the procedures set forth in Section 48432.5, a continuation school of Method Schools. The decision not to recommend expulsion shall be final.

(f) (1) If the hearing officer or administrative panel recommends expulsion, findings of fact in support of the recommendation shall be prepared and submitted to the governing board of Method Schools. All findings of fact and recommendations shall be based solely on the evidence adduced at the hearing. If the governing board of the Method Schools accepts the recommendation calling for expulsion, acceptance shall be based either upon a review of the findings of fact and recommendations submitted by the hearing officer or panel or upon the results of any supplementary hearing conducted pursuant to this section that the governing board of Method Schools may order.

(2) The decision of the governing board of Method Schools to expel a pupil shall be based upon substantial evidence relevant to the charges adduced at the expulsion hearing or hearings. Except as provided in this section, no evidence to expel shall be based solely upon hearsay evidence. The governing board of Method Schools or the hearing officer or administrative panel may, upon a finding that good cause exists, determine that the disclosure of either the identity of a witness or the testimony of that witness at the hearing, or both, would subject the witness to an unreasonable risk of psychological or physical harm. Upon this determination, the testimony of the witness may be presented at the hearing in the form of sworn declarations that shall be examined only by the governing board of Method Schools or the hearing officer or administrative panel. Copies of these sworn declarations, edited to delete the name and identity of the witness, shall be made available to the pupil.

(g) A record of the hearing shall be made. The record may be maintained by any means, including electronic recording, so long as a reasonably accurate and complete written transcription of the proceedings can be made.

(h) (1) Technical rules of evidence shall not apply to the hearing, but relevant evidence may be admitted and given probative effect only if it is the kind of evidence upon which reasonable persons are accustomed to rely in the conduct of serious affairs. A decision of the governing board of Method Schools to expel shall be supported by substantial evidence showing that the pupil committed any of the acts enumerated in Section 48900.

(2) In hearings that include an allegation of committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or to commit a sexual battery as defined in subdivision (n) of Section 48900, evidence of specific instances, of a complaining witness' prior sexual conduct is to be presumed inadmissible and shall not be heard absent a determination by the person conducting the hearing that extraordinary circumstances exist requiring the evidence be heard. Before the person conducting the hearing makes the determination on whether extraordinary circumstances exist requiring that specific instances of a complaining witness' prior sexual conduct be heard, the complaining witness shall be provided notice and an opportunity to present opposition to the introduction of the evidence. In the hearing on the admissibility of the evidence, the complaining witness shall be entitled to be represented by a parent, guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of the complaining witness is not admissible for any purpose.

(i) (1) Before the hearing has commenced, the governing board of Method Schools issue subpoenas at the request of either the superintendent of schools or the superintendent's designee

or the pupil, for the

personal appearance of percipient witnesses at the hearing. After the hearing has commenced, the governing board of Method Schools or the hearing officer or administrative panel may, upon request of either the county superintendent of schools or the superintendent's designee or the pupil, issue subpoenas. All subpoenas shall be issued in accordance with Sections 1985, 1985.1, and 1985.2 of the Code of Civil Procedure. Enforcement of subpoenas shall be done in accordance with Section 11455.20 of the Government Code.

(2) Any objection raised by the superintendent of schools or the superintendent's designee or the pupil to the issuance of subpoenas may be considered by the governing board of Method Schools in closed session, or in open session, if so requested by the pupil before the meeting. Any decision by the governing board of Method Schools in response to an objection to the issuance of subpoenas shall be final and binding.

(3) If the governing board of Method Schools hearing officer, or administrative panel determines, in accordance with subdivision (f), that a percipient witness would be subject to an unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as provided for in subdivision (f).

(4) Service of process shall be extended to all parts of the state and shall be served in accordance with Section 1987 of the Code of Civil Procedure. All witnesses appearing pursuant to subpoena, other than the parties or officers or employees of the state or any political subdivision of the state, shall receive fees, and all witnesses appearing pursuant to subpoena, except the parties, shall receive mileage in the same

amount and under the same circumstances as prescribed for witnesses in civil actions in a superior court. Fees and mileage shall be paid by the party at whose request the witness is subpoenaed.

(j) Whether an expulsion hearing is conducted by the governing board of Method Schools or before a hearing officer or administrative panel, final action to expel a pupil shall be taken only by the governing board of Method Schools in a public session. Written notice of any decision to expel or to suspend the enforcement of an expulsion order during a period of probation shall be sent by the superintendent of schools or his or her designee to the pupil or the pupil's parent or guardian and shall be accompanied by all of the following:

(1) Notice of the right to appeal the expulsion to the county board of education.

(2) Notice of the education alternative placement to be provided to the pupil during the time of expulsion.

(3) Notice of the obligation of the parent, guardian, or pupil under subdivision (b) of Section 48915.1, upon the pupil's enrollment in a new school, to inform that school district of the pupil's expulsion.

(k) (1) The governing board of Method Schools shall maintain a record of each expulsion, including the cause for the expulsion. Records of expulsions shall be nonprivileged, disclosable public records.

(2) The expulsion order and the causes for the expulsion shall be recorded in the pupil's mandatory interim record and shall be forwarded to any school in which the pupil subsequently

enrolls upon receipt of a request from the admitting school for the pupil's school records.

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
9120-1 Checking						
09/01/2021	Bill Payment (Check)	3926	Carolyn Andrews		R	-350.00
						-350.00
09/01/2021	Bill Payment (Check)	3927	Creative Back Office		R	-8,000.00
						-8,000.00
09/01/2021	Bill Payment (Check)	3928	Gloria Vargas		R	-350.00
						-350.00
09/01/2021	Bill Payment (Check)	3929	Ixl Learning		R	-4,359.00
						-4,359.00
09/01/2021	Bill Payment (Check)	3930	Shannon Clark		R	-350.00
						-350.00
09/01/2021	Bill Payment (Check)	3931	Steve Dorsey		R	-350.00
						-350.00
09/01/2021	Bill Payment (Check)	3932	Tyler Roberts		R	-350.00
						-350.00
09/01/2021	Expenditure				R	-74.00
				PAYROLL SERVICE DES:FEE ID:3516973 INDN:HOLLEY, MARK CO ID:XXXXX45425 CCD		74.00
09/03/2021	Bill Payment (Check)	3933	CliftonLarsonAllen LLP		R	-6,300.00
						-6,300.00
09/03/2021	Bill Payment (Check)	3934	Jennifer Conerly		R	-1,100.00
						-1,100.00
09/03/2021	Bill Payment (Check)	3935	Law Offices of Young, Minney & Corr LLP		R	-252.22
						-252.22
09/03/2021	Bill Payment (Check)	3936	Limitless Fitness Training LLC		R	-7,950.00
						-7,950.00
09/03/2021	Bill Payment (Check)	3937	Louch & Langston Training, LLC ( The W Training Facility )		R	-9,000.00

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-9,000.00
09/03/2021	Bill Payment (Check)	3938	Riverside County Office of Education Center for Teacher Innovation		R	-1,500.00
						-1,500.00
09/03/2021	Bill Payment (Check)	3939	Vision Graphics / SBR Technologies		R	-467.00
						-467.00
09/03/2021	Bill Payment (Check)	3941	Riverside County Office of Education Center for Teacher Innovation		R	-1,500.00
						-1,500.00
09/03/2021	Bill Payment (Check)	3942	UMB Bank - FBO PlanMember Services		R	-18,688.41
						-18,688.41
09/07/2021	Expenditure	Payroll 9/8/21 - McClai	Zenefits	Payroll 9/8/21 - McClain Vacation Pay	R	-4,508.83
				Payroll 9/8/21 - McClain Vacation Pay		7,239.61
				Payroll 9/8/21 - McClain Vacation Pay		-150.00
				Payroll 9/8/21 - McClain Vacation Pay		-3.20
				Payroll 9/8/21 - McClain Vacation Pay		-1,369.11
				Payroll 9/8/21 - McClain Vacation Pay		-448.66
				Payroll 9/8/21 - McClain Vacation Pay		-104.93
				Payroll 9/8/21 - McClain Vacation Pay		-568.04
				Payroll 9/8/21 - McClain Vacation Pay		-86.84
09/07/2021	Expenditure	Payroll 9/8/21 - Lutz	Zenefits	Payroll 9/8/21 - Lutz Vacation Pay	R	-1,514.22
				Payroll 9/8/21 - Lutz Vacation Pay		2,009.92
				Payroll 9/8/21 - Lutz Vacation Pay		-100.50
				Payroll 9/8/21 - Lutz Vacation Pay		-158.09
				Payroll 9/8/21 - Lutz Vacation Pay		-124.62
				Payroll 9/8/21 - Lutz Vacation Pay		-29.14
				Payroll 9/8/21 - Lutz Vacation Pay		-59.23
				Payroll 9/8/21 - Lutz Vacation Pay		-24.12
09/07/2021	Expenditure	Payr 9/8/21 - McCla Tax	Zenefits	Payroll 9/8/21 - McClain Vacation Pay Tax	R	-3,131.17
				Payroll 9/8/21 - McClain Vacation Pay Tax		1,369.11
				Payroll 9/8/21 - McClain Vacation Pay Tax		448.66
				Payroll 9/8/21 - McClain Vacation Pay Tax		448.66



# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll 9/8/21 - McClain Vacation Pay Tax		104.93
				Payroll 9/8/21 - McClain Vacation Pay Tax		104.93
				Payroll 9/8/21 - McClain Vacation Pay Tax		568.04
				Payroll 9/8/21 - McClain Vacation Pay Tax		86.84
09/07/2021	Expenditure	Payr 9/8/21- Lutz Tax	Zenefits	Payroll 9/8/21 - Lutz Vacation Pay Tax	R	-548.96
				Payroll 9/8/21 - Lutz Vacation Pay Tax		158.09
				Payroll 9/8/21 - Lutz Vacation Pay Tax		124.62
				Payroll 9/8/21 - Lutz Vacation Pay Tax		124.62
				Payroll 9/8/21 - Lutz Vacation Pay Tax		29.14
				Payroll 9/8/21 - Lutz Vacation Pay Tax		29.14
				Payroll 9/8/21 - Lutz Vacation Pay Tax		59.23
				Payroll 9/8/21 - Lutz Vacation Pay Tax		24.12
09/07/2021	Expenditure		Adobe		R	-29.99
				CHECKCARD 0904 ADOBE CREATIVE CLOUD 536-6000 CA 24943001247700525892721 RECURRING 5734 XXXXXXXXXXXXX3561	408- CKCD	29.99
09/08/2021	Expenditure		UPWorkEscrow		R	-11,479.66
				Upwork Escrow In DES:EDI PYMNTS ID:ACH411074690 INDN:Jessica Spallino CO ID:XXXXX51996 CCD		11,479.66
09/09/2021	Expenditure		Microsoft		R	-55.21
				CHECKCARD 0908 MICROSOFT*ADVERTISING 518-5689 NV 24430991251400993001559 RECURRING 7311 XXXXXXXXXXXXX3553	800- CKCD	55.21
09/10/2021	Bill Payment (Check)	3943	Alpha Therapy Center Inc.		R	-10,461.25
						-10,461.25
09/10/2021	Bill Payment (Check)	3944	City of Murrieta		R	-200.00
						-200.00
09/10/2021	Bill Payment (Check)	3945	Jennifer Wiersma		R	-325.37
						-325.37
09/10/2021	Bill Payment (Check)	3946	n2y, LLC		R	-199.68
						-199.68
09/10/2021	Bill Payment (Check)	3947	Your Favorite Cleaners		R	-320.00
						-320.00
09/10/2021	Expenditure	Fee	Zenefits	Payroll Monthly Growth Fee	R	-22.50
				Payroll Monthly Growth Fee		22.50

# Method Schools Corporation

## Check Detail September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/13/2021	Bill Payment (Check)	3948	Kyle Quintero		R	-217.35
						-217.35
09/13/2021	Bill Payment (Check)	3949	Riverside County Office of Education Center for Teacher Innovation		R	-1,500.00
						-1,500.00
09/14/2021	Expenditure	Payr 9.15.21- Slry Tax	Zenefits	Payroll 9.15.21 - Salary Tax	R	-68,112.01
				Payroll 9.15.21 - Salary Tax		25,087.18
				Payroll 9.15.21 - Salary Tax		12,374.78
				Payroll 9.15.21 - Salary Tax		12,374.78
				Payroll 9.15.21 - Salary Tax		3,009.20
				Payroll 9.15.21 - Salary Tax		3,009.20
				Payroll 9.15.21 - Salary Tax		10,037.04
				Payroll 9.15.21 - Salary Tax		2,219.83
				Payroll 9.15.21 - Salary Tax		299.15
				Payroll 9.15.21 - Salary Tax		299.15
09/14/2021	Expenditure	Payr 9.15.21- Hrly Tax	Zenefits	Payroll 9.15.21 - Hourly Tax	R	-10,747.38
				Payroll 9.15.21 - Hourly Tax		3,005.07
				Payroll 9.15.21 - Hourly Tax		2,444.87
				Payroll 9.15.21 - Hourly Tax		2,444.87
				Payroll 9.15.21 - Hourly Tax		571.80
				Payroll 9.15.21 - Hourly Tax		571.80
				Payroll 9.15.21 - Hourly Tax		1,102.79
				Payroll 9.15.21 - Hourly Tax		473.21
				Payroll 9.15.21 - Hourly Tax		12.67
				Payroll 9.15.21 - Hourly Tax		2.11
				Payroll 9.15.21 - Hourly Tax		118.19
09/14/2021	Expenditure	Payroll 9.15.21- Slry	Zenefits	Payroll 9.15.21 - Salary	R	-
						147,212.42
				Payroll 9.15.21 - Salary		160,497.18
				Payroll 9.15.21 - Salary		14,933.56
				Payroll 9.15.21 - Salary		2,775.00
				Payroll 9.15.21 - Salary		15,024.83
				Payroll 9.15.21 - Salary		12,868.07
				Payroll 9.15.21 - Salary		4,791.67
				Payroll 9.15.21 - Salary		-2,013.04
				Payroll 9.15.21 - Salary		-8,637.67
				Payroll 9.15.21 - Salary		-25,087.18
				Payroll 9.15.21 - Salary		-12,374.78

# Method Schools Corporation

## Check Detail September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll 9.15.21 - Salary		-3,009.20
				Payroll 9.15.21 - Salary		-10,037.04
				Payroll 9.15.21 - Salary		-2,219.83
				Payroll 9.15.21 - Salary		-299.15
09/14/2021	Expenditure	Payroll 9.15.21- Hrly	Zenefits	Payroll 9.15.21 - Hourly	R	-42,576.65
				Payroll 9.15.21 - Hourly		2,640.00
				Payroll 9.15.21 - Hourly		5,813.08
				Payroll 9.15.21 - Hourly		34,537.49
				Payroll 9.15.21 - Hourly		8,139.34
				Payroll 9.15.21 - Hourly		-324.67
				Payroll 9.15.21 - Hourly		-630.85
				Payroll 9.15.21 - Hourly		-3,005.07
				Payroll 9.15.21 - Hourly		-2,444.87
				Payroll 9.15.21 - Hourly		-571.80
				Payroll 9.15.21 - Hourly		-1,102.79
				Payroll 9.15.21 - Hourly		-473.21
09/14/2021	Expenditure		Trello.com		R	-112.50
				CHECKCARD 0913 TRELLO.COM* ATlassian ATlassian.COMNY 24011341256000037043029 RECURRING CKCD 5734 XXXXXXXXXXXXX3553		112.50
09/14/2021	Expenditure		UPWorkEscrow		R	-7,963.49
				Upwork Escrow In DES:EDI PYMNTS ID:ACH412798838 INDN:Jessica Spallino CO ID:XXXXX51996 CCD		7,963.49
09/16/2021	Bill Payment (Check)	3950	APA Benefits Inc.		R	-364.50
						-364.50
09/16/2021	Bill Payment (Check)	3951	Florida Virtual School		R	-950.00
						-950.00
09/20/2021	Expenditure		Microsoft		R	-9.99
				PURCHASE 0919 Microsoft*Microsoft 365 Redmond WA 24204291262000184996751 RECURRING CKCD 5816 XXXXXXXXXXXX3553		9.99
09/21/2021	Expenditure		UPWorkEscrow		R	-6,188.93
				Upwork Escrow In DES:EDI PYMNTS ID:ACH414572753 INDN:Jessica Spallino CO ID:XXXXX51996 CCD		6,188.93
09/22/2021	Expenditure		Pitney Bowes		R	-3,522.87
				PITNEY BOWES DES:PAYMENT ID:XXXXX0900981080 INDN:Mark Holley CO ID:XXXXX86389 CCD		3,522.87
09/23/2021	Bill Payment (Check)	3952	Charlotte Woosley			-48.08

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-48.08
09/23/2021	Bill Payment (Check)	3953	Curriculum Associates, LLC		R	-1,440.00
						-1,440.00
09/23/2021	Bill Payment (Check)	3954	Jennifer Wiersma		R	-185.73
						-185.73
09/23/2021	Bill Payment (Check)	3955	Marsh & McLennan Agency		R	-3,487.00
						-3,487.00
09/23/2021	Bill Payment (Check)	3956	Your Favorite Cleaners		R	-160.00
						-160.00
09/23/2021	Bill Payment (Check)	3957	UMB Bank - FBO PlanMember Services		R	-17,092.29
						-17,092.29
09/23/2021	Bill Payment (Check)	3958	UMB Bank - FBO PlanMember Services		R	-470.56
						-470.56
09/23/2021	Expenditure		Kaiser	KAISER GROUP DUE DES:INTERNET ID:99173228 INDN:1400310000035153173228 CO ID:XXXXX40030 PPD	R	-12,143.52
						12,143.52
09/24/2021	Expenditure		Microsoft	CHECKCARD 0923 MICROSOFT*ADVERTISING 800- 518-5689 NV 24430991266400992002965 RECURRING CKCD 7311 XXXXXXXXXXXXX3553	R	-50.39
						50.39
09/27/2021	Expenditure			CHECKCARD 0924 PDFCROWD NYMBURK 74143611268000282530116 RECURRING CKCD 5045 XXXXXXXXXXXX3553	R	-89.00
						89.00
09/27/2021	Expenditure			CHECKCARD 0924 PDFCROWD NYMBURK 74143611268000282530116 RECURRING CKCD 5045 XXXXXXXXXXXX3553 INTERNATIONAL TRANSACTION FEE	R	-2.67
						2.67
09/28/2021	Expenditure		UPWorkEscrow	Upwork Escrow In DES:EDI PYMNTS ID:ACH416367287 INDN:Jessica Spallino CO ID:XXXXX51996 CCD	R	-6,196.66
						6,196.66
09/28/2021	Expenditure			CHECKCARD 0927 TIME.LY GUELPH ON	R	-23.00
						23.00

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				74083421271000000226469 RECURRING XXXXXXXXXXXX3553 TRANSACTION FEE	CKCD 7372 INTERNATIONAL	
09/28/2021	Expenditure				R	-766.67
				CHECKCARD 0927 TIME.LY 74083421271000000226469 RECURRING XXXXXXXXXXXX3553	GUELPH ON CKCD 7372	766.67
09/29/2021	Bill Payment (Check)	3959	Alyson Yeates		C	-176.14
						-176.14
09/29/2021	Bill Payment (Check)	3960	Golden Spring Capital		C	-19,744.05
						-19,744.05
09/29/2021	Bill Payment (Check)	3961	Your Favorite Cleaners		C	-160.00
						-160.00
09/29/2021	Bill Payment (Check)	3962	Golden Spring Capital		C	-6,883.00
						-6,883.00
09/29/2021	Expenditure	Payroll 9.30.21- Hrly	Zenefits	Payroll 9.30.21 - Hourly	R	-41,892.70
				Payroll 9.30.21 - Hourly		2,640.00
				Payroll 9.30.21 - Hourly		5,885.08
				Payroll 9.30.21 - Hourly		33,382.87
				Payroll 9.30.21 - Hourly		8,310.27
				Payroll 9.30.21 - Hourly		-324.67
				Payroll 9.30.21 - Hourly		-555.76
				Payroll 9.30.21 - Hourly		-2,952.58
				Payroll 9.30.21 - Hourly		-2,382.41
				Payroll 9.30.21 - Hourly		-557.18
				Payroll 9.30.21 - Hourly		-1,091.81
				Payroll 9.30.21 - Hourly		-461.11
09/29/2021	Expenditure	Payr 9.30.21- Slry Tax	Zenefits	Payroll 9.30.21 - Salary Tax	R	-63,316.95
				Payroll 9.30.21 - Salary Tax		23,083.26
				Payroll 9.30.21 - Salary Tax		11,606.99
				Payroll 9.30.21 - Salary Tax		11,606.99
				Payroll 9.30.21 - Salary Tax		2,863.07
				Payroll 9.30.21 - Salary Tax		2,863.07
				Payroll 9.30.21 - Salary Tax		9,216.32
				Payroll 9.30.21 - Salary Tax		2,077.25
				Payroll 9.30.21 - Salary Tax		299.15
				Payroll 9.30.21 - Salary Tax		299.15

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/29/2021	Expenditure	Payroll 9.30.21-	Zenefits Slry	Payroll 9.30.21 - Salary	R	- 141,215.50
				Payroll 9.30.21 - Salary		150,344.41
				Payroll 9.30.21 - Salary		14,933.54
				Payroll 9.30.21 - Salary		2,775.00
				Payroll 9.30.21 - Salary		15,024.83
				Payroll 9.30.21 - Salary		12,868.08
				Payroll 9.30.21 - Salary		4,791.67
				Payroll 9.30.21 - Salary		-2,013.04
				Payroll 9.30.21 - Salary		-8,362.95
				Payroll 9.30.21 - Salary		-23,083.26
				Payroll 9.30.21 - Salary		-11,606.99
				Payroll 9.30.21 - Salary		-2,863.07
				Payroll 9.30.21 - Salary		-9,216.32
				Payroll 9.30.21 - Salary		-2,077.25
				Payroll 9.30.21 - Salary		-299.15
09/29/2021	Expenditure	Payr 9.30.21-	Zenefits Hrly Tax	Payroll 9.30.21 - Hourly Tax	R	-10,535.38
				Payroll 9.30.21 - Hourly Tax		2,952.58
				Payroll 9.30.21 - Hourly Tax		2,382.41
				Payroll 9.30.21 - Hourly Tax		2,382.41
				Payroll 9.30.21 - Hourly Tax		557.18
				Payroll 9.30.21 - Hourly Tax		557.18
				Payroll 9.30.21 - Hourly Tax		1,091.81
				Payroll 9.30.21 - Hourly Tax		461.11
				Payroll 9.30.21 - Hourly Tax		14.36
				Payroll 9.30.21 - Hourly Tax		2.39
				Payroll 9.30.21 - Hourly Tax		133.95
09/29/2021	Expenditure			SO CAL EDISON CO DES:DIRECTPAY ID:XXXXXX7849710 INDN:METHOD SCHOOLS CO ID:XXXXXX78600 CCD	R	-733.89 733.89
09/30/2021	Expenditure	Payroll 10.1.21-	Zenefits Lutz	Payroll 10.1.21 - J. Lutz Final	R	-1,237.75
				Payroll 10.1.21 - J. Lutz Final		1,501.72
				Payroll 10.1.21 - J. Lutz Final		75.00
				Payroll 10.1.21 - J. Lutz Final		-75.09
				Payroll 10.1.21 - J. Lutz Final		-100.15
				Payroll 10.1.21 - J. Lutz Final		-93.11
				Payroll 10.1.21 - J. Lutz Final		-21.77
				Payroll 10.1.21 - J. Lutz Final		-30.83
				Payroll 10.1.21 - J. Lutz Final		-18.02
09/30/2021	Expenditure	Payroll 10.1.21-	Zenefits	Payroll 10.1.21 - J. Lutz Final - Tax	R	-378.76

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			Tax			
				Payroll 10.1.21 - J. Lutz Final - Tax		100.15
				Payroll 10.1.21 - J. Lutz Final - Tax		93.11
				Payroll 10.1.21 - J. Lutz Final - Tax		93.11
				Payroll 10.1.21 - J. Lutz Final - Tax		21.77
				Payroll 10.1.21 - J. Lutz Final - Tax		21.77
				Payroll 10.1.21 - J. Lutz Final - Tax		30.83
				Payroll 10.1.21 - J. Lutz Final - Tax		18.02
10/01/2021	Bill Payment (Check)	3963	Carolyn Andrews		C	-350.00
						-350.00
10/01/2021	Bill Payment (Check)	3964	Creative Back Office		C	-8,000.00
						-8,000.00
10/01/2021	Bill Payment (Check)	3965	Gloria Vargas		C	-350.00
						-350.00
10/01/2021	Bill Payment (Check)	3966	Kelly Harrel			-125.00
						-125.00
10/01/2021	Bill Payment (Check)	3967	Louch & Langston Training, LLC ( The W Training Facility )		C	-9,300.00
						-9,300.00
10/01/2021	Bill Payment (Check)	3968	Shannon Clark		C	-350.00
						-350.00
10/01/2021	Bill Payment (Check)	3969	Steve Dorsey		C	-350.00
						-350.00
10/01/2021	Bill Payment (Check)	3970	Tyler Roberts		C	-350.00
						-350.00
10/01/2021	Bill Payment (Check)	3971	Your Favorite Cleaners		C	-160.00
						-160.00
10/01/2021	Expenditure		Anthem Blue Cross		C	-38,810.48
				ANTHEM BLUE I01O DES:CORP PYMT ID:FL00261154 INDN:METHOD SCHOOLS CORP CO ID:CP35214571 CCD		38,810.48
10/05/2021	Expenditure		UPWorkEscrow		C	-6,265.31
				Upwork Escrow In DES:EDI PYMNTS ID:ACH417724351		6,265.31

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				INDN:Jessica Spallino      CO ID:XXXXX51996 CCD		
10/05/2021	Expenditure		Adobe		C	-29.99
				CHECKCARD 1004 ADOBE CREATIVE CLOUD 536-6000 CA 24943001277700608086707 RECURRING 5734 XXXXXXXXXXXXXXX3561	408- CKCD	29.99
10/06/2021	Bill Payment (Check)	3972	Limitless Fitness Training LLC		C	-8,610.00
						-8,610.00
10/06/2021	Bill Payment (Check)	3973	MetLife Small Business Center		C	-953.88
						-953.88
10/06/2021	Bill Payment (Check)	3974	UMB Bank - FBO PlanMember Services		C	-16,392.67
						-16,392.67
10/07/2021	Bill Payment (Check)	3975	Alpha Therapy Center Inc.		C	-15,881.25
						-15,881.25
10/07/2021	Bill Payment (Check)	3976	San Diego County Superintendent of Schools		C	-25.00
						-25.00
10/07/2021	Bill Payment (Check)	3977	Stefanie Bryant		C	-100.00
						-100.00
10/07/2021	Bill Payment (Check)	3978	Zoom		C	-811.80
						-811.80
10/12/2021	Bill Payment (Check)	3979	Adam Corn**			-1,485.00
						-1,485.00
10/12/2021	Bill Payment (Check)	3980	Florida Virtual School		C	-14,725.00
						-14,725.00
10/13/2021	Expenditure	Payroll Monthly Fee	Zenefits	Payroll Monthly Growth Fee	C	-22.50
				Payroll Monthly Growth Fee		22.50
10/13/2021	Expenditure		UPWorkEscrow		C	-6,133.14
				Upwork Escrow In DES:EDI PYMNTS ID:ACH420000059 INDN:Jessica Spallino      CO ID:XXXXX51996 CCD		6,133.14



# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/14/2021	Expenditure	Payroll 10.15.21- McCl	Zenefits	Payroll 10.15.21 - McClain Final	C	-1,711.31
				Payroll 10.15.21 - McClain Final		2,391.26
				Payroll 10.15.21 - McClain Final		-150.00
				Payroll 10.15.21 - McClain Final		-240.31
				Payroll 10.15.21 - McClain Final		-148.26
				Payroll 10.15.21 - McClain Final		-34.67
				Payroll 10.15.21 - McClain Final		-78.01
				Payroll 10.15.21 - McClain Final		-28.70
10/14/2021	Expenditure	Payr 10.15.21- SlryTax	Zenefits	Payroll 10.15.21 - Salary Tax	C	-61,960.90
				Payroll 10.15.21 - Salary Tax		22,973.93
				Payroll 10.15.21 - Salary Tax		11,028.71
				Payroll 10.15.21 - Salary Tax		11,028.71
				Payroll 10.15.21 - Salary Tax		2,841.27
				Payroll 10.15.21 - Salary Tax		2,841.27
				Payroll 10.15.21 - Salary Tax		9,187.80
				Payroll 10.15.21 - Salary Tax		2,059.21
				Payroll 10.15.21 - Salary Tax		299.15
				Payroll 10.15.21 - Salary Tax		299.15
10/14/2021	Expenditure	Payr 10.15.21- McC Tax	Zenefits	Payroll 10.15.21 - McClain Final TAX	C	-712.88
				Payroll 10.15.21 - McClain Final TAX		240.31
				Payroll 10.15.21 - McClain Final TAX		148.26
				Payroll 10.15.21 - McClain Final TAX		148.26
				Payroll 10.15.21 - McClain Final TAX		34.67
				Payroll 10.15.21 - McClain Final TAX		34.67
				Payroll 10.15.21 - McClain Final TAX		78.01
				Payroll 10.15.21 - McClain Final TAX		28.70
10/14/2021	Expenditure	Payroll 10.15.21- Slry	Zenefits	Payroll 10.15.21 - Salary	C	-
						140,393.32
				Payroll 10.15.21 - Salary		148,766.24
				Payroll 10.15.21 - Salary		14,933.55
				Payroll 10.15.21 - Salary		2,775.00
				Payroll 10.15.21 - Salary		15,024.83
				Payroll 10.15.21 - Salary		12,868.09
				Payroll 10.15.21 - Salary		4,791.67
				Payroll 10.15.21 - Salary		-2,013.04
				Payroll 10.15.21 - Salary		-8,362.95
				Payroll 10.15.21 - Salary		-22,973.93
				Payroll 10.15.21 - Salary		-11,028.71
				Payroll 10.15.21 - Salary		-2,841.27
				Payroll 10.15.21 - Salary		-9,187.80

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll 10.15.21 - Salary		-2,059.21
				Payroll 10.15.21 - Salary		-299.15
10/14/2021	Expenditure	Payr 10.15.21-	Zenefits HrlyTax	Payroll 10.15.21 - Hourly Tax	C	-10,464.42
				Payroll 10.15.21 - Hourly Tax		3,010.23
				Payroll 10.15.21 - Hourly Tax		2,316.06
				Payroll 10.15.21 - Hourly Tax		2,316.06
				Payroll 10.15.21 - Hourly Tax		541.66
				Payroll 10.15.21 - Hourly Tax		541.66
				Payroll 10.15.21 - Hourly Tax		1,143.37
				Payroll 10.15.21 - Hourly Tax		448.27
				Payroll 10.15.21 - Hourly Tax		14.01
				Payroll 10.15.21 - Hourly Tax		2.34
				Payroll 10.15.21 - Hourly Tax		130.76
10/14/2021	Expenditure		Trello.com	CHECKCARD 1013 TRELLO.COM* ATlassian	C	-112.50
				ATlassian.COMNY 24011341286000034763425 RECURRING		112.50
				CKCD 5734 XXXXXXXXXXXXXXX3553		
10/14/2021	Expenditure	Payr 10.15.21-	Zenefits Gam Tax	Payroll 10.15.21 - Gamboa Final TAX	C	-893.96
				Payroll 10.15.21 - Gamboa Final TAX		314.16
				Payroll 10.15.21 - Gamboa Final TAX		170.88
				Payroll 10.15.21 - Gamboa Final TAX		170.88
				Payroll 10.15.21 - Gamboa Final TAX		39.96
				Payroll 10.15.21 - Gamboa Final TAX		39.96
				Payroll 10.15.21 - Gamboa Final TAX		125.05
				Payroll 10.15.21 - Gamboa Final TAX		33.07
10/14/2021	Expenditure	Payroll 10.15.21-	Zenefits Hrly	Payroll 10.15.21 - Hourly	C	-40,080.21
				Payroll 10.15.21 - Hourly		2,640.00
				Payroll 10.15.21 - Hourly		5,775.58
				Payroll 10.15.21 - Hourly		32,419.10
				Payroll 10.15.21 - Hourly		7,507.35
				Payroll 10.15.21 - Hourly		-321.47
				Payroll 10.15.21 - Hourly		-480.76
				Payroll 10.15.21 - Hourly		-3,010.23
				Payroll 10.15.21 - Hourly		-2,316.06
				Payroll 10.15.21 - Hourly		-541.66
				Payroll 10.15.21 - Hourly		-1,143.37
				Payroll 10.15.21 - Hourly		-448.27
10/14/2021	Expenditure	Payroll 10.15.21-	Zenefits Gamb	Payroll 10.15.21 - Gamboa Final	C	-2,072.99

# Method Schools Corporation

## Check Detail September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll 10.15.21 - Gamboa Final		2,756.11
				Payroll 10.15.21 - Gamboa Final		-314.16
				Payroll 10.15.21 - Gamboa Final		-170.88
				Payroll 10.15.21 - Gamboa Final		-39.96
				Payroll 10.15.21 - Gamboa Final		-125.05
				Payroll 10.15.21 - Gamboa Final		-33.07
10/19/2021	Expenditure		Microsoft		C	-9.99
				PURCHASE 1019 Microsoft*Microsoft 365 msbill.info WA 24204291292000076803838 RECURRING CKCD 4816 XXXXXXXXXXXX3553		9.99
10/19/2021	Expenditure		UPWorkEscrow		C	-6,171.76
				Upwork Escrow In DES:EDI PYMNTS ID:ACH421788203 INDN:Jessica Spallino CO ID:XXXXX51996 CCD		6,171.76
10/20/2021	Bill Payment (Check)	3981	UMB Bank - FBO PlanMember Services		C	-16,542.67
						-16,542.67
10/20/2021	Bill Payment (Check)	3982	UMB Bank - FBO PlanMember Services		C	-150.18
						-150.18
10/20/2021	Bill Payment (Check)	3983	APA Benefits Inc.		C	-355.50
						-355.50
10/20/2021	Bill Payment (Check)	3984	eDynaiaic Learning		C	-13,750.00
						-13,750.00
10/20/2021	Bill Payment (Check)	3985	Marsh & McLennan Agency		C	-3,487.00
						-3,487.00
10/20/2021	Expenditure		Microsoft		C	-101.14
				CHECKCARD 1019 MICROSOFT*ADVERTISING 800- 518-5689 NV 24430991292400993002715 RECURRING CKCD 7311 XXXXXXXXXXXXXXX3553		101.14
10/22/2021	Bill Payment (Check)	3986	Riverside County Office of Education School of Education		C	-1,200.00
						-1,200.00
10/25/2021	Expenditure		Kaiser		C	-11,762.81
				KAISER GROUP DUE DES:INTERNET ID:99503035 INDN:1400310000035252503035 CO ID:XXXXX40030 PPD		11,762.81
10/25/2021	Expenditure				C	-2.67
				CHECKCARD 1024 PDFCROWD NYMBURK		2.67

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				74143611298002761180045 RECURRING CKCD 5045 XXXXXXXXXXXX3553 INTERNATIONAL TRANSACTION FEE		
10/25/2021	Expenditure		Pitney Bowes	PITNEY BOWES DES:PAYMENT ID:XXXXX0900981080 INDN:Mark Holley CO ID:XXXXX86389 CCD	C	-962.97 962.97
10/25/2021	Expenditure		PDFCrowd	CHECKCARD 1024 PDFCROWD NYMBURK 74143611298002761180045 RECURRING CKCD 5045 XXXXXXXXXXXX3553	C	-89.00 89.00
10/26/2021	Expenditure		UPWorkEscrow	Upwork Escrow In DES:EDI PYMNTS ID:ACH423610724 INDN:Jessica Spallino CO ID:XXXXX51996 CCD	C	-6,102.24 6,102.24
10/27/2021	Bill Payment (Check)	3987	Dylan Darnley		C	-196.12 -196.12
10/27/2021	Bill Payment (Check)	3988	Golden Spring Capital		C	-8,588.00 -8,588.00
10/27/2021	Bill Payment (Check)	3989	HubSpot, Inc.		C	-67,350.00 -67,350.00
10/27/2021	Bill Payment (Check)	3990	Your Favorite Cleaners			-160.00 -160.00
10/27/2021	Bill Payment (Check)	3991	Golden Spring Capital		C	-19,744.05 -19,744.05
10/27/2021	Bill Payment (Check)	3992	Golden Spring Capital		C	-15,345.00 -15,345.00
10/28/2021	Expenditure	Payr 10.29.21- SlryTax	Zenefits	Payroll 10.29.21 - Salary Tax  Payroll 10.29.21 - Salary Tax Payroll 10.29.21 - Salary Tax Payroll 10.29.21 - Salary Tax Payroll 10.29.21 - Salary Tax Payroll 10.29.21 - Salary Tax Payroll 10.29.21 - Salary Tax Payroll 10.29.21 - Salary Tax	C	-61,214.25  23,057.59 10,670.13 10,670.13 2,757.40 2,757.40 9,236.39 2,065.21 299.15

# Method Schools Corporation

Check Detail  
September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Payroll 10.29.21 - Salary Tax		299.15
10/28/2021	Expenditure	Payr 10.29.21- HrlyTax	Zenefits	Payroll 10.29.21 - Hourly Tax	C	-9,611.80
				Payroll 10.29.21 - Hourly Tax		2,648.81
				Payroll 10.29.21 - Hourly Tax		2,193.94
				Payroll 10.29.21 - Hourly Tax		2,193.94
				Payroll 10.29.21 - Hourly Tax		513.10
				Payroll 10.29.21 - Hourly Tax		513.10
				Payroll 10.29.21 - Hourly Tax		982.36
				Payroll 10.29.21 - Hourly Tax		424.64
				Payroll 10.29.21 - Hourly Tax		13.52
				Payroll 10.29.21 - Hourly Tax		2.25
				Payroll 10.29.21 - Hourly Tax		126.14
10/28/2021	Expenditure	Payroll 10.29.21- Slry	Zenefits	Payroll 10.29.21 - Salary	C	-
						141,172.50
				Payroll 10.29.21 - Salary		149,266.22
				Payroll 10.29.21 - Salary		14,933.55
				Payroll 10.29.21 - Salary		2,775.00
				Payroll 10.29.21 - Salary		15,024.83
				Payroll 10.29.21 - Salary		12,868.09
				Payroll 10.29.21 - Salary		4,791.67
				Payroll 10.29.21 - Salary		-2,013.04
				Payroll 10.29.21 - Salary		-8,387.95
				Payroll 10.29.21 - Salary		-23,057.59
				Payroll 10.29.21 - Salary		-10,670.13
				Payroll 10.29.21 - Salary		-2,757.40
				Payroll 10.29.21 - Salary		-9,236.39
				Payroll 10.29.21 - Salary		-2,065.21
				Payroll 10.29.21 - Salary		-299.15
10/28/2021	Expenditure	Payroll 10.29.21- Hrly	Zenefits	Payroll 10.29.21 - Hourly	C	-38,445.58
				Payroll 10.29.21 - Hourly		2,400.00
				Payroll 10.29.21 - Hourly		5,790.58
				Payroll 10.29.21 - Hourly		30,222.38
				Payroll 10.29.21 - Hourly		7,522.70
				Payroll 10.29.21 - Hourly		-321.47
				Payroll 10.29.21 - Hourly		-405.76
				Payroll 10.29.21 - Hourly		-2,648.81
				Payroll 10.29.21 - Hourly		-2,193.94
				Payroll 10.29.21 - Hourly		-513.10
				Payroll 10.29.21 - Hourly		-982.36
				Payroll 10.29.21 - Hourly		-424.64
10/29/2021	Bill Payment (Check)	3993	K12 Management			-7,750.00

# Method Schools Corporation

## Check Detail

September - October, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-7,750.00

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**Tuesday, September 21, 2021, 6:00 PM**

24620 Jefferson Ave, Murrieta, California

[https://methodschoools.zoom.us/webinar/register/WN\\_ulPyJWY1TL-WEW77TsRnA](https://methodschoools.zoom.us/webinar/register/WN_ulPyJWY1TL-WEW77TsRnA)

## **Instructions for Presentations to the Board by Parents and Citizens**

Method Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

Agendas and "Submit a Public Comment" forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

**Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item

**Agenda items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Public Comment". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

**3. Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

**Americans with Disabilities Act (ADA):** Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact Method Board Secretary Gloria Vargas at [gvargas@methodschoools.org](mailto:gvargas@methodschoools.org) by noon of the business day preceding the board meeting.

**Translation services:** Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

# AGENDA

Method Schools Regular Meeting of the Board of Directors

**1.0 Call to Order:** Jessica Spallino, CEO called Board Meeting to order at 6:02 P.M.

## **2.0 Roll Call**

**Present:** Steven Dorsey, Tyler Roberts, Gloria Vargas, Carolyn Andrews, Shannon Clark

**Absent:** None

**Method Staff:** Jana Sosnowski, Yvette Rios, Mark Holley, Jessica Spallino, Stefanie Bryant, Jade Fernandez, Tracy Robertson, Method Representative- Cory Cavanah

## **3.0 Public Communication on Non-Agenda Items**

- None

## **4.0 Reports**

- **CEO Updates:**

- **2021-22 Start of School Year Update: Academics & Events**

- Jessica Spallino: Each time we meet we'll provide an update as to what's happening in the organization and how we're performing against our established OKRs for the year. I'll track them quarterly. The first one is ensuring academic growth- for the 100% of students meeting their identified math and reading growth per the iReady, we won't have that until quarter two. The ongoing objective to meet a 95% participation rate in iReady, we've had some pretty tight systems getting students tested. At this point we're at 97% in Reading and 95% in Math. Finally, we're implementing benchmarks, identified per the diagnostic assessments. Won't have that until Quarter 2. We have a new initiative to ensure students are participating in the intervention lessons that they're prescribed per their diagnostic assessment. We're at 68% of reading students completing their weekly lessons, 67% in math, 71% of HS students completing an alternate intervention on the IXL platform. Our second objective is Growing Enrollment and Developing Loyal Customers. We're aiming at enrolling 1,200 students by the end of the school year. We're currently at 511.

Mark Holley: We've refined products, we don't do the summer like we used to, and have moved on from some of the partnerships that might not make it easy for us to serve students effectively. From the last meeting, we're up about 50 give or take. 1,200 is a little steep based on where we're at now, but a year ago at this time we were well past that.

Jessica: 80% student retention by end of school year, and we're currently at 76%. We feel like we have a very true-fit student population. Support services- we sent out our first student/parent survey and we'll have a more specific update at quarter two. The third objective is becoming an information hub for K-12 education. An update on AB130 and AB167- AB167 came out to provide further clarification, it included more specific accommodations. The key points they are implementing are a live instruction tracker, expanded live instruction offerings, and implemented daily login procedures. We're at about 91% for that for learning period 1. MPI is an initiative where we've been working on enhanced teacher coaching to help teachers think out of the box. 360 Degree Evaluation- we started implementing it at the end of last year and we're starting this process amongst the executive team, making sure we get feedback from our stakeholders. It's going very well and we'll have an update in Q2.

Mark Holley: On the new website there's a new board page, we're getting more traffic and longer duration of traffic. We have a conference website



# AGENDA

## Method Schools Regular Meeting of the Board of Directors

where educators can Google education conferences. It may be done next week, so I'll share that in the next board meeting. AB 130- there were 184 funding destinations in that bill, we broke it down and explained what it is for in hopes it can be a resource for other districts and charters, and hopefully drive more traffic as well.

Jessica Spallino: Each quarter we send out an all-staff survey. I divided it up into four categories. Clarity of Objectives- every leader with their teams knows what OKRs are, they all have them per department and personal. 97% from the survey said it was very clear as to what the objectives were. Training- 90% said they were getting the training they need to be successful in their role. Teamwork- overall they feel very supported and feel there is constructive work happening, but they expressed some need for continued enhanced leadership development. In the next survey we'll dig into these areas a little deeper. Efficacy- How effective and impactful they feel not only for students but on the success of the overall organization. 98% for students and 97% organization-wide.

### ▪ AB 167

- Jessica Spallino: AB 167 added clarification for us, it added a provision which required the opportunities for live instruction to be tracked and included in re-engagement strategies. Students not meeting 60% of live opportunities will be subject to tiered re-engagement strategies. I'm proud of how smooth this has gone, Jana has done an excellent job, and we'll continue to refine where we need to and work with our auditors and attorneys on anything that we need to continue to modify. The additional changes are extending the period in which students can request a Pass or No Pass for courses, allowing any credentialed teacher employed by the LEA to provide live instruction opportunities, and extending the grace period for signed Master Agreement through October 15th.

- **CBO Update** (included above, under 2021-22 Start of School Year Update: Academics & Events)

## 5.0

### **Action: Board Responsibilities**

**Discussion:** Jessica Spallino: We've been talking about refining board responsibilities on how we can support each other. We had a Google doc shared with all of you so you could contribute to it.

Question: Carolyn Andrews: Is the Brown Act training offered more than once a year?

Tracy Robertson: There are various groups that offer brown act training, we decided to move forward with CSDC. It is self-paced, you'll have 30 days, they go through basic updates, it takes about 90 minutes.

Jessica: If now is not going to work for everyone that's okay, we can reschedule it.

Question: Carolyn: Can you stop midway through or do you have to do it in one sitting?

Tracy: I think you can stop midway through.

Question: Shannon Clark: When did you say that should be opening up?

Tracy: It should be in the next two days.

Jessica: If anybody can't do it this Fall and would like it in the Spring, just send Tracy a message and we can accommodate. Attending that 75% of board meetings per year is something that the organization needs and all board members need, that collective support. If anybody feels this is something they won't be able to commit to, please contact us or Steve regarding any questions or additional support you need.

Steve: The likelihood of us attending more meetings is strong. Making sure we are able to be flexible is going to be important for us.

Jessica: We try to avoid pop-up meetings. We have all the dates set for the year and will do

# AGENDA

## Method Schools Regular Meeting of the Board of Directors

our best to avoid any surprise ones.

Motion: Carolyn Andrews

Second: Shannon Clark

Ayes: Steven Dorsey, Gloria Vargas, Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

### 6.0 **Action: Board Stipend Increase**

**Discussion:** Mark: Based on the increase of responsibility that comes with a more complex organization, more meetings, we proposed a \$500 per month stipend. We looked at other districts, charters, and came up with what we thought was right. As we get bigger I don't see it decreasing, but it is something we can review each year.

Motion: Tyler Roberts

Second: Carolyn Andrews

Ayes: Steven Dorsey, Gloria Vargas, Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

### 7.0 **Action: Acton-Agua Dulce Unified School District MOU**

**Discussion:** Jessica: This is an annual updated document we sign with each authorizer. There's the operational MOU and SPED MOU. This is their regular MOU, the SPED MOU will follow. It is very basic, no changes in it from last year but they are required to be board approved.

Motion: Shannon Clark

Second: Gloria Vargas

Ayes: Steven Dorsey, Gloria Vargas, Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

### 8.0 **Action: Revised Independent Study Policy**

**Discussion:** Jessica: We had to update it per AB167. We needed to add the 60% provision I shared with you earlier. And the charter school shall require a newly signed Independent Study Master Agreement in the event that the teacher of record is on leave for 60 or more instructional days. We are set in the operations to support both of these.

Motion: Carolyn Andrews

Second: Tyler Roberts, Shannon Clark

Ayes: Steven Dorsey, Gloria Vargas, Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

### 9.0 **Action: 2020-21 Unaudited Actuals for Method Schools and Method Schools, LA**

**Discussion:** Cory: These are our 2020-21 financials that we submitted to the districts, the county office, the CDE, and eventually becomes our audit. Total revenue for 2020-21 is nearly \$21 million. This is still based off of the 2019-20 hold harmless that the CDE put into place going back to February 2020, which locked in our ADA. Total expenditures across both Method Schools and Method Schools LA came out to \$10,976,111. The reserve that we carried last year is artificially inflated. Each school finished very positive- Method San Diego's ending fund balance was \$9.8 million and Method Los Angeles had an ending fund balance of \$16.6 million. 85% of expenditures spent were on direct student instruction. \$2,500 spent per student on direct curriculum, equipment, supplemental materials, programs. \$0.00 of interest expense or new debt during a fiscal year with \$5.8 million of deferrals. Regarding the 1% of COVID-19 funding, we've been very selective and have declined some of these strands that come in because they're not in our model of what

# AGENDA

## Method Schools Regular Meeting of the Board of Directors

we're trying to do. We didn't need it in a sense.

Question: Shannon Clark: In terms of the upcoming year's budget, we don't have that same cushion, right? Do you feel like we're at a fairly good position coming into this year at the current enrollment rate?

Mark: We would definitely eat up some of that fund balance. We wouldn't let the year end at these class size ratios. The ending fund balance issue goes away quickly when you get to this point.

Question: Shannon: Do we have a feel for what that break even, that tipping point is in terms of enrollment where we would not be worried about dipping into that fund balance?

Mark: If you look at the summary, Method San Diego and LA expenditures, we're not going to spend as much as last year. Give or take 1000 would be our break even. We would need about 800 to 900 students to break even, without any changes to our current cross structure.

Motion: Shannon Clark

Second: Gloria Vargas

Ayes: Steven Dorsey, Gloria Vargas, Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

**10.0 Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.**

- **Approval of August 10, 2021 Meeting Minutes**
- **August 2021 Check Register**

Motion: Carolyn Andrews

Second: Gloria Vargas

Ayes: Steven Dorsey, Gloria Vargas, Tyler Roberts, Shannon Clark, Carolyn Andrews

Noes: 0

Action: Passed

**11.0 Information/ Discussion Items:**

- **Schedule In-Person Meeting**

- o Jessica: One request is to potentially move one of the June meetings to May or add one in, in April or May, and have an LCAP completed a little early. We'll move out one of the June meetings and add one in May. Does that work?

Shannon: Yes, let's be mindful of memorial day weekend.

Question: Jessica: Tyler- does 6 o'clock work for you?

Tyler: Yes.

Jessica: We were hoping to have at least one in-person meeting, potentially in November, December, or January. We were thinking of having the rest of these at Method HQ.

Tyler: I have a suggestion, keep the two June meetings, add one in May, and take the June 21st meeting and make it all about students.

# **AGENDA**

Method Schools Regular Meeting of the Board of Directors

Jessica: Tracy- can you look at adding an April date for the third week and we'll keep everything else as is? We can move one of the meetings closer to graduation time. Tracy will email you all a list of the revised dates. I'll send out a survey to get everyone's availability for an in-person.

**12.0 Upcoming Agenda Items**

- **Head of Schools Report**
- **OKRs Update**
- **Conference Website**

**13.0 Board Member Reports: No Comments**

**14.0 Action: Motion to Adjourn the Meeting**

Jessica Spallino, CEO motioned to adjourn the meeting at 7:12 P.M.



**ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT**

32248 Crown Valley Rd.

Acton, CA 93510

661-269-0750

September 30, 2021

Board President, Method Schools  
24620 Jefferson Avenue  
Murrieta, CA 92562-9024

Dear Board President:

In accordance with the provisions of Education Code (EC) Section 47604.32, a review of the Method School LA's 2020-21 Unaudited Actuals has been completed by the Acton-Agua Dulce Unified School District. Please see the enclosed Summary Analysis that provides the details of our review.

We wish to thank the Charter School's staff for their cooperation during the review. Should you have any questions or concerns, please contact the District Office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Agha Mirza".

Agha Mirza  
Assistant Superintendent of Business Services  
Acton-Agua Dulce Unified School District

Cc: Dr. Jessica Venezia, Executive Director  
Dr. Eric Sahakian, Superintendent, AADUSD  
Mrs. Nesha Pattison, Director of Charter Schools, AADUSD

## **Charter School Summary Analysis**

**Reporting Period:** 2020-21 Unaudited Actuals

**Charter Name:** Method Schools LA

**CDS:** 19-75309-0137703

**ADA:** 1,290.16 (2020-21 P-2)

1,290.33 (2019-20 P-2)

359.25 (2018-19 P-2)

225.88 (2017-18 P-2)

73.54 (2016-17 P-2)

**Total Revenues:** \$14,098,978

**Total Expenditures:** \$7,263,126

**Excess**/(Deficiency): \$6,835,854

**Beginning Fund Balance:** \$9,792,195

**Ending Fund Balance:** \$16,628,049

**Reserve Requirement:** For ADA between 1,001 to 30,000: 3% of total expenditures. Method School's 2020-21 P-2 ADA is 1,290.16.

**Reserves:** The Charter School's base year reserve requirement is \$217,894. Its positive ending fund balance of \$16,628,049 demonstrates that the Charter is able to meet its required reserve for economic uncertainty. The Charter did not record its required reserve at 2020-21 Unaudited Actuals.

**Analysis/Comments:** Local Control Funding Formula revenues are calculated on 2020-21 P-2 ADA of 1,290.16. Total LCFF is recorded at \$13,133,161, a \$144K increase as compared to 2020-21 Second Interim Budget. Federal revenue is \$93,134, a \$114K decrease over 2020-21 Second Interim. Other State Revenues total \$821,308, a \$135K increase over Second Interim projections. Other Local Revenue was recorded in the amount of \$51K, a \$1,376 increase over 2020-21 Second Interim. **Total revenue is \$14,098,979, a \$166,052 increase as compared to 2020-21 Second Interim budget projections.**

Personnel expenditures represent 67 percent of total expenditures and include the cost of certificated and non-certificated salaries and benefits. The Charter does not participate in STRS or PERS. Certificated salaries increased by \$218K and Classified Salaries by \$14K as compared to 2020-21 Second Interim Budget projections. Employee Benefits increased by \$63K, Books and Supplies decreased by \$128K and Services and Other Operating expense increased by \$43K over 2020-21 Second Interim Budget projections. **Total expense is \$7,263,126, an increase of**

**\$209,965 as compared to 2020-21 Second Interim budget projections.**

The Charter's June 30, 2021 ending cash is recorded at \$10,024,037. The Charter's 2020-21 Second Interim projected June 30, 2021 ending cash was \$15,274,883. The Charter prior year June 30<sup>th</sup> ending cash was \$7,919,236.

The Charter is debt free as of June 30, 2021.

**Assessment:** The Charter School reports a positive ending fund balance for FY 2020-21.

- The Charter's LCFF is based on their 2020-21 P-2 ADA of 1,290.16.
- The Charter did not deficit spend in 2020-21.
- The Charter's ending cash increased by \$2,104,801 over prior year.
- The Charter is debt free.
- The Charter's ending fund balance grew by \$6,835,854 or 70% over prior year.

**First Interim Requirements:** Provide the District with the following on or before **December 3, 2021:**

- 2021-22 First Interim Alternative Form or officially exported SACS DAT file. The District will provide the required Alternative Form and MYP file. This file must be completed and returned in Excel format. Charters may not use their own version of this form.
- Original signed Form Certification.
- A Multi-Year Projection (MYP) with the base year 2021-22 and two out years, 2022-23, and 2023-24, using the District-provided Excel file. Charters utilizing SACS software may use either the MYP template included with the software or use the District-provided Excel MYP template. Charters may not use their own version of this form.
- Written narrative of planning assumptions which includes a specific overview of enrollment/ADA, revenue, expense, deficit spending, fund balance, reserves, debt, and cash. This narrative should address and explain any changes between the Charter's Adopted Budget and First Interim projection.
- Excel file copy of the 2021-22 First Interim FCMAT Calculator.
- Cash flow projection with actuals through October 31, 2021 and projected cash from November through June 30, 2022. The District will provide the Cash Flow template. Charters may not use their own version of this form. Charters using the SACS software may use the template within the software or the District's Excel file. Cash flow reports should include applicable balance sheet object codes.
- Bank statement(s) or County Treasury cash report(s) for October 31, 2021 to support your ending cash through October 31, 2021 that is recorded on the cash flow projection.
- FORM Debt for all charters with current or projected debt.

**EDUCATOR EFFECTIVENESS BLOCK GRANT 2021  
EXPENDITURE PLAN/BUDGET**

<b>LEA Name:</b>	<b>Contact Name:</b>	<b>Email Address:</b>	<b>Phone Number:</b>
Method Schools LA	Stefanie Bryant	sbryant@methodschools.org	801.360.9819

<b>Total amount of funds received by the LEA:</b>	<b>Date of Public Meeting prior to adoption:</b>	<b>Date of adoption at public meeting:</b>
\$65,468	11/16/2021	12/14/2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

47,

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
See detailed PD narrative (\$43,645 total est. budget)	\$8729	\$8729	\$8729	\$8729	\$8729	\$43,645
<Add table rows as necessary>						



<b>Subtotal for this section</b>	<b>\$8729</b>	<b>\$8729</b>	<b>\$8729</b>	<b>\$8729</b>	<b>\$8729</b>	<b>\$43,645</b>
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- (2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
See detailed PD Narrative (\$10,911 total est budget)	\$2182	\$2182	\$2182	\$2182	\$2182	\$10,911
<Add table rows as necessary>						
<b>Subtotal for this section</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$10,911</b>

- (3) Practices and strategies that reengage pupils and lead to accelerated learning.

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
See detailed PD Narrative (\$10,911 total est budget)	\$2182	\$2182	\$2182	\$2182	\$2182	\$10,911
<Add table rows as necessary>						
<b>Subtotal for this section</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$2182</b>	<b>\$10,911</b>

- (4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						

<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$
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- (7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

#### SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 20223-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	\$8729	\$8729	\$8729	\$8729	\$8729	\$43,645
Subtotal Section (2)	\$2182	\$2182	\$2182	\$2182	\$2182	\$10,911
Subtotal Section (3)	\$2182	\$2182	\$2182	\$2182	\$2182	\$10,911
Subtotal Section (4)						
Subtotal Section (5)						
Subtotal Section (6)						
Subtotal Section (7)						

Subtotal Section (8)						
Subtotal Section (9)						
Subtotal Section (10)						
<b>Totals by year</b>	<b>13,093</b>	<b>\$13,093</b>	<b>\$13,092</b>	<b>\$13,093</b>	<b>\$13,093</b>	<b>\$65,465</b>

<b>Total planned expenditures by the LEA:</b>
<b>\$65,465</b>

**Note:**

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
  - Teachers;
  - Administrators;
  - Paraprofessional educators;
  - Classified staff.

**EDUCATOR EFFECTIVENESS BLOCK GRANT 2021  
EXPENDITURE PLAN/BUDGET**

<b>LEA Name:</b>	<b>Contact Name:</b>	<b>Email Address:</b>	<b>Phone Number:</b>
<b>Method Schools</b>	Stefanie Bryant	sbryant@methodschools.org	801.360.9819

<b>Total amount of funds received by the LEA:</b>	<b>Date of Public Meeting prior to adoption:</b>	<b>Date of adoption at public meeting:</b>
<b>\$71,508</b>	11/16/2021	12/14/2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

47,

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
See detailed PD narrative (\$47,685 total est. budget)	\$9537	\$9537	\$9537	\$9537	\$9537	\$47,685
<Add table rows as necessary>						

<b>Subtotal for this section</b>	<b>\$9537</b>	<b>\$9537</b>	<b>\$9537</b>	<b>\$9537</b>	<b>\$9537</b>	<b>\$47,685</b>
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- (2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
See detailed PD Narrative (\$11,911 total est budget)	\$2382	\$2382	\$2382	\$2382	\$2382	\$11,911
<Add table rows as necessary>						
<b>Subtotal for this section</b>	<b>\$2382</b>	<b>2382\$</b>	<b>\$2382</b>	<b>\$2382</b>	<b>\$2382</b>	<b>\$11,911</b>

- (3) Practices and strategies that reengage pupils and lead to accelerated learning.

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
See detailed PD Narrative (\$11,911 total est budget)	\$2382	\$2382	\$2382	\$2382	\$2382	\$11,911
<Add table rows as necessary>						
<b>Subtotal for this section</b>	<b>\$2382</b>	<b>\$2382</b>	<b>\$2382</b>	<b>\$2382</b>	<b>\$238</b>	<b>\$11,911</b>

- (4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						



<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$
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- (7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	\$	\$	\$	\$	\$	\$

- (9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$	\$	\$
<Add table rows as necessary>						
<b>Subtotal for this section</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

#### SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 20223-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	\$9537	\$9537	\$9537	\$9537	\$9537	\$47,685
Subtotal Section (2)	2382	2382	2382	2382	2382	11,918
Subtotal Section (3)	2382	2382	2382	2382	2382	11,918
Subtotal Section (4)						
Subtotal Section (5)						
Subtotal Section (6)						
Subtotal Section (7)						

Subtotal Section (8)						
Subtotal Section (9)						
Subtotal Section (10)						
<b>Totals by year</b>		<b>\$14,301</b>	<b>\$14,301</b>	<b>\$14,301</b>	<b>\$14,301</b>	<b>\$71,508</b>

<b>Total planned expenditures by the LEA:</b>
<b>\$71,508</b>

**Note:**

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
  - Teachers;
  - Administrators;
  - Paraprofessional educators;
  - Classified staff.

## **Teacher & Leader Development**

Method Schools actively invests in the growth of the entire learning community, including all of staff. With a robust professional development program, Method supports all teachers to engage in professional development targeted at their interests. Method also utilizes a peer coaching method to further develop each teacher and staff member to their fullest potential. As an independent study school, Method's teachers receive development support that is as personalized as the education our students receive.

### **A. Teaching Standards**

Method Schools continues to develop a comprehensive set of teaching standards from which all instructional staff works from. The California Standards for the Teaching Profession (CSTP) are used as a foundation for the Method Schools teaching standards to provide common language and a vision for the scope and complexity of the teaching profession. The CSTP standards are based on groundwork of the California Commission on Teacher Credentialing (CCTC), the California Department of Education (CDE) and the New Teacher Center (NTC) and developed as a tool for self-reflection, goal setting, and inquiry into practice.

The CSTP standards continue to be modified and refined to align to Method Schools' online delivery. By infusing best online teaching practices discovered through practice, research and integration of online teaching standards established by the International Society for Technology in Education (ISTE), Method Schools has developed standards to provide all instructional staff with the tools to conduct evaluations and self-assessments to support informed decisions about their ongoing development as teaching professionals. The Method Schools' Induction program leaders use teacher assessment data to guide, support and accelerate professional growth focused on student achievement.

### **B. Professional Development**

Method Schools actively invests in the growth of the entire learning community, including all of staff. With a robust professional development program, Method requires all teachers to engage in professional development targeted at their interests. Method also utilizes a peer coaching method to further develop each teacher and staff member to their fullest potential. As an independent study school, Method's teachers receive development support that is as personalized as the education our students receive.

#### **i. Professional Development Stipend**

In addition to annually planned professional development for all staff, each staff member is provided an annual stipend from which to use on the professional development of their choice. Based on their role and approval of each spend, staff may attend the professional development of their choice to enhance success in their individual role and for the overall organization. Quarterly staff surveys and ongoing coaching assists in informing professional development needs for annual planning and to identify needs or interests in trainings or extended development throughout the school year.

This meets the criteria for allowable uses of EEF as outlined in purpose #1. Additional allowable uses may be met dependent upon PD selection.

## **ii. Coaching -**

At the core of our commitment to professional growth for every staff member, Method Schools invests in a comprehensive and rigorous one to one coaching program. Every coaching facilitator completes intensive coaching training through an outside coaching institute in addition to internal coaching training led by seasoned coaches within the organization. Each staff member engages with a peer coach in a one-to-one meeting on a monthly basis. All new teachers are assigned to a new teacher coach who specializes in onboarding, training and integrating them into a new modality and culture.

During these meetings, coaches use an active listening practice that helps guide the participant to developing the skills to generate their own solutions to problems their coach helps them to identify. During this process, staff members not only refine their practices, but coaches learn how to hone their own leadership skills while helping to develop others.

Coaching sessions are geared to support the overall growth of each staff member and their ability to effectively perform their job duties in order to ultimately improve. Coaching facilitators may help reveal obstacles keeping any staff member from performing effectively, whether they are professional or personal. Each coaching session is documented in a performance management system that helps to inform the staff member's identified areas of strength and growth along with identified goals to ensure an ongoing trajectory for growth individually and towards the organization as a whole.

Meets the criteria for allowable uses of EEF as outlined in purpose #1, coaching and mentoring staff.

## **iii. Teacher Leader Program**

Method School's Teacher Leader Program prioritizes ongoing learning and growth for all staff while providing Method Schools with a means of building leaders from within. The program's foundation is based on comprehensive meetings per semester that include all administrators, teachers and support staff. Within a safe and constructive environment, individual and collective strengths, weaknesses and future plans are highlighted along with ideas for school improvement. During these meetings, assignments for professional development and growth tracking are highlighted.

On a larger scale, Method offers countless opportunities for teachers to take on smaller leadership roles - developing their organizational and managerial skills on a daily basis in smaller teams. These committee and team leads are afforded additional coaching to support growth as a teacher-leader. Method's PLC strategy aimed at independent study gives every teacher the space to develop their practice while contributing to the larger school community via offering training to peers, coaching other teachers, and modeling practices. Within our data-

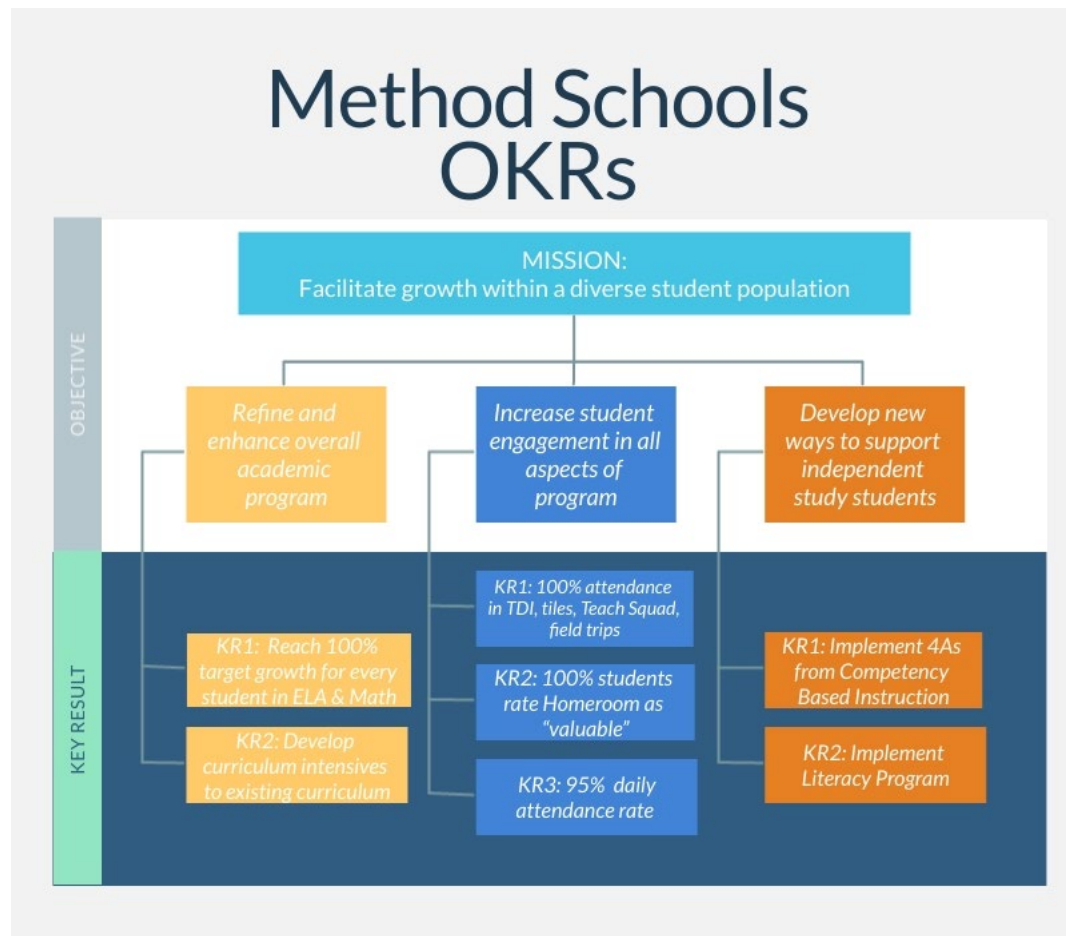
driven approach, teachers who effectively impact our students are encouraged to share their successes in ways that cultivate their own leadership capabilities.

Meets the criteria for allowable uses of EEF as outlined in purpose #2, standards aligned instruction.

#### iv. Goal Setting

Method Schools relies on a fully developed goal setting process closely aligned to Objectives and Key Results (OKRs). OKRs is a goal system used to create alignment and engagement across the organization around measurable goals. Used by many professional organizations, Method Schools develops annual organization wide OKRs that then filter down to each department within the organization, where OKRs are developed within that department.

A current OKR from which the staff is working is provided below. The identified objectives all align to the overall mission and the organization wide set OKRs and the key results are actionable and measurable tasks to complete. OKRs are established at the overall organization wide level per department and per individual staff member.



OKRs can be meaningless if they are not accurately monitored and evaluated on a regular basis. Method Schools uses a performance management system that stores all established team and individual OKRs and are measured on a quarterly basis to ensure progress is being made and adjustments are made where necessary. The CEO shares an OKR performance update to all staff on a quarterly basis and OKR performance updates are shared per department by each lead each quarter and at the end of year as well. Staff evaluations are guided by the determined OKRs as well to ensure ongoing practices are accurately aligned to the well-established goals.

Meets the criteria for allowable uses of EEF as outlined in purpose #2 and 3.

### C. Method Project Initiative (MPI)

The Method Project Initiative is designed to promote and encourage Method staff to develop projects intended to support the curricular and co-curricular achievement and engagement of all students. MPI applications relate directly to one of the current schoolwide OKRs and include a plan for tracking metrics, demonstrating success of the project. Projects may be proposed by individual staff members or small groups.

Meets the criteria for allowable uses of EEF as outlined in purpose #1,2 and 3.

Once a proposed project is reviewed and approved, the project is implemented on a trial basis, and its effectiveness is evaluated at the end of its term by observing and analyzing performance data and its impact on the intended objective. Once a project has been officially adopted into the overall program, the staff member earns one of the titles below that corresponded to their project.

	Innovator	Leader	Coach	Data Expert	Curriculum Expert
Tier 1	1 Implementation	Completes 2 Leadership Courses	Completes Hudson Coaching Training	Completes Data Training	Completes one curriculum intensive  Completes one written project
Tier 2	2 Implementations	Takes part in Leadership Mentoring; 1 Additional Course; Leads a Team	Completes 1 Additional Training; Creates and implements a Model Practice for Coaching	Develops 2 new metrics for schoolwide initiatives (including a year's worth of tracking)	Completes one curriculum intensive  Writes a course

Tier 3	2 Implementations + Leads PLC	2nd year of Leadership Mentoring; 1 Additional Course; Two projects have positive outcomes	Completes 1 Additional Training; Coaches a Team (vs. single people); 1 Coaching Strategy Implemented	Develops 1 New Metric, Creates training for dept. data project	Leads a curriculum revision project/intensive  Writes content
Tier 4	2 Implementations, Guides a group implementation	1 Additional Course; Mentors a New Leader; Develops a Leadership Model	Develops Coaching Training; Trains New Coaches	Completes 1 Advanced Training; Develops a curricular or instructional thesis and implements yearlong study; Develops training	
Tier 5	2 Implementations Creates training about developing innovations	Grade Level or Large Department Lead	Leads a Team of Coaches; Develops 2 New Coaching Strategies	Leads one aspect of data collection (either schoolwide or for a department); Creates quarterly training for department; Creates a new metric for student achievement	

When a staff member earns credits towards each tier within a title, they are awarded a salary increase. The MPI model is similar to the steps within a salary schedule, but instead, strictly related to performance and contribution.

#### **D. Teacher Induction Program**

Method Schools' Induction Program is rooted in the mission to aggressively advance K-12 education by developing superior tools and practices to effectively serve every student. As an



independent study, online school, Method Schools offers a uniquely rigorous experience to both the students and teachers. Participation in Method's Induction program provides two years of support in growing professional practice. Method Schools' Induction Program is a two-year program for working professionals that is fully embedded into a full-time teaching assignment. Induction begins during the first year of teaching and provides mentoring and support throughout the two years. Through the program, candidates will delve into the California Standards for the Teaching Profession (CSTP), develop Individual Learning Plans, and have an assigned personal Induction Mentor. Our program provides the flexibility and support to assist in the development of superior educators.

Method Schools has successfully completed the first stage of approval as an induction program certified by the California Department of Education. As of July 2021, we are in Stage 2B of the accreditation process, in which the schedule and proposed procedures for our program will be fully vetted by the accreditation committee.

Meets the criteria for allowable uses of EEF as outlined in purpose #1,2 and 3.

**Align the above plans with these Allowable Use of Funds:** EEF Funds can be expended for any of the following purposes:

1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
3. Practices and strategies that reengage pupils and lead to accelerated learning.
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within

and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.