

# MINUTES (in Review)



## METHOD SCHOOLS BOARD OF DIRECTORS MEETING

<b>Name:</b>	Method Schools Corporation
<b>Date:</b>	Tuesday, December 10, 2024
<b>Time:</b>	6:28 PM to 7:43 PM (PST)
<b>Location:</b>	Method Schools HQ, 38750 Sky Canyon Drive, Suite B, Murrieta, CA 92563
<b>Board Members:</b>	Shannon Clark, Gloria Vargas, Steven Dorsey, Tyler Roberts
<b>Attendees:</b>	Sarah Delawder, Sarah Avanesian, Jade Fernandez, Jessica Spallino, Mark Holley, Stefanie Bryant, Tracy Robertson, Becca Santos
<b>Apologies:</b>	Carolyn Andrews, Yvette Serratos, Tanaya Burnham

### 1. Opening Meeting

#### 1.1 Roll Call

**Start 6:28PM**

**Board Members:**

**Present:** Tyler Roberts, Steven Dorsey, Shannon Clark, and Gloria Vargas

**Absent:** Carolyn Andrews

**Staff:**

Jessica Spallino

Mark Holley

Jade Fernandez

Stefanie Bryant

Pete Getz

Sarah Delawder

Sarah Avanesian

Tracy Robertson

Rebecca Santos

Zoom Recording: [https://methodschools.zoom.us/rec/share/c2FCSsXmRI2gcZUqNVVb0LQ0gO2jv\\_4wYYxEzY6SZgv6zG7XqhG\\_H03Uzzo12u9S.wwNslQz1uhwU9DgP](https://methodschools.zoom.us/rec/share/c2FCSsXmRI2gcZUqNVVb0LQ0gO2jv_4wYYxEzY6SZgv6zG7XqhG_H03Uzzo12u9S.wwNslQz1uhwU9DgP)

## 2. Public Comment

### 2.1 Instructions for Presentations to the Board by Parents and Citizens

## 3. Management Reports

### 3.1 CEO Report

Great news! We had growth on our CA Dashboard.

- Academic growth in Language Arts moved from Orange to Yellow
- Academic growth in Math moved from Red to Yellow.
- Chronic Absenteeism moved from Red to Green.
- College & Career Readiness and Graduation Rate dropped - these two areas are a concern we are researching on as to why.
- We are now in the Middle category for reauthorization, it puts us in a great position.

For Ranking among similar school models to Method. We ranked #6 for Method Schools, LA and #9 for Method Schools.

iReady we are noticing huge growth from Diagnostic 1 to 2.

- K-8: Reading 45% growth to 50%
- High School Math 66% growth to 73%

OKRs: NPS has gone down as academics have gone up. We are looking at parent involvement activities. Executive Leadership Development Program: Sarah A. is working across the board within the organization to help this development.

### 3.2 CBO Report

New HQ has been purchased, we are anticipating a move in date of January/February 2025. The price gives us flexibility for anticipated future capital requirements.

Marketing: Enrollment is up 1,192. We've had growth 10/11 years. Enrollment went down during the transition from Covid to the restrictions lifting for in person schools. It has been harder to grow so we are focusing on partnerships. Referrals and Website traction are our most productive channels.

Development Team has made some major progress and enhancements to Smartfox. It is now more mobile friendly, faster loading, smoother, teachers can assign accommodations for students, and enhanced progress reporting.

#### **Director of Expansion, Pete Getz Update:**

The Academy our dual enrollment program has 14 students enrolled and now down to 11. We won't be able to continue for Spring of 2025 due to enrollment minimum. Targeting for 2026 to continue with a single pathway. Our current students enrolled are doing amazing.

We are looking to bring on more facilities for the beginning of the year to increase enrollment in 2026. We are submitting a new seat-based with Dehesa, a county wide authorization with Imperial Country Department of Education. We are trying to duplicate DMSA in different counties. We have also started the draft of Method Foundation a Non-Profit and hoping to roll out in the next 6 months. We hope to have it support academics, scholarships, and keep families within the community. We are also working with ROWI and adding more Mental Health programs, we've taken about 10-15 students.

### 3.3 CAO Report

Mid Year LCAP:

**CFO, Stefanie:** Overview budget for parents, we've not made any changes mid year.

**CAO, Jade:**

We have added accommodations, performance and achievement, inclusive and collaborative activity, and improve and implement MTSS. We are looking at data more frequently and intently. Goal is to add more professional development and a multilingual learning program. Student attendance hitting lower than we wanted, so we are creating more parent success, parent advisory community, and more events with Student Leadership.

**Question Board Member: Shannon Clark**

Do you offer training tips balance for the parent as the teacher?

**Response: Jade**

Yes we have Parent Success Managers that meet once a month to offer tips and advise. We also have guests speakers that attend each meeting.

Lastly, our academic moved from low to middle.

## 4. Major Decisions

### 4.1 FY23-24 Audited Financial Statements



#### 4.1 FY 23-24 Audited Financial Statements

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024

**Mover:** Shannon Clark

**Second:** Gloria Vargas

**Outcome:** Approved

Stefanie: Final Audit and signed governance. All around cash and end balance is healthy.



#### FY23-24 Audited Financial Statements

**5 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Dec 10, 2024

**Outcome:** Approved

### 4.2 FY24-25 1st Interim Reports, Method Schools and Method Schools, LA

Stefanie: Interim 1st ADA: Bulk spent on salaries. We had a shift in ADA. Usually always 50/50, as Dehesa has grown with DMSA and expenses we are now 60/40.



#### 4.2 FY24-25 1st Interim Report Method Schools and Method Schools, LA

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024  
**Mover:** Gloria Vargas  
**Seconder:** Shannon Clark  
**Outcome:** Approved



**FY24-25 1st Interim Reports, Method Schools and Method Schools, LA**

**5 Supported:** Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Dec 10, 2024  
**Outcome:** Approved

**4.3 BP 3010 Fiscal Policies & Procedures Revision to Include Travel Policy**

Stefanie: Travel policies and procedures added per diems with GSA rates.



**4.3 BP 3010 Fiscal Policies & Procedures Revision to Include Travel Policy**

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024  
**Mover:** Shannon Clark  
**Seconder:** Gloria Vargas  
**Outcome:** Approved

**4.4 Performance Bonus- additional %**



**4.4 Performance Bonus - Additional %**

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024  
**Mover:** Gloria Vargas  
**Seconder:** Shannon Clark  
**Outcome:** Approved

Stefanie - Proposing a 1.5% bonus due to academic growth. Lowered it from 2.5 due to not reaching OKRs.

**4.5 Board Policy 4140- Leave Policy, Revised**

Tracy - New requirement to add up to 5 days for reproductive loss on Leave Policy.



**4.5 Board Policy 4140 - Leave Policy Revised**

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024  
**Mover:** Shannon Clark

**Seconded:** Gloria Vargas  
**Outcome:** Approved

## 5. Consent Items

### 5.1 Confirm Minutes- 10-1-2024

**Method Schools Board of Directors Meeting Oct 1, 2024**, the minutes were confirmed as presented.



#### 5.1 Confirm Minutes

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024

**Outcome:** Approved

### 5.2 Check Register (September-November)



#### 5.2 Check Register (September - November)

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024

**Outcome:** Approved

### 5.3 Quarterly Investment Report



#### 5.3 Quarterly Investment Report

**4 Supported:** Tyler Roberts, Steven Dorsey, Shannon Clark, Gloria Vargas

**0 Opposed**

**0 Abstained**

**Decision Date:** Dec 10, 2024

**Outcome:** Approved

## 6. Discussion

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** No date for the next meeting has been set.

**10/1/2024 Board Meeting Recording Link**

[https://methodschools.zoom.us/rec/share/XFBdMGQisTIQwCn\\_A7hezXdtYiB5kFS\\_O-vHQh38nsdnr9cYQiR76L1awk9-qGIA.oreYFQO2hAnPvr96](https://methodschools.zoom.us/rec/share/XFBdMGQisTIQwCn_A7hezXdtYiB5kFS_O-vHQh38nsdnr9cYQiR76L1awk9-qGIA.oreYFQO2hAnPvr96)

**Next Meeting 12/17/2024**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_