

CONFIRMED MINUTES

BOARD OF DIRECTORS REGULAR MEETING



At the **Method Schools- Board of Directors Regular Meeting** on **Oct 7, 2025** these minutes were **confirmed as presented**.

Name:	Method Schools Corporation
Date:	Monday, September 8, 2025
Time:	6:00 PM to 7:23 PM (PDT)
Location:	Method HQ, 27232 Via Industria, Temecula, CA 92590
Board Members:	Carolyn Andrews, Gloria Vargas, Shannon Clark, Steven Dorsey, Tyler Roberts
Attendees:	Jade Fernandez, Jessica Spallino, Mark Holley, Pete Getz, Sarah Avanessian, Sarah Delawder, Stefanie Bryant, Tracy Robertson

- 1. Opening Meeting
 - 1.1 **Roll Call**
- 2. Public Comment
 - 2.1 **Instructions for Presentations to the Board by Parents and Citizens**
- 3. Management Reports
 - 3.1 **CEO Report**
 - 3.2 **CBO Report**
 - 3.3 **CAO Report**
 - 3.4 **Director of Expansion Report**
- 4. Major Decisions
 - 4.1 **Board Policy Method Summit Academy Attendance Policy**



Passes unanimously

Passes unanimously

Decision Date: Sep 8, 2025

Mover: Tyler Roberts

Seconded: Gloria Vargas
Outcome: Approved



Board Policy Method Summit Academy Attendance Policy

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Mover: Jade Fernandez
Outcome: Approved

4.2 Board Policy 4140 Revision



Passes unanimously

Passes unanimously

Decision Date: Sep 8, 2025
Mover: Steven Dorsey
Seconded: Tyler Roberts
Outcome: Approved



Board Policy 4140 Revision

- Revised for clarification on eligibility & intermittent leave

5 Supported

0 Opposed

0 Abstained

Decision Date: Sep 8, 2025
Outcome: Approved

4.3 Board Policy 3010 Revisions- Fiscal Policies & Procedures



passes unanimously

passes unanimously

Decision Date: Sep 8, 2025
Mover: Gloria Vargas
Seconded: Tyler Roberts
Outcome: Approved



Board Policy 3010 Revisions- Fiscal Policies & Procedures

Policy available via link: [Fiscal Policies & Procedures](#)

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Outcome: Approved

4.4 Student Parent Handbook 25-26 Revisions



passes unanimously

passes unanimously

Decision Date: Sep 8, 2025
Mover: Gloria Vargas
Seconder: Steven Dorsey
Outcome: Approved



Student Parent Handbook 25-26 Revisions

- Grade Scale Changes
- Condensing Special Education section

[Document viewable via link: 2025-26 Student/Parent Handbook](#)

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Outcome: Approved

4.5 Board Policy 6150 Revisions- Work Sample & Attendance Documentation Policy



Minor revisions unanimously passes

Minor revisions

unanimously passes

Decision Date: Sep 8, 2025
Mover: Tyler Roberts
Seconder: Gloria Vargas
Outcome: Approved



Board Policy 6150 Revisions- Work Sample & Attendance Documentation Policy

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Outcome: Approved

4.6 Unaudited Actuals Report- Method Schools & Method Schools, LA

Wrapping up audit- no major changes as we begin the audit early.

Cash accounts are positive for both charters, very sustainable, cash reserves



passes unaminously

passes unaminously

Decision Date: Sep 8, 2025

Mover: Steven Dorsey
Seconder: Tyler Roberts
Outcome: Approved



Unaudited Actuals Report- Method Schools & Method Schools, LA

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Outcome: Approved

4.7 Board Resolution for MSA SD Treasury/Fund 62 Account

Required to get an SD Treasury account opened up for MSA



passes unanimously

passes unanimously

Decision Date: Sep 8, 2025
Mover: Gloria Vargas
Seconder: Tyler Roberts
Outcome: Approved



Board Resolution for MSA SD Treasury/Fund 62 Account

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Outcome: Approved

4.8 LACOE Board Certificate of Signatures.



LACOE Board Certificate of Signatures.

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025
Mover: Stefanie Bryant
Outcome: Approved

4.9 Dehesa/Method Summit Academy MOU

Method Summit Academy



Discussion- moved to next meeting

Discussion- moved to next meeting

Decision Date: Sep 8, 2025



Dehesa/Method Summit Academy MOU

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025

Outcome: Approved

4.10 SITE ACQUISITION AND COST-SHARING AGREEMENT



Discussion- moved to next meeting

Discussion- moved to next meeting

Decision Date: Sep 8, 2025



SITE ACQUISITION AND COST-SHARING AGREEMENT

Between Method Schools & Dehesa School District

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025

Outcome: Approved

5. Consent Items

5.1 Confirm Minutes- 6-25-2025

Method Schools Board of Directors Meeting Jun 24, 2025, the minutes were confirmed as presented.

5.2 Check Register, June-August



pass

pass

Decision Date: Sep 8, 2025

Mover: Gloria Vargas

Second: Tyler Roberts

Outcome: Approved



Check Register, June-August

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Sep 8, 2025

Outcome: Approved

6. Discussion

6.1 Discussion

7. Close Meeting

7.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____